MAY 29 1975

A RESOLUTION REGARDING THE OPERATING OF THE SAN DIEGO GROWTH MANAGEMENT STUDY BY THE CITY MANAGER AND THE PLANNING DEPARTMENT DIRECTOR OF THE CITY OF SAN DIEGO.

WHEREAS, The City of San Diego, California has entered into a contract with the United States Department of Housing and Urban Development (HUD) to carry out, within The City of San Diego, a Housing and Community Development Block Grant Program; and

WHEREAS, the Housing and Community Development Block Grant Application was authorized by Resolution No. 212090, adopted November 26, 1974; and

WHEREAS, the Housing and Community Development Block Grant
Application designates The City of San Diego as the operating
agency for the Growth Management Study, hereinafter called "Project";
and

WHEREAS, Professor Robert H. Freilich, Professor of Law at the University of Missouri and a practicing attorney, is a nationally known expert in urban growth planning and is available to offer his services to this project; and

WHEREAS, the Grant Agreement referred to in the first recital herein provides grant funds for the operation of said Project; NOW, THEREFORE,

BE IT RESOLVED, by the Council of The City of San Diego, as follows:

- 1. That the City Manager and the Planning Department Director are hereby jointly authorized to assume full responsibility for the successful implementation, supervision, and completion of Project in accordance with the Grant Agreement between The City of San Diego and HUD along with appurtenant regulations and in accordance with the terms and conditions as they may apply as set forth in Document No. 750759, on file in the office of the City Clerk.
- 2. That because of the unique and distinguished qualifications of Professor Robert H. Freilich, Council Policy 300-7 relating to the selection of consultants is hereby waived, and the City Manager is hereby authorized to execute an Agreement with Professor Freilich for his consultation and services to the Project.
- 3. That the operation of Project and costs incurred thereto shall be no more liberal than policies, procedures and practices applied uniformly to both federally assisted and other activities of the City.
- 4. That the City shall operate in a manner consistent with the Project Work Program Cover Sheet, attached hereto as Exhibit A; Project Work Program, attached hereto as Exhibit B; and the itemized Program Budget, attached hereto as Exhibit C.
- 5. That this Project shall commence on June 1, 1975 and conclude on May 31, 1976 with an amount of funding for said time period not to exceed one hundred twenty-five thousand dollars (\$125,000.00) such amount to include a contract for the consulting

services of Professor Robert H. Freilich in the amount of thirtytwo thousand dollars (\$32,000.00).

APPROVED:

MBP:nr 5-27-75 Or. Dept. Planning Aud.Cert.#6670

-3-

### PROJECT WORK PROGRAM COVER SHEET

### SCOPE OF SERVICES

- I. Study preparation, data collection
  - A. Select staff from existing City departments and/or hire additional staff as necessary. (4 persons)
  - B. Identify participants from public and private sectors for appointment to Advisory Committee. (10-20 persons)
    - 1. Advise consultant and Planning Department staff regarding progress of the Growth Management Study.
- II. Development of legal parameters and identification of a Growth Management Methodology
  - A. Selection and Council approval of Legal Consultant.
  - B. Consultant will conduct the following activities:
    - 1. Identify General Plan elements needed for legal implementation of a Growth Management Plan.
    - 2. Research statutory and case law at local, state and national level with reference to land management policies.
    - 3. Survey and review existing City planning practices.
    - 4. Develop model interim development ordinance to protect the comprehensive planning process during development stages to insure that proposals can be implemented.
    - 5. Prepare model zoning provision to achieve implementation of timing and sequential controls for managed growth.
    - 6. Provide an advisory report which will furnish a legal and planning basis for all legislation proposed.
    - 7. Participate in sessions with City Planning and Legal staff to review ongoing research and work elements and to assist in making planning and legal decisions.
  - C. City will conduct the following activities:
    - 1. Provide legal assistance to complement the contractor's work for the duration of the agreement.

