

R. 75-420

RESOLUTION NO. 211447 **AUG 29 1974**

A RESOLUTION REGARDING THE OPERATION OF THE  
SAN DIEGO MODEL CITIES SENIOR CITIZENS  
PROJECT BY THE RECREATION DEPARTMENT OF THE  
CITY OF SAN DIEGO.

WHEREAS, The City of San Diego, California, has entered into a contract with the United States Department of Housing and Urban Development (HUD) to carry out, within the City of San Diego, a Model Cities Program; and

WHEREAS, the Comprehensive Demonstration Plan for the Transition Period was authorized by Resolution No. 211231, adopted August 1, 1974; and

WHEREAS, the Comprehensive Demonstration Plan, during the Transition Period, designates The City of San Diego as the operating agency for the Senior Citizens Project, hereinafter called "Project"; and

WHEREAS, the Grant Agreement referred to in the first recital herein provides supplemental grant funds for the operation of said Project; NOW, THEREFORE,

BE IT RESOLVED, by the Council of The City of San Diego, as follows:

1. The City Manager of The City of San Diego be, and he is hereby authorized to assume full responsibility for the successful implementation and completion of Project in accordance with the Grant Agreement between The City of San Diego and HUD along with appurtenant regulations and in accordance

with the terms and conditions as they may apply as set forth in Document No. 738536, on file in the office of the City Clerk.

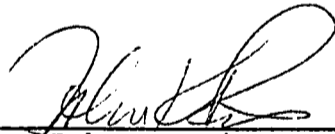
2. The operation of Project and costs incurred thereto shall be no more liberal than policies, procedures and practices applied uniformly to both federally assisted and other activities of the City.

3. The City shall operate Project in a manner consistent with the Project Work Program Cover Sheet, attached hereto as Exhibit A; Project Work Program, attached hereto as Exhibit B; and the itemized Program Budget, attached hereto as Exhibit C.

4. The City Auditor and Comptroller be and he is hereby authorized to transfer the sum of Seventy-Two Thousand Dollars (\$72,000) from the Model Cities transition period Fund No. 2904 of The City of San Diego to Fund No. 2666 of the Recreation Department to be used by said Department and accounted for separately, solely and exclusively for the purpose of providing funds for the operation of Project.

APPROVED: JOHN W. WITT, City Attorney

By

  
\_\_\_\_\_

John K. Riess, Deputy

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PROJECT WORK PROGRAM COVER SHEET

Senior Citizens

General Purpose: Demonstrate innovative approaches to services and their delivery to upgrade standards of health, nutrition, and human needs for Senior Citizens and shut-ins within the Model Neighborhood Area.

Scope of Services to be Provided: The City Recreation Department agrees to maintain a contract with the Senior Citizens Federation for employment of at least eighteen (18) senior aids and the training of staff for a minimum of four (4) hours per month.

Additionally, the program will:

- A. Maintain a recreation program for citizens at home - forty-eight (48) senior citizens minimum.
- B. Provide individual and family counseling on an on-going basis - twenty (20) individuals and five (5) families per month.
- C. Provide supportive services to include:
  - 1. Legal referral - five (5) monthly.
  - 2. Transportation by staff - twenty (20).
  - 3. Assist in acquiring medical services - ten (10).
- D. Continue Meals on Wheels with plans to provide three thousand (3,000) meals monthly through the Senior Citizens Federation staff.
- E. Center recreation.
  - 1. Community trips/month - eight (8).
  - 2. Dancing sessions - eight (8)/month.
  - 3. Group quiet and semi-active games - twenty (20)/month.
  - 4. Ceramics classes - eight (8)/month.
  - 5. Arts and crafts - eight (8)/month.
  - 6. Sewing classes - eight (8)/month.
- F. Speaking engagements - one (1) monthly.
- G. Informational workshop on project activities - one (1)/month.

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**EXHIBIT A**

Time of Performance: The time of performance will be between July 1, 1974 and December 31, 1974.

Citizen Advisory Committee: City shall be required to maintain a project advisory board composed of at least two-thirds (2/3) Model Neighborhood Area residents. Projects partially funded by Model Cities will have a proportionate number of Model Neighborhood Area residents on the advisory board.

