

R. 75-2008

RESOLUTION NO. 212886

MAR 27 1975

RESOLUTION REGARDING THE OPERATION OF THE
SAN DIEGO HOUSING AND COMMUNITY DEVELOPMENT
BLOCK GRANT SUPPLEMENTAL TRANSPORTATION
PROJECT BY THE TRANSPORTATION DEPARTMENT
OF THE CITY OF SAN DIEGO.

WHEREAS, The City of San Diego, California, has entered into a contract with the United States Department of Housing and Urban Development (HUD) to carry out, within the City of San Diego a Housing and Community Development Block Grant Program; and

WHEREAS, the Housing and Community Development Block Grant Application was authorized by Resolution No. 212090 adopted by the Council of The City of San Diego on November 26, 1974; and

WHEREAS, the Housing and Community Development Block Grant Application designates The City of San Diego as the operating agency for the Supplemental Transportation Project, herein called "Project"; and

WHEREAS, the Grant Agreement referred to in the first recital herein provides grant funds for the operation of said Project; NOW, THEREFORE,

BE IT RESOLVED, by the Council of The City of San Diego, as follows:

1. That the City Manager of The City of San Diego be, and he is hereby authorized to assume full responsibility for the successful implementation and completion of Project in accordance with the Grant Agreement between The City of San Diego and HUD along with appurtenant regulations and in accordance with

the terms and conditions as they may apply as set forth in Document No. 750759, on file in the office of the City Clerk.

2. That the operation of Project and costs incurred thereto shall be no more liberal than policies, procedures and practices applied uniformly to both federally assisted and other activities of the City.

3. That the City shall operate Project in a manner consistent with the Project Work Program Cover Sheet, attached hereto as Exhibit A; Project Work Program, attached hereto as Exhibit B; and the itemized Program Budget, attached hereto as Exhibit C.

4. That the City Auditor and Comptroller be and he is hereby authorized to transfer the sum of \$141,350, which includes the budgeted allocation for the months of January, 1975 through March, 1975 of \$70,676 as authorized by Resolution No. 212325 adopted December 26, 1974, and for the months of April, 1975 through June, 1975, of \$70,674, from the Housing and Community Development Block Grant Fund 2910 of The City of San Diego to Fund 26641 of the Transportation Department of The City of San Diego to be used by said Department and accounted for separately, solely and exclusively for the purpose of providing funds for the operation of Project.

APPROVED: JOHN W. WITT, City Attorney

JKR:lc
614x666
3/21/75
Aud.Cert.#6479
Or.Dept.:Prog.
Dev.&Admin.

By 
John K. Riess, Deputy

SUPPLEMENTAL TRANSPORTATION PROJECT

Project Work Program Cover Sheet

Scope of Services: The Transportation Department agrees to perform the following activities:

1. Continue operation of nine (9) vans to serve the residents of Southeast San Diego, Encanto and San Ysidro.
 - a. Transport nine thousand (9,000) persons per month, for the months of April and May, 1975. Transport four thousand five hundred (4,500) persons for the month of June, 1975.
 - b. Travel twenty-two thousand (22,000) van miles per month, for the months of April and May, 1975. Travel eleven thousand (11,000) van miles for the month of June, 1975.
2. Utilize both fixed route and demand-response scheduling.
3. Collect \$.25 fares from passengers.
4. Provide for transfers between the Supplemental Transportation and San Diego Transit buses.
5. Continue established routes and tie into existing City routes.
6. Analyze bus schedules and use by routes and revise if necessary.
7. Encourage community agencies to use Supplemental Transportation buses by contacting at least ten (10) agencies per month.
8. Deliver two thousand two hundred (2,200) meals to senior citizens in the Meals-On-Wheels Program, for the months of April and May, 1975. Deliver one thousand one hundred (1,100) meals to senior citizens in the Meals-On-Wheels Program for June, 1975.
9. Maintain vans through a maintenance contract with the City.
10. Plan for replacement of vans as they wear out.
11. Publicize the Project services through:
 - a. Distribution of two thousand (2,000) bilingual brochures.
 - b. Obtaining two (2) items of publicity on TV, radio or in newspapers.

