

RESOLUTION NO. 213804

JUL 16 1975

RESOLUTION REGARDING THE OPERATION OF THE
COMMUNITY CENTER FOR STUDENT DEVELOPMENT
PROJECT BY THE HUMAN RESOURCES DEPARTMENT
OF THE CITY OF SAN DIEGO.

WHEREAS, The City of San Diego, California, has entered into a contract with the United States Department of Housing and Urban Development (HUD) to carry out, within the City of San Diego a Housing and Community Development Block Grant Program; and

WHEREAS, the Housing and Community Development Block Grant Application was authorized by Resolution No. 212090 adopted by the Council of The City of San Diego on November 26, 1974; and

WHEREAS, the Housing and Community Development Block Grant Application designates The City of San Diego as the operating agency for the Community Center for Student Development Project, herein called "Project"; and

WHEREAS, the Grant Agreement referred to in the first recital herein provides grant funds for the operation of said Project; NOW, THEREFORE,

BE IT RESOLVED, by the Council of The City of San Diego, as follows:

1. That the City Manager of The City of San Diego be, and he is hereby authorized to assume full responsibility for the successful implementation and completion of Project in accordance with the Grant Agreement between The City of San Diego

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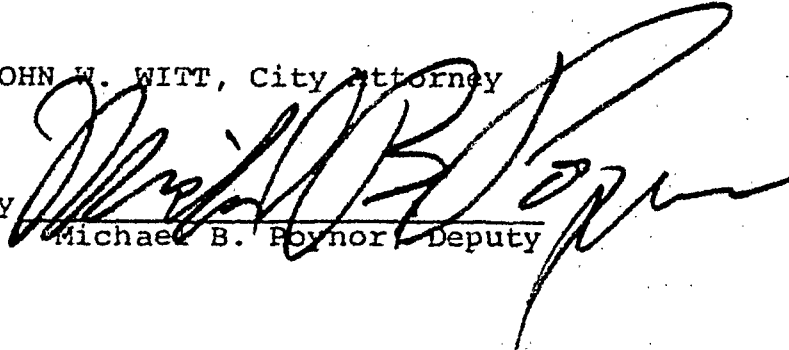
and HUD along with appurtenant regulations and in accordance with the terms and conditions as they may apply as set forth in Document No. 750759, on file in the office of the City Clerk.

2. That the operation of Project and costs incurred thereto shall be no more liberal than policies, procedures and practices applied uniformly to both federally assisted and other activities of the City.

3. That the City shall operate Project in a manner consistent with the Project Work Program Cover Sheet, attached hereto as Exhibit A; Project Work Program, attached hereto as Exhibit B; and the itemized Program Budget, attached hereto as Exhibit C.

4. That the City shall continue the operation of Project using Community Development Block Grant funds for a period of six months from July 1 through December 31, 1975.

APPROVED: JOHN W. WITT, City Attorney

By 
Michael B. Roynor, Deputy

MBP:lc:666
6/25/75
Aud. Cert. #6769
Or. Dept.: Prog. Devel.
& Adminis.

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COMMUNITY CENTER FOR STUDENT DEVELOPMENT

Project Work Program Cover Sheet

Scope of Services

I. Agency agrees that former Model Cities Citizens Advisory Board will establish and maintain a Project Advisory Committee responsible for providing community input into the planning and implementation of programs in the Community Center.

II. Maintain a Black Student Development Program by:

A. Providing and training staff for project operations.

B. Providing student services as follows:

1. Student placement.

a. Canvass junior colleges, trade schools, four year colleges.

b. Maintain liaison with schools contacted for the following:

(1). Entry requirement and procedures.

(2). Availability of financial aids.

(3). Supportive services available for students.

c. Recruit high school seniors and drop-outs.

(1). Forty (40) high school seniors

(2). Fifty (50) high school drop-outs.

2. Tutoring services for elementary through college level students to include but not limited to:

a. Reading.

b. Math.

c. English.

d. Writing.

e. Cultural awareness.

f. Other.

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EXHIBIT A

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3. Conducting student needs survey(s) to determine the first, second and third priority of students as identified by students, counselors and teachers.
4. Providing educational counseling to participating beneficiaries.
5. Coordinate with existing educational projects providing services to minority students.
6. Maintain a referral system with other community base agencies.
7. Provide follow-up services for participating beneficiaries for a one year period and thereafter on an as needed basis.

III. Develop and maintain an Urban Library.

- A. Subscribe to major urban affairs periodicals.
- B. Develop three (3) component discipline within the library to include activities in the following areas:
 1. Economic.
 2. Social.
 3. Physical.