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Model Cities Program - City of San Diego  
PROJECT WORK PROGRAM

Legend

----- Planned  
Actual

PROJECT Senior Citizens  
OPERATING AGENCY City Recreation Department  
PROJECT NO. SDMC-S-1

PROJECT ELEMENTS/SUB-PROJECTS KEY ACTIVITIES	PROJECT ELEMENTS/SUB-PROJECTS				PROJECT ELEMENTS/SUB-PROJECTS				PROJECT ELEMENTS/SUB-PROJECTS			
	Sep	Oct	Nov	Dec								
I. Maintain contract with Senior Citizens Federation for employment for at least eighteen (18) senior aids.	---	---	---	---								
II. Part-time staff training.	---	---	---	---								
III. Maintain home recreation.	---	---	---	---								
IV. Provide counseling.	---	---	---	---								
A. Individual.	---	---	---	---								
B. Family.	---	---	---	---								
V. Supportive services to include:	---	---	---	---								
A. Legal referral.	---	---	---	---								
B. Transportation by staff.	---	---	---	---								
C. Assist in acquiring medical services.	---	---	---	---								
D. Telephone reassurance.	---	---	---	---								
VI. Continue Meals on Wheels with plans to provide meals with Senior Citizens staff.	---	---	---	---								
VII. Center recreation.	---	---	---	---								
A. Community trips.	---	---	---	---								
B. Dancing sessions.	---	---	---	---								
C. Group quiet and semi-active games.	---	---	---	---								
D. Ceramics classes.	---	---	---	---								

**EXHIBIT B**

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Model Cities Program - City of San Diego  
PROJECT WORK PROGRAM

Legend  
 ----- Planned  
 Actual  
 PROJECT Senior Citizens  
 OPERATING AGENCY City Recreation Department  
 PROJECT NO. SDMC-S-1

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PROJECT ELEMENTS/SUB-PROJECTS KEY ACTIVITIES	Sep	Oct	Nov	Dec														
	VII. (Cont'd). E. Art and crafts. F. Sewing classes. VIII. Workshop sessions. IX. Speaking engagements. X. Center Advisory Board Meeting. XI. Termination of Model Cities' role in project. *A. Terminate project services. *B. Terminate staff except Director and/or one other key person. *C. Utilize all accumulated vacation time. D. Institute procedures outlined in Chapter II, Section 4.06.00 of Operating Agency Manual. *E. Terminate remaining staff.																	

\*These steps are mandatory unless Operating Agency furnishes Model Cities with an official written notification by December 1, 1974, that other funds will be available to sustain project operations beginning January 1, 1975.

MODEL CITIES PROGRAM - CITY OF SAN DIEGO  
 PERFORMANCE STANDARDS

211447

PROJECT Senior Citizens  
 OPERATING AGENCY City Recreation Department

PROJECT NO. SDMC-S-1

PROJECT ELEMENTS/SUB-PROJECTS OUTPUT MEASURES	MONTHLY PERFORMANCE STANDARDS			
	Sep	Oct	Nov	Dec
I. Maintain contract with Senior Citizens Federation for employment for at least eighteen (18) senior aids.	18	18	18	18
II. Part-time staff training.				
A. Hours/month.	4	4	4	4
III. Maintain home recreation.				
A. Senior Citizens participating.	48	48	48	48
IV. Provide counseling.				
A. Individual.	20	20	20	20
B. Family.	5	5	5	5
V. Supportive services to include:				
A. Legal referral.	5	5	5	5
B. Transportation by staff.	20	20	20	20
C. Assist in acquiring medical services.	10	10	10	10
D. Telephone reassurance.	50	50	50	50
VI. Continue Meals on Wheels with plans to provide meals with Senior Citizens staff.	3000	3000	3000	3000
VII. Center recreation.				
A. Community trips/month.	8	8	8	8
B. Dancing sessions.	8	8	8	8
C. Group quiet and semi-active games daily.	20	20	20	20
D. Ceramics classes.	8	8	8	8
E. Art and crafts.	8	8	8	8

