

RESOLUTION NO. 214916

DEC 18 1975

BE IT RESOLVED, by the Council of the City of San Diego, as follows:

1. That the City Manager be, and he is hereby authorized and empowered to execute, for and on behalf of said City, agreements with the following seven community agencies for the purpose of operating and continuing the following programs, previously operated by the Model Cities Department and now funded through the Community Development Block Grant Program, pursuant to the terms and conditions set forth in each agreement as follows:

<u>Agency/Program</u>	<u>Time Period</u>	<u>Budget</u>	<u>Doc. No.</u>
NARCOTICS PREVENTION AND EDUCATION SYSTEMS, INC. - Narcotics Abuse	Jan. 1, 1976 - June 30, 1976	\$ 68,073	<u>753713</u>
YOUNG WOMEN'S CHRISTIAN ASSOCIATION OF SAN DIEGO - Cultural Arts	Jan. 1, 1976 - June 30, 1976	26,000	<u>753714</u>
LEGAL AID SOCIETY OF SAN DIEGO COUNTY, INC. - Legal Services	Jan. 1, 1976 - June 30, 1976	135,000	<u>753715</u>
MODEL EX-OFFENDERS, INC. - Rehabilitation of Ex-Offenders	Jan. 1, 1976 - June 30, 1976	97,400	<u>753716</u>
SAN DIEGO URBAN LEAGUE, INC. - - Business Outreach	Jan. 1, 1976 - June 30, 1976	145,000	<u>753717</u>
CALIFORNIA STATE UNIVERSITY, SAN DIEGO FOUNDATION INC. - Barrio Station	Jan. 1, 1976 - June 30, 1976	66,000	<u>753718</u>
SAN YSIDRO SCHOOL DISTRICT - San Ysidro Schools	Jan. 1, 1976 - Dec. 31, 1976	492,000	<u>753719</u>

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2. That the City Manager be, and he is hereby authorized to assume full responsibility for the successful implementation and completion of the following two projects to be operated through the Human Resources Department in accordance with the Grant Agreement between The City of San Diego and the Department of Housing and Urban Development (HUD) along with appurtenant regulations in accordance with the terms and conditions as they may apply as set forth in said grant agreement in Document No. 754204, on file in the office of the City Clerk; and that said two projects and costs incurred thereto shall be no more liberal than policies, procedures and practices applied uniformly to both federally assisted and other activities of the City; and that the City shall operate the following projects in a manner consistent with the Project Work Programs, Budgets, and pertinent guidelines all attached hereto and incorporated herein by reference as Exhibits A and B as follows:

<u>Project</u>	<u>Budget</u>	<u>Time Period</u>	<u>Exhibit</u>
Service Delivery System	\$91,000	1/1/76 - 6/30/76	A
Senior Citizens	80,000	1/1/76 - 6/30/76	B

3. That the amount of up to \$181,000 now in First Year Community Development Block Grant funds be expended to finance the above-specified programs until such time as HUD approves the City's Second Year Community Development Block Grant application. That conditioned upon HUD approval of the City's Second Year Community Development Block Grant application, the amount of up to \$1,200,473 in anticipated Second Year Community Development Block Grant funds be expended for the above-specified programs and projects. Upon

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Second Year Community Development Block Grant approval, the amount of \$181,000 shall be taken from the Second Year Fund and paid as reimbursement into the First Year Fund. Total actual funding is to be dependent upon HUD approval of the City's Second Year Community Development Block Grant Application.

4. That the expenditure of up to \$67,147 in California Council on Criminal Justice (CCCJ) funds, pursuant to Auditor's Certificate No. 7406, be authorized for the financing of the Women's Detoxification Center, a program administered by Narcotics Prevention and Education Systems, Inc., and described in the above-referenced agreement with said agency.

APPROVED: JOHN W. WITT, City Attorney

By


Michael B. Poynor, Deputy

MBP:lc:666

12/17/75

Aud.Cert.#'s 7364
thru 7372, 7406
and 7415

Or.Dept.:Prog.Dev.&Admin.

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SERVICE DELIVERY SYSTEM

PURPOSE

Service Delivery System is a work experience program for youth, ages eighteen (18) through twenty-two (22). Placements are made in Community Agencies and service-oriented private businesses which assist in providing the youth with marketable skills.

SCOPE OF SERVICES

I. Youth Recruitment

- A. Accept applications from General Youth Population.
- B. Screen and approve applications according to program guidelines.
 - 1. Age eighteen (18) through twenty-two (22) years old.
 - 2. Model Cities area resident.
 - 3. Preference for low-income families.

