

R. 75-1347

RESOLUTION NO. 212325

DEC 26 1974

RESOLUTION REGARDING THE OPERATION OF THE  
SAN DIEGO MODEL CITIES SUPPLEMENTAL  
TRANSPORTATION PROJECT BY THE TRANSPORTA-  
TION DEPARTMENT OF THE CITY OF SAN DIEGO.

WHEREAS, The City of San Diego, California, has entered into a contract with the United States Department of Housing and Urban Development (HUD) to carry out, within the City of San Diego, a Model Cities Program; and

WHEREAS, the continuance of 17 existing Model Cities projects for a period of six months from January 1 through June 30, 1975, was authorized by Resolution No. 212091, adopted November 26, 1974; and

WHEREAS, these projects are included in the Comprehensive Demonstration Plan for the Transition Period which was authorized by Resolution No. 211231, adopted August 1, 1974; and

WHEREAS, the Comprehensive Demonstration Plan for the Transition Period designated The City of San Diego as the operating agency for the Supplemental Transportation Project, hereinafter called "Project"; and

WHEREAS, the City has received funds under the Housing and Community Development Act (PL 93-383) for the continued operations of Model Cities Projects; NOW, THEREFORE,

BE IT RESOLVED, by the Council of The City of San Diego, as follows:

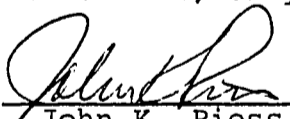
1. That the City Manager be, and he is hereby authorized to assume full responsibility for the successful operation of Project in accordance with the Grant Agreement referred to above in the first recital between The City of San Diego and HUD along with appurtenant regulations and in accordance with the terms and conditions as they may apply as set forth in the Supplementary General Conditions for Contracts with Operating Agencies and Contractors, a copy of which is on file in the office of the City Clerk as Document No. 738536.

2. That the operation of Project and costs incurred thereto shall be no more liberal than policies, procedures and practices applied uniformly to both federally assisted and other activities of the City.

3. That the City shall continue the operation of Project using Community Development Block Grant funds for a period of three months from January 1 through March 31, 1975.

4. That the City shall operate Project in a manner consistent with the Project Work Program Sheet, attached hereto as Exhibit A; Project Work Program, attached hereto as Exhibit B; and the itemized Program Budget, attached hereto as Exhibit C.

APPROVED: JOHN W. WITT, City Attorney

By   
John K. Riess, Deputy

JKR:lc:614  
12/16/74  
Aud.Cert.#6235

Supplemental Transportation

PROJECT WORK PROGRAM SHEET

Scope of Services: Agency agrees to perform the following activities:

1. Continue operation of eleven (11) vans to serve the residents of Southeast, Encanto and San Ysidro.
  - a. Transport nine thousand (9,000) persons per month.
  - b. Travel twenty-two thousand (22,000) van miles per month.
2. Utilize both fixed route and demand-response scheduling.
3. Collect \$.25 fares from passengers.
4. Provide for transfers between the Supplemental Transportation and San Diego Transit buses.
5. Continue established routes and tie into existing City routes.
6. Analyze bus schedules and use by routes and revise if necessary.
7. Encourage community agencies to use Supplemental Transportation buses by contacting at least ten (10) agencies per month.
8. Deliver two thousand two hundred (2,200) meals to senior citizens in the Meals-on-Wheels Program.
9. Maintain vans through a maintenance contract with the City of San Diego.
10. Plan for replacement of vans as they wear out.
11. Publicize the project services through:
  - a. Distribution of two thousand (2,000) bilingual brochures.
  - b. Obtaining two (2) items of publicity on T.V., radio or in newspapers.
12. Search for additional funding by submitting one (1) grant application.
13. Hold monthly citizen advisory board meetings.
14. Follow termination procedures as outlined in the work program.

