

RESOLUTION NO. 205576

MAY 11 1972

A RESOLUTION REGARDING THE OPERATION OF
THE SAN DIEGO MODEL CITIES COMMUNITY
RELATIONS BOARD PROJECT BY THE COMMUNITY
RELATIONS DEPARTMENT OF THE CITY OF
SAN DIEGO.

WHEREAS, The City of San Diego, California, has entered into a contract with the United States Department of Housing and Urban Development (HUD) to carry out, within the City of San Diego, a Model Cities Program; and

WHEREAS, the Comprehensive Demonstration Plan for the Second Action Year, the form of which is on file in the office of the City Clerk as Document No. 738811, authorized by Resolution No. 204770, and adopted January 27, 1972, was approved by HUD on April 6, 1972; and

WHEREAS, the Comprehensive Demonstration Plan, Second Action Year designates The City of San Diego as the operating agency for the Community Relations Board Project, hereinafter called "Project;" and

WHEREAS, the Grant Agreement referred to in the first recital herein provides supplemental grant funds for the operation of said Project; NOW, THEREFORE,

BE IT RESOLVED, by the Council of The City of San Diego, as follows:

1. The City Manager of The City of San Diego be, and he is hereby authorized to assume full responsibility for the successful implementation and completion of Project in

accordance with the Grant Agreement between The City of San Diego and HUD, along with appurtenant regulations and in accordance with the terms and conditions as they may apply as set forth in Document No. 738536, on file in the office of the City Clerk.

2. The operation of the Project and costs incurred thereto shall be no more liberal than policies, procedures and practices applied uniformly to both federally assisted and other activities of the City.

3. The City shall operate Project in a manner consistent with the Project Work Program Cover Sheet, attached hereto as Exhibit A; Project Work Program, attached hereto as Exhibit B; and the itemized Program Budget, attached hereto as Exhibit C; provided, however, that if Project is not reasonably maintaining its work schedule and budget expenditures, the Manager shall be and he is hereby authorized to initiate appropriate revisions of the department's budget in line with actual budget expenditures either by deletion or addition, thereby minimizing the amount of unexpended program funds remaining at the end of the action year.

4. The City Auditor shall be and he is hereby authorized to transfer \$120,000 from the Model Cities Second Action Year Fund 2902 of The City of San Diego to

Fund 2547 of the Community Relations Department to be used by said Department and accounted for separately, solely and exclusively for the purpose of providing funds for the operation of Project.

APPROVED: JOHN W. WITT, City Attorney

By *Fred Castro*
Fred Castro, Deputy

FC:sm

5/2/72

205576

PROJECT WORK PROGRAM COVER SHEET
COMMUNITY RELATIONS BOARD PROJECT

General Purpose: To improve relations between the law and justice systems and the Model Neighborhood Residents.

Scope of Services: Services to be provided are as follows:

- A. Training of new staff a total of 8 hours.
- B. Establish coordination with 20 local law and justice agencies, 8 state and federal law and justice agencies and 20 community based organizations.
- C. Prepare the following studies with recommendations by June 1, 1972:
 1. Hiring and promotion practices of criminal justice agencies.
 2. Community expectations of the criminal justice system.
 3. Methods and procedures used by the criminal justice systems in common and recurring situations in their contacts with MNR's.
 4. Human relations training in the criminal justice systems.
- D. Supply the Civil Service Commission with current lists of nominees for membership on all civil service oral boards conducted for hiring and promotion of police officers in 1972.
- E. Plan and create information and educational program dealing with rights and responsibilities of MNR's within the law and justice systems.
- F. Participate through active planning in working with criminal justice facilities and developing a multi-functional law and justice center in the MNA.
- G. Advertise and promote the activities and achievements of the CRB through workshops for MNR's. Advertisements and newsletters, speaking engagements with community organizations and in individual citizen contact or door-to-door, or on street basis.

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EXHIBIT A

Resident Employment and Training: All positions will be filled by MNR's and training scheduled for 4 new employees for the first two months of their employment.

Citizen Participation Group: Twenty-four members make up the advisory board. Sixteen citizens including students, all of whom live in the Model Neighborhood, complement the seven law and justice systems agency persons.

Obtaining Separate Funds: The CRB will apply to three local sources, five state sources, and ten federal sources for future funding of the project.

RECEIVED
CITY CLERK'S OFFICE
1972 MAY 11 AM 7:55
SAN DIEGO, CALIF.

Legend
Planned
Actual

MODEL CITIES PROGRAM - CITY OF SAN DIEGO
 PROJECT WORK PROGRAM
 PROJECT COMMUNITY RELATIONS BOARD
 OPERATING AGENCY City of San Diego, Community Relations Department
 PROJECT NO. SDMG-S-7

PROJECT ELEMENTS/SUB-PROJECTS KEY ACTIVITIES	Feb	Mar	Apr	May	June	July	Aug	Sep	Nov	Dec	Jan
Staffing 1. Write job descriptions 2. Advertise for positions 3. Interview applicants 4. Hire											
Training 1. Develop training program 2. Conduct training program											
Establish Coordination with Law & Justice related agencies. 1. Local 2. State 3. Federal 4. Community Organizations											
Seek Alternate Sources of Funds 1. Research funds 2. Prepare grant applications 3. Apply for funds											
Prepare a study on hiring and promotion practices of criminal justice agencies.											
Supply to Civil Service Commission current lists of nominees for membership on all civil oral boards conducted for hiring and promotion of police officers in 1972.											
Prepare a study with recommendations on community expectations of the criminal justice systems.											

EXHIBIT B
 CD-201

205576

Legend
----- Planned
----- Actual

PROJECT ELEMENTS/SUB-PROJECTS KEY ACTIVITIES	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN
	Prepare a study with recommendations on methods and procedures used by criminal justice systems in common and recurring situations in its contact with MNR's. Prepare a study and recommendations on human relations training in criminal justice systems. Establish educational and information programs dealing with the rights and responsibilities of citizens within the law and justice systems. • Plan and create information and educational programs. • Implement programs. Establish working relationship and coordination with criminal justice agencies to develop a plan for multi-agency and multi-functional law and justice center in the MNA and submit written conceptual plan. Advertise and promote activities and achievements of CRB.									

MODEL CITIES PROGRAM - CITY OF SAN DIEGO
 PERFORMANCE STANDARDS

PROJECT COMMUNITY RELATIONS BOARD PROJECT NO. SDMC - S - 7
 OPERATING AGENCY City of San Diego, Community Relations Department

PROJECT ELEMENTS/SUB-PROJECTS OUTPUT MEASURES	MONTHLY PERFORMANCE STANDARDS												
	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan		
Prepare a study with recommendations on community expectations of criminal justice system.				1									
Prepare a study with recommendations on methods and procedures used by criminal justice systems in common and recurring situations in its contact with MNR's.				1									
Prepare a study with recommendations on human relations training in criminal justice system.					1								
Establish educational and information programs dealing with the rights and responsibilities of citizens within the law and justice system.													
#Workshops/month													
#MNR's per meeting													
# hours per meeting													
# Brochures distributed explaining CRB functions.	1	20	1	1	1	1	1	1	1	1	1	1	1
Develop committees or groups of MNR's to aid in increasing, community awareness (volunteers)	2	2	25,000	2	2	2	2	2	2	2	2	2	2
Speaking engagements	1	1	1	1	1	1	1	1	1	1	1	1	1
Plan for establishment of a multi-functional law and justice center in the Model Neighborhood Area.													

MODEL CITIES PROGRAM - CITY OF SAN DIEGO
PERFORMANCE STANDARDS

PROJECT Community Relations Board
 OPERATING AGENCY City of San Diego, Community Relations Department
 PROJECT NO. SDMC-S-7

PROJECT ELEMENTS/SUB-PROJECTS OUTPUT MEASURES	MONTHLY PERFORMANCE STANDARDS											
	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	JAN		
Advertise and promote activities of the GRB Conduct workshops or neighborhood talk sessions	20	20	20	20	20	20	20	20	20	20	20	20
A. # individuals/session	1	1	1	1	1	1	1	1	1	1	1	1
B. # sessions/month	2	2	2	2	2	2	2	2	2	2	2	2
C. # hours/session												
Advertisement and Newsletter # media used	4	4	4	4	4	4	4	4	4	4	4	4
Speak to community groups												
A. Law Enforcement Groups												
1) # groups/month	2	2	2	2	2	2	2	2	2	2	2	2
2) # persons/group	20	20	20	20	20	20	20	20	20	20	20	20
B. Youth Groups												
1) # groups/month	3	3	3	3	3	3	3	3	3	3	3	3
2) # persons/group	10	10	10	10	10	10	10	10	10	10	10	10
C. Business Groups												
1) # groups/month	2	2	2	2	2	2	2	2	2	2	2	2
2) # persons/group	100	100	100	100	100	100	100	100	100	100	100	100
D. Church Groups												
1) # groups/month	2	2	2	2	2	2	2	2	2	2	2	2
2) # persons/group	20	20	20	20	20	20	20	20	20	20	20	20
E. School Groups												
1) # groups/month	3	3	3	3	3	3	3	3	3	3	3	3
2) # persons/group	25	25	25	25	25	25	25	25	25	25	25	25
F. Community Individuals												
1) # individuals/month	1750	1750										