EXHIBIT A

- 2. Provide planning assistance for preparation of statistical, economic, social and planning data.
- 3. Provide secretarial and graphics assistance.
- III. Report concluding Phases I and II and outline of subsequent phases
  - A. Prepare and submit report to Planning Commission describing work that has taken place and Planning Department recommendations regarding Growth Management in San Diego.
  - B. Prepare and submit report to Planning Commission outlining subsequent phases of Growth Management Study.
- IV. Reporting Procedures
  - A. Submit monthly project progress report form by the tenth day of each month.
  - B. Submit narrative project progress report by the tenth day of each month

NOTE: Costs of litigation resulting from implementation of Growth Management policy or legislation are not chargeable to the Block Grant Program.

PROJECT WORK PROGRAM  MANAGEMENT STUDY  SAN DIEGO, PLANNING DEPT.  1st Quarter 2nd Quarter 3rd Quarter 4th Quarter June July Aug. Sept. Oct. Nov. Dec. Jan. Feb. March April 1 May	2. Research statutory and case law at local, state and national level with reference to land management policies	n and Council approval of nsultant. nt will conduct the follovities: tify General Plan elemented for legal implementati	progress of the Growth Management Study II. Development of legal parameters and identification of a Growth Management methodology	staff ar ticipant ticipant sory con onsultar nt_staff	I. Study preparation, data collection	PROJECT ELEMENTS/SUB-PROJECTS  KEY ACTIVITIES	PROJECT GROWTH MA Actual PROJECT NO. CDBG-P-12
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Participate with City planning and legal staff to review on-Provide an advisory report which will furnish a legal and plan-ning basis for all legislation Prepare model zoning provision to achieve implementation of timing and sequential controls Survey and review existing City planning practices. for managed growth. to insure that proposals can be implemented. PROJECT
OPERATING AGENCY
PROJECT NO. GROWTH MANAGEMENT STUDY
CITY OF SAN DIEGO, PLANNING DEPT.
CDBG-P-12 BLOCK GRANT PROGRAM - CITY OF SAN DIEGO PROJECT WORK PROGRAM June 1st Quarter July Aug. Sept. Oct. 2nd Quarter Nov. Dec. 3rd Quarter Page \_\_\_\_\_ Jan. Of Feb of. Mar. 1111 ယ 4th Pages Quarter Apr. 1111

EXHIBIT B

III. IV. ۲. PROJECT ELEMENTS/SUB-PROJECTS
KEY ACTIVITIES B. A Close down procedures Report concluding Phases I and II and outline of subsequent phases. Reporting Procedures φ. Submit monthly Project Progress Report form by the tenth day of each month.
Submit narrative project progress report by the tenth day of each month. Program audit
Settle all financial claims against
the Block Grant Program
Terminate project staff. Prepare and submit summary outline of subsequent phases of Growth Management Study. Prepare and submit report describing work that has taken place and Plan-ning Department recommendations regarding Growth Management in San Provide secretarial and graphics June 1st Quarter Aug. Sept. 2nd Quarter Oct. Nov. Dec. 3rd Quarter Jan. Mar. 4th Quarter Apr

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PROJECT NO. CDBG-P-12 GROWTH MANAGEMENT STUDY CITY OF SAN DIEGO, PLANNING DEPT. BLOCK GRANT PROGRAM - CITY OF SAN DIEGO PROJECT WORK PROGRAM

Page 3 Month of of ω Pages

A. Selection and Council approval of legal consultant B. Consultant will conduct the following activities: 1. Identification of General Plan elements needed for legal implementation of Growth Management Plan 2. Land management policies research summary 3. Analysis of existing City planning practices	I. Study preparation, data collection  A. Selection of City staff and/or hire staff as necessary  B. Identification of participants for appointment to Advisory Committee  1. Advise consultant and Planning Department staff regarding progress of the Growth Management Study  II. Development of legal parameters and identification of a Growth Management methodology	PROJECT GROWTH MANAGEMENT STUDY  OPERATING AGENCY CITY OF SAN DIEGO, PLANNING DEPT.  PROJECT ELEMENTS/SUB-PROJECTS  OUTPUT MEASURES  June
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OPERATING AGENCY PROJECT III. IV. PROJECT ELEMENTS/SUB-PROJECTS
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Summary outline of subsequent phases
of Growth Management Study. Monthly Project Progress Report Narrative Project Progress Report Report describing work that has taken place and Planning Department recommendations regarding Growth Management Assistance in making planning and legal decisions.
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OPERATING AGENCY PROJECT II. PROJECT ELEMENTS/SUB-PROJECTS
OUTPUT MEASURES Study preparation, data collection Development of legal parameters and identification of a Growth Management methodology ω. ... Selection of City staff and/or hire staff as necessary
Identification of participants for appointment to Advisory committee
1. Advise consultant and Planning Department staff regarding progress of the Growth Management Study Selection and Council approval of legal consultant Consultant will conduct the following activities:

1. Identification of General Plan research summary
Analysis of existing City
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BLOCK GRANT PROGRAM - CITY OF SAN DIEGO PROJECT PROGRESS REPORT

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III. I۷. Reporting Procedures A. Monthly Project Progress Report B. Narrative Project Progress Report Report concluding Phases I and II and outline of subsequent phases. ? Report describing work that has taken place and Planning Department recommendations regarding Growth Management in San Diego.

Summary outline of subsequent phases of Growth Management Study. T ELEMENTS/SUB-PROJECTS
OUTPUT MEASURES ω City will conduct the following activities Advisory report Assistance in making planning and legal decisions Planning assistance for preparation of statistical, economic, social and physical Legal assistance to complement the contractor's work for the duration of the agreement. Model zoning provision Secretarial and graphics assistance. ordinance Model interim development Secretarial and Graphics Assistance Legal Assistance Report Meetings Report Report Planning Assistance Ord. Zon.Pro Devel. Report Outline Unit Plan | Actual Month 3-6 Plan Actua i Го Date 20 and secreta and graphics assistance i monthly nary tive project progress rep description legal, plan Include REMARKS

Page 2 of 2 Pages Month of

BLOCK GRANT PROGRAM - CITY OF SAN DIEGO PROJECT PROGRESS REPORT

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Months

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OPERATING AGENCY

CITY OF SAN DIEGO.

PLANNING DEPT

PROJECT NO.

CDBG-P-12

GROWTH MANAGEMENT STUDY

PROJECT

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ITEM 7 • IF REPLACEMENT, INSERT ORIGINAL
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### CITY OF SAN DIEGO RECAPITULATION OF DEPARTMENTAL OUTLAY REQUESTS

City	of San Diego - Planning Depar	tment	Growth M	anagemen	it Study		9514-1401
REF.	DESCRIPTION			- <del></del>	T. REQUEST	<del></del>	FT OFFICE USE
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	Desk, 60 x 34, Double	Α		2	424		
	Pedestal Island						
	Bookcase, Metal 2 shelf	A		4	264		
	5 drawer File Cabinet, Lgl.	_A_		1	158		
7	Selectric Typewriter	Α		1	552		
•	Chair, Steno, Flewelling#465			. 1	85		
		A		3	996		
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	Chair, Jr. Exec. Royal#1230	Α		4	340		
	File, 2 drawer, Legal	А		3	252		
	Storage Cab. 78"x36"x24	А		]	88		
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FM:484 (REV. 7-73)

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EXHIBIT C

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This amount is required to set up a complete office for 5 employees (includes 1 intern) and to keep it stocked for 12 months.

Amount was arryied at by averaging past monthly expenses on a per employee basis and multiplying it by the number of employees in this new project. This amount was added to the estimated initial amount required to set up this new program.

Cost estimated @ \$100/month x 12 months

= \$1,200

1975/76 Office Supplies DEPT./ACTIVITY NO. OBJ. ACCT. NO. 9514-1401 3301

OBJECT ACCOUNT BUDGET EXPLANATION EXHIBIT C

213417

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Α.	Consultant services to assist in development of legal.
	parameters and identification of a Growth Management
	methodology.
	Subcontract not to exceed \$32,000
В.	1 graduate Planning Intern student to complete special
•	projects in connection with the growth management
·	program. 90 x 3,73 x 4.23 = 646 per month x 3 mos = 1,938.00
	Cost estimated @ \$469/month x 12 months 5,628 $\frac{3696.50}{2407.50}$ Estimated cost for graphic support for statistical $\frac{3696.50}{2407.50}$
С.	Estimated cost for graphic support for statistical $21, 783.$
	data visuals @ \$170/month x 12 months 2,040
	Total for 12 months = \$39,668
	·

