

RESOLUTION NO. 208310

Adopted on JUL 3 1973

WHEREAS, the Suggestion Awards Committee has heretofore made certain recommendations to this Council; and

WHEREAS, the Council has reviewed said recommendations as well as the suggestions as presented; NOW THEREFORE,

BE IT RESOLVED, by the Council of the City of San Diego, as follows:

That the following suggestion awards are hereby approved and the Auditor and Comptroller is hereby directed to issue warrants out of the General Fund for the following suggestions:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>AMOUNT</u>	<u>SUGGESTION</u>
Ellen O. Duff	BUILDING INSPECTION	\$95	Ms. Duff is a clerical supervisor. She observed that the established routine on releases for electrical and gas connections was to phone them to S.D.C. & E. This was followed by a typed confirming list. She proposed eliminating the calls and sending the typed list earlier by messenger (a 15 minute task). This saves \$950 worth of time, eliminates many inquiries by earlier notification and frees phones for other purposes.
James L. Kennedy	POLICE DEPARTMENT	\$85	Captain Kennedy became concerned with the high consumption of flashlight batteries. He suggested that a control system for the supply of batteries which was tried for a three-month period. This showed a projected saving of about \$1,650 worth of batteries per year. The Suggestion Awards Committee recommends an initial award of \$85, and an additional award if indicated when the 12-month review is made.
Mary Lou Contreras	PUBLIC WORKS Sanitation Division	\$30	The manner in which closed Purchase Orders were filed required a great deal of time for the frequent references to them. Ms. Contreras devised a new system that saves considerable time both for those in the office and those calling from Purchasing or the Auditor's.
Nancy J. Lovell	PUBLIC WORKS Sanitation Division	\$20	A multitude of items are filed in employees' Personnel Folders. Ms. Lovell developed a much improved system that saves time both for filing and in locating for items needed.

APPROVED: JOHN W. WITT, City Attorney

By

Jack Katz

JUL 3 1973

Passed and adopted by the Council of The City of San Diego on _____
by the following vote:

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Councilmen	Yeas	Nays	Excused	Absent
Gil Johnson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maureen F. O'Connor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Henry L. Landt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leon L. Williams	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Floyd L. Morrow	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bob Martinet	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Allen Hitch	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jim Bates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mayor Pete Wilson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AUTHENTICATED BY:

PETE WILSON
Mayor of The City of San Diego, California.

(Seal)

EDWARD NIELSEN
City Clerk of The City of San Diego, California.

By *Mary Anne Nease*, Deputy.

Office of the City Clerk, San Diego, California

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JB