

R. 75-2529

RESOLUTION NO. 213368

MAY 27 1975

RESOLUTION REGARDING THE OPERATION OF THE
COMMUNITY CENTER FOR STUDENT DEVELOPMENT
PROJECT BY THE MODEL CITIES DEPARTMENT OF
THE CITY OF SAN DIEGO.

WHEREAS, The City of San Diego, California, has entered into a contract with the United States Department of Housing and Urban Development (HUD) to carry out, within the City of San Diego a Housing and Community Development Block Grant Program, and

WHEREAS, the Housing and Community Development Block Grant Application was authorized by Resolution No. 212090 adopted by the Council of The City of San Diego on November 26, 1974; and

WHEREAS, the Housing and Community Development Block Grant Application designates The City of San Diego as the operating agency for the Community Center for Student Development Project, herein called "Project"; and

WHEREAS, the Grant Agreement referred to in the first recital herein provides grant funds for the operation of said Project; NOW, THEREFORE,

BE IT RESOLVED, by the Council of The City of San Diego, as follows:

1. That the City Manager of The City of San Diego be, and he is hereby authorized to assume full responsibility for the successful implementation and completion of Project in accordance with the Grant Agreement between The City of San Diego and HUD along with appurtenant regulations and in accordance with

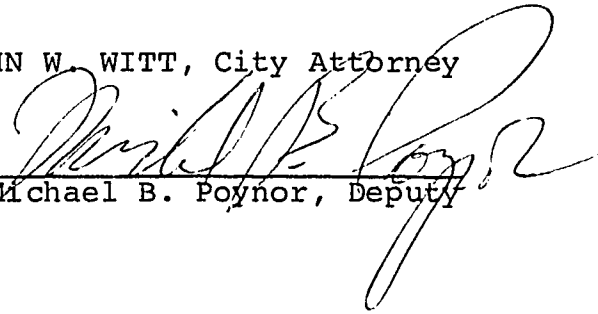
the terms and conditions as they may apply as set forth in Document No. 750759, on file in the office of the City Clerk.

2. That the operation of Project and costs incurred thereto shall be no more liberal than policies, procedures and practices applied uniformly to both federally assisted and other activities of the City.

3. That the City shall operate Project in a manner consistent with the Project Work Program Cover Sheet, attached hereto as Exhibit A; Project Work Program, attached hereto as Exhibit B; and the itemized Program Budget, attached hereto as Exhibit C.

4. That the City shall continue the operation of Project using Community Development Block Grant funds for a period of three months from April 1 through June 30, 1975.

APPROVED: JOHN W. WITT, City Attorney

By 
Michael B. Poyner, Deputy

MBP:lc:666
5/12/75
Aud.Cert.#6638
Or.Dept.:Program
Deve.&Adminis.

COMMUNITY CENTER FOR STUDENT DEVELOPMENT

Project Work Program Sheet

Scope of Services

A. Agency agrees that former Model Cities Citizens Advisory Board will establish and maintain a Project Advisory Committee responsible for providing community input into the planning and implementation of programs in the community center.

B. Maintain a Black Student Development Program by:

I. Providing and training staff for Project operation.

II. Establishing and maintaining liaison with high schools, colleges, universities, training schools and the target area.

1. Contact college level institutions and schools.

2. Initiate and maintain contact with Target area institutions to include:

a. Teen Program

b. Social Clubs

c. Churches

d. Individuals

e. Other appropriate target area institutions

III. Recruiting target area residents for placement into post high school, vocational or educational programs in the San Diego area:

1. Identify and contact candidates to include:

a. Twenty (20) students

b. Thirty (30) high school dropouts

2. Provide placement assistance in placing thirty (30) students into institutions of higher learning.

3. Provide educational counseling for sixty (60) target area residents
 4. Maintain a list of:
 - a. Service agencies available to residents
 - b. Grants available to residents
 5. Test one hundred (100) program participants as a counseling service
- IV. Establishing a tutorial component for all program participants:
1. Develop plans for a tutorial component for individualized instruction, to include:
 - a. Cultural awareness
 - b. Reading
 - c. Writing
 - d. Verbal communication
 - e. Information systems
 - f. Subjects student requests, relating to his/her regular class study
- V. Develop a plan for follow-up counseling and supportive services for students.
- VI. Advertising and promoting project services:
1. Speak to one neighborhood adult group per month
 2. Speak to one neighborhood youth group per month
 3. Hosting two open house functions
 4. Hosting workshops relative to project services
- VII. Identifying and developing alternate funding sources.
1. Identify five funding sources
 2. Prepare and submit three grant applications
- C. Provide training courses in Community Development subjects in response to students' needs
1. Conduct a needs survey

2. Provide training courses
 3. Maintain coordination with all colleges and universities in the San Diego area
- D. Establish and maintain a Community Development program
1. Select and train counselors
 2. Use counselors to assist individuals and groups in resolving problems and issues in the community
 3. Develop and maintain a panel of nine community development consultants from within the community to provide assistance as needed on a volunteer basis
- E. Provide readily accessible facilities for meetings, classes and conferences for:
1. Target area program groups
 2. Center program groups
 3. Other community groups
- F. Develop a communications center providing information, referrals and dissemination of information to target area residents by:
1. Developing a plan for the center
 2. Submit plan for review
 3. Implement plan
- G. Provide training courses in response to community needs
1. Conduct a needs survey
 2. Provide training courses
- H. Develop an Urban Library
1. Obtain reports and studies on the target area
 2. Subscribe to major Urban Affairs periodicals
 3. Purchase or otherwise obtain pertinent books and pamphlets

4. Contact a minimum of twenty-five (25) sources for materials
5. Develop three component disciplines within library:
 - a. Economic
 - b. Social
 - c. Physical

BLOCK GRANT PROGRAM - CITY OF SAN DIEGO
PROJECT WORK PROGRAM

Planned ----- PROJECT COMMUNITY CENTER FOR STUDENT DEVELOPMENT
Actual ----- OPERATING AGENCY MODEL CITIES DEPARTMENT
PROJECT NO. SDBG-S-16

PROJECT ELEMENTS/SUB-PROJECTS KEY ACTIVITIES	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter		
	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec			
I. Maintain a Project Advisory Committee												
II. Initiate a Black Student Development Program												
A. Provide and maintain staff												
B. Establish and maintain liaison with schools, colleges, universities and the target area												
C. Recruit target area residents for placement into post high school, vocational or educational programs in the San Diego area												
1. Contact and identify candidates												
2. Place students												
3. Provide educational counseling testing and supportive services												
4. Maintain a list of agencies and supportive services												
D. Develop plans for a tutorial component for individual instruction												
E. Develop a plan for follow-up counseling and services												
Advertise and promote project services												
1. Community speaking engagements												
a. Speak to adult groups												
b. Speak to youth groups												
2. Host open houses												
3. Host workshops relative to project services												

EXHIBIT B
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BLOCK GRANT PROGRAM - CITY OF SAN DIEGO
PROJECT WORK PROGRAM

Planned ----- PROJECT COMMUNITY CENTER FOR STUDENT DEVELOPMENT
Actual ----- OPERATING AGENCY MODEL CITIES DEPARTMENT
PROJECT NO. SDBG-S-16

PROJECT ELEMENTS/SUB-PROJECTS KEY ACTIVITIES	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter		
	April	May	June	July	Aug	Sept	Oct	Nov	Dec			
G. Submit press releases Identify and develop alternate funding sources.												
1. Identify funding sources 2. Prepare grant applications 3. Submit grant applications												
III. Provide training courses in response to student needs.												
A. Conduct a needs survey B. Provide training courses C. Maintain coordination with all colleges and universities in the San Diego area.												
IV. Establish and maintain a Community Development Program												
A. Select and train counselors B. Use counselors to assist individuals and groups in resolving problems and issues in the community												
V. Develop a communication center for information and referrals												
A. Develop plan for the center B. Submit plan for review C. Implement plan Develop an urban library Obtain reports and studies on Model Neighborhood												