EXHIBIT A

13. Search for additional funding by submitting one (1) grant application.
13. Hold monthly citizen advisory board meetings.
14. Follow termination procedures as outlined in the Work Program.

Planned ----- PROJECT SUPPLEMENTAL TRANSPORTATION
Actual ----- OPERATING AGENCY CITY OF SAN DIEGO, TRANSPORTATION DEPARTMENT
PROJECT NO. SDBG-P-2

PROJECT ELEMENTS/SUB-PROJECTS KEY ACTIVITIES	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter		
	April	May	June									
I. Continue operation of vans.												
A. Operate 9 vans to serve residents of the Southeast, Encanto and San Ysidro areas.												
B. Utilize both fixed route and demand-response scheduling.												
C. Collect \$.25 fare.												
D. Provide for transfers between Block Grant Supplemental Transportation and San Diego Transit buses.												
E. Continue established routes and tie into existing City bus service.												
F. Analyze bus schedules and use by route and revise if necessary.												
G. Encourage agencies serving the residents of Southeast, Encanto and San Ysidro to use the Supplemental Transportation buses to transport their clients.												
H. Deliver Meals on Wheels to senior citizens.												
II. Maintain vans.												
A. Service vans as needed through a maintenance contract with the City of San Diego.												
B. Plan for replacement of vans as they wear out.												
III. Publicize Project.												
A. Circulate bilingual flyers explaining routes, schedules and fares.												

EXHIBIT B

Planned - - - -
 Actual - - - -

PROJECT OPERATING AGENCY SUPPLEMENTAL TRANSPORTATION
 CITY OF SAN DIEGO, TRANSPORTATION DEPARTMENT
 PROJECT NO. SDBG-P-2

PROJECT ELEMENTS/SUB-PROJECTS KEY ACTIVITIES	1st Quarter			2nd Quarter	3rd Quarter	4th Quarter
	April	May	June			
III. (Cont'd.) B. Publicize through the local news media (radio, TV, newspapers).	---	---	---			
IV. Search for additional funding by submitting a grant application.	---	---	---			
V. Hold Monthly Advisory Board meetings	---	---	---			
VI. Termination procedures. A. Terminate project services. B. Terminate staff, except Director and/or one other key person. C. Utilize all accumulated vacation time D. Institute detailed project closeout procedures outlined in Chapter II, Section 4.06.00 of Operating Agency Manual (1975). E. Terminate remaining staff.	---	---	---			

These procedures are mandatory unless the agency is given official notice before May 31, 1975 by the City that the project will be funded beyond June 30, 1975, or unless the agency furnishes the Block Grant Program by May 31, 1975 with a written certification that other funds will be available to sustain project operations beyond June 30, 1975. In the event that neither of the above events occur, and the project is to be terminated June 30, 1975, there will be no project services beyond June 15, 1975.

MONTH _____

PARTICIPANT/BENEFICIARY REPORT

Passenger Transportation Master List

Fixed Route

- _____ # persons carried
- _____ # transfers provided
- _____ # transfers received
- _____ amount of fares collected.

LOCATION	# PERSONS ON	# PERSONS OFF

MONTH _____

PARTICIPANT/BENEFICIARY REPORT
Passenger Transportation Master List

Demand Response _____ # persons carried
_____ # transfers provided
_____ # transfers received
_____ amount of fares collected

LOCATION	# PERSONS ON	# PERSONS OFF

BLOCK GRANT PROGRAM - CITY OF SAN DIEGO

PROJECT NAME SUPPLEMENTAL TRANSPORTATION PROJECT NO. SDBG-P-2
 OPERATING AGENCY CITY OF SAN DIEGO, TRANSPORTATION DEPARTMENT MONTH _____

RESIDENT EMPLOYMENT AND TRAINING

		Full-time	Part-time			
Total Employees		_____	_____	Total Para-Professionals		
Number of Target Area residents	_____	_____	_____	Number of Target Area residents	_____	_____
Number of ethnic minorities	_____	_____	_____	Number of ethnic minorities	_____	_____
Number of women	_____	_____	_____	Number of women	_____	_____
Number of Viet Nam era veterans	_____	_____	_____	Number of Viet Nam era veterans	_____	_____
Total Professionals				Training	Professional	Para-Prof
Number of Target Area residents	_____			Number receiving in-service training	_____	_____
Number of ethnic minorities	_____			Number utilizing release time for education	_____	_____
Number of women	_____					
Number of Viet Nam era veterans	_____					
Total Clerical						
Number of Target Area residents	_____					
Number of ethnic minorities	_____					
Number of women	_____					
Number of Viet Nam era veterans	_____					