IV. Establish and maintain a community development education program.

- A. Select qualified counselors.
- B. Use counselors to assist individuals and groups in resolving problems and issues in the community.
- C. Develop and maintain a panel of twelve (12) residents from within the community to address and resolve community issues on a volunteer basis.

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- D. Provide readily accessible facilities for meetings, classes and conferences for:
 - 1. All community groups.
 - 2. Center program groups.
- V. Publicize and promote program services.
 - A. Speak to one (1) neighborhood adult group per month.
 - B. Speak to one (1) neighborhood youth group per month.
 - C. Host one (1) open house function.
 - D. Host workshops relative to project services.
 - E. Use various community medias.
- VI. Identify and develop alternate funding sources.
 - A. Identify five (5) funding sources.
 - B. Prepare and submit three (3) grant applications.

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PROJECT Community Center for Student Development
 OPERATING AGENCY Human Resources Department

PROJECT NO. CDBG-S-16

PROJECT ELEMENTS/SUB-PROJECTS OUTPUT MEASURES	MONTHLY PERFORMANCE STANDARDS												
	Jul	Aug	Sep	Oct	Nov	Dec							
I. Maintain Project Advisory Committee.	1												
A. # meetings per month.	1	1	1	1	1	1							
II. Maintain a Black Student Development Program by:													
A. Providing and training (OJT) staff for project operations.	1												
1. Project Director.	1												
2. Student Coordinator	3												
3. Field Representatives.	1												
4. Intermediate Stenographer.	1												
5. Intermediate Typist.	1												
B. Providing student services as follows:													
1. Student placement.													
a. Canvass.													
1. Junior Colleges	2												
2. Four year institutions	4												
3. Trade Schools	5												
b. Maintain liaison with schools and universities													
c. Recruit													
1. High school seniors													
2. Drop outs	10												
2. Tutoring services.													
a. Reading.													
b. Math.													
c. English.													
d. Writing.													
e. Cultural Awareness.													
f. Other.													

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EXHIBIT B
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PROJECT Community Center for Student Development
OPERATING AGENCY Human Resources Department

PROJECT NO. CDBG-S-16

PROJECT ELEMENTS/SUB-PROJECTS OUTPUT MEASURES	MONTHLY PERFORMANCE STANDARDS											
	Jul	Aug	Sep	Oct	Nov	Dec						
II. (Cont'd).												
3. Conduct Student Needs Survey.			1			1						
4. Provide educational group counseling for participating beneficiaries.			2	2	2	2						
5. Coordinate with existing educational projects providing services to minority students.	5	5	5	5	5	5						
II. Develop and Maintain an Urban Library.			10	10	10	10						
A. Subscribe to urban periodicals			1									
B. Develop components			1									
1. Economic			1									
2. Social			1									
3. Physical			1									
IV. Establish and maintain a community development education program		4										
A. Select qualified counselors			1	1	1	2						
B. Use counselors to assist in resolving community issues by:		2	2	2	2	2						
1. Conducting classes in political process		20	20	20	20	20						
# classes per month												
# hours per class												
# student per class												
2. Holding community development seminars			1	1	1	2						
# seminars per month												
# hours per class			2	2	2	2						
# student per class			20	20	20	20						
C. Develop residential panel		12										
D. Use panel to address community issue on a volunteer basis.		12										

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BLOCK GRANT PROGRAM - CITY OF SAN DIEGO
 PERFORMANCE STANDARDS

PROJECT Community Center for Student Development
 OPERATING AGENCY Human Resources Department

PROJECT NO. CDBG-S-16

PROJECT ELEMENTS/SUB-PROJECTS OUTPUT MEASURES	MONTHLY PERFORMANCE STANDARDS											
	Jul	Aug	Sep	Oct	Nov	Dec						
V. Publicize and promote program services.												
A. Speak to adult groups.		1	1	1	1	1						
B. Speak to youth groups.		1	1	1	1	1						
C. Host open house.				1								
D. Host workshop (s).												
E. Use various mediums.												
1. Radio		3	3	3	3	3						
2. Flyers												
3. Newspaper												
VI. Develop alternate funding sources.												
A. Identify sources		1	1	1	1	1						
B. Prepare and submit applications.				1	1	1						

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BLOCK GRANT PROGRAM - CITY OF SAN DIEGO
 PROJECT PROGRESS REPORT

PROJECT Community Center for Student Development PROJECT NO. CDBG-S-16
 OPERATING AGENCY Human Resources Department