II. Youth Placement

- A. Maintain level of at least thirty-three (33) placements, in community, public, private, profit and non-profit agencies.
 - 1. Hourly rate - \$2.50
 - 2. Maximum hours for placement - 64 per pay period.
 - 3. Maximum placement time - one year.

III. Counseling

- A. Conduct follow-up on placements to determine needs of youth to maintain placement.
 - 1. First follow-up within one month of placement.
 - 2. Continued follow-up at three (3) month intervals.
- B. Apprise youth of permanent unsubsidized positions.

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EXHIBIT A

IV. Citizen Advisory Committee:

A. Project shall be required to maintain a project advisory board composed of at least two-thirds (2/3) Target Area residents. Projects partially funded by Block Grant will have a proportionate number of Target Area residents on the advisory board.

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BLOCK GRANT PROGRAM - CITY OF SAN DIEGO
PROJECT WORK PROGRAM

Page 1 of 2 Pages
Month of _____

Planned - - - PROJECT Service Delivery System (Youth Employment)
Actual _____ OPERATING AGENCY Human Resources Department
PROJECT NO. CDBG-E-7

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PROJECT ELEMENTS/SUB-PROJECTS KEY ACTIVITIES	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter		
	JAN	FEB	MAR	APR	MAY	JUN						
I. Youth Recruitment												
A. Accept applications from general youth population.												
B. Screen and approve applications according to program guidelines.												
II. Youth Placement												
A. Maintain level of at least thirty-three (33) youths placed in community, public, private, profit, and non-profit agencies.												
III. Counseling												
A. Maintain follow-up on placements to determine needs of youth to maintain placement.												
B. Keep youth apprised of permanent unsubsidized job opportunities.												
IV. Termination of Block Grant role in project.												
*A. Terminate project services.												
*B. Terminate staff except Director and/or one other key person.												
.C. Institute procedures outlined in Chapter II, Section 4.06.00 of Operating Agency Manual.												
*D. Terminate remaining staff.												

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BLOCK GRANT PROGRAM - CITY OF SAN DIEGO
PROJECT WORK PROGRAM

Page 2 of 2 Pages
 Month of _____

MICROFILMED

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Planned - - - PROJECT Service Delivery System (Youth Employment)
 Actual _____ OPERATING AGENCY Human Resources Department
 PROJECT NO. CDBG-E-7

PROJECT ELEMENTS/SUB-PROJECTS KEY ACTIVITIES	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter		
	JAN	FEB	MAR	APR	MAY	JUN						
*These procedures are mandatory unless the agency is given official notice before May 31, 1976 by the City that the project will be funded beyond June 30, 1976 or unless the agency furnishes the Block Grant Program by May 31, 1976 with a written certification that other funds will be available to sustain project operations beyond June 30, 1976. In the event that neither of the above events occur, and the project is to be terminated June 30, 1976, there will be no project services during June, 1976.												

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BLOCK GRANT PROGRAM - CITY OF SAN DIEGO
PERFORMANCE STANDARDS

PROJECT Service Delivery System (Youth Employment)

PROJECT NO. CDBG-E-7

OPERATING AGENCY Human Resources Department

PROJECT ELEMENTS/SUB-PROJECTS OUTPUT MEASURES	MONTHLY PERFORMANCE STANDARDS									
	JAN	FEB	MAR	APR	MAY	JUN				
I. Youth Recruitment	All figures to be reported according to project experience.									
A. Applications received.	"	"	"	"	"	"	"	"	"	"
B. Applications approved.	"	"	"	"	"	"	"	"	"	"
II. Youth Placement										
A. Agencies requesting placements.										
1. Public and private non-profit agencies.	"	"	"	"	"	"	"	"	"	"
2. Public and private profit agencies.	"	"	"	"	"	"	"	"	"	"
B. New Placements.										
1. Public and private non-profit agencies.	"	"	"	"	"	"	"	"	"	"
2. Public and private profit agencies.	"	"	"	"	"	"	"	"	"	"
C. Maintain level of thirty three (33) placements.	33	33	33	33	33	33				
1. # participating during month.	All figures to be reported according to project experience.									
2. # participants placed in unsubsidized positions.	"	"	"	"	"	"	"	"	"	"
3. # of terminations (other than #2).	"	"	"	"	"	"	"	"	"	"
D. Direct referral of participants to unsubsidized positions.	"	"	"	"	"	"	"	"	"	"
E. Referrals of youth to other employment sources.	"	"	"	"	"	"	"	"	"	"
III. Counseling.										
A. Youth contacted for follow-up counseling.	"	"	"	"	"	"	"	"	"	"