CD-202

MODEL CITIES PROGRAM - CITY OF SAN DIEGO  
 PERFORMANCE STANDARDS

PROJECT Senior Citizens  
 OPERATING AGENCY City Recreation Department

PROJECT NO. SDMC-S-1

111447

PROJECT ELEMENTS/SUB-PROJECTS OUTPUT MEASURES	MONTHLY PERFORMANCE STANDARDS			
	Sep	Oct	Nov	Dec
VII. (Cont'd).				
F. Sewing classes.	8	8	8	8
VIII. Workshop.				
A. Sessions/month.	1	1	1	1
B. Hours/month.	2	2	2	2
C. Persons/session.	20	20	20	20
IX. Speaking engagements.	1	1	1	1
X. Citizen involvement.				
A. Advisory Board meeting.	3	3	3	3



MODEL CITIES PROGRAM - CITY OF SAN DIEGO  
PROJECT PROGRESS REPORT

PROJECT Senior Citizens  
OPERATING AGENCY City Recreation Department

PROJECT NO. SDMC-S-1

211447

PROJECT ELEMENTS/SUB-PROJECTS OUTPUT MEASURES	Unit	Month.		%	To Date		REMARKS
		Plan	Actual		Plan	Actual	
I. Maintain contract with Senior Citizen Federation for employment for at least eighteen (18) senior aides.	indiv.						
II. Part-time staff training.							
A. Hours/month	hours						
III. Maintain home recreation.							
A. Senior Citizens participating	#participants						
IV. Provide counseling.							
A. Individual.	indiv.						
B. Family.	fam.						
V. Supportive services to include:							
A. Legal referral.	indiv.						
B. Transportation by staff.	indiv.						
C. Assist in acquiring medical services.	indiv.						
D. Telephone reassurance.	calls						
VI. Continue Meals on Wheels with plans to provide meals with Senior Citizen staff.	meals						
VII. Continue center recreation.							
A. Community trips/month.	trips						
B. Dancing session.	classes						

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MODEL CITIES PROGRAM - CITY OF SAN DIEGO  
PROJECT PROGRESS REPORT

Page 2 of 2 Pages  
Month of \_\_\_\_\_  
Months To Date \_\_\_\_\_

PROJECT Senior Citizens  
OPERATING AGENCY City Recreation Department

PROJECT NO. SDMC-S-1

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PROJECT ELEMENTS/SUB-PROJECTS OUTPUT MEASURES.	Unit	Month.		%	To Date		%	REMARKS
		Plan	Actual		Plan	Actual		
C. Group quiet and semi-active games daily.	indiv.							
D. Ceramics classes	classes							
E. Art and crafts.	classes							
F. Sewing classes	classes and indiv.							
VIII. Workshop.								
A. Sessions/month.	sessions							
B. Hours/month.	hours							
C. Persons/session.	indiv.							
IX. Speaking engagements.	engagements							
X. Citizen involvement.								
A. Advisory Board meeting	meeting							

MODEL CITIES PROGRAM - CITY OF SAN DIEGO  
 QUARTERLY PARTICIPANT/BENEFICIARY REPORT  
 PART I

Project SENIOR CITIZENS PROGRAM Project No. SDMC-S-1  
 Operating Agency City Recreation Department Months      To     

**211447**

Profile of Clients	Supportive Services	Center Recreation	Counseling	Meals on Wheels
Sex				
Male				
Female				
Age				
Below 50				
50-60				
60-70				
70-80				
80-90				
Over 90				
Ethnic Background				
Black				
Mexican-American				
Caucasian				
American Indian				
Asian				
Pilipino				
Other				
Below poverty level				
Above poverty line				
Total By Service				
Total Unduplicated Count				

MODEL CITIES DEPARTMENT  
CITY OF SAN DIEGO

PROJECT NAME Senior Citizens Program  
OPERATING AGENCY City Recreation Department

PROJECT NUMBER SDMC-S-1  
MONTH \_\_\_\_\_

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RESIDENT EMPLOYMENT AND TRAINING