BLOCK GRANT PROGRAM - CITY OF SAN DIEGO

PROJECT NAME SUPPLEMENTAL TRANSPORTATION
 OPERATING AGENCY CITY OF SAN DIEGO, TRANSPORTATION DEPARTMENT

PROJECT NUMBER SDBG-P-2
 QUARTER _____ to _____

Please include all grants
 that are pending from
 previous months

STATUS OF GRANT APPLICATIONS

Agency and Program to whom applied	Application or Pre- Application	Amount Requested	Date Submitted	Purpose of Requested Funds	Status: (Approval, Disapproval, Pending)	Amount Received and time period of Grant

BLOCK GRANT PROGRAM - CITY OF SAN DIEGO
 Quarterly Citizen Participation Performance Standard

PROJECT SUPPLEMENTAL TRANSPORTATION

OPERATING AGENCY CITY OF SAN DIEGO, TRANSPORTATION DEPARTMENT

	First	Second	Third	Fourth
Number of Meetings:				
Average number of Target Area Residents in attendance per meeting				
Average number of Board members in attendance per meeting:				

NARRATIVE

Significant decisions and/or inputs the Board made during the quarter.

CITY OF SAN DIEGO, DEPARTMENT OF TRANSPORTATION			SUPPLEMENTAL TRANSPORTATION 9520-2005				
Community Development Block Grant Project Budget			PROGRAM CATEGORY TRANSPORTATION AND COMMUNICATION				
CONTRACT PERIOD FROM: 1/1/75 TO: 6/30/75			<input type="checkbox"/> ORIGINAL SUBMISSION <input checked="" type="checkbox"/> REVISION NO. <u>1</u>				
	PRIOR YEARS CDBG FUNDS (1)	CURRENT APPROVED BUDGET CDBG FUNDS (2)	CD Block GRANT (3)	REQUESTED FUNDS			TOTAL (Col. 2 & 3) (5)
				FEDERAL (4a)	STATE (4b)	LOCAL (4c)	
PERSONNEL EXPENSE		--	--				--
NON-PERS. EXPENSE		\$70,676	\$70,674				\$141,350
OUTLAY EQUIPMENT PROPERTY ACQUIS. CONSTRUCTION							
OUTLAY TOTAL							
SUB-TOTAL - NON-PERS. EXP. & OUTLAY		\$70,676	\$70,674				\$141,350
GRAND TOTAL		\$70,676	\$70,674				\$141,350
TOTAL LOCAL SHARE BREAKDOWN BY:				CASH		X	
				IN-KIND			

NOTES:

REVIEW AND APPROVAL		EXHIBIT C			
<i>[Signature]</i> OPERATING AGENCY DIRECTOR	3/20/75 DATE			<i>[Signature]</i> CDBG Coordinator	3/20/75 DATE
Don V. Hanson Program Development	3-20-75 DATE			<i>[Signature]</i> BUDGET DIRECTOR	3-21-75 DATE
<i>[Signature]</i> Budget Analyst	3/30/75 DATE				

OPERATING AGENCY CITY OF SAN DIEGO, DEPARTMENT OF TRANSPORTATION				PROJECT SUPPLEMENTAL TRANSPORTATION 9520-2005			
BUDGET EXHIBIT FOR OPERATING AGREEMENT				PROGRAM CATEGORY TRANSPORTATION & COMMUNICATION			
CONTRACT PERIOD FROM: 1/1/75 TO: 6/30/75			<input type="checkbox"/> ORIGINAL SUBMISSION <input checked="" type="checkbox"/> REVISION NO. 1				
COST CATEGORY	PRIOR YEARS CDBG FUNDS (1)	CURRENT APPROVED BUDGET CDBG FUNDS (2)	CD Block GRANT (3)	REQUESTED FUNDS			TOTAL (Col. 2 & 3) (5)
				FEDERAL (4a)	STATE (4b)	LOCAL (4c)	
PERSONNEL EXPENSE		--	--				--
NON-PERS. EXP. & OUTLAY		\$70,676	\$70,674				\$141,350
GRAND TOTAL		\$70,676	\$70,674				\$141,350
TOTAL LOCAL SHARE BREAKDOWN BY:				CASH			
				IN-KIND			