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BLOCK GRANT PROGRAM - CITY OF SAN DIEGO
PROJECT PROGRESS REPORT

Page 1 of 1 Pages
 Month of _____
 _____ Months to Date

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PROJECT Service Delivery System (Youth Employment)
 OPERATING AGENCY Human Resources Department

PROJECT NO. CDBG-E-7

PROJECT ELEMENTS/SUB-PROJECTS OUTPUT MEASURES	Unit	Month			To Date			REMARKS
		Plan	Actual	%	Plan	Actual	%	
I. Youth Recruitment								
A. Applications received.	applics.							
B. Applications approved.	applics.							
II. Youth Placement								
A. Agencies Requesting Placements.								
1. # private & public non-profit agencies.	agencies							
2. # private & public profit agencies.	agencies							
B. New placements.								
1. # in public & private non-profit agencies.	placemts.							
2. # in public & private profit agencies.	placemts.							
C. Maintain level of thirty-three (33) placements.								
1. Actual # participating during month.	participants							
2. # of participants placed in unsubsidized positions.	participants							
3. # of participants terminating during month (other than #2).	terminations							
D. # of direct referrals of participants to unsubsidized positions.	referrals							
E. # of youth referred to other employment sources.	youth							
III. Counseling								
A. # of youth contacted during month for follow-up counseling.	youth							

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BLOCK GRANT PROGRAM
CITY OF SAN DIEGO

PROJECT NAME SERVICE DELIVERY SYSTEM (YOUTH EMPLOYMENT) PROJECT NUMBER SDBG-E-7
 OPERATING AGENCY City of San Diego, Human Resources Department QUARTER TO

P/B REPORT
SERVICE DELIVERY PARTICIPANTS

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Name	Date Entered Program	Training Agency and Number Hours per Week	Supervisor, Name and Phone	Job Title, Duties

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BLOCK GRANT PROGRAM

CITY OF SAN DIEGO

PROJECT NAME SERVICE DELIVERY SYSTEM (YOUTH EMPLOYMENT) , PROJECT NUMBER SDBG-E-7
OPERATING AGENCY City of San Diego, Human Resources Department QUARTER _____ TO _____

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MAY 22 1978

P/B REPORT
PARTICIPANTS PLACED IN FULL-TIME EMPLOYMENT - SERVICE DELIVERY

Name	Date Entered	Agency Where Trained	Date of Employment	Place of Employment, Address, Phone, Supervisor	Job Title Salary

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BLOCK GRANT PROGRAM - CITY OF SAN DIEGO

Quarterly Citizen Participation Performance Standard

PROJECT SERVICE DELIVERY SYSTEM (YOUTH EMPLOYMENT)

OPERATING AGENCY City of San Diego, Human Resources Department

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	First	Second	Third	Fourth
Number of Meetings:				
Average number of Target Area Residents in attendance per meeting				
Average number of Board members in attendance per meeting:				

NARRATIVE

Significant decisions and/or inputs the Board made during the quarter.

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BLOCK GRANT PROGRAM

CITY OF SAN DIEGO

PROJECT NAME SERVICE DELIVERY SYSTEM (YOUTH EMPLOYMENT)
OPERATING AGENCY City of San Diego, Human Resources Department

PROJECT NUMBER SDBG-E-7
QUARTER TO

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P/B REPORT
TERMINATIONS

Name	Date Entered	Agency Where Worked	Date Terminated	Reason

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BLOCK GRANT PROGRAM - CITY OF SAN DIEGO

PROJECT NAME Service Delivery System (Youth Employment)
 OPERATING AGENCY City of San Diego, Human Resources Department

PROJECT NUMBER SDBG-E-7
 QUARTER _____ to _____

Please include all grants
 that are pending from
 previous months

STATUS OF GRANT APPLICATIONS

Agency and Program to whom applied	Application or Pre- Application	Amount Requested	Date Submitted	Purpose of Requested Funds	Status: (Approval, Disapproval, Pending)	Amount Received and time period of Grant

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BLOCK GRANT PROGRAM
CITY OF SAN DIEGO

PROJECT NAME SERVICE DELIVERY SYSTEM (YOUTH EMPLOYMENT)
OPERATING AGENCY City of San Diego, Human Resources Department