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BLOCK GRANT PROGRAM - CITY OF SAN DIEGO
PROJECT WORK PROGRAM

Planned - - - - PROJECT OPERATING AGENCY MODEL CITIES DEPARTMENT
Actual - - - - PROJECT NO. SDBG-S-16

PROJECT ELEMENTS/SUB-PROJECTS KEY ACTIVITIES	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter		
	April	May	June	July	Aug	Sept	Oct	Nov	Dec			
VI. (Cont'd)												
B. Subscribe to major urban affairs publications												
C. Purchase or otherwise obtain pertinent books and pamphlets												
VII. Maximize citizen participation in activities that impact the target area												
A. Provide target area technical assistance to support CAB in its involvement												
1. In issues affecting target area												
2. In CDBG activity												
B. Increase effective participation in												
1. Block Grant project advisory committees												
2. HUD 701 funded projects												
3. City government boards and committees												
4. County government boards and committees												
VIII. Publish monthly newsletter to communicate with residents about significant community issues and development activities												
Provide support for Area Councils for effective participation in CDBG program activities.												
A. Provide target area technical assistance for monthly meetings												
B. Provide target area technical assistance for Area Council												

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BLOCK GRANT PROGRAM - CITY OF SAN DIEGO
 PROJECT WORK PROGRAM

Planned - - - -
 Actual - - - -

PROJECT COMMUNITY CENTER FOR STUDENT DEVELOPMENT
 OPERATING AGENCY MODEL CITIES DEPARTMENT
 PROJECT NO. SDBG-S-16

PROJECT ELEMENTS/SUB-PROJECTS KEY ACTIVITIES	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter		
	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec			
IX. (Cont'd)												
1. In planning for CDBG activity												
2. In working with City in developing CDBG activity												
3. In monitoring												
a. CDBG activity												
b. Model Cities projects												
c. Human Care Services projects												
4. In evaluating CDBG activity												
C. Provide technical assistance for special projects such as beautification, tree planting, etc.												
X. Termination of Block Grant Programs in project												
*A. Terminate project services												
*B. Terminate and transfer staff except Director and/or one other key person												
*C. Utilize all accumulated vacation time												
D. Institute detailed project close-out procedures outlined in Chapter II, Section 4.06.00 of Operating Agency Manual, edited												

*These procedures are mandatory unless the agency is given official notice before May 31, 1975 by the City that the project will be funded beyond June 30, 1975 or unless the agency furnishes Block Grant Program by May 31, 1975 with a written

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BLOCK GRANT PROGRAM - CITY OF SAN DIEGO
 PROJECT WORK PROGRAM

Planned - - - PROJECT
 Actual - - - OPERATING AGENCY MODEL CITIES DEPARTMENT
 PROJECT NO. SDBG-S-16

PROJECT ELEMENTS/SUB-PROJECTS KEY ACTIVITIES	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter		
	April	May	June	July	Aug	Sept	Oct	Nov	Dec			
certification that other funds will be available to sustain project operations beyond June 30, 1975. In the event that neither of the above events occurs, and the project is to be terminated June 30, 1975, there will be no project services beyond June 15, 1975.												