PROJECT COMMUNITY RELATIONS BOARD PROJECT NO. SDMG-S-7
 OPERATING AGENCY City of San Diego, Community Relations Department

PROJECT ELEMENTS/SUB-PROJECTS OUTPUT MEASURES	Unit	Month		%	To Date		%	REMARKS
		Plan	Actual		Plan	Actual		
Staffing . Write job descriptions . Advertise for positions . Interview applicants . Hire additional staff Conduct Training Program . #classes/month . #persons/class . #hours/month Establish Coordination with law and justice related agencies. . Local . State . Federal . Community Organizations Seek Alternate Funding Sources - (local) . Research sources . Prepare grant applications . Apply for funds Seek alternate funding sources - (State) . Research sources . Prepare grant applications . Apply for funds Seek alternate funding sources (Federal) . Research sources . Prepare grant applications . Apply for funds Prepare a study on hiring and promotion practices of criminal justice agencies.	descrip positions applicants positions classes persons hours							
	sources							
	applic							
	applic							
	sources							
	applic							
	applic							
	study							

MODEL CITIES PROGRAM - CITY OF SAN DIEGO

PROJECT PROGRESS REPORT

Page 3 of 3 Pages
 Month of _____
 Months to _____
 date

PROJECT OPERATING AGENCY COMMUNITY RELATIONS BOARD
City of San Diego, Community Relations Department

PROJECT NO. SDMC-S-7

PROJECT ELEMENTS/SUB-PROJECTS OUTPUT MEASURES	Unit	Month		%	To Date		REMARKS
		Plan	Actual		Plan	Actual	
Plan for establishment of a multi-functional law and justice center in the Model Neighborhood area.	Plan						
Advertise and promote activities of CRB. Conduct workshops or neighborhood talk sessions. A. #sessions/month B. #persons/session C. #hours/session Advertisements & Newsletters # media used Speak to community groups A. Law Enforcement Agency groups 1) #groups/month 2) #persons/group B. Youth Groups 1) #groups/month 2) #persons/group C. Business Groups 1) #groups/month 2) #persons/month D. Church Groups 1) #groups/month 2) #persons/month E. School Groups 1) #groups/month 2) #persons/month F. Community individuals #individuals/month	Plan						

QUARTERLY PARTICIPANT/BENEFICIARY REPORT

PART I

Project Community Relations Board Operating Agency City of San Diego, Community Relations Department Project No. SDMC-S-7 Months to

Participant/Beneficiary Characteristics	# Persons Receiving Services (by type of service)		Other
	Project Service	Other Service	
A. Residency			
1. MNR			
2. Other			
B. Age			
Under 16			
16-18			
19-24			
25-34			
35-44			
45-65			
C. Employment Status			
1. Unemployed			
2. Employed			
D. Educational Status			
1. Non-High School Grad.			
2. High School Graduate			
3. 1-3 Years College			
4. College Graduates			
5. Graduate Degree			
E. Sex			
1. Male			
2. Female			
F. Ethnic Background			
1. Afro-American			
2. Mexican-American			
3. Caucasian			
4. American Indian			
5. Other			

QUARTERLY PARTICIPANT/BENEFICIARY REPORT

Project Community Relations Board Project No. SDMG-S-7
 Operating Agency City of San Diego, Community Relations Department Months to

Participant/Beneficiary Characteristics	# Persons Receiving Services (by type of service)		Other
	Project Service	Other Service	
G. Marital Status			
1. Head of Household			
2. Non-Head of Household			
3. Unmarried			
4. Married			
5. Divorced			
H. Income Level			
1. Under 3,000			
2. 3 - 5,000			
3. 5 - 6,000			
4. 6 - 7,000			
5. 7 - 8,000			
6. 8 - 9,000			
7. 9 - 11,000			
8. Over 11,000			

QUARTERLY PARTICIPANT/BENEFICIARY REPORT

PART II

Project Community Relations Board

Project No. SDMC-S-7

Operating Agency City of San Diego, Community Relations Department

Months _____

to _____

Number of Participant/Beneficiaries
by Census Tract

<u>Census Tract Number</u>	<u>Number of Participant/Beneficiaries</u>
33	
34.02	
35	
36	
39	
40	
41	
45	
46	
47	
48	
49	
50	
51	
52	
100	
101.02	

QUARTERLY PARTICIPANT/BENEFICIARY REPORT

Project Community Relations Board

Project No. SDMC-S-7

Operating Agency City of San Diego, Community Relations Department

Months to

PARTICIPANT/BENEFICIARY CHARACTERISTICS	TOTAL # COMPLAINTS RECEIVED	# COMPLAINTS ACTED UPON PURSUED	# COMPLAINTANTS SATISFIED	# INQUIRIES ABOUT I & JA POLICIES	# INQUIRIES ABOUT I & JA POLICIES SATISFIED	# INQUIRIES FOR INFORMATION
Work History 1. Unemployed 2. Employed						
Marital Status 1. Single 2. Married 3. Divorced 4. Head of Household 5. Parents Non-Head of Household 6. Non-Head of Household						
Ethnic Origin 1. Afro-American 2. Mexican-American 3. Caucasian 4. Oriental 5. other						
Residency 1. MNR 2. Non-MNR						
Age 1. Under 19 2. 19-21 3. 22-25 4. 26-30 5. 31-35 6. 36-40 7. 40-50 8. Over 50 9. Average age						

MODEL CITIES PROGRAM - CITY OF SAN DIEGO
 QUARTERLY PARTICIPANT/BENEFICIARY REPORT

Project Community Relations Board Project No. SDMC-S-7
 Operating Agency City of San Diego, Community Relations Department Months to

PARTICIPANT/BENEFICIARY CHARACTERISTICS	TOTAL # COMPLAINTS RECEIVED	# COMPLAINTS ACTED UPON PURSUED	# COMPLAINTANTS SATISFIED	# INQUIRIES ABOUT I & JA POLICIES	# INQUIRIES ABOUT I & JA POLICIES SATISFIED	# INQUIRIES FOR INFORMATION
Income Level						
1. Under 3,000						
2. 3,000 - 5,000						
3. 5,000 - 6,000						
4. 6,000 - 7,000						
5. 7,000 - 8,000						
6. 8,000 - 9,000						
7. 9,000 - 11,000						
8. Over 11,000						
Education Level						
1. High School Dropout						
2. 10 years						
3. 11 years						
4. 12 years						
5. 1-2 years college						
6. 3-4 years college						
7. College graduate						
Sex						
1. Female						
2. Male						
Total # individuals in contact with program						

MODEL CITIES PROGRAM - CITY OF SAN DIEGO

QUARTERLY MANPOWER REPORT

Project Community Relations Board Project No. SDMC-S-7

Operating Agency City of San Diego, Community Relations Department Month To

	Professional	Paraprofessional	Clerical	Trainee
No. of Positions				
No. Hired				
MNR				
Non-MNR				
Race				
Black				
Mex-Amer.				
Caucasian				
Oriental				
Other				
Sex				
Male				
Female				
Full-Time				
Monthly Salary				
Over \$1000				
800 - 999				
600 - 799				
435 - 599				
Under 435				
Part-Time				
20-30 hrs/wk				
10-19 hrs/wk				
Under 10 hrs/wk				
Hourly Wage				
Over \$5.50				
4.50 - 5.50				
3.50 - 4.49				
2.50 - 3.49				
Under 2.50				
Job tenure				
Yes				
No				
Age				
16 - 20				
21 - 26				
27 - 32				
33 - 40				
41 - 46				
Over 46				

MODEL CITIES PROGRAM - CITY OF SAN DIEGO
 QUARTERLY TRAINING REPORT

Project Community Relations Board Project No. SDMG-S-7
 Operating Agency City of San Diego, Community Relations Department Months to

Training Program Developed Date Instituted CDA Assistance Requested
 Yes No
 No. Yes No

	Base Line Data		New Starts -- Previous Quarter		Total Started Since Plan Instituted	
	NO. Academic	In-Service	NO. Academic	In-Service	NO. Academic	In-Service
STAFF						
Professional						
MNR						
Non-MNR						
Paraprofessional						
MNR						
Non-MNR						
Clerical						
MNR						
Non-MNR						
Trainee						
MNR						
Non-MNR						