		Full-time	Part-time			
Total Employees		_____	_____	Total Para-Professionals		
number of MNR's	_____	_____	_____	number of MNR's	_____	_____
number of ethnic minorities	_____	_____	_____	number of ethnic minorities	_____	_____
number of women	_____	_____	_____	number of women	_____	_____
number of Viet Nam era veterans	_____	_____	_____	number of Viet Nam era veterans	_____	_____
Total Professionals		_____	_____	Training		
number of MNR's	_____	_____	_____	number receiving in-service training	_____	_____
number of ethnic minorities	_____	_____	_____	number utilizing release time for education	_____	_____
number of women	_____	_____	_____	Professional	_____	_____
number of Viet Nam era veterans	_____	_____	_____	Para-Prof	_____	_____
Total Clerical		_____	_____	Clerical	_____	_____
number of MNR's	_____	_____	_____			
number of ethnic minorities	_____	_____	_____			
number of women	_____	_____	_____			
number of Viet Nam era veterans	_____	_____	_____			

MODEL CITIES DEPARTMENT - CITY OF SAN DIEGO  
 Quarterly Citizen Participation Performance Standard

PROJECT Senior Citizens Program - SDMC-S-1

OPERATING AGENCY City of San Diego, Recreation Department

211447

	First	Second	Third	Fourth
Number of meetings :				
Average number of MNR's in attendance per meeting				
Average number of Board members in attendance per meeting				

NARRATIVE

Significant decisions and/or inputs the board made during the quarter.

MODEL CITIES DEPARTMENT  
CITY OF SAN DIEGO

PROJECT NAME Senior Citizens Program  
OPERATING AGENCY City Recreation Department

PROJECT NUMBER SDMC-S-1  
QUARTER \_\_\_\_\_ To \_\_\_\_\_

211447

STATUS OF GRANT APPLICATIONS

Please include all grants that are pending from previous months

Agency and Program to whom applied	Application or Pre-Application	Amount Requested	Date Submitted	Purpose of Requested funds	Status (Approval Disapproval Pending)	Amount Received and time period of grant









OPERATING AGENCY City of San Diego, Recreation Department				PROJECT Senior Citizens			
MODEL CITIES PROJECT BUDGET				PROGRAM CATEGORY Recreation & Culture			
CONTRACT PERIOD FROM: 7-1-74 TO: 12-31-74				<input type="checkbox"/> ORIGINAL SUBMISSION <input checked="" type="checkbox"/> REVISION NO. 1			
	PRIOR YEARS MC GRANT FUNDS (2)	APPROVED 3RD ACTION YEAR MC GRANT FUNDS (3)	CURRENT APPROVED MC GRANT (2 Months) (4)	REQUESTED FUNDS			TOTAL (Col. 4 & 5) (7)
				MC GRANT (4 Months) (5)	NON MC GRANT FUNDS		
				FEDERAL (6 a)	STATE (6 b)	LOCAL (6 c)	
PERSONNEL EXPENSE	97,520	70,295	10,143	20,298			30,441
NON-PERS. EXPENSE	99,088	94,426	11,857	29,702			41,559
OUTLAY EQUIPMENT PROPERTY ACQUIS. CONSTRUCTION	7,404	279	- 0 -	- 0 -			- 0 -
OUTLAY TOTAL	7,404	279	- 0 -	- 0 -			- 0 -
SUB-TOTAL - NON-PERS. EXP. & OUTLAY	106,492	94,705	11,857	29,702			41,559
GRAND TOTAL	204,012	165,000	22,000	50,000			72,000
TOTAL LOCAL SHARE BREAKDOWN BY:							X
CASH _____							
IN-KIND _____							

NOTES:

*SKM*

# EXHIBIT C

211447

REVIEW AND APPROVAL		AUTHORIZATION	
<i>Joe K... ..</i> OPERATING AGENCY DIRECTOR	10 AUG 1974 DATE	<i>Perry</i> MODEL CITIES DIRECTOR	8/13/74 DATE
<i>Con W. ...</i> PLANNING DIVISION CHIEF	8-13-74 DATE	<i>...</i> BUDGET DIRECTOR	8/14/74 DATE
<i>Ernie ...</i> MODEL CITIES DEPUTY DIRECTOR	8-13-74 DATE		