**EXHIBIT A**

212325

Legend  
 ----- Planned  
 \_\_\_\_\_ Actual

PROJECT Supplemental Transportation  
 OPERATING AGENCY City of San Diego, Transportation Dept.  
 PROJECT NO. SDMC-P-2

PROJECT ELEMENTS/SUB-PROJECTS KEY ACTIVITIES	JAN	FEB	MAR								
	I. Continue operation of vans. A. Operate 11 vans to serve residents of the Southeast, Encanto and San Ysidro areas. B. Utilize both fixed route and demand-response scheduling. C. Collect \$.25 fare. D. Provide for transferers between Model Cities Supplemental Transportation and San Diego Transit buses. E. Continue established routes and tie into existing City bus service. F. Analyze bus schedules and use by route and revise if necessary. G. Encourage agencies serving the residents of Southeast, Encanto and San Ysidro to use the Supplemental Transportation buses to transport their clients. H. Deliver Meals on Wheels to senior citizens. II. Maintain vans. A. Service vans as needed through a maintenance contract with the City of San Diego. B. Plan for replacement of vans as they wear out. III. Publicize project. A. Circulate bilingual flyers explaining routes, schedules and fares. B. Publicize through the local news media (radio, tv, newspapers).										

**EXHIBIT B**

Legend

----- Planned  
 \_\_\_\_\_ Actual

PROJECT OPERATING AGENCY City of San Diego, Transportation Dept.  
 PROJECT NO. SDMC-P-2

PROJECT ELEMENTS/SUB-PROJECTS KEY ACTIVITIES	Supplemental Transportation																			
	JAN	FEB	MAR																	
IV. Search for additional funding by submitting a grant application.		---																		
V. Hold monthly advisory board meetings.																				
VI. Termination procedures.																				
A. Terminate project services		--																		
B. Terminate staff, except Director and/or one other key person.																				
C. Utilize all accumulated vacation time.																				
D. Institute detailed project close-out procedures outlined in Chapter II, Sec. 4.06.00 of Operating Agency Manual (1973).																				
E. Terminate remaining staff.																				

These procedures are mandatory unless the agency is given official notice before Feb. 15, 1975 by the City that the project will be funded beyond March 31, 1975 or unless the agency furnishes Model Cities by Feb. 15, 1975 with a written certification that other funds will be available to sustain project operations beyond March 31, 1975. In the event that neither of the above events occur, and the project is to be terminated March 31, 1975, there will be no project services during March of 1975.

PROJECT Supplemental Transportation  
 OPERATING AGENCY City of San Diego, Transportation Department

PROJECT NO. SDMC P-2

PROJECT ELEMENTS/SUB-PROJECTS OUTPUT MEASURES	MONTHLY PERFORMANCE STANDARDS		
	JAN	FEB	MAR
I. Continued operation of vans.			
A. Vans operated.	11	11	11
B. Persons transported.	9000	9000	9000
C. Van miles traveled.	22000	22000	22000
D. Southeast, Encanto and San Ysidro agencies contacted in effort to encourage their use of Supplemental Transportation.	10	10	10
E. Meals on Wheels.	2200	2200	2200
II. Publicity.			
A. Bilingual brochures circulated.	2000		
B. Publicity in local news media.	1	1	
III. Additional funding.			
IV. Advisory Board.	1	1	1

CDBG/MODEL CITIES - City of San Diego  
PROJECT PROGRESS REPORT

PROJECT Supplemental Transportation  
OPERATING AGENCY City of San Diego, Transportation Department

PROJECT NO. SDMC-P-2

PROJECT ELEMENTS/SUB-PROJECTS OUTPUT MEASURES	Unit	Month		%	To Date		REMARKS
		Plan	Actual		Plan	Actual	
I. Continued operation of vans. A. Vans. B. Persons transported. C. Van miles traveled. D. Southeast, Encanto and San Ysidro agencies contacted in effort to encourage their use of transportation. E. Meals on wheels.	vans persons miles						
II. Publicity. A. Bilingual brochures circulated. B. Publicity in local news media.	brochures public items						
III. Additional Funding.	applic. mtgs.						
IV. Advisory Board.							

MONTH \_\_\_\_\_

PARTICIPANT/BENEFICIARY REPORT

Passenger Transportation Master List

Fixed Route      \_\_\_\_\_ # persons carried  
                              \_\_\_\_\_ # transfers provided  
                              \_\_\_\_\_ # transfers received  
                              \_\_\_\_\_ amount of fares collected.