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BLOCK GRANT PROGRAM - CITY OF SAN DIEGO
 PERFORMANCE STANDARDS

PROJECT COMMUNITY CENTER FOR STUDENT DEVELOPMENT PROJECT NO. SDBG-S-16
 OPERATING AGENCY MODEL CITIES DEPARTMENT

PROJECT ELEMENTS/SUB-PROJECTS OUTPUT MEASURES	MONTHLY PERFORMANCE STANDARDS											
	April	May	June	July	Aug	Sept	Oct	Nov	Dec			
I. Maintain Project Advisory Committee												
A. # of committee members	9	9	9									
II. Initiate a Black Student Development Program												
A. # of staff training sessions	1	1	1									
B. Recruit Target Area residents for placement												
1. # of dropouts contacted	15	15	15									
2. # of students contacted			10									
3. # of persons placed			30									
4. # of residents receiving counseling	10	10	10									
5. # of participants in testing/counseling services												
C. Establish and maintain a tutorial component	25	25	50									
1. # of tutors maintained	10	10	10									
2. # of individuals receiving tutorial services	20	20	20									
D. Provide follow-up counseling and supportive services												
1. # of clients contacted (placement)			30									
E. Advertise and promote project services												
1. # of adult groups spoken to	1	1	1									
2. # of youth groups spoken to	1	1	1									
3. # of open houses held			1									
4. # of workshops hosted												
5. # of press releases	1	1	1									

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BLOCK GRANT PROGRAM - CITY OF SAN DIEGO
PERFORMANCE STANDARDS

PROJECT COMMUNITY CENTER FOR STUDENT DEVELOPMENT PROJECT NO. SDBG-S-16

OPERATING AGENCY MODEL CITIES DEPARTMENT

PROJECT ELEMENTS/SUB-PROJECTS OUTPUT MEASURES	MONTHLY PERFORMANCE STANDARDS												
	April	May	June	July	Aug	Sept	Oct	Nov	Dec				
F. Identify and develop alternate funding sources													
1. # of sources identified		1	1										
2. # of grant applications prepared		1	1										
3. # of grant applications submitted													
III. Provide technical assistance to the community.													
A. # of students in field placement	3	3	3										
B. # of members on consultant panel	9	9	9										
IV. Develop a communications center													
A. # of coordinating agencies	4	4	4										
V. Develop a reference library on urban affairs													
A. # of library components		4											
B. # of library material sources		25											

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BLOCK GRANT PROGRAM - CITY OF SAN DIEGO
PROJECT PROGRESS REPORT

Page 1 of 2 Pages
Month of _____
Months to Date _____

PROJECT COMMUNITY CENTER FOR STUDENT DEVELOPMENT PROJECT NO. SDBG-S-16
OPERATING AGENCY MODEL CITIES DEPARTMENT

PROJECT ELEMENTS/SUB-PROJECTS OUTPUT MEASURES	Unit	Month		%	To Date		REMARKS
		Plan	Actual		Plan	Actual	
Maintain Project Advisory Committee	Members						
A. # of members on committee							
Initiate a Black Student Development Program	Sessions						
A. # of staff training sessions							
B. Recruit Target Area residents for placement	Dropouts Students Persons						
1. # of dropouts contacted							
2. # of students contacted							
3. # of persons placed							
4. # of residents receiving counseling services	Residents						
C. Establish and maintain a tutorial component	Tutors						
1. # of tutors maintained							
2. # of individuals receiving tutorial services	Indiv.						
D. Provide follow-up counseling and supportive services	Clients						
1. # of clients contacted (placement)							
E. Advertise and promote project services	Groups Groups Events Workshops Releases						
1. # of adult groups spoken to							
2. # of youth groups spoken to							
3. # of open houses held							
4. # of workshops hosted							
5. # of press releases							
F. Identify and develop alternate funding sources							

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BLOCK GRANT PROGRAM - CITY OF SAN DIEGO
PROJECT PROGRESS REPORT

PROJECT _____ COMMUNITY CENTER FOR STUDENT DEVELOPMENT PROJECT NO. SDBG-S-16
OPERATING AGENCY MODEL CITIES DEPARTMENT

PROJECT ELEMENTS/SUB-PROJECTS OUTPUT MEASURES	Unit	Month		To Date		REMARKS
		Plan	Actual	Plan	Actual	
(F. Cont'd)						
1. # of sources identified	Sources					
2. # of grant applications prepared	Applic.					
3. # of grant applications submitted						
Provide technical assistance to the community						
A. # of students in field placement	Students					
B. # of members on consultant panel	Members					
Develop a communications center						
A. # of coordinating agencies	Agencies					
Develop a reference library on urban affairs						
A. # of library components	Components					
B. # of sources	Sources					