OPERATING AGENCY				PROJECT			
BUDGET EXHIBIT FOR OPERATING AGREEMENT				PROGRAM CATEGORY			
CONTRACT PERIOD FROM: _____ TO: _____			<input type="checkbox"/> ORIGINAL SUBMISSION <input type="checkbox"/> REVISION NO. _____				
COST CATEGORY	PRIOR YEARS MC GRANT FUNDS (2)	APPROVED 3RD ACTION YEAR MC GRANT FUNDS (3)	CURRENT APPROVED MC GRANT ( <u>2</u> Months) (4)	REQUESTED FUNDS			TOTAL (Col. 4 & 5) (7)
				MC GRANT ( <u>4</u> Months) (5)	NON MC GRANT FUNDS		
				FEDERAL	STATE	LOCAL	
				(6a)	(6b)	(6c)	
PERSONNEL EXPENSE	97,520	70,295	10,143	20,298			30,441
<del> </del>							
NON-PERS. EXP. & OUTLAY	106,492	94,705	11,857	29,702			41,559
GRAND TOTAL	204,012	165,000	22,000	50,000			72,000
TOTAL LOCAL SHARE BREAKDOWN BY:					CASH		<del> </del>
					IN-KIND		

NOTES:

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# POSITION AND SALARY SCHEDULE

FUND	FUNCTION	DEPT. NO.	DEPARTMENT NAME			DATE	FISCAL YEAR	
2904	Senior Citizen	9447	City Recreation Department			7/1/74	Transition	
SALARY RATE	POSITION TITLE	POSITION QUOTA				AVERAGE SALARY FOR POSITION	SALARIES	
		PRIOR YR. BUDGET	CURRENT BUDGET	PROPOSED BUDGET	FINAL BUDGET		CURRENT BUDGET	PROPOSED BUDGET
	Social Program Specialist II (1)	- 0 -	1.2500	.508		17,364	19,855	8,821
	Center Recreation Director (1)	2.000	1.7884	.508		10,104	13,151	5,133
	Intermediate Steno (1)	1.000	1.2500	.508		8,844	9,533	4,493
	Jr. Recreation Leader (2)	0 -	2.5000	1.016		7,488	17,214	7,608
	Recreation Specialist II	1.000	- 0 -	- 0 -				
	Principal Clerk	.500	- 0 -	- 0 -				
	TOTAL	4.500	6.7884	2.540			\$59.753	\$26,055

**211447**

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ANNUAL BUDGET REQUEST

THE CITY OF SAN DIEGO, CALIFORNIA  
 DEPT./DIV. City Recreation Department Senior Citizen 94.47  
 FUND NO. 2904 FISCAL YEAR Transition DATE July 1, 1974  
 Page 1 of 2

DEPT. ACTIVITY & DESCRIPTION	ACCT. NO.	PRIOR YEARS ACTUAL EXPENSE		CURRENT YEAR		EST. TOTAL EXPENDITURES	DEPARTMENTAL BUDGET REQUEST 4-Months	PRELIMINARY BUDGET 5-Months	FINAL BUDGET
		1st & 2nd Action Year	3rd Action Year	2 9-Months	TODATE ACTUAL EXPENDITURES				
<b>Personnel Expense</b>									
Salaries	1151	92,393	59,753	8,558	17,497	26,055			
Retirement	2150	2,232	5,975	853	1,306	2,159			
Social Security	2152	2,050	3,496	501	1,023	1,524			
Comp. Insurance	2424	- 0 -	- 0 -	77	157	234			
Group Insurance	2425	845	1,071	154	315	459			
Total Pers. Exp.		97,520	70,295	10,143	20,298	30,441			
<b>Non-Personnel Exp.</b>									
Transportation	3210	8,185	2,250	300	640	940			
Postage	3211	39	75	12	32	44			
Telephone	3212	1,288	899	100	300	400			
Scheduled Travel	3213	119	- 0 -	- 0 -	- 0 -	- 0 -			
Unsched. Travel	3216	240	- 0 -	- 0 -	- 0 -	- 0 -			
Special Dept. Exp.	3217	232	- 0 -	- 0 -	- 0 -	- 0 -			
Other Special Dept. Exp.	3218	355	- 0 -	- 0 -	- 0 -	- 0 -			
Sub., Care & Sub.	3220	5	- 0 -	- 0 -	- 0 -	- 0 -			
Printing Reports	3231	123	- 0 -	- 0 -	- 0 -	- 0 -			
Photo & Blue Print	3234	639	- 0 -	- 0 -	- 0 -	- 0 -			
Xerox	3236	266	277	40	80	120			
Utilities	3241	66	600	- 0 -	140	140			
Water Services	3244	- 0 -	- 0 -	60	- 0 -	60			
Repair Equipment	3251	- 0 -	69	- 0 -	60	60			
Profess. Services	3295	20,140	- 0 -	- 0 -	- 0 -	- 0 -			
Misc. Cont. Services	3299	51,425	85,205	10,655	27,042	37,697			
Office Supplies	3301	1,913	810	100	226	328			
Drafting & Photo Suppl	3302	37	- 0 -	- 0 -	- 0 -	- 0 -			