LOCATION	# PERSONS ON	# PERSONS OFF



MONTH \_\_\_\_\_

PARTICIPANT/BENEFICIARY REPORT

Passenger Transportation Master List

Demand Response \_\_\_\_\_ # persons carried  
\_\_\_\_\_ # transfers provided  
\_\_\_\_\_ # transfers received  
\_\_\_\_\_ amount of fares collected

LOCATION	# PERSONS ON	# PERSONS OFF

**CDBG/MODEL CITIES - City of San Diego  
CITY OF SAN DIEGO**

PROJECT NAME Supplemental Transportation  
OPERATING AGENCY City of San Diego, Transportation Dept.

PROJECT NUMBER SDMC-P-2  
MONTH \_\_\_\_\_

**RESIDENT EMPLOYMENT AND TRAINING**

		Full-time	Part-time			Full-time	Part-time
<b>Total Employees</b>							
number of MNR's		_____	_____	Total Para-Professionals		_____	_____
number of ethnic minorities		_____	_____	number of MNR's		_____	_____
number of women		_____	_____	number of ethnic minorities		_____	_____
number of Viet Nam era veterans		_____	_____	number of women		_____	_____
				number of Viet Nam era veterans		_____	_____
<b>Total Professionals</b>							
number of MNR's		_____	_____	Training		_____	_____
number of ethnic minorities		_____	_____	number receiving in-service training		_____	_____
number of women		_____	_____	number utilizing release time for education		_____	_____
number of Viet Nam era veterans		_____	_____				
<b>Total Clerical</b>							
number of MNR's		_____	_____	Professional		_____	_____
number of ethnic minorities		_____	_____	Para-Prof		_____	_____
number of women		_____	_____	Clerical		_____	_____
number of Viet Nam era veterans		_____	_____				



OPERATING AGENCY City of San Diego, Department of Transportation			PROJECT Supplemental Transportation				
C.D.B.G./MODEL CITIES PROJECT BUDGET			PROGRAM CATEGORY Transportation & Communication				
CONTRACT PERIOD FROM: 1-1-75 TO: 3-31-75		<input checked="" type="checkbox"/> ORIGINAL SUBMISSION <input type="checkbox"/> REVISION NO. _____					
	PRIOR YEARS CDBG FUNDS (1)	CURRENT APPROVED BUDGET CDBG FUNDS (2)	CD Block GRANT (3)	REQUESTED FUNDS			TOTAL (Col. 3 & 4) (5)
				FEDERAL (4a)	STATE (4b)	LOCAL (4c)	
PERSONNEL EXPENSE			0				0
NON-PERS. EXPENSE			70,676				70,676
OUTLAY EQUIPMENT PROPERTY ACQUIS. CONSTRUCTION			0 0 0				0 0 0
OUTLAY TOTAL			0				0
SUB-TOTAL - NON-PERS. EXP. & OUTLAY			70,676				70,676
GRAND TOTAL			70,676				70,676
TOTAL LOCAL SHARE BREAKDOWN BY:				CASH		X	
				IN-KIND			

NOTES:

# EXHIBIT C

REVIEW AND APPROVAL			
<i>[Signature]</i>	12/13/74		
OPERATING AGENCY DIRECTOR	DATE		
<i>[Signature]</i>	12/16/74	<i>[Signature]</i>	12-16-74
C.D.B.G. Coordinator	DATE	MODEL CITIES DIRECTOR	DATE
<i>[Signature]</i>	12/16/74	<i>[Signature]</i>	12-17-74
	DATE	BUDGET DIRECTOR	DATE