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BLOCK GRANT PROGRAM - CITY OF SAN DIEGO

PROJECT NAME _____
 OPERATING AGENCY _____

PROJECT NO. _____
 MONTH _____

RESIDENT EMPLOYMENT AND TRAINING

		Full-time	Part-time			
Total Employees		_____	_____	Total Para-Professionals		
Number of TAR's		_____	_____	Number of TAR's		
Number of ethnic minorities		_____	_____	Number of ethnic minorities		
Number of women		_____	_____	Number of women		
Number of Viet Nam era veterans		_____	_____	Number of Viet Nam era veterans		
Total Professionals				Professional	Para-Prof	Clerical
Number of TAR's		_____	_____	Training		
Number of ethnic minorities		_____	_____	Number receiving in-service training		
Number of women		_____	_____	Number utilizing release time for education		
Number of Viet Nam era veterans		_____	_____			
Total Clerical		_____	_____			
Number of TAR's		_____	_____			
Number of ethnic minorities		_____	_____			
Number of women		_____	_____			
Number of Viet NAM era veterans		_____	_____			

BLOCK GRANT PROGRAM - CITY OF SAN DIEGO

PROJECT NAME _____
 OPERATING AGENCY _____

PROJECT NUMBER _____ TO _____
 QUARTER _____

P/B REPORT

(Total Number of P/B's -
 Unduplicated Count:)

Profile of P/B's	Students Contacted	Students Placed	Person Counseled	Persons Tested/ Counseled	Volunteers Mobilized
213368					

OPERATING AGENCY City of San Diego - Model Cities Department				PROJECT Community Center for Student Development 9520-2006			
Community Development Block Grant Project Budget				PROGRAM CATEGORY Model Cities			
CONTRACT PERIOD FROM: 1-1-75		TO: 6-30-75		<input type="checkbox"/> ORIGINAL SUBMISSION		<input checked="" type="checkbox"/> REVISION NO. 1	
	PRIOR YEARS CDBG FUNDS (1)	CURRENT APPROVED BUDGET CDBG FUNDS 3 months (2)	CD Block GRANT 3 months (3)	REQUESTED FUNDS			TOTAL (Col. 2 & 3) (5)
				FEDERAL (4a)	STATE (4b)	LOCAL (4c)	
PERSONNEL EXPENSE		-0-	23,482				23,482
NON-PERS. EXPENSE		27,000	6,518				33,518
OUTLAY EQUIPMENT PROPERTY ACQUIS. CONSTRUCTION		---	---				---
OUTLAY TOTAL		---	---				---
SUB-TOTAL - NON-PERS. EXP. & OUTLAY		27,000	6,518				33,518
GRAND TOTAL		27,000	30,000				57,000
TOTAL LOCAL SHARE BREAKDOWN BY:				CASH		X	
				IN-KIND			

NOTES:

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EXHIBIT C

REVIEW AND APPROVAL			
<i>Emilio Winstan</i>	4-16-75		
OPERATING AGENCY DIRECTOR	DATE		
<i>Don V. Finner</i>	4-21-75	<i>James A. [Signature]</i>	4/23/75
Program Development	DATE	CDBG Coordinator	DATE
<i>Kurt M. [Signature]</i>	4-16-75	<i>[Signature]</i>	4/25/75
Budget Analyst	DATE	BUDGET DIRECTOR 213368	DATE

OPERATING AGENCY City of San Diego - Model Cities Department				PROJECT Community Center for Student Development 9520-2006			
BUDGET EXHIBIT FOR OPERATING AGREEMENT				PROGRAM CATEGORY Model Cities			
CONTRACT PERIOD FROM: 1-1-75 TO: 6-30-75			<input type="checkbox"/> ORIGINAL SUBMISSION <input checked="" type="checkbox"/> REVISION NO. 1				
COST CATEGORY	PRIOR YEARS CDBG FUNDS (1)	CURRENT APPROVED BUDGET CDBG FUNDS 3 months (2)	CD Block GRANT 3 months (3)	REQUESTED FUNDS			TOTAL (Col. 2 & 3) (5)
				FEDERAL (4a)	STATE (4b)	LOCAL (4c)	
PERSONNEL EXPENSE		---	23,482				23,482
 							