PROJECT ELEMENTS/SUB-PROJECTS OUTPUT MEASURES	Unit	Month		To Date		REMARKS
		Plan	Actual	Plan	Actual	
Maintain Project Advisory Committee.	Committee					
A. # meetings per month.	Meetings					
I. Maintain a Black Student Development Program by:						
A. Providing and training staff for project operation.	Staff					
1. Project Director	Staff					
2. Student Coordinator.	Staff					
3. Field Representatives.	Staff					
4. Intermediate Steno.	Staff					
5. Intermediate Typist.	Staff					
B. Providing student services as follows:						
1. Student placements.						
a. Canvass.	School					
(1). Junior College.	School					
(2). Four year institutions.	School					
(3). Trade schools.	School					
b. Maintain liaison with schools and universities.						
c. Recruit High School seniors and dropouts.	Each					
2. Tutoring services.	Hours					
a. Reading.						
b. Math.						
c. English						
d. Writing						
e. Cultural Awareness.						
f. Other.						

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BLOCK GRANT PROGRAM - CITY OF SAN DIEGO
 PROJECT PROGRESS REPORT

PROJECT Community Center for Student Development PROJECT NO. CDBG-S-16
 OPERATING AGENCY Human Resources Department

PROJECT ELEMNTS/SUB-PROJECTS OUTPUT MEASURES	Unit	Month		To Date		REMARKS
		Plan	Actual	Plan	Actual	
II. (Cont'd):						
3. Conduct Student Needs Survey(s).	Survey					
4. Provide educational counseling for Participating beneficiaries.	Sessions					
5. Coordinating with existing agencies providing services to minority students.	Agencies					
III. Develop and maintain an Urban Library.						
A. Subscribe to urban periodicals.	Subscr.					
B. Develop components.	Compon.					
1. Economic						
2. Social.						
3. Physical.						
IV. Establish and maintain a Community Development Education Program.						
A. Select qualified counselors	Persons					
B. Use counselors.	Persons					
C. Develop resident panel.	Persons					
D. Use panel.	Persons					
V. Publicize and promote program services.						
A. Speak to adult groups.	Spk. En					
B. Speak to youth groups.	Spk. En					
C. Host open house.	Open Ho					
D. Host workshop(s)	Worksho					
E. Use Medias	Medias					

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BLOCK GRANT PROGRAM - CITY OF SAN DIEGO
 PROJECT PROGRESS REPORT

PROJECT _____ Community Center for Student Development PROJECT NO. CDBG-S-16
 OPERATING AGENCY Human Resources Department

PROJECT ELEMENTS/SUB-PROJECTS OUTPUT MEASURES	Unit	Month		To Date		REMARKS
		Plan	Actual	Plan	Actual	
Develop alternate funding sources.						
A. Identify sources.	Fnd. So					
B. Prepare and submit applications	Applica					

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BLOCK GRANT PROGRAM - CITY OF SAN DIEGO
 PROJECT WORK PROGRAM

PROJECT Community Center for Student Development
 OPERATING AGENCY Human Resources Department
 PROJECT NO. CDBG -S-16

nd

Planned
 Actual

PROJECT ELEMENTS/SUB-PROJECTS KEY ACTIVITIES	Jul	Aug	Sep	Oct	Nov	Dec
	Maintain a Project Advisory Committee. Maintain a Black student development program by: A. Providing and training (OJT) staff for project operation. B. Providing student services as follows: 1. Student placement. a. Canvass junior colleges, trade schools, four year colleges. b. Maintain liaison with schools. c. Recruit high school seniors. 2. Tutoring service for elementary, junior high, high school, junior colleges, four year colleges and university students to include but not limited to: a. Reading. b. Math. c. English. d. Writing. e. Cultural Awareness. f. Other 3. Conduct Student Needs Survey. 4. Provide educational counseling to participating beneficiaries.	---	---	---	---	---

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PROJECT Community Center for Student Development
OPERATING AGENCY Human Resources Department
PROJECT NO. CDBG-S-16

Legend

----- Planned
_____ Actual

PROJECT ELEMENTS/SUB-PROJECTS KEY ACTIVITIES	Jul	Aug	Sep	Oct	Nov	Dec
	I. (Cont'd)					
5. Coordinate with existing educational projects providing services to minority students.	---	---	---	---	---	---
6. Maintain a referral system with other community based agencies.	---	---	---	---	---	---
7. Provide follow-up services for participating beneficiaries for a one year period and thereafter on an as needed basis.	---	---	---	---	---	---
8. Develop and maintain an Urban Library.	---	---	---	---	---	---
III. Establish and maintain a community development program.						
A. Select qualified counselors.						
B. Use counselors to assist in resolving community issues by conducting:						
1. Political process classes						
2. Community development seminars						
C. Develop Residential Panel						
D. Use panel to address community issues						
Publicize and promote program services.						
V. Identify and develop alternate funding sources.						