OPERATING AGENCY City of San Diego, Department of Transportation				PROJECT Supplemental Transportation			
BUDGET EXHIBIT FOR OPERATING AGREEMENT				PROGRAM CATEGORY Transportation & Communication			
CONTRACT PERIOD FROM: 1-1-75 TO: 3-31-75			<input checked="" type="checkbox"/> ORIGINAL SUBMISSION <input type="checkbox"/> REVISION NO. _____				
COST CATEGORY	PRIOR YEARS CDBG FUNDS (1)	CURRENT APPROVED BUDGET CDBG FUNDS (2)	CD Block GRANT (3)	REQUESTED FUNDS			TOTAL (Col. 3 & 4) (5)
				NON CDBG FUNDS			
				FEDERAL (4a)	STATE (4b)	LOCAL (4c)	
PERSONNEL EXPENSE			0				0
<del> </del>							
NON-PERS. EXP. & OUTLAY			70,676				70,676
GRAND TOTAL			70,676				70,676
TOTAL LOCAL SHARE BREAKDOWN BY:				CASH		<del> </del>	
				IN-KIND			

NOTES:

THE CITY OF SAN DIEGO, CALIFORNIA  
**ANNUAL BUDGET REQUEST**

DEPT./DIV. Supplemental Transportation Department of Transportation

FUND NO. 2910 FISCAL YEAR 1975

DATE 1-1-75

DEPT./ACTIVITY & DESCRIPTION	ACT. NO.	PRIOR YEARS ACTUAL EXPENSE		CURRENT YEAR BUDGET	TO DATE ACTUAL EXPENDITURES	EST. TOTAL EXPENDITURES	DEPARTMENTAL BUDGET REQUEST	PRELIMINARY BUDGET	FINAL BUDGET
<b>PERSONNEL EXPENSE</b>									
<b>NON-PERSONNEL EXPENSE</b>									
Transportation	3210						75		
Postage	3211						30		
Telephone	3212						470		
Training Fee	3219						0		
Printing	3231						150		
Xerox	3236						60		
Repair Equipment	3251						4,953		
Professional Services	3295						49,527		
Misc. Contr. Services	3299						525		
Office Supplies	3301						150		
Tires & Tubes	3304						0		
Gasoline	3306						0		
Oil Lubricants	3308						0		
Auto Repair Parts	3309						600		
Driving Safety Award	3322						0		
Rent	3411						270		
Equip & Auto Rental	3412						1,620		
Central Shop Service	3415						5,887		
Fidelity & Gen. Ins.	3423						6,059		
Promotional Advert.	3492						300		
Uncl Fixed Charges	3499						0		
TOTAL NON-PERS. EXP							70,676		
OUTLAY-Equipment							0		
TOTAL ACTIVITY							70,676		

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION  
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A. Three month budget

*Base Salaries	\$43,460.82
Social Security @ 8.0%	3,476.87
Group Insurance @ \$19.89 each/month	954.72
Workmen's Comp. Insurance @ \$0.21 per \$100 Secretary payroll; and @\$3.94 all other per \$100 payroll.	1,634.05
	<u>\$49,526.46</u>

Position	3 month Calendar Year	Annual Salary	1/4 Annual Pay Period
Director	1	\$14,268.80	\$3,567.20
Supervisors	2	24,752.00	6,188.00
Dispatcher*	1	12,376.00	3,094.00
Drivers	6	65,644.80	16,411.20
Drivers	4	37,963.12	9,490.78
Driver	1	10,441.60	2,610.40
Secretary*	1	8,396.96	2,099.24
			<u>\$43,460.82</u>

\*Rate increase allowed for 2 staff members  
Dispatcher & Secretary

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Professional Services		3295

OBJECT ACCOUNT BUDGET EXPLANATION

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION  
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

Estimated cost @\$175 per month for vehicle maintenance services not chargeable to other specific object accounts.

3 month budget                      \$525.00

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Miscellaneous Contract Service		3299

**OBJECT ACCOUNT BUDGET EXPLANATION**



MODEL CITIES PROGRAM - CITY OF SAN DIEGO  
ESTIMATED MONTHLY EXPENDITURE SCHEDULE

--BLOCK GRANT FUNDS--

PROJECT Supplemental Transportation  
OPERATING AGENCY City of San Diego, Department of Transportation