NON-PERS. EXP. & OUTLAY		27,000	6,518				33,518
GRAND TOTAL		27,000	30,000				57,000
TOTAL LOCAL SHARE BREAKDOWN BY:				CASH		 	
				IN-KIND			

NOTES:

thx

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ANNUAL BUDGET REQUEST

THE CITY OF SAN DIEGO, CALIFORNIA

DEPT. DIV. Community Center for Student Development 9520-2006

FUND NO. 2910

FISCAL YEAR 1975

DATE April 1, 1975

City of San Diego - Model Cities Department

DEPT. ACTIVITY & DESCRIPTION	ACCT. NO.	PRIOR YEARS ACTUAL EXPENSE		CURRENT YEAR BUDGET	TO DATE ACTUAL EXPENDITURES	EST. TOTAL EXPENDITURES	DEPARTMENTAL BUDGET REQUEST	PRELIMINARY BUDGET	FINAL BUDGET
<u>Personnel Expense</u>				3 month					
Salaries and Wages	1151			-			19,401		19,401
Unused Sick Leave	1155			-			171		171
Retirement	2150			-			2,326		2,326
Social Security	2152			-			1,158		1,158
Comp. Insurance	2424			-			22		22
Group Insurance	2425			-			404		404
Total Personnel Expense				-			23,482		23,482
<u>Non-Personnel Expense</u>									
Transportation	3210			354			334		688
Postage	3211			180			260		440
Telephone	3212			270			270		540
Spec. Dept. Expense	3217			360			105		465
Training Fees	3219			-			300		300
Printing	3231			360			274		634
Utilities	3241			330			240		570
Water Services	3244			120			45		165
Repair - Equipment				390			60		450

ANNUAL BUDGET REQUEST

THE CITY OF SAN DIEGO, CALIFORNIA

DEPT. DIV. Community Center for Student Development 9520 - 2006 FUND NO. 2910

FISCAL YEAR 1975

DATE April 1, 1975

DEPT. ACTIVITY & DESCRIPTION	ACCT. NO.	PRIOR YEARS ACTUAL EXPENSE		CURRENT YEAR		DEPARTMENTAL BUDGET REQUEST	PRELIMINARY BUDGET	FINAL BUDGET
		BUDGET	TO DATE ACTUAL EXPENDITURES	BUDGET	EST. TOTAL EXPENDITURES			
Repair - Building	3252	345		345		-		345
Professional Services	3295	20,989		572		1,600		22,589
Miscell. Contr. Services	3299					750		1,322
Office Supplies	3301			300		100		400
Janitorial Supplies	3311			270		100		370
Books	3360			450		400		850
Periodicals	3361			240		240		480
Unclassified Materials	3399			270		90		360
Rent	3411			900		900		1,800
Rent - Equipment	3414			300		450		750
TOTAL Non-Personnel Expense				27,000		6,518		33,518
Total Activity				27,000		30,000		57,000

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USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A. Approved budget for January - March	-0-
B. Estimated cost for retirement calculated @ 11.99% of gross salaries of \$19,401	\$ 2,326
Total (6 months)	\$ 2,326

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Retirement	9520-2006	2150

OBJECT ACCOUNT BUDGET EXPLANATION

Ref

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A. Approved budget for January-March	-0-
B. Estimated cost for Social Security estimated @ 5.97% of gross salaries of \$19,401	\$ 1,158
Total (6 months)	<u>\$ 1,158</u>

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FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Social Security	9520-2006	2152

OBJECT ACCOUNT BUDGET EXPLANATION

213368

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A. Approved budget for January - March	\$ 354
B. Cost for transportation for May and June estimated @ .17/miles for 982 miles or \$167/month x 2	\$ 334
Total (6 months)	\$ 688