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FISCAL YEAR	OBJECT ACCOUNT TITLE .	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975/76	Misc. Contr. Services	. 9514-1401	3299

OBJECT ACCOUNT BUDGET EXPLANATION EXHIBIT C

213417

Estimated cost provided by Financial Management Department for gas, light, and power services for 500 sq. ft. of area space and for 12 months:

\$1,123

FISCAL YEAR OBJECT ACCOUNT TITLE DEPT./ACTIVITY NO. OBJ. ACCT. NO. 1975/76 Gas. Light and Power 9514-1401 3241

OBJECT ACCOUNT BUDGET EXPLANATION EXHIBIT C

213417

Cost for Xerox estimated @ approximately 1,500 copies/month
@ \$.05 = \$75 x 12 months

= \$900

TISCAL YEAR ODJECT ACCOUNT TITLE DEPT./ACTIVITY NO. OBJ. ACCT. NO. 1975/76 Photocopy & Xerox 9514-1401 3236

OBJECT ACCOUNT BUDGET EXPLANATION EXHIBIT C

213417

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This account is necessary for the printing of 500 copies of a 50-page report for the "Growth Management Study". Also included in this amount is the cost incurred for printing at 15+ page monthly report of 25 copies.

Expected costs for:

500 copies 50-page report

\$1,000

25 copies 15-page monthly report
(\$22 per report x 12 months)

264

Total for 12 months =

\$1,264

TISCAL YEAR OBJECT ACCOUNT TITLE DEPT./ACTIVITY NO. 0BJ. ACCT. NO. 9514-1401 3231

OBJECT ACCOUNT BUDGET EXPLANATION EXHIBIT C

213417

This fund is to allow two Associate Planners and one Junior Planner to attend relevent seminars held in the San Diego area. It is necessary for them to participate in these programs as they are offered to enable them to attain an extensive and comprehensive knowledge of all work being accomplished in the Growth Management and Environmental fields and to be exposed to new ideas.

The amount allocated will allow one Planner to attend approximately one two-day seminar every two months. Fees per seminars are standard for the San Diego area.

\$50 every 2 months =  $$50 \times 6$ 

= \$300

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FISCAL YEAR	BIECT ACCOUNT TITLE		DEPT./	ACTIVITY NO.	OBJ. ACCT. NO.
1975/76	Training Fees - San	Diego Area	9	514-1401	3219
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Special meetings and related expenses will come out of this fund along with registration fees for meetings outside the San Diego area. Luncheon expenses for San Diego area meetings are also included.

1. Registration Fees:

Outside San Diego Area - 6 @ \$50

= \$300

2. Business related luncheon expenses:

36 luncheons in 12 months x \$5.00

= \$180

Total for 12 months

\$480

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FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975/76	Special Dept. Expenses	9514-1401	3217

OBJECT ACCOUNT BUDGET EXPLANATION EXHIBIT C

213417

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Z.11K±1 F	ORM BD-1312 (10-67)			EXHIBI	TC			21341	 ג' ו

FM-1313 (REV. 10-73) Five Government Conferences Formulation & Implement. Land Use Institute in Environ. Planning & Design MEETING NAME OR PURPOSE (Registration fee if any) TRAVEL BUDGET NO. DESTINATION CURRENT PERS NITES O.A. 3213
GROWTH MANAGEMENT STUDY .9514-1401
City of San Diego r Planning Department
PROPOSED BUDGET TRIPS ഗ Sacramento, Calif. Berkeley, Calif. Arlington, Virginia DESTINATION NO. NO. 2 2 \$1,151.08 565.00 \$2,374.00 WK AMOUNT 658.00

This account includes the basic amount established by the General Services Division for installation and monthly service charge for four Centrex phones.

The long distance rate was calculated on average monthly call rate of departmental phones keeping in mind that the very nature of the work requires moderate calls to other agencies out of the San Diego area.