Senior Citizen 94.47  
 DEPT./DIV. City Recreation Department

ANNUAL BUDGET REQUEST

FUND NO. 2904  
 FISCAL YEAR Transition

DATE July 1, 1974

DEPT. ACTIVITY & DESCRIPTION	ACCT. NO.	PRIOR YEARS ACTUAL EXPENSE		CURRENT YEAR BUDGET	TO DATE ACTUAL EXPENDITURES	EST. TOTAL EXPENDITURES	DEPARTMENTAL BUDGET REQUEST	PRELIMINARY BUDGET	FINAL BUDGET
		1973	1974						
Food Products	3303	1,867	- 0 -	- 0 -	-	-	- 0 -	- 0 -	
Auto Repair Parts	3309	1	- 0 -	- 0 -			- 0 -	- 0 -	
Janitorial Supplies	3311	431	265	40			120	160	
Medical Supplies	3313	48	- 0 -	- 0 -			- 0 -	- 0 -	
Small tools	3314	26	- 0 -	- 0 -			- 0 -	- 0 -	
Kitchen Supplies	3315	1,584	212	40			- 0 -	40	
Recreation Supplies	3316	4,987	825	100			220	320	
B uliding Material	3351	116	- 0 -	- 0 -			- 0 -	- 0 -	
Electrical Mat.	3352	- 0 -	7	- 0 -			- 0 -	- 0 -	
Paints, Oil, Glass	3355	13	2	- 0 -			- 0 -	- 0 -	
Books	3360	43	- 0 -	- 0 -			- 0 -	- 0 -	
Unclass. Materials	3399	1,837	80	10			40	50	
Rent	3411	2,990	2,850	400			800	1200	
Other Insurance	3429	- 0 -	- 0 -	- 0 -			- 0 -	- 0 -	
Work Comp. Med. Pay	3482	65	- 0 -	- 0 -			- 0 -	- 0 -	
Rental of Equip.	3613	8	- 0 -	- 0 -			- 0 -	- 0 -	
Total Non-Pers. Exp.		99,088	94,426	11,857			29,702	41,559	
<u>Outlay</u>									
Equipment	4540	7,404	279	- 0 -			- 0 -	- 0 -	
Total Activity		204,012	165,000	22,000			50,000	72,000	

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USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION  
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A.- Current Approved 2 months budget	\$ 853
B.- Retirement contributions for 4 months based on 10.55 % of \$12,383. The Recreation Aids positions are excluded, these positions are not allowed for retirement contributions.	<u>\$1,306</u>
Total 6 Month Budget	\$2,159

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
Transition	Miscellaneous Contractual Services	94.47	2150

FM-121 (Rev. 9-7-72)  
ED-124 (Rev. 11-69)

OBJECT ACCOUNT BUDGET EXPLANATION 211447

*John*

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION  
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A.- Current approved 2 month budget	\$ 501
B.- Social Security for 4 months based on 5.85% of total salaries of 17,497	\$1,023
Total 6 month Budget	<u>\$1,524</u>

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
Transition	Social Security	9447	2152

FM 121 (Rev. 9-68)  
DD-121 (Rev. 11-69)