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BLOCK GRANT PROGRAM - CITY OF SAN DIEGO

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PROJECT NAME Community Center for Student Development

PROJECT NO. CDBG-S-16

OPERATING AGENCY Human Resources Department

MONTH

RESIDENT EMPLOYMENT AND TRAINING

	Full-time	Part-time	Full-time	Part-time
Total Employees				
Number of Target Area residents				
Number of ethnic minorities				
Number of women				
Number of Viet Nam era veterans				
Total Professionals				
Number of Target Area residents				
Number of ethnic minorities				
Number of women				
Number of Viet Nam era veterans				
Total Clerical				
Number of Target Area residents				
Number of ethnic minorities				
Number of women				
Number of Viet Nam era veterans				
Total Para-Professionals				
Number of Target Area residents				
Number of ethnic minorities				
Number of women				
Number of Viet Nam era veterans				
Training				
Number receiving in-service training				
Number utilizing release time for education				

00399

300

BLOCK GRANT PROGRAM - CITY OF SAN DIEGO

PROJECT NAME Community Center for Student Development
 OPERATING AGENCY Human Resources Department

PROJECT NUMBER CDBG-S-16
 QUARTER _____ to _____

Please include all grants
 that are pending from
 previous months

STATUS OF GRANT APPLICATIONS

Agency and Program to whom applied	Application or Pre- Application	Amount Requested	Date Submitted	Purpose of Requested Funds	Status: (Approval, Disapproval, Pending)	Amount Received and time period of Grant

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Community Development Block Grant Project Budget

PROGRAM CATEGORY
Model Cities

CONTRACT PERIOD

FROM: 1-1-75 TO: 12-31-75

ORIGINAL SUBMISSION REVISION NO. 2

	PRIOR YEARS CDBG FUNDS (1)	CURRENT APPROVED BUDGET CDBG FUNDS 6 months (2)	CD Block GRANT 6 months (3)	REQUESTED FUNDS			TOTAL (Col. 2 & 3) (5)
				NON CDBG FUNDS			
				FEDERAL (4a)	STATE (4b)	LOCAL (4c)	
PERSONNEL EXPENSE		23,482	49,113				72,595
NON-PERS. EXPENSE		33,518	15,887				49,405
OUTLAY EQUIPMENT PROPERTY ACQUIS. CONSTRUCTION		---	---				---
OUTLAY TOTAL		---	---				---
SUB-TOTAL - NON-PERS. EXP. & OUTLAY		33,518	15,887				49,405
GRAND TOTAL		57,000	65,000				122,000

TOTAL LOCAL SHARE BREAKDOWN BY:

CASH
IN-KIND



NOTES:

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EXHIBIT C
MICROFILMED 00401

REVIEW AND APPROVAL	
<i>[Signature]</i>	6-18-75
OPERATING AGENCY DIRECTOR	DATE
<i>Con V. Hansen</i>	6-18-75
Program Development	DATE
<i>Walter Brown</i>	6-18-75
Budget Analyst	DATE

AUTHORIZATION	DATE
<i>[Signature]</i>	6/18/75
CDBG Coordinator	DATE
213804	<i>[Signature]</i>
BUDGET DIRECTOR	DATE

BUDGET EXHIBIT FOR OPERATING AGREEMENT

CONTRACT PERIOD

FROM: 1-1-75

TO: 12-31-75

ORIGINAL SUBMISSION

REVISION NO. 2

COST CATEGORY	PRIOR YEARS CDBG FUNDS (1)	CURRENT APPROVED BUDGET CDBG FUNDS (2)	CD Block GRANT (3)	REQUESTED FUNDS			TOTAL (Col. 2 & 3)
				NON CDBG FUNDS			
				FEDERAL (4a)	STATE (4b)	LOCAL (4c)	
PERSONNEL EXPENSE		23,482	49,113				72,595
 							
NON-PERS. EXP. & OUTLAY		33,518	15,887				49,405
GRAND TOTAL		57,000	65,000				122,000
TOTAL LOCAL SHARE BREAKDOWN BY:				CASH		 	
				IN-KIND			

NOTES:

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POSITION AND SALARY SCHEDULE