OPERATING AGENCY COMMUNITY RELATIONS DEPARTMENT				PROJECT MODEL CITIES COMMUNITY RELATIONS BOARD			
MODEL CITIES PROJECT BUDGET				PROGRAM CATEGORY			
CONTRACT PERIOD FROM: 5/1/72 TO: 1/31/73			<input checked="" type="checkbox"/> ORIGINAL SUBMISSION <input type="checkbox"/> REVISION NO. _____				
(2)	PRIOR YEARS MC GRANT FUNDS (3)	CURRENT APPROVED BUDGET MC GRANT FUNDS (4)	MC GRANT (5)	REQUESTED FUNDS			TOTAL (Col. 4 & 5-6) (7)
				FEDERAL (6a)	STATE (6b)	LOCAL (6c)	
PERSONAL SERVICES	13,490.01	13,227	43,424				56,651
NON-PERS. EXPENSE	10,969.89	11,531	41,668				53,199
OUTLAY EQUIPMENT PROPERTY ACQUIS. CONSTRUCTION	6,191.10	4,300	5,850				10,150
OUTLAY TOTAL	6,191.10	4,300	5,850				10,150
SUB-TOTAL - NON-PERS. EXP. & OUTLAY	17,160.99	15,831	47,518				63,349
GRAND TOTAL	30,651	29,058	90,942				120,000
TOTAL LOCAL SHARE BREAKDOWN BY:				CASH			X
				IN-KIND			

NOTES:

205576

REVIEW AND APPROVAL			
<i>William H. Hargley</i>	4-25-72		
OPERATING AGENCY DIRECTOR	DATE	AUTHORIZATION	
<i>Richard Dain</i>	4/25/72	<i>Janice A. Fry</i>	4/25/72
ASST. DIR. PROGRAM DEVELOPMENT	DATE	MODEL CITIES DIRECTOR	DATE
<i>Francis W. Weston</i>	4/25/72	<i>Janice A. Fry</i>	DATE
MODEL CITIES FISCAL OFFICER	DATE	BUDGET DIRECTOR	EXHIBIT C DATE

OPERATING AGENCY COMMUNITY RELATIONS DEPARTMENT			PROJECT MODEL CITIES COMMUNITY RELATIONS BOARD				
BUDGET EXHIBIT FOR OPERATING AGREEMENT			PROGRAM CATEGORY LAW AND JUSTICE				
CONTRACT PERIOD FROM: 5/1/72 TO: 1/31/73			<input checked="" type="checkbox"/> ORIGINAL SUBMISSION <input type="checkbox"/> REVISION NO. _____				
COST CATEGORY (2)	PRIOR YEARS MC GRANT FUNDS (3)	CURRENT APPROVED BUDGET MC GRANT FUNDS (4)	MC GRANT (5)	REQUESTED FUNDS			TOTAL (Col. 4 & 6) (7)
				FEDERAL (6a)	STATE (6b)	LOCAL (6c)	
PERSONAL SERVICES	13,490.01	13,227	43,424				\$56,651
X							
NON-PERS. EXP. & OUTLAY	17,160.99	15,831	47,518				63,349
GRAND TOTAL	30,651.00	29,058	90,942				120,000
TOTAL LOCAL SHARE BREAKDOWN BY:				CASH		X	
				IN-KIND			

NOTES:

POSITION AND SALARY SCHEDULE

FUND	FUNCTION	DEPT. NO.	DEPARTMENT NAME	DATE	FISCAL YEAR	
2547	Law and Justice	76.71	Community Relations Department	4-24-72	72-73	
	POSITION TITLE		POSITION QUOTA		SALARIES	
			PRIOR YR. BUDGET	CURRENT BUDGET	PROPOSED BUDGET	FINAL BUDGET
			CURRENT BUDGET	PROPOSED BUDGET	FINAL BUDGET	AVERAGE SALARY FOR POSITION
	Model Neighborhood Community Relations Department Director (Director)	.67	1.00	17,276	10,741	17,276
	Principle Assistant to Model Neighborhood Community Relations Department Director (Principal Assistant)	.67	1.00	13,541	7,562	13,541
	Community Development Specialist 1 (Research Analyst)	.207	1.00	11,219	5,133	11,219
	Senior Stenographer	.097	1.00	8,210	3,079	8,210
	Intermediate Typist	.187	1.00	6,405	2,078	6,405
	Totals	1.83	5.00	28,593	13,490	56,651
	Less Savings				-13,490	
	TOTAL				15,103	

DEPT./DIV. Community Relations Board 76.71

THE CITY OF SAN DIEGO, CALIFORNIA
ANNUAL BUDGET REQUEST
 FISCAL YEAR 1972

DATE April 25, 1972

DEPT. ACTIVITY & DESCRIPTION	ACCT. NO.	PRIOR YEARS ACTUAL EXPENSE		CURRENT YEAR BUDGET	TO DATE ACTUAL EXPENDITURES	EST. TOTAL EXPENDITURES	DEPARTMENTAL BUDGET REQUEST	PRELIMINARY BUDGET	FINAL BUDGET
Personal Service	1151	13,490.01	13,227.00	43,424.00	56,651.00				
Non-Personal Exp									
Tele & Teleg	2212	200.00	165.00	765.00	930.00				
Transp Allow	2215	827.89	940.00	3,780.00	4,720.00				
Gas Light & Power	2241	65.00	135.00	585.00	720.00				
Water Service	2244	10.00	20.00	90.00	110.00				
Rental Ids & Bldgs	2412	-	700.00	-	700.00				
Comp Ins	2424	78.00	123.00	405.00	528.00				
Employee Grp Ins	2425	146.00	226.00	720.00	946.00				
Postage	3211	50.00	125.00	225.00	350.00				
Scheduled travel	3213	-	200.00	1,721.00	1,921.00				
Spec Dept Exp	3217	1,600.00	1,850.00	2,250.00	4,100.00				
Othr Spec Dept	3218	-	100.00	-	100.00				
Employee Pers Prop	3221	300.00	300.00	338.00	500.00				
Printing	3232	150.00	162.00	1,247.00	1,799.00				
Advertising	3235	80.00	552.00	180.00	460.00				
Xerox Supply	3236	240.00	260.00	200.00	200.00				
Rpr & Upkeep Equip	3251	200.00	200.00	-	100.00				
Rnt to Bldg & Struc	3252	3,500.00	100.00	-	13,841.00				
Professional Serv	3295	-	1,110.00	-	3,116.00				
Misc Contr Serv	3299	-	-	-	3,580.00				
Office supplies	3301	80.00	430.00	225.00	480.00				
Drafting & Photo	3302	10.00	45.00	-	-				
Cleaning & Janitor	3311	240.00	480.00	-	-				
Dry Goods & wear app	3319	1,450.00	-	-	-				
Books	3360	35.00	65.00	135.00	240.00				
Periodicals	3361	25.00	60.00	180.00	240.00				
Uncass mat=& Supply	3399	225.00	350.00	450.00	800.00				
Rent Xerox equip	3413	300.00	1,000.00	3,600.00	4,600.00				
Rent office equip	3414	-	25.00	-	25.00				
Memberships	3440	50.00	105.00	-	105.00				
Retirement	3450	682.00	1,032.00	2,275.00	4,532.00				
Soc Security	3452	426.00	671.00	-	2,946.00				
Total Non-personal		10,969.89	11,531.00	41,668.00	53,199.00				
OUTLAY	4540	6,191.10	4,300.00	5,850.00	10,150.00				
Total Activity		30,651.00	29,058.00	90,942.00	120,000.00				

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

Object Account 2212 - Telephone and Telegraph

For two months, telephone & telegraph service is \$40 per month. Our monthly bill for telephone and telegraph service is \$85.00 per month for the remaining 10 months.

2 months @ \$40 per month = \$ 80
10 months @ \$85 per month = 850
\$930 = 12 month total

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
'72-73	Telephone and Telegraph	76.71	2212

OBJECT ACCOUNT BUDGET EXPLANATION

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

Object Account 2215 - Transportation Allowance

The twelve month total will be ^{\$260}\$4,720. For the first two months of the year operating expenses average per month. For the remaining 10 month period the average is \$420 per month.

2 months @ \$260.00 = \$ 520
10 months @ \$420.00 = 4,200
\$4,720 = 12 month total

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
'72-73	Transportation Allowance	76.71	2215

OBJECT ACCOUNT BUDGET EXPLANATION

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

2412 The cost incurred in this object account is the result of the building rental expense for the months of February and March. The expense was \$350.00 per month for the two months; thus \$700 for the year.

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
2nd Action Year	RENT	76.71	2412

OBJECT ACCOUNT BUDGET EXPLANATION

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

Object Account 2241 - Gas and Lights

The twelve month total will be \$720.00. The first two months the expense is \$35 per month. For the remaining 10 months period the expense averages \$65 per month.

2 months @ \$35 = \$ 70
10 months @ \$65 = 650
\$720 = 12 months expense

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
'72-73	Gas and Lights	76.71	2241

OBJECT ACCOUNT BUDGET EXPLANATION

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

Object Account 2424 - Compensation Insurance

The twelve month total will be \$528. The first two months the average cost for this object account is \$39 per month. For the remaining 10 month period the average is \$45 per month.

2 months @ \$39 per month = \$ 78
10 months @ \$45 per month = 450
\$528 = Annual expense

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
'72-73	Compensation Insurance	76.71	2424

OBJECT ACCOUNT BUDGET EXPLANATION

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

Object Account 2425 - Employees Group Insurance

The twelve month total will be \$946. For the first two months the average cost of this object account is \$73.00 per month. For the remaining ten month period the expense is \$80 per month.