PROJECT NUMBER SDBG-E-7
QUARTER _____

P/B Report
INFORMATION SHEET - SERVICE DELIVERY

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ALL FIGURES TO BE AN UNDUPLICATED COUNT

- | | | |
|---|---|---|
| <p>I. Sex
 <input type="checkbox"/> Female
 <input type="checkbox"/> Male</p> | <p>III. Educational Levels
 <input type="checkbox"/> Do not have high school diploma on GED
 <input type="checkbox"/> Have high school diploma on GED
 <input type="checkbox"/> Have some college
 <input type="checkbox"/> Have college degree</p> | <p>V. Age
 <input type="checkbox"/> 18
 <input type="checkbox"/> 19
 <input type="checkbox"/> 20
 <input type="checkbox"/> 21</p> |
| <p>II. Ethnic Background
 <input type="checkbox"/> Black
 <input type="checkbox"/> Mex./Amer.
 <input type="checkbox"/> Caucasian
 <input type="checkbox"/> Filipino
 <input type="checkbox"/> Oriental
 <input type="checkbox"/> Other</p> | <p>IV. Residency
 <input type="checkbox"/> Model Neighborhood Resident
 <input type="checkbox"/> Non-Model Neighborhood Resident</p> | |

PRESENT QUARTER

CUMULATIVE
July 1, 197__ to _____

# Participants	_____	_____
# Agencies Participating	_____	_____
# Participants Placed in Unsubsidized Employment	_____	_____
# Participants Terminated	_____	_____

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BLOCK GRANT PROGRAM - CITY OF SAN DIEGO

PROJECT NAME Service Delivery System (Youth Employment)

PROJECT NO. SDBG-E-7

OPERATING AGENCY City of San Diego, Human Resources Department

MONTH _____

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RESIDENT EMPLOYMENT AND TRAINING

	Full-time	Part-time		Full-time	Part-time
Total Employees	_____	_____	Total Para-Professionals		
Number of Target Area residents	_____	_____	Number of Target Area residents	_____	_____
Number of ethnic minorities	_____	_____	Number of ethnic minorities	_____	_____
Number of women	_____	_____	Number of women	_____	_____
Number of Viet Nam era veterans	_____	_____	Number of Viet Nam era veterans	_____	_____
Total Professionals			Training	Professional	Para-Prof
Number of Target Area residents	_____	_____	Number receiving in-service training	_____	_____
Number of ethnic minorities	_____	_____	Number utilizing release time for education	_____	_____
Number of women	_____	_____			
Number of Viet Nam era veterans	_____	_____			
Total Clerical					
Number of Target Area residents	_____	_____			
Number of ethnic minorities	_____	_____			
Number of women	_____	_____			
Number of Viet Nam era veterans	_____	_____			

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OPERATING AGENCY City of San Diego - Human Resources Department			PROJECT Service Delivery System - Youth Employment 87.53				
Community Development Block Grant Project Budget			PROGRAM CATEGORY Model Cities				
CONTRACT PERIOD FROM: 1/1/76 TO: 6/30/76			<input checked="" type="checkbox"/> ORIGINAL SUBMISSION <input type="checkbox"/> REVISION NO. _____				
	PRIOR YEARS CDBG FUNDS	CURRENT APPROVED BUDGET CDBG FUNDS	CD Block GRANT	REQUESTED FUNDS			TOTAL (Col. 3 & 4)
	(1)	(2)	(3)	FEDERAL (4a)	STATE (4b)	LOCAL (4c)	(5)
PERSONNEL EXPENSE		49,881	15,853				15,853
NON-PERS. EXPENSE		128,919	75,147				75,147
OUTLAY EQUIPMENT PROPERTY ACQUIS. CONSTRUCTION		- - -	- - -				- - -
OUTLAY TOTAL		-	-				-
SUB-TOTAL - NON-PERS. EXP. & OUTLAY		128,919	75,147				75,147
GRAND TOTAL		178,800	91,000				91,000
TOTAL LOCAL SHARE BREAKDOWN BY:				CASH			X
				IN-KIND			

NOTES:

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REVIEW AND APPROVAL			
<i>RB Ross</i>	11/12/75		
OPERATING AGENCY DIRECTOR	DATE	AUTHORIZATION	
<i>Don V. Hansen</i>	11/10/75	<i>[Signature]</i>	11/10/75
Program Development	DATE	CDBG Coordinator	DATE
<i>Dean C. Curry</i>	NOV 10 1975	<i>[Signature]</i> 214916	11/19/75
Budget Analyst	DATE	BUDGET DIRECTOR 01248	DATE