FUND	FUNCTION	DEPT. NO.	DEPARTMENT NAME	DATE	FISCAL YEAR	POSITION QUOTA				AVERAGE SALARY FOR POSITION	SALARIES				
						PRIOR YR. BUDGET	CURRENT BUDGET	PROPOSED BUDGET	FINAL BUDGET		CURRENT BUDGET	PROPOSED BUDGET	FINAL BUDGET		
2910	Community Center for Student Development	9520-2006	City of San Diego - Human Resources Department - Block Grant	7-1-75	1975										
	Community Devel. Specialist II					.250	.250	.500		17,812	4,128	8,906	11,033,034		
	Community Devel. Specialist I					.250	.250	.500		12,766	3,255	6,383	11,199,638		
	Field Representatives					.750	1.500	1.500		10,869	7,767	16,304	11,207,071		
	Intermediate Stenographer					.250	.250	.500		9,632	2,199	4,816	11,170,015		
	Intermediate Typist					.250	.250	.500		8,300	2,052	4,150	11,166,202		
	TOTALS					1.750	3.500	3.500			19,401	40,559	59,960		

Nov

ANNUAL BUDGET REQUEST

FISCAL YEAR 1975

DATE July 1, 1975

FUND NO. 2910

DEPT. DIV. COMMUNITY CENTER FOR STUDENT DEVELOPMENT 9520-2006
CITY OF SAN DIEGO - HUMAN RESOURCES DEPARTMENT

DEPT. ACTIVITY & DESCRIPTION	ACT. NO.	PRIOR YEARS ACTUAL EXPENSE		CURRENT YEAR		EST. TOTAL EXPENDITURES	DEPARTMENTAL BUDGET REQUEST JUL. - DEC.	PRELIMINARY BUDGET	FINAL BUDGET 12 MONTHS
		1974	1973	BUDGET Jan. - Jun.	TO DATE ACTUAL EXPENDITURES				
<u>PERSONNEL EXPENSE</u>									
Salaries & Wages	1151			19,401 ✓			40,559 ✓		59,960 ✓
Unused Sick Leave	1155			171			357		528
Retirement	2150			2,326			4,863		7,189
Social Security	2152			1,158			2,421		3,579
Comp. Ins.	2424			22			45		67
Group Ins.	2425			404			868		1,272
TOTAL PERSONNEL EXPENSE				23,482 ✓			49,113 ✓		72,595 ✓
<u>NON-PERSONNEL EXPENSE</u>									
Transportation	3210			688			2,463		3,151
Postage	3211			440			540		980
Telephone	3212			540			674		1,214
Spec. Dept. Expense	3217			465			210		675
Training Fees	3219			300			350		650
Printing	3231			634			810		1,444
Utilities	3241			570			960		1,530
Water Services	3244			165			120		285
Repair Equipment	3251			450			120		570
Repair Building	3252			345			60		405
Professional Services	3295			22,589			2,400		24,989
Misc. Contractual Serv.	3299			1,322			1,200		2,522
Office Supplies	3301			400			300		700
Janitorial Supplies	3311			370			210		580
Books	3360			850			900		1,750
Periodicals	3361			480			480		960
Unclassified Materials	3399			360			130		490
Rent	3411			1,800			2,160		3,960

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DES-U BUSINESS FORMS PRINTING, INC. 0168

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A. Approved budget, January-June----- \$ 171
B. Estimated cost for Unused Sick Leave
calculated @ .0088% of gross salaries
of \$40,559 for period July-December----- 357
Total for 12 months----- \$ 528

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FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Unused Sick Leave	9520-2006	1155

OBJECT ACCOUNT BUDGET EXPLANATION

213804

00405

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A. Approved budget, January-June----- \$ 2,326
B. Retirement for period of July-December
calculated @ .1199% of gross salaries
of \$40,559----- 4,863
Total for 12 months----- \$ 7,189

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FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Retirement Contributions	9520-2006	2150

OBJECT ACCOUNT BUDGET EXPLANATION

213804

00406

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
 SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A. Approved budget, January-June----- \$ 1,158
 B. Social Security Contributions for
 period of July-December, calculated
 @ .0597% of gross salaries of \$40,559----- 2,421
 Total for 12 months--- \$ 3,579

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FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Social Security Contributions	9520-2006	2152

OBJECT ACCOUNT BUDGET EXPLANATION

213804

00407

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A. Approved budget, January-June----- \$ 404

B. Group Insurance for period of July-December
estimated @ \$248 per position/year x 7
positions = \$1,736 x 1/2 (for 6 months)----- 868

Total for 12 months----- \$1,272

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FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Group Insurance	9520 -2006	2425

OBJECT ACCOUNT BUDGET EXPLANATION

213804

00408

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
 SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A. Approved budget, January-June----- \$ 688

B. Cost for transportation for the period
 July-December, estimated @ 15 miles/day x 23
 days/month x 6 months x 7 employees (includ-
 ing 2 CETA employees) x \$0.17/mile----- 2,463

Total for 12 months \$3,151

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FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Transportation	9520-2006	3210