DESCRIPTION	Acct. No.	MONTH			TOTAL BUDGET
		1	2	3	
<b>NON PERSONNEL EXPENSE</b>					
Transportation	3210	25	25	25	75
Postage	3211	10	10	10	30
Telephone	3212	290	90	90	470
Tng Fee - S.D. area	3219	0	0	0	0
Printing	3231	50	50	50	150
Xerox	3236	20	20	20	60
Repair/Upkeep Equip	3251	2,863	1,045	1,045	4,953
Professional Service	3295	16,509	16,509	16,509	49,527
Misc. Contr. Serv.	3299	175	175	175	525
Office Supplies	3301	50	50	50	150
Tires & Tubes	3304	0	0	0	0
Gasoline	3306	0	0	0	0
Oil & Lubricants	3308	0	0	0	0
Auto Repair Parts	3309	0	0	0	0
Dr. Safety Award	3322	200	200	200	600
Rental Land & Bldg	3411	0	0	0	0
Central Shop Serv.	3415	90	90	90	270
Fidelity & Gen. Ins.	3423	3,627	1,130	1,130	5,887
Promotional Advertising	3492	6,059	0	0	6,059
Uncl. Fixed Charges	3499	100	100	100	300
Equip & Auto Rental	3412	0	0	0	0
TOTAL NON-PERSONNEL		30,608	20,034	20,034	70,676
OUTLAY: Equipment	4540	0	0	0	0
TOTAL ACTIVITY		30,608	20,034	20,034	70,676

**CERTIFICATE OF CITY AUDITOR AND COMPTROLLER**

**CERTIFICATION OF UNALLOTTED BALANCE**

I HEREBY CERTIFY that the money required for the allotment of funds for the purpose set forth in the foregoing resolution is available in the Treasury, or is anticipated to come into the Treasury, and is otherwise unallotted.

Amount \$ \_\_\_\_\_ Fund \_\_\_\_\_  
Purpose \_\_\_\_\_

Date \_\_\_\_\_, 19 \_\_\_\_\_ By \_\_\_\_\_  
Auditor and Comptroller of  
The City of San Diego, Calif.

1974 DEC 20 PM 1:44

**CERTIFICATION OF UNENCUMBERED BALANCE**

I HEREBY CERTIFY that the indebtedness and obligation to be incurred by the contract or agreement authorized by the hereto attached resolution, can be incurred without the violation of any of the provisions of the Charter of the City of San Diego; and I do hereby further certify, in conformity with the requirements of the Charter of the City of San Diego, that sufficient moneys have been appropriated for the purpose of said contract, that sufficient moneys to meet the obligations of said contract are actually in the Treasury, or are anticipated to come into the Treasury, to the credit of the appropriation from which the same are to be drawn, and that the said moneys now actually in the Treasury, together with the moneys anticipated to come into the Treasury, to the credit of said appropriation, are otherwise unencumbered.

Not to exceed \$ 70,676.00

Dated Dec 11, \_\_\_\_\_, 19 74

W. L. Sage  
Auditor and Comptroller of  
The City of San Diego, Calif.

BY Maria Lopez  
Job Order \_\_\_\_\_  
Resolution No. \_\_\_\_\_  
Project No. \_\_\_\_\_

Fund 2910 Dept./Activity \_\_\_\_\_ Object \_\_\_\_\_

Purpose To implement project through Human Resources Dept, Trans Dept, Recreation Dept, and Model Cities Dept. Subject to approval of Community Devel. Block Grant.

Vendor Supplemental Transportation.

CERTIFICATE NO. 6235

Passed and adopted by the Council of The City of San Diego on DEC 26 1974  
 by the following vote:

Councilmen	Yeas	Nays	Excused	Absent
Gil Johnson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maureen F. O'Connor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lee Hubbard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leon L. Williams	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Floyd L. Morrow	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bob Martinet	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jim Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jim Bates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Pete Wilson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AUTHENTICATED BY:

PETE WILSON  
 Mayor of The City of San Diego, California.

(Seal)

EDWARD NIELSEN  
 City Clerk of The City of San Diego, California.

By Kathleen Martiney, Deputy.

1974 DEC 20 PM 1:45

Office of the City Clerk, San Diego, California

Resolution Number 212325 Adopted DEC 26 1974  
*E.L.*