2 months @ \$73 per month = \$146
10 months @ \$80 per month = 800
\$946 = total annual expense

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
'72-73	Employees Group Insurance	76.71	2425

OBJECT ACCOUNT BUDGET EXPLANATION

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

Object Account 3213 - Scheduled Travel

In our projection for the second action year we plan three trips to Sacramento for two people, one to Washington, D.C. for one person and one to Chicago for one person at a total cost of \$1921.00. Breakdown is as follows:

Governor's Workshop at Sacramento - W. Wesley Whetstone and Ardelia McClure	\$264
State Community Relations at Sacramento - " "	\$264
Conference with CCCJ at Sacramento-W. Wesley Whetstone and Wilbur Hagler	\$264
Conference with Law Enforcement Agencies - Chicago - Wilbur Hagler	\$514
National Conference on Law and Justice - Washington D.C. - Wilbur Hagler	\$615
	<u>\$1921</u>

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
'72-73	Scheduled Travel	76.71	3213

OBJECT ACCOUNT BUDGET EXPLANATION

1. DEPT.
CRB

TRAVEL REQUEST SUMMARY

CITY OF SAN DIEGO
FORM BD-1313 (10-67)

2. REF. NO.	3. MEETING NAME	4. DESTINATION	5. DATE	6. NO. PERS.	7. DEPT. EST. EXPENSES	8. LEAVE BLANK
1	Governor's workshop	Sacramento		2	\$ 264	
2	State Community Relations	Sacramento		2	264	
3	Conference with CCCJ	Sacramento		2	264	
4	Conference with Law and Justice Agencies	Chicago		1	514	
5	Natl conf on Law & Justice	Washington, D.C.		1	615	
	Total				1,921	
					\$	\$

TRAVEL REQUEST and EXPENSE REPORT

FISCAL YEAR _____

CITY OF SAN DIEGO

TRAVEL REQUEST	1. NAME OF TRAVELER Wilbur Hagler - W. Wesley Whetstone		2. TITLE Director - Principal Assistant		3. DEPT. 76.71		
	4. REF. NO. 1	5. OFFICIAL MEETING NAME Governor's Workshop					
	6. SPECIFY BENEFITS TO BE DERIVED BY THE CITY THROUGH ATTENDANCE To gain insite on present and proposed Human Relations programs being instituted by the State.						
	7. DESTINATION Sacramento		8. DATE OF MEETING		9. DATE OF DEPARTURE		
	10. DATE OF RETURN		11. <input type="checkbox"/> PRIVATE AUTO <input checked="" type="checkbox"/> AIR <input type="checkbox"/> CITY VEHICLE <input type="checkbox"/> TRAIN				
	12. DEPT. HEAD APPROVAL Wilbur Hagler - Director						
	13. BUDGET DETAILS		UNITS	RATE	AMOUNT	15. LEAVE BLANK	16. APPROVING AUTHORITY APPROVAL
	A. LODGING		4	\$ 15.00	\$ 60.00	\$	
	B. MEALS		12	3.50	42.00		
	C. TRANSPORTATION		2	49.00	98.00		
D. OTHER (SPECIFY)							
(1) Taxi fare		12	3.00	36.00			
(2) Registration		2	10.00	20.00			
(3) Tips		16	.50	8.00			
14. ESTIMATED TOTAL EXPENSES				\$ 264.00	\$		

TRAVEL EXPENSE REPORT	DATES								
		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	TOTALS
	TRANSPORTATION / CAR MILEAGE								
	TAXIS OR GARAGE								
	HOTEL								
	TELEPHONE AND TELEGRAPH (OFFICIAL CALLS ONLY)								
	TIPS								
	MEALS	BREAKFAST							
		LUNCH							
		DINNER							
OTHER (SPECIFY)									
TOTALS									

MUST BE FILED WITHIN THREE DAYS AFTER COMPLETION OF TRIP.
Attach receipts for Hotel, Transportation and any Special Items.
Items on report are normally allowed travel expenses. Explain any special items on the reverse side.
Give names and business connections of persons whose meals were paid by traveler.

I certify that the foregoing statement is correct. Signed _____ Date _____ Approved _____	Total Expense	
	Less Cash Advanced Warrant Check No.	
	Due City Deposit Receipt No.	
	Due Traveler	

TRAVEL REQUEST and EXPENSE REPORT

FISCAL YEAR _____

CITY OF SAN DIEGO

1. NAME OF TRAVELER Wilbur Hagler - W. Wesley Whetstone	2. TITLE Director - Principal Assistant	3. DEPT. 76.71
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4. REF. NO. 2	5. OFFICIAL MEETING NAME Conference with State Community Relations Department
-------------------------	---

6. SPECIFY BENEFITS TO BE DERIVED BY THE CITY THROUGH ATTENDANCE
To gain insite on present and proposed Human Relations programs being instituted by the State

7. DESTINATION Sacramento	8. DATE OF MEETING	9. DATE OF DEPARTURE	10. DATE OF RETURN
-------------------------------------	--------------------	----------------------	--------------------

11. <input type="checkbox"/> PRIVATE AUTO <input checked="" type="checkbox"/> AIR <input type="checkbox"/> CITY VEHICLE <input type="checkbox"/> TRAIN	12. DEPT. HEAD APPROVAL Wilbur Hagler
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13. BUDGET DETAILS	UNITS	RATE	AMOUNT	15. LEAVE BLANK	16. APPROVING AUTHORITY APPROVAL
A. LODGING	4	\$ 15.00	\$ 60.00	\$	
B. MEALS	12	3.50	42.00		
C. TRANSPORTATION	2	49.00	98.00		
D. OTHER (SPECIFY)					
(1) Taxi fare	12	3.00	36.00		
(2) Registration	2	10.00	20.00		
(3) Tips	16	.50	8.00		
14. ESTIMATED TOTAL EXPENSES			\$ 264.00	\$	

DATES	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	TOTALS
TRANSPORTATION / CAR MILEAGE								
TAXIS OR GARAGE								
HOTEL								
TELEPHONE AND TELEGRAPH (OFFICIAL CALLS ONLY)								
TIPS								
MEALS	BREAKFAST							
	LUNCH							
	DINNER							
OTHER (SPECIFY)								
TOTALS								

MUST BE FILED WITHIN THREE DAYS AFTER COMPLETION OF TRIP.
 Attach receipts for Hotel, Transportation and any Special Items.
 Items on report are normally allowed travel expenses. Explain any special items on the reverse side.
 Give names and business connections of persons whose meals were paid by traveler.

I certify that the foregoing statement is correct.	Total Expense	
Signed _____	Less Cash Advanced Warrant Check No.	
Date _____ Approved _____	Due City Deposit Receipt No.	
	Due Traveler	

TRAVEL REQUEST and EXPENSE REPORT

FISCAL YEAR _____

CITY OF SAN DIEGO

1. NAME OF TRAVELER Wilbur Hagler - Ardelia McClure	2. TITLE Director - Chairman of Board	3. DEPT. 76.71
4. REF. NO. 3	5. OFFICIAL MEETING NAME Conference with CCCJ	
6. SPECIFY BENEFITS TO BE DERIVED BY THE CITY THROUGH ATTENDANCE To secure additional funds		

7. DESTINATION Sacramento	8. DATE OF MEETING	9. DATE OF DEPARTURE	10. DATE OF RETURN		
11. <input type="checkbox"/> PRIVATE AUTO <input checked="" type="checkbox"/> AIR <input type="checkbox"/> CITY VEHICLE <input type="checkbox"/> TRAIN	12. DEPT. HEAD APPROVAL Wilbur H. Hagler				
13. BUDGET DETAILS	UNITS	RATE	AMOUNT	15. LEAVE BLANK	16. APPROVING AUTHORITY APPROVAL
A. LODGING	4	\$ 15.00	\$ 60.00	\$	
B. MEALS	12	3.50	42.00		
C. TRANSPORTATION	2	49.00	98.00		
D. OTHER (SPECIFY)					
(1) Taxi fare	12	3.00	36.00		
(2) Registration	2	10.00	20.00		
(3) Tips	16	.50	8.00		
14. ESTIMATED TOTAL EXPENSES			\$ 264.00	\$	

DATES	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	TOTALS
TRANSPORTATION / CAR MILEAGE								
TAXIS OR GARAGE								
HOTEL								
TELEPHONE AND TELEGRAPH (OFFICIAL CALLS ONLY)								
TIPS								
MEALS	BREAKFAST							
	LUNCH							
	DINNER							
OTHER (SPECIFY)								
TOTALS								

MUST BE FILED WITHIN THREE DAYS AFTER COMPLETION OF TRIP.
 Attach receipts for Hotel, Transportation and any Special Items.
 Items on report are normally allowed travel expenses. Explain any special items on the reverse side.
 Give names and business connections of persons whose meals were paid by traveler.