OBJECT ACCOUNT BUDGET EXPLANATION 213804

00409

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A. Approved budget, January-June----- \$ 440

B. Cost for postage, estimated @ \$90/month.
This includes postage meter charges and will
allow for approximately 900 mailings of news-
letters, fliers, news bulletins, and brochures
per month. \$90/month x 6 months (July-December)----- 540

Total for 12 months \$ 980

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FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Postage	9520-2006	3211

OBJECT ACCOUNT BUDGET EXPLANATION 213804 00410

A. Approved budget, January-June----- \$ 540

B. Cost for telephone service charge
(2 lines, 6 instruments) estimated @ \$95/month
x 6 months = \$570, plus allowance for unit calls
and long distance calls of \$104 for 6 months.
Total estimated cost for July-December----- 674

Total for 12 months--- \$1,214

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FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Telephone	9520-2006	3212

OBJECT ACCOUNT BUDGET EXPLANATION

213804

00411

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A. Approved budget, January-June----- \$ 465

B. Special Departmental Expense in connection with
seminars, open house, and miscellaneous business
expense for the period of July-December, estimated
@ \$35/month x 6 months----- 210

Total for 12 months----- \$ 675

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FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Special Departmental Expense	9520-2006	3217

OBJECT ACCOUNT BUDGET EXPLANATION

213804

00412

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A. Approved budget, January-June-----	\$ 300
B. Training Fees for the period of July-December are estimated @ \$350 to allow each of 7 staff members one training sess- ion or seminar at the average rate of \$50/seminar for the San Diego area-----	350
Total for 12 months	\$ 650

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FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Training Fees	9520-2006	3219

OBJECT ACCOUNT BUDGET EXPLANATION 213804 00413

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A. Approved budget, January-June----- \$ 634
B. Cost for printing of monthly newsletters, news
bulletins, and fliers for the period of
July-December, estimated @ \$135/month x 6 months----- 810
Total for 12 months----- \$1,444

MICROFILMED

MAY 17 1978

Wif

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Printing	9520-2006	3231

OBJECT ACCOUNT BUDGET EXPLANATION

213804

00414

- A. Approved budget, January-June----- \$ 570
- B. Utilities estimated @ \$160/month for period of
 July-December. This estimate is based on 1/2
 the cost of utilities for the Model Cities
 building at 2138 Logan Avenue. The remaining
 1/2 of the cost is to be carried by Model Cities
 staff budget during close-out activities----- 960

Total for 12 months---- \$1,530

MICROFILMED
 MAY 17 1978

W

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Utilities	9520-2006	3241

OBJECT ACCOUNT BUDGET EXPLANATION

213804

00415

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A. Approved budget, January-June-----	\$ 450
B. Equipment Repair cost (e.g. typewriters) for period July-December, estimated @ \$20/month x 6 months-----	120
Total for 12 months	\$ 570

MICROFILMED

MAY 17 1978

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Repair Equipment	9520-2006	3251

OBJECT ACCOUNT BUDGET EXPLANATION 213804 00416

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
 SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A. Approved budget, January-June----- \$ 22,589

B. Estimated cost for professional services and
 time period of July-December as follows:

1. Seminars in Community Development
 6 sessions with 20 students @ \$10 each----- \$1,200

2. Classes in Political Process
 6 sessions with 20 students @ \$10 each----- 1,200

Total for 6 months----- 2,400

Total for 12 months----- \$ 24,989

MICROFILMED

MAY 17 1978

Vy

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Professional Services	9520-2006	3295

OBJECT ACCOUNT BUDGET EXPLANATION 213804 . 00417

A. Approved budget, January-June----- \$ 1,322

B. Contractual Services for period of July-December
for the Model Cities Admin. Building at 2138
Logan Avenue, estimated as follows:

1. Custodial Services @ \$350/month

2. Security System @ 50/month

Total \$400/month

Center for Student Development share:

1/2 of \$400 = \$200/month x 6 months----- 1,200

Total for 12 months----- \$ 2,522

MICROFILMED

MAY 17 1978

Vit

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Miscellaneous Contractual Services	9520-2006	3299

OBJECT ACCOUNT BUDGET EXPLANATION 213804.00418

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A. Approved budget, January-June----- \$ 400
B. Office Supply costs for period of July-
December, estimated @ \$50/month x 6 months----- 300
Total for 12 months----- \$ 700

MICROFILMED

MAY 17 1978

Vif

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Office Supplies	9520-2006	3301

OBJECT ACCOUNT BUDGET EXPLANATION

213804

00419

A. Approved budget, January-June----- \$ 370

B. Cost for Janitorial Supplies for period of
July-December, estimated at 1/2 of the
supply cost of Model Cities, or \$35/month x
6 months----- 210