OBJECT ACCOUNT BUDGET EXPLANATION **211447**

*J.B.M.*



USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION  
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A.- Current Approved 2 month budget	\$300
B.- Transportation allowance for 3 employees is estimated @ 1000 miles per month @ 16¢ per mile for 4 months	<u>640</u>
Total 6 month Budget	\$940

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
Transition	Transportation	9447	3210

FM 121 (Rev. 9-7-77)  
EO 121-11 (Rev. 11-69)

OBJECT ACCOUNT BUDGET EXPLANATION **211447**

*Jim*

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION  
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A.- Current Approved 2 month budget		\$10,655
B.- This account reflects expenditures for the Senior Citizen Federation employees and the Nutritional Meals Program. These expenditures are planned for a 4 month Period beginning September 1 thru December 31, 1974.		
(1) Senior Citizen Employees	\$16,696	
Social Security @ 5.85% of \$16,696	978	
State Disability Ins. @ 1% of \$16,696	167	
State Unemployment Ins. @ 3.6% of \$16,696	601	
Employer's Workmen's Compensation	320	
(2) Transportation	720	
(3) Hot Meals	5,000	
Rent @ \$130.00/mo for 4 months	520	
Product Liability Insurance	140	
(4) Professional Services (Accountant)	300	
Recreational Excursions	1,600	
32 Trips @ \$50 ea		
Total		\$27,042
Total 6 months Budget		\$37,697

Notes:

(1) 19 Employees X 15 hrs/week X 17.4 weeks @ 2.63/hr.=	13,042
2 Cooks X 35 hrs./week X 17.4 weeks @ 3.00/hr.=	3,654
TOTAL	\$16,696
(2) A mileage allowance @ 12¢ per mile is allotted for delivery of meals. Previous mileage has averaged 1500/mo. for 4 months	= \$720
(3) The meals preparation and food products average \$1,250 / mo. for 4 months	= \$5,000
(4) Accountant's fee @ \$75 / mo. for 4 months	= \$300

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
Transition	Miscellaneous Contractual Serv.	94.47	3299

FM-121 (Rev. 9-57)  
10-121 (rev. 11-69)

OBJECT ACCOUNT BUDGET EXPLANATION **211447**

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION  
 SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A.- Current Approved 2 month budget	\$400
B.- Rent @ \$200 per month for 4 months	<u>800</u>
Total 6 month Budget	.. \$1,200

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
Transition	Rent	9447	3411

FM-121 (Rev. 9-61)  
 10-121-1 (rev. 11-65)

OBJECT ACCOUNT BUDGET EXPLANATION **211417**

MODEL CITIES PROGRAM - CITY OF SAN DIEGO  
ESTIMATED MONTHLY EXPENDITURE SCHEDULE

--MODEL CITIES GRANT FUNDS--

PROJECT Senior Citizen Program 94.47  
OPERATING AGENCY City Recreation Department

211447

DESCRIPTION	Acct No.	MONTH						TOTAL BUDGET
		1 & 2	3	4	5	6		
<b>Personnel Expense</b>								
Salaries	1151	8,558	4374	4374	4374	4375	26,055	
Retirement	2150	853	326	327	326	327	2,159	
Social Security	2152	501	255	256	256	256	1,524	
Comp. Insurance	2424	77	39	39	39	40	234	
Group Insurance	2425	154	79	79	79	78	469	
Total Pers. Exp.		10,143	5073	5075	5074	5076	30,441	
<b>Non-Personnel Exp.</b>								
Transportation	3210	300	160	160	160	160	940	
Postage	3211	12	8	8	8	8	44	
Telephone	3212	100	75	75	75	75	400	
Travel	3213	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	
Xerox	3236	40	20	20	20	20	120	
Utilities	3241	- 0 -	35	35	35	35	140	
Water Services	3244	60	- 0 -	- 0 -	- 0 -	- 0 -	60	
Repairs of Equip.	3251	- 0 -	15	15	15	15	60	
Professional Serv.	3295	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	
Misc. Contract. Serv.	3299	10,655	- 0 -	- 0 -	- 0 -	- 0 -	10,655	
Office Supplies	3301	100	6760	6760	6760	6762	37,697	
Janitor. Supplies	3311	40	57	57	57	57	328	
Kitchen Supplies	3315	40	30	30	30	30	160	
Recreation Supplies	3316	100	- 0 -	- 0 -	- 0 -	- 0 -	40	
Uncl. Mat.	3399	10	55	55	55	55	320	
Rent	3411	400	200	200	200	200	50	
							1,200	