FISCAL YEAR 1975	OBJECT ACCOUNT TITLE Transportation	DEPT./ACTIVITY NO. 9520-2006	OBJ. ACCT. NO. 3210
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OBJECT ACCOUNT BUDGET EXPLANATION

213368

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A.	Approved budget for January - March	\$ 270
B.	Cost for telephone service charge (2 lines, 6 instruments) estimated @ \$90/month based on past experience. \$90 x 3 months	\$ 270
	Total (6 months)	\$ 540

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Telephone	9520-2006	3212

OBJECT ACCOUNT BUDGET EXPLANATION

213368

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A.	Approved budget for January - March	\$ 360
B.	Cost for printing of monthly newsletters, news bulletins, and fliers for the months of May and June estimated @ \$137/month x 2 months	\$ 274
	Total (6 months)	\$ 634

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Printing	9520-2006	3231

OBJECT ACCOUNT BUDGET EXPLANATION

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A.	Approved budget for January - March	\$ 330
B.	Cost of utilities estimated @ \$80/month on past experience. \$80/month x 3 months	\$ 240
	Total (6 months)	\$ 570

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FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Utilities	9520-2006	3241

OBJECT ACCOUNT BUDGET EXPLANATION

213368

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A. Approved budget for January - March	:	\$20,989
B. Estimated cost for professional services as follows (April--June)		
1. Seminars on Community Development 4 sessions with 20 students @ \$40.00 each		\$ 800
2. Classes in Political Process 4 sessions with 20 students @ \$40.00 each		\$ 800
	Subtotal (3 months)	\$ 1,600
	Total (6 months)	\$22,589

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Professional SNrvices	9520-2006	3295

OBJECT ACCOUNT BUDGET EXPLANATION

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A.	Approved budget for January - March	\$ 572
B.	Contractual services for period of April - June estimated as follows:	\$ 750
	1. Custodial Services @ \$200/month	
	2. Security System @ \$50/month	
	Total	\$250 x 3 months = \$750
	Total for 6 months:	\$1,322

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Miscellaneous Contractual Services	9520-2006	3299

OBJECT ACCOUNT BUDGET EXPLANATION

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A. Approved budget for January - March	\$ 450.00
B. Estimated cost for books to supplement existing library for period of April - June	\$ 400.00
Total (6 months)	\$ 850.00

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FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Books	9520-2006	3360

OBJECT ACCOUNT BUDGET EXPLANATION

213368

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A. Approved budget for January - March	\$ 900.00
B. Rent for Market Street location April through June @ \$300/month.	\$ 900.00
Total (6 months)	<u>\$1,800.00</u>

Vay

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Rent	9520-2006	3411

OBJECT ACCOUNT BUDGET EXPLANATION

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A. Approved budget for January - March	\$ 300.00
B. Rent for photo copy machine estimated @ \$150/month x 3 months	\$ 450.00
Total (6 months)	\$ 750.00

Vay

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Equipment Rent	9520-2006	3414

