

**THE COMMITTEE ON GOVERNMENT EFFICIENCY AND OPENNESS
OF THE CITY COUNCIL OF THE CITY OF SAN DIEGO**

**ACTIONS FOR
MONDAY, AUGUST 8, 2005, AT 9:00 A.M.**

****COUNCIL CHAMBERS (12TH FLOOR), CITY ADMINISTRATION
BUILDING
202 C STREET, SAN DIEGO, CALIFORNIA**

For information, contact Kevin Smith, Council Committee Consultant
202 C Street, 3rd Floor, San Diego, CA 92101
Email: kssmith@sandiego.gov
619-236-6616

NON-AGENDA PUBLIC COMMENT: Ian Trowbridge:

Asked why the Ethics Commission has subpoena power while the City Attorney does not.

NON-AGENDA PUBLIC COMMENT: Joanne Pearson:

State that there has been unequal application of the law on the Victor Fargo project.

COMMITTEE COMMENT: Chair Frye:

Stated that on August 9, 2005, the City Council would be considering four new Pension Board appointees. She stated that the current City Council appointees should resign to make way for seven new appointees that will be able to move forward with city business. Chair Frye also indicated that the City Council would be discussing the payment of fees to the City Audit Committee and encouraged the public to participate in the discussion.

CITY ATTORNEY COMMENT:

ACTION: None received.

CITY MANAGER COMMENT:

ACTION: None received.

ADOPTION AGENDA

Approval of the corrected GE&O Record of Action Items for May 2, 2005.

Public Comment: None received.

ACTION: Motion by Councilmember Maienschein, second by Chair Frye to

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approve the corrected Record of Action Items for May 2, 2005.

VOTE: 2-0; Frye-yea, Atkins-not present, Maienschein-yea

Approval of the GE&O Record of Action Items for June 27, 2005.

Public Comment: None received.

ACTION: Motion by Councilmember Maienschein, second by Chair Frye to approve the Record of Action Items for June 27, 2005.

VOTE: 2-0; Frye-yea, Atkins-not present, Maienschein-yea

ITEM-1: Status report from the City Clerk on RECORDS RETENTION MANAGEMENT.

(See City Clerk Report No. CC-05-07 dated July 20, 2005)

Public Comment received by: Ian Trowbridge:
Stated that the two-year retention period for elected official calendars is inadequate and that it should be at least four years. The City should implement information technology in order to increase efficiency in the City Clerk's office. He also stated that political action committees should have to file campaign statements electronically.

Public Comment received by: Scott Andrews:
Stated that records retention is an important issue and that the City should implement new technology to protect records and make the process more efficient. He also stated that the two-year minimum requirement for elected official calendars retention is inadequate and that the retention period should be the official's term plus five years.

ACTION: The Committee provided the following direction:

1. Directed the City Manager to coordinate with the City Clerk to work with any unresponsive departments on current records retention procedures;
2. Directed the City Manager to immediately remedy any unsafe conditions in the city's records retention areas that may be out of compliance with building safety codes;
3. Directed the City Attorney to bring back a report to GE&O regarding retaining elected official calendars longer than the current two-year

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minimum requirement;

4. Directed the City Clerk to return to GE&O with a report regarding potential sites currently owned by the city for use as a Records Center for all of the city's records and the approximate cost of obtaining a property if there are no sites owned by the city currently available;
5. Directed the City Clerk to provide the cost of current storage practices by the city, broken down by each storage site.

ITEM-2: Review of the ENVIRONMENTAL APPEALS PROCESS by the Development Services Department.

(See CMR 05-169; Joanne H. Pearson's July 29, 2005, letter)

Public Comment: Joanne Pearson, Sierra Club:

Stated that the timeframe for an appeal of environmental documents has been inconsistent with the proper rules and regulations in regard to the Salk Institute project. This process needs to be consistent for all projects. She requested clarification from city staff on the Notice of Appeals process.

ACTION: Motion by Councilmember Maienschein, second by Chair Frye to accept the report and direct city staff to provide Ms. Pearson with a letter explaining the Notice of Appeals process.

VOTE: 2-0; Frye-yea, Atkins-not present, Maienschein-yea

Donna Frye
Chair