One-time installation charge	\$238		
12 months service charge (\$67 per month)	804		· .
12 months long distance (\$70 per month)	840		
Total 12 months		•	\$1,882

OBJ. ACCT. NO. 3212 1975/76 Telephone and Telegraph

OBJECT ACCOUNT BUDGET EXPLANATION

213417

FM-121 (REV. 9-73)

**EXHIBIT** C

This account covers postage costs for various daily mailings of correspondence generated by the two Associate Planners and one Junior Planner, plus mass mailing of the growth management report to various agencies throughout the United States.

This amount was arrived at by averaging mailing costs for similar size divisions in the department plus the average cost of mailing reports of this weight and number.

Average cost per month \$100

Cost for 12 months

= \$1,200

TISCAL YEAR OBJECT ACCOUNT TITLE DEPT./ACTIVITY NO. OBJ. ACCT. NO. 1975/76 Postage 9514-1401 3211

OBJECT ACCOUNT PHOGET EXPLANATION

213417

Mileage is calculated on the expected amount of total milesper month for two Associate Planners and one Junior Planner:

100 miles/position x 3 x \$.17 x 12 months

= \$612

1975/76 Transportation Allowance PEPI./ACTIVITY NO. OBJ. ACCT. NO. 3210

OBJECT ACCOUNT BUDGET EXPLANATION EXHIBIT C

213417

Estimated cost for Group Insurance calculated @ \$231/position annually x 4 positions

= \$924

My

1975/76 Group Insurance DEPT./ACTIVITY NO. OBJ. ACCT. NO. 9514-1401 2425

OBJECT ACCOUNT BUDGET EXPLANATION EXHIBIT C

213417

Cost of Social Security Contributions calculated @ 5.97% of salaries per position up to \$14,100/position for total of \$48,922

= \$2,921

Ky

1975/76 Social Security Contributions . DEPT./ACTIVITY NO. OBJ. ACC1. NO. 2152

OBJECT ACCOUNT BUDGET EXPLANATION EXHIBIT C

213417

Cost for Retirement Contributions calculated
0 11.99% of gross salaries of \$57,347

= \$6,876

for

1975/76

Retirement Contributions

DEPT./ACTIVITY NO.

2150

OBJECT ACCOUNT BUDGET EXPLANATION EXHIBIT C

213417

Estimated cost for Unused Sick Leave estimated @ .0088 of gross salaries of \$57,347

= \$505

1975/76 Unused Sick Leave DEPT./ACTIVITY NO. OBJ. ACCT. NO. 9514-1401 1155

OBJECT ACCOUNT BUDGET EXPLANATION 213417
EXHIBIT C

0P-103 (4-63)

DEPT./D;V. GROWTH MANAGEMENT STUDY 9514-1401 CITY OF SAN DIEGO - PLANNING DEPARTMENT

# ANNUAL BUDGET REQUEST.

DATE

June 1, 1975

TOTAL ACTIVITY	OUTLAY-EQUIPMENT	Total Non-	Periodicals	Books	Drafting & Photo	Office Supplies	Misc. Co	Gas, Lig	Photocopy, Xerox	Printing	Training	Special	Sheduled Travel	T ephone	ร์วุรเลรูย	Transportation	NON-PERSON	Total Pers	Group Insurance	Compensa	Soc. Sec	Retireme	Unused S	Salaries	PERSONNEL EXPENSE	בפכה	TEPT A
ALIA	IPMENT	Total Non-Personnel Exp.	als		& Photo	upplies	Misc. Contr. Services	Gas, Light & Power	y, Xerox	Printing, Reports	Training Fees - S.D.	Special Dept. Expense	d Travel	<b>1</b> 0		tation	NON-PERSONNEL EXPENSE	Total Personnel Expense	surance	Compensation Ins.	Sec. Contrib.	Retirement Contrib.	Unused Sick Leave	Salaries and Wages	EKPENSE	DESCRIPTION	A ALIME.
	4540		3361	3360	3302	3301	3299	3241	3236	3231	3219	3217	****	3212	3211	3210			2425	2424	2152	2150	1155	1151		NO.	ACCT.
																•		•	•				•				PRIOR YEARS ACTUAL EXPENSE
					-					•						•			7								TUAL EXPENSE
•	-	•						:					•								•					BUDGET	CURRENT YEAR
•							•	•			:	,	-			٠,		-						·	,	EXPENDIRURES	1
								:			:					•									•	EST. TOTAL EXPENDITURES	
125,000 M	4,483	51,827	168	180	476	1,200	39,668	1,123	900	1,264	300 ·	480	2,374	1,882	1,200	612 .		68,690	924	117	2,921	6,876	505	57,347		BUDGET REQUEST	DEPARTMENTAL
				,						,	/			,			•									BUDGET	PRECIMINARY
		٠.			r						•			•												BUDGET	FINAL
		F.	<del></del>		<del></del>		<u> </u>	<u></u>				<del></del>		<u>.                                    </u>					Ελ	ζH	BI	r (	·		21	34.	1