OBJECT ACCOUNT BUDGET EXPLANATION

**BLOCK GRANT PROGRAM - CITY OF SAN DIEGO
Estimated Monthly Expenditure Schedule**

Block Grant Funds

PROJECT COMMUNITY CENTER FOR STUDENT DEVELOPMENT 9520-2006
OPERATING AGENCY CITY OF SAN DIEGO - MODEL CITIES DEPARTMENT

DESCRIPTION	ACCT. NO.	APPROVED 3-MONTH BUDGET	MONTHS												SUB-TOTAL 4, 5 & 6	TOTAL BUDGET
			4	5	6	7	8	9	10	11	12					
PERSONNEL EXPENSE																
Salaries & Wages	1151	---	6,567	6,566	6,268										19,401	19,401
Unused Sick Leave	1155	---	58	58	55										171	171
Retirement	2150	---	787	787	752										2,326	2,326
Social Security	2152	---	392	392	374										1,158	1,158
Comp. Insurance	2424	---	8	7	7										22	22
Group Insurance	2425	---	135	135	134										404	404
Total Personnel Expense		---	7,947	7,945	7,590										23,482	23,482
NON-PERSONNEL EXPENSE																
Transportation	3210	354	---	167	167										334	688
Postage	3211	180	87	87	86										260	440
Telephone	3212	270	90	90	90										270	540
Spec. Dept. Expense	3217	360	35	35	35										105	465
Training Fees	3219	---	100	100	100										300	300
Printing	3231	360	---	137	137										274	634
Utilities	3241	330	80	80	80										240	570
Water Services	3244	120	15	15	15										45	165
Repair Equipment	3251	390	20	20	20										60	450
Repair Building	3252	345	---	---	---										---	345
Professional Serv.	3295	20,989	---	---	---										1,600	22,589
Misc. Contr. Serv.	3299	572	534	533	533										750	1,322
Office Supplies	3301	300	250	250	250										100	400
Janitorial Supplies	3311	270	34	33	33										100	370
Books	3360	450	134	133	133										400	850
Periodicals	3361	240	80	80	80										240	480
Unclassif. Materials	3399	270	30	30	30										90	360
Rent	3411	900	300	300	300										900	1,800
Rent-Equipment	3414	300	150	150	150										450	750
Total Non-Personnel Expense		27,000	1,973	2,273	2,272										6,518	33,518
TOTAL ACTIVITY		27,000	9,920	10,218	9,862										30,000	57,000

WJ

CERTIFICATE OF CITY AUDITOR AND COMPTROLLER

CERTIFICATION OF UNALLOTTED BALANCE

I HEREBY CERTIFY that the money required for the allotment of funds for the purpose set forth in the foregoing resolution is available in the Treasury, or is anticipated to come into the Treasury, and is otherwise unallotted.

Amount \$ _____ Fund _____
Purpose _____

RECEIVED
CITY CLERK'S OFFICE
1975 MAY 14 AM 8:48
SAN DIEGO, CALIF.

Auditor and Comptroller of
The City of San Diego, Calif.

By _____, 19 _____

CERTIFICATION OF UNENCUMBERED BALANCE

I HEREBY CERTIFY that the indebtedness and obligation to be incurred by the contract or agreement authorized by the hereto attached resolution, can be incurred without the violation of any of the provisions of the Charter of the City of San Diego; and I do hereby further certify, in conformity with the requirements of the Charter of the City of San Diego, that sufficient moneys have been appropriated for the purpose of said contract, that sufficient moneys to meet the obligations said contract are actually in the Treasury, or are anticipated to come into the Treasury, to the credit of the appropriation from which the same are to be drawn, and that the said money: now actually in the Treasury, together with the moneys anticipated to come into the Treasury, to the credit of said appropriation, are otherwise unencumbered.

Not to exceed \$ 30,000.00

Dated April 30, 19 75

W. E. Sage

Auditor and Comptroller of
The City of San Diego, Calif.

BY *C. N. Haseyama*

Job Order
Resolution No.

Fund 2910 Dept./Activity 9520 Object 3299 Project No. 2006

Purpose To implement one (1) Block Grant Project to be operated by the City of San Diego & administered by Model Cities Dept. for on-going activities for 3 months - 4/1/75 thru 6/30/75

Vendor Community Center for Student Development Project

CERTIFICATE NO. 6638

Passed and adopted by the Council of The City of San Diego on MAY 27 1975,
 by the following vote:

Councilmen	Yeas	Nays	Excused	Absent
Gil Johnson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Maureen F. O'Connor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lee Hubbard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leon L. Williams	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Floyd L. Morrow	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bob Martinet	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jim Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jess D. Haro	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Pete Wilson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AUTHENTICATED BY:

PETE WILSON
 Mayor of The City of San Diego, California.

EDWARD NIELSEN
 City Clerk of The City of San Diego, California.

By Kathleen Martinez, Deputy.

(Seal)

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 SAN DIEGO, CALIF.

Office of the City Clerk, San Diego, California

Resolution Number 213368 Adopted MAY 27 1975