Total for 12 months----- \$ 580

MICROFILMED

MAY 17 1978

WJ

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Janitorial Supplies	9520-2006	3311

OBJECT ACCOUNT BUDGET EXPLANATION 213804 00420

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

- A. Approved budget, January-June----- \$ 850
- B. Estimated cost of books for period of July-
December is at the rate of \$150/month. This
will allow the purchase of 10-15 books/month
for the development and maintenance of an
urban library. \$150/month x 6 months----- 900
- Total for 12 months----- \$1,750

MICROFILMED

MAY 17 1978 *Yif*

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Books	9520-2006	3360

OBJECT ACCOUNT BUDGET EXPLANATION

213804 00421

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

- A. Approved budget, January-June----- \$ 480
- B. Estimated cost of periodicals for the period of
July-December to establish and maintain an urban
library, estimated @ \$80/month. Periodicals will be
such as Business Week, Minority Business Enterprise,
Essence, Ebony, Federal Register, Congressional
Record, etc. \$80/month x 6 months----- 480
- Total for 12 months----- \$ 960

MICROFILMED

MAY 17 1978

VW

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Periodicals	9520-2006	3361

OBJECT ACCOUNT BUDGET EXPLANATION 213804. 00422

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

A. Approved budget, January-June----- \$ 1,800

B. Building Rent for the Logan Avenue location is
10¢/sq. ft. x 7200 sq. ft. or \$720/month. The
estimate for the Community Center for Student
Development is based on 1/2 share of the rent,
or \$360 month. Share for period of July-
December @ \$360/month x 6 months----- 2,160

Total for 12 months----- \$ 3,960

MICROFILMED

MAY 17 1978

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Rent-Building	9520-2006	3411

OBJECT ACCOUNT BUDGET EXPLANATION 213804 00423

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

- A. Approved budget, January-June----- \$ 750
- B. Center for Student Development share of rent for
a photocopy machine at Logan Avenue location,
estimated @ \$300/month x 6 months (July-December)----- 1,800
- Total for 12 months----- \$2,550

MICROFILMED
MAY 17 1978

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1975	Rent-Equipment	9520-2006	3414

OBJECT ACCOUNT BUDGET EXPLANATION

213804. .00424

BLOCK GRANT PROGRAM - CITY OF SAN DIEGO
Estimated Monthly Expenditure Schedule
Block Grant Funds

PROJECT COMMUNITY CENTER FOR STUDENT DEVELOPMENT 9520-2006
OPERATING AGENCY CITY OF SAN DIEGO - HUMAN RESOURCES DEPARTMENT

DESCRIPTION	ACCT. NO.	APPROVED												Subtotal Jul-Dec	TOTAL BUDGET
		MONTH BUDGET													
		1	2	3	4	5	6	7	8	9	10	11	12		
PERSONNEL EXPENSE															
Salaries & Wages	1151	19,401						7,067	6,453	6,760	7,067	6,145	7,067	40,559	59,960
Unused Sick Leave	1155	171						63	57	59	62	54	62	357	528
Retirement	2150	2,326						848	774	810	847	737	847	4,863	7,189
Social Security	2152	1,158						422	385	403	422	367	422	2,421	3,579
Comp. Insurance	2424	22						8	7	8	8	6	8	45	67
Group Insurance	2425	404						145	145	145	145	144	144	868	1,272
TOTAL PERSONNEL EXP.		23,482						8,553	7,821	8,185	8,551	7,453	8,550	49,113	72,595
NON-PERSONNEL EXPENSE															
Transportation	3210	688						411	411	411	410	410	410	2,463	3,151
Postage	3211	440						90	90	90	90	90	90	540	980
Telephone	3212	540						113	113	112	112	112	112	674	1,214
Spec. Dept. Expense	3217	465						35	35	35	35	35	35	210	675
Training Fees	3219	300						100	50	50	50	50	50	350	650
Printing	3231	634						135	135	135	135	135	135	810	1,444
Utilities	3241	570						160	160	160	160	160	160	960	1,530
Water Services	3244	165						20	20	20	20	20	20	120	285
Repair Equipment	3251	450						20	20	20	20	20	20	120	570
Repair Building	3252	345						10	10	10	10	10	10	60	405
Professional Services	3295	22,589						400	400	400	400	400	400	2,400	24,989
Misc. Contr. Services	3299	1,322						200	200	200	200	200	200	1,200	2,522
Office Supplies	3301	400						50	50	50	50	50	50	300	700
Janitorial Supplies	3311	370						35	35	35	35	35	35	210	580
Books	3360	850						150	150	150	150	150	150	900	1,750
Periodicals	3361	480						80	80	80	80	80	80	480	960
Unclassified Material	3399	360						30	20	20	20	20	20	130	490
Rent - Building	3411	1,800						360	360	360	360	360	360	2,160	3,960
Rent - Equipment	3414	750						300	300	300	300	300	300	1,800	2,550
TOTAL NON-PERSONNEL		33,518						2,699	2,639	2,638	2,637	2,637	2,637	15,887	49,405
TOTAL ACTIVITY		57,000						11,252	10,460	10,823	11,188	10,090	11,187	65,000	122,000