OPERATING AGENCY City of San Diego, Human Resources Department				PROJECT Service Delivery System - Youth Employment 87.53			
BUDGET EXHIBIT FOR OPERATING AGREEMENT				PROGRAM CATEGORY Model Cities			
CONTRACT PERIOD FROM: 1/1/76 TO: 6/30/76			<input checked="" type="checkbox"/> ORIGINAL SUBMISSION <input type="checkbox"/> REVISION NO. _____				
COST CATEGORY (2)	PRIOR YEARS CDBG FUNDS (3)	CURRENT APPROVED BUDGET CDBG FUNDS (4)	CDBG (5)	REQUESTED FUNDS			TOTAL (Col. 5 - 8) (7)
				NON-CDBG FUNDS			
				FEDERAL (6A)	STATE (6B)	LOCAL (6C)	
PERSONAL SERVICES		49,881	15,853				15,853
NON-PERS. EXP. & OUTLAY		128,919	75,147				75,147
GRAND TOTAL		178,800	91,000				91,000
TOTAL LOCAL SHARE BREAKDOWN BY:				CASH			
				IN-KIND			

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ANNUAL BUDGET

DEPT. DIV. Service Delivery System - Youth Employment 87.53

FUND NO. 2920 FISCAL YEAR

City of San Diego - Human Resources Department

DEPT. ACTIVITY & DESCRIPTION	ACCT. NO.	PRIOR YEARS ACTUAL EXPENSE		CURRENT YEAR	
				BUDGET	TO DATE AC EXPENDING
<u>PERSONNEL EXPENSE</u>					
Salaries & Wages	1151			41,692	
Unused Sick Leave	1155			-0-	
Retirement	2150			4,541	
Social Security	2152			2,439	
Compensation Ins.	2424			407	
Group Insurance	2425			802	
Total Personnel Exp.				49,881	
<u>NON-PERSONNEL EXPENSE</u>					
Transportation	3210			3,054	
Postage	3211			300	
Telephone	3212			1,320	
Travel	3213			1,270	
Training Fees	3219			600	
Printing	3231			375	
Photocopy	3236			315	
Equipment Repair	3251			420	
Data Processing	3282			-0-	
Misc. Contr. Services	3299			120,605	
Office Supplies	3301			600	
Periodicals	3361			60	
Total Non-Personnel Expense				128,919	
TOTAL ACTIVITY				178,800	

ANNUAL BUDGET REQUEST

FISCAL YEAR 1976

7.53

FUND NO. 2920

DATE 1/1/76

it

EXPENSE	CURRENT YEAR			DEPARTMENTAL BUDGET REQUEST	PRELIMINARY BUDGET	FINAL BUDGET
	BUDGET	TO DATE ACTUAL EXPENDITURES	EST. TOTAL EXPENDITURES			
	41,692			13,086		
	-0-			97		
	4,541			1,600		
	2,439			766		
	407			17		
	802			287		
	49,881			15,853		
	3,054			486		
	300			150		
	1,320			490		
	1,270			-0-		
	600			300		
	375			110		
	315			150		
	420			100		
	-0-			486		
	120,605			72,655		
	600			220		
	60			-0-		
	128,919			75,147		
	178,800			91,000		

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DEB-U BUSINESS FORMS PRINTING, INC. 0168

01251

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all

13,000
00
1,000
100
10
500
12,000
400
150
400
-0-
300
110
150
100
400
15,000
500
-0-
10,000
01,000

13,000
-0-
1,000
5,430
400
800
12,881
3,024
300
1,350
1,520
600
320
910
450
-0-
150,000
600
60
158,010
128,800

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POSITION AND SALARY SCHEDULE

FUND		FUNCTION	DEPT. NO.	DEPARTMENT NAME				DATE	FISCAL YEAR	
2920		Service Delivery System - Youth Employment	87.53	City of San Diego - Human Resources Department				1/1/76	1976	
SALARY RATE		POSITION TITLE	POSITION QUOTA				AVERAGE SALARY FOR POSITION	SALARIES		
PRES-ENT	PRO-POSED		PRIOR YR. BUDGET	CURRENT BUDGET	PROPOSED BUDGET	FINAL BUDGET		CURRENT BUDGET	PROPOSED BUDGET	FINAL BUDGET
		S.P.S. II		1.000	.500		16,512	17,719	8,256	
		S.P.S. I		1.000	----		----	14,511	----	
		Intermediate Stenographer		1.000	.500		9,660	9,462	4,830	
		Total Full Time		3.000	1.000			41,692	13,086	

