MEETING OF THE COMMITTEE ON AUDIT OF THE CITY COUNCIL OF THE CITY OF SAN DIEGO

Vacant, Chair Councilmember Scott Sherman, Vice Chair Committee Member Thomas Hebrank Committee Member Karley Schreiner Committee Member Ricardo Valdivia

AGENDA FOR MEETING OF MONDAY, APRIL 7, 2014, AT 9:00 A.M.

COUNCIL COMMITTEE ROOM (12TH FLOOR), CITY ADMINISTRATION BUILDING 202 C STREET, SAN DIEGO, CALIFORNIA

For information, contact Jack Straw, Staff to Vice Chair Sherman 202 C Street, 10th Floor, San Diego, CA 92101 JTStraw@sandiego.gov (619) 236-6677

NON-AGENDA PUBLIC COMMENT

COMMITTEE COMMENT

CITY AUDITOR, CITY ATTORNEY, IBA, AND MAYORAL STAFF COMMENT

ADOPTION AGENDA

Approval of the Record of Action Items for January 27, 2014

DISCUSSION/ACTION

- ITEM 1: Report from the City Auditor regarding MONTHLY ACTIVITY REPORT
- ITEM 2: Report from Civic San Diego regarding <u>FISCAL YEAR 2013 AUDITED</u> <u>FINANCIAL STATEMENTS PERTAINING TO THE ADMINISTRATIVE</u> OPERATIONS OF CIVIC SAN DIEGO
- ITEM 3: REQUEST FROM THE COMMITTEE ON THE ENVIRONMENT FOR THE CITY AUDITOR TO PERFORM AN AUDIT OF BALBOA PARK CELEBRATION, INC.
 - Letter from Gerry Braun, Transition Director for Balboa Park Celebration Inc.
- ITEM 4: Report from the City Auditor regarding PERFORMANCE AUDIT OF THE <u>GRAFFITI CONTROL PROGRAM</u> <u>PowerPoint</u>

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- ITEM 5: Report from the City Auditor regarding PERFORMANCE AUDIT OF
 EMPLOYEE ADD-ON PAYS PowerPoint

 ITEM 6: Report from City Comptroller's Office regarding ANNUAL REPORT ON INTERNAL CONTROLS PowerPoint
- ITEM 7: Quarterly report from the City Auditor regarding the <u>FRAUD HOTLINE</u> <u>PERTAINING TO</u>: <u>PowerPoint</u>
 - PRESIDIO HILLS GOLF COURSE USE AND OCCUPANCY PERMIT
 - REPORT OF PUBLIC UTILITIES WAREHOUSE SUPPLY PURCHASES
 - REFERRAL OF COMPLAINT TO AUDIT COMMITTEE FOR INVESTIGATION
 - INVESTIGATION OF OVERTIME AND TELEPHONE USAGE

Scott Sherman Vice Chair

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<u>INTERNET ACCESS TO COMMITTEE AGENDAS</u>: The internet address is: <u>www.sandiego.gov</u>. Reports/memos submitted to Committees are linked to the appropriate agenda item as they become available.

ACCESS FOR PEOPLE WITH DISABILITIES: This information will be made available in alternative formats upon request. To request an agenda in an alternative format or to request a sign language or oral interpreter for the meeting, call the City Clerk (voice: (619) 533-4000; TT: (619) 236-7012) at least five working days prior to the meeting to ensure availability. Assistive Listening Devices (ALDs) are available from the City Clerk's Office prior to the meeting, and are to be returned at the end of the meeting.

<u>TELEVISED MEETINGS</u>: Committee meetings are televised "live" on Cox Cable 24 and Time Warner Cable 24. For information on re-broadcasting of Committee meetings, the City Access San Diego Channel Program Guide is available at http://www.sandiego.gov/citytv/

<u>VIEW LIVE and ARCHIVED COMMITTEE MEETINGS via the INTERNET</u>: Committee meetings can be viewed during their scheduled meeting time via the internet at www.sandiego.gov</u>. Click on "CityTV24," then "Live webcast." Archived Committee meetings beginning October 2005 to the present date can also be viewed via the Internet by clicking on "Archive."

<u>COMPACT DISCS (CDs)</u>: Compact Disc recordings of Committee meetings are available for review in the Office of the City Clerk. CDs may also be purchased by contacting the Public Information Section of the Clerk's Office at (619) 533-4000.

NON-AGENDA PUBLIC COMMENT: Any member of the public may address the Committee on any subject in its area of responsibility on any matter not presently pending or previously discussed at the Committee. Comments are limited to three (3) minutes and are non-debatable. At the conclusion of the comment, the Committee Chair has the discretion to determine appropriate disposition of the matter. To exercise the right to speak, members of the public must submit a Public Comment Request form <u>prior</u> to the meeting. Comment forms are located in the back of the Committee Room. Subject matter and time limitations are noted on the form. Pursuant to open meeting laws, no discussion or action other than a referral shall be taken by the Committee on any issue brought forth under Public Comment.

<u>REQUESTS FOR CONTINUANCE</u>: Members of the public may request an item be postponed or rescheduled by submitting a "Request to Speak" form prior to the meeting and asking that the matter be "continued." The decision whether to continue the matter is at the Committee's discretion.

<u>CONSENT AGENDA</u>: The Chair may entertain a motion by a Committee Member to approve certain noncontroversial agenda items as consent agenda items at the beginning of the meeting.

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<u>COUNCIL COMMENT</u>: Committee Members may make brief announcements or give a brief report on their activities on matters not on the agenda. Additionally, non-Committee Councilmembers may appear and address the Committee on any agenda item, although non-Committee Members may not deliberate or vote on such matters.