I certify that the foregoing statement is correct.	Total Expense
Signed _____ Date _____ Approved _____	Less Cash Advanced Warrant Check No. _____ Due City Deposit Receipt No. _____ Due Traveler

TRAVEL REQUEST and EXPENSE REPORT

FISCAL YEAR _____

CITY OF SAN DIEGO

TRAVEL REQUEST	1. NAME OF TRAVELER Wilbur Hagler		2. TITLE Director		3. DEPT. 76.71					
	4. REF. NO. H	5. OFFICIAL MEETING NAME Conference with law enforcement agencies								
	6. SPECIFY BENEFITS TO BE DERIVED BY THE CITY THROUGH ATTENDANCE To facilitate strategy for the upcoming convention									
	7. DESTINATION Chicago		8. DATE OF MEETING		9. DATE OF DEPARTURE		10. DATE OF RETURN			
	11. <input type="checkbox"/> PRIVATE AUTO <input checked="" type="checkbox"/> AIR <input type="checkbox"/> CITY VEHICLE <input type="checkbox"/> TRAIN		12. DEPT. HEAD APPROVAL Wilbur Hagler, Director							
	13. BUDGET DETAILS		UNITS	RATE	AMOUNT	15. LEAVE BLANK	16. APPROVING AUTHORITY APPROVAL			
A. LODGING		3	\$ 21.00	\$ 63.00	\$					
B. MEALS		9	4.50	40.50						
C. TRANSPORTATION		1	290.00	290.00						
D. OTHER (SPECIFY)										
(1) Car rental		1	113.50	113.50						
(2) Tips		9	.80	7.20						
(3)										
14. ESTIMATED TOTAL EXPENSES				\$ 514.00	\$					
TRAVEL EXPENSE REPORT		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	TOTALS	
	DATES									
	TRANSPORTATION / CAR MILEAGE									
	TAXIS OR GARAGE									
	HOTEL									
	TELEPHONE AND TELEGRAPH (OFFICIAL CALLS ONLY)									
	TIPS									
	MEALS	BREAKFAST								
		LUNCH								
		DINNER								
	OTHER (SPECIFY)									
	TOTALS									
<p>MUST BE FILED WITHIN THREE DAYS AFTER COMPLETION OF TRIP. Attach receipts for Hotel, Transportation and any Special Items. Items on report are normally allowed travel expenses. Explain any special items on the reverse side. Give names and business connections of persons whose meals were paid by traveler.</p>										
I certify that the foregoing statement is correct.					Total Expense					
					Less Cash Advanced Warrant Check No.					
					Due City Deposit Receipt No.					
					Due Traveler					
Signed _____										
Date _____ Approved _____										

TRAVEL REQUEST and EXPENSE REPORT

FISCAL YEAR _____

CITY OF SAN DIEGO

1. NAME OF TRAVELER Wilbur Hagler	2. TITLE Director	3. DEPT. 76.71
4. REF. NO. 5	5. OFFICIAL MEETING NAME National Conference on Law and Justice	
6. SPECIFY BENEFITS TO BE DERIVED BY THE CITY THROUGH ATTENDANCE To gain insite on present and proposed Human Relations programs being instituted by Law and Justice agencies throughout the nation.		

7. DESTINATION Washington, D.C.	8. DATE OF MEETING	9. DATE OF DEPARTURE	10. DATE OF RETURN		
11. <input type="checkbox"/> PRIVATE AUTO <input checked="" type="checkbox"/> AIR <input type="checkbox"/> CITY VEHICLE <input type="checkbox"/> TRAIN	12. DEPT. HEAD APPROVAL Wilbur H. Hagler, Director				
13. BUDGET DETAILS	UNITS	RATE	AMOUNT	15. LEAVE BLANK	16. APPROVING AUTHORITY APPROVAL
A. LODGING	3	\$ 23.00	\$ 69.00	\$	
B. MEALS	11	4.50	49.50		
C. TRANSPORTATION	1	366.00	366.00		
D. OTHER (SPECIFY)					
(1) Car rental	1	123.50	123.50		
(2) Tips	9	.80	7.20		
(3)					
14. ESTIMATED TOTAL EXPENSES			\$ 615.00	\$	

DATES	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	TOTALS
TRANSPORTATION / CAR MILEAGE								
TAXIS OR GARAGE								
HOTEL								
TELEPHONE AND TELEGRAPH (OFFICIAL CALLS ONLY)								
TIPS								
MEALS	BREAKFAST							
	LUNCH							
	DINNER							
OTHER (SPECIFY)								
TOTALS								

MUST BE FILED WITHIN THREE DAYS AFTER COMPLETION OF TRIP.
 Attach receipts for Hotel, Transportation and any Special Items.
 Items on report are normally allowed travel expenses. Explain any special items on the reverse side.
 Give names and business connections of persons whose meals were paid by traveler.

I certify that the foregoing statement is correct.	Total Expense	
Signed _____	Less Cash Advanced Warrant Check No.	
Date _____ Approved _____	Due City Deposit Receipt No.	
	Due Traveler	

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

Object Account 3217 - Special Departmental Expense

We have projected for the second action year, a Festival scheduled for May 13 at an approximate cost of \$2,000. Details and dates of planned seminars, retreats and conferences have not yet been finalized. We have estimated an average monthly expense of \$250.00 for a twelve month total of \$4,100.

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
'72-73	Special Departmental Expense	76.71	3217

OBJECT ACCOUNT BUDGET EXPLANATION

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

Object Account 3235 - Advertising

It is planned for the second action year to do extensive advertising of this department's existence in order to encourage increased input and participation from the community. The total for this account will be \$1,799.

First three months \$552
nine months at 138.55 1419
 \$1799

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1972	ADVERTISING	76.71	3235

OBJECT ACCOUNT BUDGET EXPLANATION

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

Object Account 3295 - Professional Services

It is planned in the second action year to hire consultants to take four surveys, conduct two workshops and lend technical assistance to staff at an average expense of \$25.00 per hour for an estimated 555 hours. This will total \$13,841.

Consultants contacted are I.T.P.D. Inc., Waymon Associates Inc. and Al Lippett.

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
'72-73	Professional Services	76.71	3295

OBJECT ACCOUNT BUDGET EXPLANATION

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

Object Account 3299 - Miscellaneous Contractual Services

This account reflects salary reserve for future pay increases. Monies will be transferred to Acct. 1151 as raises occur.

Fiscal 1973 Salary Ordinance: \$3,116

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
'72-73	Miscellaneous Contractual Services	76.71	3299

OBJECT ACCOUNT BUDGET EXPLANATION

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

Object Account 3301 - Office Supplies

Office supplies are purchased by our department on a regular monthly basis .
Our projected expense breaks down as follows:

The first two months the average costs will be \$40 per month. For the
remaining 10 month period, costs will average \$350 per month.

2 months @ \$40 per month = \$80
10 months @ \$350 per month = \$3500
\$3580

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
'72-73	Office Supplies	76.71	3301

OBJECT ACCOUNT BUDGET EXPLANATION

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

Object Account 3399 - Unclassified Materials and Supplies

Cost of materials and supplies not otherwise classified has been estimated at a 12 month total of \$800.

The expense breakdown is as follows;

The first month an initial expense of \$300 is incurred. No expenditure in the second month. In the remaining ten month period the average cost per month is \$50.

1 mo @300	=	300
1 mo @ 0	=	0
10 mos @50	=	500
12 month annual exp	=	\$ 800

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
'72-73	Unclassified material and Supplies	76:71	3399

OBJECT ACCOUNT BUDGET EXPLANATION

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

Object Account 3413 - Rental of Xerox

Our department operated with a Xerox 2400. Over a 12 month period this will total \$4,600

The first 2 months average rental cost is \$300 per month. For the following 10 months period the average cost is \$400 per month.

2 months @ \$300	=	\$ 600
10 months @ \$400	=	4,000

\$4,600 annual expense

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
72-73	Rental of Xerox	76.71	3413

OBJECT ACCOUNT BUDGET EXPLANATION

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

Object account 3450 - Retirement

The rate for our department is 8% of the total personal services of \$56,651 for a 12 month period total of \$4,532.00

Personal Services	\$56,651	
	x .08	
	<u> </u>	
	\$ 4,532.00	annual cost

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
'72-73	Retirement	6.71	3450

OBJECT ACCOUNT BUDGET EXPLANATION

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

Object Account 3452 - Social Security

The rate for our department is 5.2% of the total personal services of \$56,651 for a twelve month total of \$2,946.00.