NOTES:

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ANNUAL BUDGET REQUEST

THE CITY OF SAN DIEGO, CALIFORNIA

DEPT. DIV. SUPPLEMENTAL TRANSPORTATION 9520-2005

FUND NO. 2910

FISCAL YEAR 1975

DATE 4/1/75

CITY OF SAN DIEGO, DEPARTMENT OF TRANSPORTATION

DEPT. ACTIVITY & DESCRIPTION	ACCT. NO.	PRIOR YEARS ACTUAL EXPENSE		CURRENT YEAR BUDGET	TO DATE ACTUAL EXPENDITURES	EST. TOTAL EXPENDITURES	DEPARTMENTAL BUDGET REQUEST	PRELIMINARY BUDGET	FINAL BUDGET
NON-PERSONNEL EXPENSE									
Transportation	3210			75			175		250
Postage	3211			30			20		50
Telephone	3212			470			270		740
Printing	3231			150			150		300
Xerox	3236			60			150		210
Repair Equipment	3251			4,953			6,501		11,454
Data Process Service	3282			—			90		90
Professional Service	3295			49,527			49,544		99,071
Misc. Contr. Services	3299			525			1,200		1,725
Office Supplies	3301			150			100		250
Auto Repair Parts	3309			600			979		1,579
Unclassified Materials	3399			—			300		300
Building Rental	3411			270			225		495
Equip. & Auto Rental	3412			1,620			1,620		3,240
Central Shop Service	3415			5,887			9,000		14,887
Fidelity & Gen. Ins.	3423			6,059			—		6,059
Promotional Advertising	3492			300			350		650
TOTAL NON-PERSONNEL EXP.				70,676			70,674		141,350
TOTAL ACTIVITY				70,676			70,674		141,350

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USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A. Approved 3 month Budget \$470
B. 3 month Budget
Estimated at \$90/month x 3 months = 270
Total Budget \$740

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	TELEPHONE	9520-2005	3212

OBJECT ACCOUNT BUDGET EXPLANATION

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A. Approved 3 month Budget	\$ 4,953
B. 3 month Budget	
Based on present experience of major overhauls on engines and transmissions and other upkeeps performed by commercial agencies as required.	
\$2,167/month x 3 months =	<u>6,501</u>
Total Budget	\$11,454

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	REPAIR OF EQUIPMENT	9520-2005	3251

OBJECT ACCOUNT BUDGET EXPLANATION

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A. Approved 3 month Budget \$49,527
B. 3 month Budget

<u>Salaries Position</u>	<u>Position Quota</u>	<u>Aver. Annual Salary</u>	<u>Proposed</u>
Director	.250	\$14,269	\$ 3,567
Supervisors	.500	12,376	6,188
Dispatcher	.250	11,814	2,954
Drivers	2.750	10,368	28,512
Secretary	<u>.250</u>	8,397	<u>2,099</u>
TOTAL FULL TIME	4.000		\$43,320

Fringe Benefits:

Social Security - Gross Salaries \$43,320 x 8% = \$3,466
Group Insurance - \$23.17 x 16 Employees x 3 months = 1,112
Workmens Comp. = Gross Salaries \$43,320 x 3.8% = 1,646

Total for 3 months \$49,544
Total Budget \$99,071

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	PROFESSIONAL SERVICES	9520-2005	3295

OBJECT ACCOUNT BUDGET EXPLANATION

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A. Approved 3 month Budget \$ 525

B. 3 month Budget
Estimated cost for costs not chargeable to other
specific object accounts.

\$400/month x 3 months = 1,200

Total Budget \$1,725

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	MISCELLANEOUS CONTRACTUAL SERVICES	9520-2005	3299

OBJECT ACCOUNT BUDGET EXPLANATION

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A. Approved 3 month Budget \$ 600