CD-205A (7/74)

MODEL CITIES PROGRAM - CITY OF SAN DIEGO  
ESTIMATED MONTHLY EXPENDITURE SCHEDULE

PROJECT Senior Citizen Program - 94.47  
OPERATING AGENCY City Recreation Department

--MODEL CITIES GRANT FUNDS--

211447

DESCRIPTION	Acct. No.	MONTH						TOTAL BUDGET
		1 & 2	3	4	5	6		
TOTAL NON-PERS. EXP.		11,857	7,425	7,425	7,425	7,427		41,559
OUTLAY		- 0 -	- 0 -	- 0 -	- 0 -	- 0 -		- 0 -
TOTAL ACTIVITY		22,000	12,498	12,500	12,499	12,503		72,000
								<i>[Signature]</i>

CD-205A (7/74)

**CERTIFICATE OF CITY AUDITOR AND COMPTROLLER**

**CERTIFICATION OF UNALLOTTED BALANCE**

I HEREBY CERTIFY that the money required for the allotment of funds for the purpose set forth in the foregoing resolution is available in the Treasury, or is anticipated to come into the Treasury, and is otherwise unallotted.

Amount \$ \_\_\_\_\_ Fund \_\_\_\_\_  
Purpose \_\_\_\_\_

'74 AUG 21 AM 10 12

\_\_\_\_\_  
Auditor and Comptroller of  
The City of San Diego, Calif.

Date \_\_\_\_\_, 19 \_\_\_\_\_ By \_\_\_\_\_

**CERTIFICATION OF UNENCUMBERED BALANCE**

I HEREBY CERTIFY that the indebtedness and obligation to be incurred by the contract or agreement authorized by the hereto attached resolution, can be incurred without the violation of any of the provisions of the Charter of the City of San Diego; and I do hereby further certify, in conformity with the requirements of the Charter of the City of San Diego, that sufficient moneys have been appropriated for the purpose of said contract, that sufficient moneys to meet the obligations of said contract are actually in the Treasury, or are anticipated to come into the Treasury, to the credit of the appropriation from which the same are to be drawn, and that the said moneys now actually in the Treasury, together with the moneys anticipated to come into the Treasury, to the credit of said appropriation, are otherwise unencumbered.

Not to exceed \$ 1,052,000.00

Dated AUGUST 13, 19 74

*W. B. Sage*

\_\_\_\_\_  
Auditor and Comptroller of  
The City of San Diego, Calif.

BY *Joe L. Legend*  
Job Order \_\_\_\_\_  
Resolution No. \_\_\_\_\_  
Project No. \_\_\_\_\_

Fund 2904 Dept./Activity SEE ATTACHED Object \_\_\_\_\_  
Purpose EXTEND AGREEMENTS: MODEL CI TIES OPERATING AGENCIES (9) PER ATTACHED  
Vendor SEE ATTACHED

**211447**

**AUG 29 1974**

CERTIFICATE NO. 5898

Passed and adopted by the Council of The City of San Diego on **AUG 29 1974**,  
 by the following vote:

Councilmen	Yeas	Nays	Excused	Absent
Gil Johnson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maureen F. O'Connor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lee Hubbard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leon L. Williams	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Floyd L. Morrow	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bob Martinet	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jim Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jim Bates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Pete Wilson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AUTHENTICATED BY:

PETE WILSON  
 Mayor of The City of San Diego, California.

(Seal)

EDWARD NIELSEN  
 City Clerk of The City of San Diego, California.

By *Patricia Polen*, Deputy.

'74 AUG 21 AM 10 19

Office of the City Clerk, San Diego, California	
Resolution Number <b>211447</b>	Adopted <b>AUG 29 1974</b>