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
'72-73	Social Security	76.71	3452

OBJECT ACCOUNT BUDGET EXPLANATION

1. DEPARTMENT
 2. ACTIVITY
 3. BUDGET ACCOUNT
 4. QUANTITY
 5. UNIT PRICE
 6. TOTAL COST
 7. PLAN NO.
 8. TOTAL PLAN COST

CITY OF SAN DIEGO
 RECAPITULATION OF DEPARTMENTAL OUTLAY REQUESTS

1. DEPARTMENT		2. ACTIVITY		3. BUDGET ACCOUNT	
COMMUNITY RELATIONS DEPARTMENT		LAW AND JUSTICE		7671	
4.	5.	6.	7.	8.	
				QUANTITY	TOTAL COST
1	Secretary's Desk			2	\$ 250
2	Junior Exec Desks			4	800
3	Typewriters			3	1,361
4	Steno Chairs			2	100
5	Desk Chairs			4	360
6	Stack Chairs			10	115
7	Filing Cabinets			2	150
8	Storage Cabinets			2	150
9	Book Cases			2	83
10	Lounges			2	484
11	Coffee Tables			3	300
12	Work Tables			2	160
13	Air Conditioners			4	1,022
14	Carpet (2 Bldgs)				900
15	Drapes (2 Bldgs)				500
16	Chalkboards			2	120
17	Polaroid Cameras			2	320
18	Calculators			1	660
19	Tape Recorders			2	320
20	Mimeograph Machine			1	890
21	Desk Lamps			7	150
22	Collator			1	575
23	Police Band Radios			1	380
					\$10,150

1. DEPARTMENT COMMUNITY RELATIONS DEPARTMENT		2. ACTIVITY LAW AND JUSTICE		NO. 7671	2
5. DISTRIBUTION OF OUTLAY ITEMS TO FACILITIES					
A. FACILITY OR LOCATION		B. NO.	C. BLD. NO.	D. FACILITY OR LOCATION	E. NO.
New office site-location unknown					
6. EQUIPMENT OR OTHER OBJECT OF OUTLAY EXPENDITURE					
A. QUAN.	B. DESCRIPTION				
4	Junior Executive desks				
7. SIMILAR EQUIPMENT AT SAME LOCATIONS			8. AVERAGE DAILY USE (HOURS, MILES, ETC.)		
A. QUAN.	B. DESCRIPTION	A. PRESENT EQUIP.		B. REQUESTED EQUIP.	
	NONE	None		Unknown	
9. EXPLAIN NECESSITY FOR, OR BENEFITS TO BE EXPECTED FROM THIS EXPENDITURE					
To furnish two new office sites					
10. IS REQUEST CONTINGENT UPON INCREASE OF PERSONNEL? (IF "YES", EXPLAIN)					
<input checked="" type="checkbox"/> YES Additional staff for two new office sites <input type="checkbox"/> NO					
11. LIST EQUIPMENT TO BE DISPLACED					
A. INV. NO.	B. DESCRIPTION	C. RECOMMENDED DISPOSAL			
	None	None			
12. ESTIMATED COST		UNIT COST	TOTAL COST	FOR USE BY BUDGET OFFICE STAFF	
IN SPACE (B) THRU (E) SHOW ADDITIONAL COSTS NECESSARY TO PLACE ITEM IN SERVICE	A. PURCHASE PRICE	200.00	800.00		
	B. LABOR				
	C. MATERIAL				
	D.				
	E.				
TOTAL COST (ITEMS A THRU E)			\$800.00		
13. EXPLAIN ADDITIONAL COSTS (B THRU E OF 12 ABOVE)			14. SIGNATURE OF REQUESTOR		
None					
RESERVED FOR USE OF BUDGET OFFICE					
15. COMMENTS OF BUDGET ANALYST				16. PRIORITY	
				17. APPROVED	

DEPARTMENTAL BUDGET REQUEST - OUTLAY

1. DEPARTMENT COMMUNITY RELATIONS DEPARTMENT		2. ACTIVITY LAW AND JUSTICE		3. DEPT. & ACT. NO. 76.71	4. REF. NO. 3
5. DISTRIBUTION OF OUTLAY ITEMS TO FACILITIES					
A. FACILITY OR LOCATION		B. NO.	C. BLD. O.	D. FACILITY OR LOCATION	F. BLD. O.
New office sites-Location unknown					
6. EQUIPMENT OR OTHER OBJECT OF OUTLAY EXPENDITURE					
A. QUAN.	B. DESCRIPTION				
3	IBM Selectric Typewriters				
7. SIMILAR EQUIPMENT AT SAME LOCATIONS			8. AVERAGE DAILY USE (HOURS, MILES, ETC.)		
A. QUAN.	B. DESCRIPTION	A. PRESENT EQUIP.		B. REQUESTED EQUIP.	
	NONE	8 hours		8 hours	
9. EXPLAIN NECESSITY FOR, OR BENEFITS TO BE EXPECTED FROM THIS EXPENDITURE					
We expect to have PEP employees, work-study students and volunteer workers who will need to prepare reports and correspondence.					
10. IS REQUEST CONTINGENT UPON INCREASE OF PERSONNEL? (IF 'YES', EXPLAIN)					
<input checked="" type="checkbox"/> YES Additional staff for new offices, additional PEP employees, work-study students <input type="checkbox"/> NO and volunteer workers					
11. LIST EQUIPMENT TO BE DISPLACED					
A. INV. NO.	B. DESCRIPTION	C. RECOMMENDED DISPOSAL			
	NONE	NONE			
12. ESTIMATED COST		UNIT COST	TOTAL COST	FOR USE BY BUDGET OFFICE STAFF	
IN SPACE (2) THRU (E) SHOW ADDITIONAL COSTS NECESSARY TO PLACE ITEM IN SERVICE	A. PURCHASE PRICE		\$ 1361		
	B. LABOR				
	C. MATERIAL				
	D.				
	E.				
TOTAL COST (ITEMS A THRU E)			\$ 1361		
13. EXPLAIN ADDITIONAL COSTS (B THRU E OF 12 ABOVE)				14. SIGNATURE OF REQUESTOR	
NONE					
RESERVED FOR USE OF BUDGET OFFICE					
15. COMMENTS OF BUDGET ANALYST				16. PRIORITY	
				17. APPROVED	

DEPARTMENTAL BUDGET REQUEST - OUTLAY

1. DEPARTMENT COMMUNITY RELATIONS DEPARTMENT		2. ACTIVITY LAW AND JUSTICE		3. DEPT. & ACT. NO. 76.71	4. REF. NO. 10
5. DISTRIBUTION OF OUTLAY ITEMS TO FACILITIES					
A. FACILITY OR LOCATION		B. NO.	C. BLDG. NO.	D. FACILITY OR LOCATION	
1348 "E" Street and new office sites - location unknown					
6. EQUIPMENT OR OTHER OBJECT OF OUTLAY EXPENDITURE					
A. QTY.	B. DESCRIPTION				
2	Lounges				
7. SIMILAR EQUIPMENT AT SAME LOCATIONS			8. AVERAGE DAILY USE (HOURS, MILES, ETC.)		
A. QTY.	B. DESCRIPTION		A. PRESENT EQUIP.	B. REQUESTED EQUIP.	
	NONE		NONE	UNKNOWN	
9. EXPLAIN NECESSITY FOR, OR BENEFITS TO BE EXPECTED FROM THIS EXPENDITURE					
To furnish reception area					
10. IS REQUEST CONTINGENT UPON INCREASE OF PERSONNEL? (IF "YES", EXPLAIN)					
<input checked="" type="checkbox"/>	YES For new office sites				
<input type="checkbox"/>	NO				
11. LIST EQUIPMENT TO BE DISPLACED					
A. INV. NO.	B. DESCRIPTION			C. RECOMMENDED DISPOSAL	
	NONE			NONE	
12. ESTIMATED COST		UNIT COST	TOTAL COST	FOR USE BY BUDGET OFFICE STAFF	
IN SPACE (B) THRU (E) SHOW ADDITIONAL COSTS NECESSARY TO PLACE ITEM IN SERVICE	A. PURCHASE PRICE		\$484		
	B. LABOR				
	C. MATERIAL				
	D.				
	E.				
TOTAL COST (ITEMS A THRU E)			\$484		
13. EXPLAIN ADDITIONAL COSTS (B THRU E OF 12 ABOVE)				14. SIGNATURE OF REQUESTOR	
NONE					
RESERVED FOR USE OF BUDGET OFFICE					
15. COMMENTS OF BUDGET ANALYST				16. PRIORITY	
				17. APPROVED	

