

**AUDIT COMMITTEE
OF THE CITY OF SAN DIEGO**

**Council President Pro Tem Kevin Faulconer, Chair
Councilmember Carl DeMaio, Vice Chair
Committee Member Thomas Hebrank
Committee Member Karley Schreiner
Committee Member Steve Grant**

**ACTIONS FOR
MONDAY, NOVEMBER 26, 2012, AT 9:00 A.M.**

**COUNCIL COMMITTEE ROOM (12TH FLOOR),
CITY ADMINISTRATION BUILDING
202 C STREET, SAN DIEGO, CALIFORNIA**

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All Committee members present.

NON-AGENDA PUBLIC COMMENT: Robert McNamara suggested the Audit Committee adopt due-diligence questions, similar to those used during the review of external audits, to review audit reports from the Office of the City Auditor. Chair Faulconer requested the City Auditor consider the suggestion.

COMMITTEE COMMENT: None.

CITY AUDITOR, CITY ATTORNEY, IBA, AND MAYORAL STAFF COMMENT: Jeff Kavar with the Office of the Independent Budget Analyst announced that the City is accepting applications for a public Audit Committee member position. Information can be found at <http://www.sandiego.gov/city-clerk/boards-commissions/pdf/auditcommapp.pdf>

ADOPTION AGENDA

Approval of the Record of Action Items for October 1, 2012

INFORMATION ITEMS

ITEM-1: Report from the City Auditor regarding [AUDIT ACTIVITY](#)

ACTION: Information only. No action taken.

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ITEM-2: Update from the Outside Auditor (Macias Gini & O'Connell) regarding the [FISCAL YEAR 2012 COMPREHENSIVE ANNUAL FINANCIAL REPORT \(CAFR\) AUDIT](#)

ACTION: Information only. No action taken.

DISCUSSION/ACTION ITEMS

ITEM-3: Report from City Comptroller: [ACCOUNTS PAYABLE REVENUE RECOVERY AUDIT](#)

ACTION: Motion by Councilmember DeMaio, second by Chair Faulconer, to accept the report and forward to the City Council.

VOTE: 5-0; Faulconer-yea, DeMaio-yea, Hebrank-yea, Grant-yea, Schreiner-yea

ITEM-4: Creation of ad hoc subcommittees related [OFFICE OF THE CITY AUDITOR ORGANIZATIONAL AND PROFESSIONAL DEVELOPMENT](#)

ACTION: Motion by Committee Member DeMaio, second by Chair Faulconer, to create an ad hoc subcommittee of the Audit Committee, comprised of Committee Members Schreiner and Hebrank, to review and make recommendations regarding organizational development, professional development and private sector best practices in the Office of the City Auditor, and report back to the Audit Committee in 90 days.

VOTE: 5-0; Faulconer-yea, DeMaio-yea, Hebrank-yea, Grant-yea, Schreiner-yea

ITEM-5: Report from City Auditor: [QUARTERLY FRAUD HOTLINE REPORT - QUARTER 1 FISCAL YEAR 2013](#) [PowerPoint](#)

ACTION: Motion by Committee Member Grant, second by Chair Faulconer, to accept the report.

VOTE: 5-0; Faulconer-yea, DeMaio-yea, Hebrank-yea, Grant-yea, Schreiner-yea

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PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS

CLOSED SESSION ITEMS

ITEM-6: PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: City Auditor

ACTION: No reportable action was taken.


Kevin L. Faulconer
Council President Pro Tem