B. 3 month Budget
Includes all vehicle repair parts needed to
keep vans in service.

\$327 x 1 month = \$327

\$326 x 2 months = \$652

Total for 3 months 979

\$1,579

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	AUTO REPAIR PARTS	9520-2005	3309

OBJECT ACCOUNT BUDGET EXPLANATION

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A. Approved 3 month Budget	\$1,620
B. 3 month Budget	
Estimated cost of \$540/month for rental of 2 vans from a commercial rental agency.	
\$540 x 3 months =	<u>1,620</u>
Total Budget	\$3,240

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	EQUIPMENT AND AUTO RENTAL	9520-2005	3412

OBJECT ACCOUNT BUDGET EXPLANATION

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A. Approved 3 month Budget \$ 5,887

B. 3 month Budget

Includes the following costs in keeping 9 vans in
service: Repairs for body damage and vandalism,
Tires and tubes, gasoline and oils and lubricants
estimated at \$3,000/month x 3 months =

9,000
Total Budget \$14,887

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	CENTRAL SHOP SERVICES	9520-2005	3415

OBJECT ACCOUNT BUDGET EXPLANATION

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

(A) Approved 3 Month Budget	\$6,059.00
(B) 3 Month Budget	<u> -- </u>
Total Budget	\$6,059.00

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Fidelity and General Insurance	9520-2005	3423

OBJECT ACCOUNT BUDGET EXPLANATION

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

(A) Approved 3 Month Budget \$300.00

(B) 3 Month Budget

Advertising to promote the use of the
agencies services by the public.

Average cost per month \$116.66 x 3 mos. \$350.00

Total Budget \$650.00

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Promotional Advertising	9520-2005	3492

OBJECT ACCOUNT BUDGET EXPLANATION

CERTIFICATE OF CITY AUDITOR AND COMPTROLLER

CERTIFICATION OF UNALLOTTED BALANCE

I HEREBY CERTIFY that the money required for the allotment of funds for the purpose set forth in the foregoing resolution is available in the Treasury, or is anticipated to come into the Treasury, and is otherwise unallotted.

Amount \$ _____ Fund _____

Purpose _____

'75 MAR 20 AM 8 05

Auditor and Comptroller of
The City of San Diego, Calif.

Date _____, 19 _____

By _____

CERTIFICATION OF UNENCUMBERED BALANCE

I HEREBY CERTIFY that the indebtedness and obligation to be incurred by the contract or agreement authorized by the hereto attached resolution, can be incurred without the violation of any of the provisions of the Charter of the City of San Diego; and I do hereby further certify, in conformity with the requirements of the Charter of the City of San Diego, that sufficient moneys have been appropriated for the purpose of said contract, that sufficient moneys to meet the obligations of said contract are actually in the Treasury, or are anticipated to come into the Treasury, to the credit of the appropriation from which the same are to be drawn, and that the said moneys now actually in the Treasury, together with the moneys anticipated to come into the Treasury, to the credit of said appropriation, are otherwise unencumbered.

Not to exceed \$ 70,674.00

D. Sage

Dated March 17, 19 75

Auditor and Comptroller of
The City of San Diego, Calif.

BY

C. A. Harrison

Job Order
Resolution No.

Fund 2010 Dept./Activity 9520 Object 3299 Project No. 2005

Purpose To provide transportation services to residents of Southeast, Encanto & San Ysidro

Vendor contract period 4/1/75 through 12/31/75 contingent upon approval of Community Dev. Block Grant Project (Transportation Dept.)

CERTIFICATE NO. 6479

Passed and adopted by the Council of The City of San Diego on MAR 27 1975,
 by the following vote:

Councilmen	Yeas	Nays	Excused	Absent
Gil Johnson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maureen F. O'Connor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Lee Hubbard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leon L. Williams	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Floyd L. Morrow	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Bob Martinet	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jim Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jess D. Haro	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Pete Wilson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AUTHENTICATED BY:

PETE WILSON
 Mayor of The City of San Diego, California.

(Seal)

EDWARD NIELSEN
 City Clerk of The City of San Diego, California.

By Kathleen Martinez Deputy.

RECEIVED
 MAR 28 11:45 AM
 SAN DIEGO, CALIF.

Office of the City Clerk, San Diego, California

Resolution Number 212886 Adopted MAR 27 1975