MICROFILMED

MAY 17 1978

00425

THE CITY OF SAN DIEGO, CALIFORNIA
ANNUAL BUDGET REQUEST

DEPT./DIV. COMMUNITY CENTER FOR STUDENT DEVELOPMENT 9520-2006
CITY OF SAN DIEGO - HUMAN RESOURCES DEPARTMENT

FUND NO. 2910 FISCAL YEAR 1975

DATE July 1, 1975

DEPT. ACTIVITY & DESCRIPTION	ACCT. NO.	PRIOR YEARS ACTUAL EXPENSE		CURRENT YEAR		TO DATE ACTUAL EXPENDITURES	EST. TOTAL EXPENDITURES	DEPARTMENTAL BUDGET REQUEST JULY - DEC.	PRELIMINARY BUDGET	FINAL BUDGET 12 MONTHS
				Jan. - JUN.	JULY - DEC.					
Rent - Equipment	3414			750				1,800		2,550
TOTAL NON-PERSONNEL EXP				33,518 ✓				15,887 ✓		49,405 ✓
TOTAL ACTIVITY				57,000 ✓				65,000 ✓		122,000 ✓

MICROFILMED
MAY 17 1978
00426

CERTIFICATE OF CITY AUDITOR AND COMPTROLLER

CERTIFICATION OF UNALLOTTED BALANCE

I HEREBY CERTIFY that the money required for the allotment of funds for the purpose set forth in the foregoing resolution is available in the Treasury, or is anticipated to come into the Treasury, and is otherwise unallotted.

Amount \$ _____ Fund _____

Purpose _____

RECEIVED
CITY OF SAN DIEGO
1975 JUL -8 AM 9:02
SAN DIEGO, CALIF.

Auditor and Comptroller of
The City of San Diego, Calif.

, 19 _____

By _____

CERTIFICATION OF UNENCUMBERED BALANCE

I HEREBY CERTIFY that the indebtedness and obligation to be incurred by the contract or agreement authorized by the hereto attached resolution, can be incurred without the violation of any of the provisions of the Charter of the City of San Diego; and I do hereby further certify, in conformity with the requirements of the Charter of the City of San Diego, that sufficient moneys have been appropriated for the purpose of said contract, that sufficient moneys to meet the obligations of said contract are actually in the Treasury, or are anticipated to come into the Treasury, to the credit of the appropriation from which the same are to be drawn, and that the said moneys now actually in the Treasury, together with the moneys anticipated to come into the Treasury, to the credit of said appropriation, are otherwise unencumbered.

Not to exceed \$ 65,000.00

Dated June 18, 19 75

W. B. Sage
Auditor and Comptroller of
The City of San Diego, Calif.

BY *C. N. Hasegawa*

Job Order
Resolution No.

Fund 2910 Dept./Activity 9520 Object 3299 Project No. 2006

Purpose To implement one (1) Block Grant Project oper. by City of S.D. & Admin. by Human Resources Dept for continuing on-going activities - 6 mos - 7/1/75 thru 12/31/75 pending FY 76 Approp. Ordinance

Vendor Community Center for Student Development Project

213804

Passed and adopted by the Council of The City of San Diego on JUL 16 1975,
 by the following vote:

Councilmen	Yeas	Nays	Excused	Absent
Gil Johnson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maureen F. O'Connor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lee Hubbard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leon L. Williams	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Floyd L. Morrow	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Bob Martinet	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jim Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jess D. Haro	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mayor Pete Wilson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AUTHENTICATED BY:

PETE WILSON

Mayor of The City of San Diego, California.

EDWARD NIELSEN

City Clerk of The City of San Diego, California.

By Kathleen Martinis, Deputy.

(Seal)

RECEIVED
 CITY CLERK'S OFFICE
 1975 JUL -8 AM 9:04
 SAN DIEGO, CALIF.

Office of the City Clerk, San Diego, California	
Resolution Number	213804
Adopted	JUL 16 1975

CC-1276 (REV. 1-75)

00428 MICROFILMED
 MAY 17 1978