DEPARTMENTAL BUDGET REQUEST - OUTLAY

1. DEPARTMENT COMMUNITY RELATIONS DEPARTMENT		2. ACTIVITY LAW AND JUSTICE		3. DEPT. & ACT. NO. 76.71	4. REF. NO. 13
5. DISTRIBUTION OF OUTLAY ITEMS TO FACILITIES					
A. FACILITY OR LOCATION		B. NO.	C. BLD. O.	D. FACILITY OR LOCATION	E. NO.
1348 and 1340 "E" Street and new office sites-location unknown					
6. EQUIPMENT OR OTHER OBJECT OF OUTLAY EXPENDITURE					
A. QTY.	B. DESCRIPTION				
4	Air conditioning units				
7. SIMILAR EQUIPMENT AT SAME LOCATIONS			B. AVERAGE DAILY USE (HOURS, MILES, ETC.)		
A. QTY.	B. DESCRIPTION	A. PRESENT EQUIP.		B. REQUESTED EQUIP.	
	NONE	NONE		Unknown	
9. EXPLAIN NECESSITY FOR, OR BENEFITS TO BE EXPECTED FROM THIS EXPENDITURE					
Air conditioners for present and proposed office sites					
10. IS REQUEST CONTINGENT UPON INCREASE OF PERSONNEL? (IF 'YES', EXPLAIN)					
<input checked="" type="checkbox"/> YES Two units to be used for proposed office sites <input type="checkbox"/> NO					
11. LIST EQUIPMENT TO BE DISPLACED					
A. INV. NO.	B. DESCRIPTION	C. RECOMMENDED DISPOSAL			
	NONE	NONE			
12. ESTIMATED COST		UNIT COST	TOTAL COST	FOR USE BY BUDGET OFFICE STAFF	
IN SPACE (A) THRU (E) SHOW ADDITIONAL COSTS NECESSARY TO PLACE ITEM IN SERVICE	A. PURCHASE PRICE		\$1022		
	B. LABOR				
	C. MATERIAL				
	D.				
	E.				
TOTAL COST (ITEMS A THRU E)			\$1022		
13. EXPLAIN ADDITIONAL COSTS (B THRU E OF 12 ABOVE)				14. SIGNATURE OF REQUESTOR	
NONE					
RESERVED FOR USE OF BUDGET OFFICE					
15. COMMENTS OF BUDGET ANALYST				16. PRIORITY	
				17. APPROVED	

DEPARTMENTAL BUDGET REQUEST - OUTLAY

1. DEPARTMENT COMMUNITY RELATIONS DEPARTMENT		2. ACTIVITY LAW AND JUSTICE		3. DEPT. & ACT. NO. 76.71	4. REF. NO. 14
5. DISTRIBUTION OF OUTLAY ITEMS TO FACILITIES					
A. FACILITY OR LOCATION		B. NO.	C. BLD. G.	D. FACILITY OR LOCATION	
New Office Sites-location unknown					
6. EQUIPMENT OR OTHER OBJECT OF OUTLAY EXPENDITURE					
A. QUAN. Approx 200 Sq. Yards	B. DESCRIPTION Approximately 120 square yards of nylon loop pile carpeting at \$7.50 per square yard. This is strictly an estimate since office sites have not yet been obtained				
7. SIMILAR EQUIPMENT AT SAME LOCATIONS			8. AVERAGE DAILY USE (HOURS, MILES, ETC.)		
A. QUAN.	B. DESCRIPTION		A. PRESENT EQUIP.	B. REQUESTED EQUIP.	
	NONE		NONE	NONE	
9. EXPLAIN NECESSITY FOR, OR BENEFITS TO BE EXPECTED FROM THIS EXPENDITURE					
Floor covering					
10. IS REQUEST CONTINGENT UPON INCREASE OF PERSONNEL? (IF 'YES', EXPLAIN)					
<input checked="" type="checkbox"/> YES There will be two additional office sites <input type="checkbox"/> NO					
11. LIST EQUIPMENT TO BE DISPLACED					
A. INV. NO.	B. DESCRIPTION			C. RECOMMENDED DISPOSAL	
	NONE			NONE	
12. ESTIMATED COST		UNIT COST	TOTAL COST	FOR USE BY BUDGET OFFICE STAFF	
IN SPACE (a) THRU (e) SHOW ADDITIONAL COSTS NECESSARY TO PLACE ITEM IN SERVICE	A. PURCHASE PRICE		\$900		
	B. LABOR				
	C. MATERIAL				
	D.				
	E.				
TOTAL COST (ITEMS A THRU E)			\$900		
13. EXPLAIN ADDITIONAL COSTS (B THRU E OF 12 ABOVE)				14. SIGNATURE OF REQUESTOR	
NONE					
RESERVED FOR USE OF BUDGET OFFICE					
15. COMMENTS OF BUDGET ANALYST				16. PRIORITY	
				17. APPROVED	

CITY OF SAN DIEGO - BUDGET DEPARTMENT
 DEPARTMENTAL BUDGET REQUEST - OUTLAY

1. DEPARTMENT COMMUNITY RELATIONS DEPARTMENT		2. ACTIVITY LAW AND JUSTICE		3. DEPT. & ACT. NO. 76.71	4. REF. NO. 15
5. DISTRIBUTION OF OUTLAY ITEMS TO FACILITIES					
A. FACILITY OR LOCATION 1340 and 1348 "E" Street		B. NO.	C. BLD. O.	D. FACILITY OR LOCATION	E. NO.
6. EQUIPMENT OR OTHER OBJECT OF OUTLAY EXPENDITURE					
A. QUAN.	B. DESCRIPTION Draperies				
7. SIMILAR EQUIPMENT AT SAME LOCATIONS			B. AVERAGE DAILY USE (HOURS, MILES, ETC.)		
A. QUAN.	B. DESCRIPTION NONE		A. PRESENT EQUIP. NONE	B. REQUESTED EQUIP.	
9. EXPLAIN NECESSITY FOR, OR BENEFITS TO BE EXPECTED FROM THIS EXPENDITURE Buildings at 1340 and 1348 "E" Street have no window coverings at present.					
10. IS REQUEST CONTINGENT UPON INCREASE OF PERSONNEL? (IF "YES", EXPLAIN)					
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO					
11. LIST EQUIPMENT TO BE DISPLACED					
A. INV. NO.	B. DESCRIPTION NONE			C. RECOMMENDED DISPOSAL NONE	
12. ESTIMATED COST		UNIT COST	TOTAL COST	FOR USE BY BUDGET OFFICE STAFF	
IN SPACE (B) THRU (E) SHOW ADDITIONAL COSTS NECESSARY TO PLACE ITEM IN SERVICE	A. PURCHASE PRICE		\$500		
	B. LABOR				
	C. MATERIAL				
	D.				
	E.				
TOTAL COST (ITEMS A THRU E)			\$500		
13. EXPLAIN ADDITIONAL COSTS (B THRU E OF 12 ABOVE) NONE				14. SIGNATURE OF REQUESTOR	
RESERVED FOR USE OF BUDGET OFFICE					
15. COMMENTS OF BUDGET ANALYST				16. PRIORITY	
				17. APPROVED	

DEPARTMENTAL BUDGET REQUEST - OUTLAY

1. DEPARTMENT COMMUNITY RELATIONS DEPARTMENT		2. ACTIVITY LAW AND JUSTICE		3. DEPT. & ACT. NO. 76.71	4. REF. NO. 18
5. DISTRIBUTION OF OUTLAY ITEMS TO FACILITIES					
A. FACILITY OR LOCATION		B. NO.	C. BLD. G.	D. FACILITY OR LOCATION	F. BLD. G.
New office site--location unknown					
6. EQUIPMENT OR OTHER OBJECT OF OUTLAY EXPENDITURE					
A. QTY.	B. DESCRIPTION				
1	Calculators				
7. SIMILAR EQUIPMENT AT SAME LOCATIONS			8. AVERAGE DAILY USE (HOURS, MILES, ETC.)		
A. QTY.	B. DESCRIPTION	A. PRESENT EQUIP.		B. REQUESTED EQUIP.	
1	NONE	NONE		UNKNOWN	
9. EXPLAIN NECESSITY FOR, OR BENEFITS TO BE EXPECTED FROM THIS EXPENDITURE					
One of the new offices will be in San Ysidro. Since the distance will be considerable from one office to the other, and almost daily computations must be done for payroll, mileage, budget and report analysis, it is important that we have a calculator in each office.					
10. IS REQUEST CONTINGENT UPON INCREASE OF PERSONNEL? (IF 'YES', EXPLAIN)					
<input checked="" type="checkbox"/> YES To staff two additional offices. <input type="checkbox"/> NO					
11. LIST EQUIPMENT TO BE DISPLACED					
A. INV. NO.	B. DESCRIPTION	C. RECOMMENDED DISPOSAL			
	NONE	NONE			
12. ESTIMATED COST		UNIT COST	TOTAL COST	FOR USE BY BUDGET OFFICE STAFF	
IN SPACE (2) THRU (E) SHOW ADDITIONAL COSTS NECESSARY TO PLACE ITEM IN SERVICE	A. PURCHASE PRICE	\$660	\$660		
	B. LABOR				
	C. MATERIAL				
	D.				
	E.				
TOTAL COST (ITEMS A THRU E)			\$660		
13. EXPLAIN ADDITIONAL COSTS (B THRU E OF 12 ABOVE)				14. SIGNATURE OF REQUESTOR	
NONE					
RESERVED FOR USE OF BUDGET OFFICE					
15. COMMENTS OF BUDGET ANALYST				16. PRIORITY	
				17. APPROVED	