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# CALADY COURS

<b>Р Р Р Р Р Р Р Р Р Р</b>	SALARY RATE	PRES- PRO- ENT POSED	Associate	Junio	Inte	Unused	Total	1	;				;			:						
VANAGEMENT STUDY 1	0000		iate Planner	Junior Planner	Intermediate Steno.	d Sick Leave																
CITY		PRIOR YR. BUDGET							•!													
OF SAN DIEGO	FOSITION QUOTA	CUR TENT BUDGET	•	: '						4			1 1									
.	QUOTA	PROPOSED BUDGET	2.084	1.042	1.042					•	:											
ING		FINAL		:		: :																
DEPARTMENT	AVERAGE SALARY	POSITION	17,157	11,905	8,817		: .	,														
-		CURRENT BUDGET	:			! · · ·	***			•												
6-1-75	SALARIES	PROPOSED BUDGET	35,755	12,405	9,187	505	57,852			{		•		•								
1975/767	341	BUDGE					r c	ШΒΙ	XI	·	Page											

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# CERTIFICATE OF CITY AUDITOR AND COMPTROLLER

### CERTIFICATION OF UNALLOTTED BALANCE

I HEREBY CERTIFY that the money required for the allotment of funds for the purpose set forth in the foregoing resolution is available in the Treasury, or is anticipated to come into the Treasury, and is otherwise unallotted.

Amount	\$			Fund	2910	Commun	nity	Development	Block	Grant
Purpose	Authorizing	this e	xpenditure	per atta	ched	<b>8</b> 1472	& 14	72A		
					٠	V58.	Sa	ge-		\$\$ <sup>1</sup>
					Audi	itor and	Comp	troller of		
	May 15		75		The C	City of S	an Di	ego, Calif.		
Date	May 15	, 19	<del></del>	Ву						

### CERTIFICATION OF UNENCUMBERED BALANCE

I HEREBY CERTIFY that the indebtedness and obligation to be incurred by the contract or agreement authorized by the hereto attached resolution, can be incurred without the violation of any of the provisions of the Charter of the City of San Diego; and I do hereby further certify, in conformity with the requirements of the Charter of the City of San Diego, that sufficient moneys have been appropriated for the purpose of said contract, that sufficient moneys to meet the obligations—said contract are actually in the Treasury, or are anticipated to come into the Treasury, to the credit of the appropriation from which the same are to be drawn, and that the said money: now actually in the Treasury, together with the moneys anticipated to come into the Treasury, to the credit of said appropriation, are otherwise unencumbered.

. •			
Fund Dept./Activity	Object	BY Job Order Resolution No. Project No	
•			
Vendor			<del> </del>
		CERTIFICATE NO. 66 MAY 29 1975	70

FORM AC-361 (7-68)

MAY 29 1975 Passed and adopted by the Council of The City of San Diego on ... by the following vote: Nays Councilmen Excused Absent Gil Johnson Maureen F. O'Connor Lee Hubbard Leon L. Williams Floyd L. Morrow **Bob Martinet** Jim Ellis Jess D. Haro Mayor Pete Wilson AUTHENTICATED BY: PETE WILSON Mayor of The City of San Diego, California. (Seal) EDWARD NIELSEN City Clerk of The City of San Diego, California . By Kathlem Martiniz Office of the City Clerk, San Diego, California Resolution 213417 

CC-1276 (REV. 1-75)