1. DEPARTMENT COMMUNITY RELATIONS DEPARTMENT		2. ACTIVITY LAW AND JUSTICE		3. DEPT. & ACT. NO. 7671	4. REF. NO. 20
5. DISTRIBUTION OF OUTLAY ITEMS TO FACILITIES					
A. FACILITY OR LOCATION		B. NO.	C. BLDG. NO.	D. FACILITY OR LOCATION	E. NO.
New office site location unknown					
6. EQUIPMENT OR OTHER OBJECT OF OUTLAY EXPENDITURE					
A. QTY.	B. DESCRIPTION				
1	Mimeograph machine				
7. SIMILAR EQUIPMENT AT SAME LOCATIONS			8. AVERAGE DAILY USE (HOURS, MILES, ETC.)		
A. QTY.	B. DESCRIPTION		A. PRESENT EQUIP.	B. REQUESTED EQUIP.	
	NONE		NONE	unknown	
9. EXPLAIN NECESSITY FOR, OR BENEFITS TO BE EXPECTED FROM THIS EXPENDITURE					
For printing flyers , newsletters and other such related items to distribute to the community					
10. IS REQUEST CONTINGENT UPON INCREASE OF PERSONNEL? (IF "YES", EXPLAIN)					
<input type="checkbox"/> YES					
<input checked="" type="checkbox"/> NO					
11. LIST EQUIPMENT TO BE DISPLACED					
A. INV. NO.	B. DESCRIPTION			C. RECOMMENDED DISPOSAL	
	NONE			NONE	
12. ESTIMATED COST		UNIT COST	TOTAL COST	FOR USE BY BUDGET OFFICE STAFF	
IN SPACE (B) THRU (E) SHOW ADDITIONAL COSTS NECESSARY TO PLACE ITEM IN SERVICE	A. PURCHASE PRICE	\$890	\$890		
	B. LABOR				
	C. MATERIAL				
	D.				
	E.				
TOTAL COST (ITEMS A THRU E)			\$890		
13. EXPLAIN ADDITIONAL COSTS (B THRU E OF 12 ABOVE)			14. SIGNATURE OF REQUESTOR		
NONE			<i>W. W. [Signature]</i>		
RESERVED FOR USE OF BUDGET OFFICE					
15. COMMENTS OF BUDGET ANALYST				16. PRIORITY	
				17. APPROVED	

DEPARTMENTAL BUDGET REQUEST - OUTLAY

1. DEPARTMENT COMMUNITY RELATIONS DEPARTMENT		2. ACTIVITY LAW AND JUSTICE		3. DEPT. & ACT. NO. 76.71	4. REF. NO. 22
5. DISTRIBUTION OF OUTLAY ITEMS TO FACILITIES					
A. FACILITY OR LOCATION 1348 "E" Street		B. NO.	C. BLD. G.	D. FACILITY OR LOCATION	F. BLD. G.
6. EQUIPMENT OR OTHER OBJECT OF OUTLAY EXPENDITURE					
A. QUAN. 1	B. DESCRIPTION Collator				
7. SIMILAR EQUIPMENT AT SAME LOCATIONS			8. AVERAGE DAILY USE (HOURS, MILES, ETC.)		
A. QUAN.	B. DESCRIPTION NONE	A. PRESENT EQUIP. NONE	B. REQUESTED EQUIP. Unknown		
9. EXPLAIN NECESSITY FOR, OR BENEFITS TO BE EXPECTED FROM THIS EXPENDITURE					
For collating documents. We have found it is much less expensive than sorter bins attached to the xerox machine.					
10. IS REQUEST CONTINGENT UPON INCREASE OF PERSONNEL? (IF 'YES', EXPLAIN)					
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO					
11. LIST EQUIPMENT TO BE DISPLACED					
A. INV. NO.	B. DESCRIPTION NONE	C. RECOMMENDED DISPOSAL NONE			
12. ESTIMATED COST		UNIT COST	TOTAL COST	FOR USE BY BUDGET OFFICE STAFF	
IN SPACE (B) THRU (E) SHOW ADDITIONAL COSTS NECESSARY TO PLACE ITEM IN SERVICE	A. PURCHASE PRICE	\$575	\$575		
	B. LABOR				
	C. MATERIAL				
	D.				
	E.				
TOTAL COST (ITEMS A THRU E)			\$575		
13. EXPLAIN ADDITIONAL COSTS (B THRU E OF 12 ABOVE)				14. SIGNATURE OF REQUESTOR	
NONE					
RESERVED FOR USE OF BUDGET OFFICE					
15. COMMENTS OF BUDGET ANALYST				16. PRIORITY	
				17. APPROVED	

CITY OF SAN DIEGO - BUDGET DEPARTMENT
 DEPARTMENTAL BUDGET REQUEST - OUTLAY

1. DEPARTMENT COMMUNITY RELATIONS DEPARTMENT		2. ACTIVITY LAW AND JUSTICE		3. DEPT. & ACT. NO. 76.71	4. REF. NO. 23
5. DISTRIBUTION OF OUTLAY ITEMS TO FACILITIES					
A. FACILITY OR LOCATION 1348 "E" Street		B. NO.	C. BLD. O.	D. FACILITY OR LOCATION	F. SLD. O.
6. EQUIPMENT OR OTHER OBJECT OF OUTLAY EXPENDITURE					
A. QUAN. 1	B. DESCRIPTION Police Band Radio				
7. SIMILAR EQUIPMENT AT SAME LOCATIONS			B. AVERAGE DAILY USE (HOURS, MILES, ETC.)		
A. QUAN.	B. DESCRIPTION NONE	A. PRESENT EQUIP. NONE	B. REQUESTED EQUIP. UNKNOWN		
9. EXPLAIN NECESSITY FOR, OR BENEFITS TO BE EXPECTED FROM THIS EXPENDITURE					
Information					
10. IS REQUEST CONTINGENT UPON INCREASE OF PERSONNEL? (IF 'YES', EXPLAIN)					
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO					
11. LIST EQUIPMENT TO BE DISPLACED					
A. INV. NO.	B. DESCRIPTION NONE	C. RECOMMENDED DISPOSAL NONE			
12. ESTIMATED COST		UNIT COST	TOTAL COST	FOR USE BY BUDGET OFFICE STAFF	
IN SPACE (B) THRU (E) SHOW ADDITIONAL COSTS NECESSARY TO PLACE ITEM IN SERVICE	A. PURCHASE PRICE		\$ 380		
	B. LABOR				
	C. MATERIAL				
	D.				
	E.				
TOTAL COST (ITEMS A THRU E)			\$ 380		
13. EXPLAIN ADDITIONAL COSTS (B THRU E OF 12 ABOVE)				14. SIGNATURE OF REQUESTOR	
NONE					
RESERVED FOR USE OF BUDGET OFFICE					
15. COMMENTS OF BUDGET ANALYST				16. PRIORITY	
				17. APPROVED	

CERTIFICATE OF CITY AUDITOR AND COMPTROLLER

CERTIFICATION OF UNALLOTTED BALANCE

I HEREBY CERTIFY that the money required for the allotment of funds for the purpose set forth in the foregoing resolution is available in the Treasury, or is anticipated to come into the Treasury, and is otherwise unallotted.

Amount \$ _____ Fund _____

Purpose _____

RECEIVED
CITY CLERK'S OFFICE
1972 MAY 11 AM 7:58
SAN DIEGO, CALIF.

Auditor and Comptroller of
The City of San Diego, Calif.

at _____, 19 _____ By _____

CERTIFICATION OF UNENCUMBERED BALANCE

I HEREBY CERTIFY that the indebtedness and obligation to be incurred by the contract or agreement authorized by the hereto attached resolution, can be incurred without the violation of any of the provisions of the Charter of the City of San Diego; and I do hereby further certify, in conformity with the requirements of the Charter of the City of San Diego, that sufficient moneys have been appropriated for the purpose of said contract, that sufficient moneys to meet the obligations of said contract are actually in the Treasury, or are anticipated to come into the Treasury, to the credit of the appropriation from which the same are to be drawn, and that the said moneys now actually in the Treasury, together with the moneys anticipated to come into the Treasury, to the credit of said appropriation, are otherwise unencumbered.

Not to exceed \$ 120,000.00

Dated May 2, 19 72

W. B. Sage

Auditor and Comptroller of
The City of San Diego, Calif.

BY *Robert W. Lawrence*

Job Order _____
Resolution No. _____
Project No. _____

Fund 2902 Dept./Activity 7671 Object 3299

Purpose Implement the Model Cities Community Relations Board Project

Vendor Community Relations Department

205576

MAY 11 1972

CERTIFICATE NO. 3998

MAY 11 1972

Passed and adopted by the Council of The City of San Diego on _____,
by the following vote:

Councilmen	Yeas	Nays	Excused	Absent
Gil Johnson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maureen F. O'Connor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Henry L. Landt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Leon L. Williams	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Floyd L. Morrow	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bob Martinet	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Allen Hitch	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jim Bates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Pete Wilson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

RECEIVED
CITY CLERK'S OFFICE
1972 MAY 11 AM 7:54
SAN DIEGO, CALIF.

AUTHENTICATED BY:

PETE WILSON

Mayor of The City of San Diego, California.

EDWARD NIELSEN

City Clerk of The City of San Diego, California.

By *Edward Nielsen*, Deputy.

(Seal)

Office of the City Clerk, San Diego, California

Resolution Number **205576** Adopted **MAY 11 1972**

eh