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USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

Gross Salaries \$13,086 x 12.23%

City Retirement Rate-----\$1,600

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FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1976	Retirement	87.53	2150

OBJECT ACCOUNT BUDGET EXPLANATION

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USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

Gross salaries \$13,086 x 5.85% Social

Security Rate-----\$766

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FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1976	Social Security	87.53	2152

OBJECT ACCOUNT BUDGET EXPLANATION

214916 01254

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

33 Participants x \$2.50/hour x 64 hours x
13 pay periods -----\$68,640
Gross Salaries \$68,640 x 5.85% Social Security
Rate-----\$4,015
\$72,655

The number of participants is not limited to 33.
However, no participant can be paid for over 32 hours/week
and all participants must be paid at a rate of \$2.50 per
hour.

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FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1976	Miscellaneous Contractual Services	87.53	3299

OBJECT ACCOUNT BUDGET EXPLANATION

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*see
all*

BLOCK GRANT PROGRAM • CITY OF SAN DIEGO

ESTIMATED MONTHLY EXPENDITURE SCHEDULE

BLOCK GRANT FUNDS

PROJECT Service Delivery System - Youth Employment 87.53

OPERATING AGENCY City of San Diego - Human Resources Department

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DESCRIPTION	ACCT. NO.	MONTH											TOTAL BUDGET	
		1	2	3	4	5	6	7	8	9	10	11		
Personnel Expense														
Salaries & Wages	1151	2,181	2,181	2,181	2,181	2,181	2,181							13,086
Unused Sick Leave	1155	16	16	16	16	16	17							97
Retirement	2150	266	266	267	267	267	267							1,600
Social Security	2152	127	127	127	127	127	131							766
Comp. Insurance	2424	2	3	3	3	3	3							17
Group Insurance	2425	47	48	48	48	48	48							287
Total Pers. Expense		2,639	2,641	2,642	2,642	2,642	2,647							15,853
Non-Personnel Expense														
Transportation	3210	81	81	81	81	81	81							486
Postage	3211	25	25	25	25	25	25							150
Telephone	3212	81	81	82	82	82	82							490
Training Fees	3219	50	50	50	50	50	50							300
Printing	3231	18	18	18	18	19	19							110
Photocopy	3236	25	25	25	25	25	25							150
Equipment Repair	3251	16	16	17	17	17	17							100
Data Processing	3282	81	81	81	81	81	81							486
Misc. Contr. Serv.	3299	12,109	12,109	12,109	12,109	12,109	12,110							72,655
Office Supplies	3301	36	36	37	37	37	37							220
Total Non-Personnel Expense		12,522	12,522	12,525	12,525	12,526	12,527							75,147
TOTAL ACTIVITY		15,161	15,163	15,167	15,167	15,168	15,174							91,000

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SENIOR CITIZENS PROJECT

Project Work Program Cover Sheet

Scope of Services to be Provided:

The City Human Resources Department agrees to maintain a contract with the Senior Citizens Federation for employment of at least eighteen (18) senior aides and the training of staff for a minimum of four (4) hours per month.

- A. Maintain a recreation program for citizens at home for forty-eight (48) senior citizens minimum.
- B. Provide individual and family counseling on an on-going basis for twenty (20) individuals and five (5) families per month.
- C. Provide supportive services to include:
 - 1. Legal referral for five (5) monthly.
 - 2. Transportation by staff for twenty (20).
 - 3. Assist in acquiring medical services for ten (10).
 - 4. Telephone reassurance for fifty (50) seniors.
- D. Continue Meals on Wheels with plans to provide five thousand (5,000) meals monthly through the Senior Citizens Federation staff.
- E. Center recreation to include:
 - 1. Community trips - eight (8) per month.
 - 2. Group quiet and semi-active games - twenty (20) per month.
 - 3. Ceramics classes - eight (8) per month.
 - 4. Arts and crafts classes - eight (8) per month.
 - 5. Sewing classes - eight (8) per month.
- F. Information workshop on Project activities - one (1) per month.

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MAY 22 1978

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EXHIBIT B

G. Citizen Advisory Committee

1. Project shall be required to maintain a project advisory board composed of at least two-thirds (2/3) Target Area residents. Projects partially funded by Block Grant will have a proportionate number of Target Area residents on the advisory board.

MICROFILMED
MAY 22 1978

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BLOCK GRANT PROGRAM - CITY OF SAN DIEGO
PROJECT WORK PROGRAM

Page 1 of 2 Pages
Month of _____

MICROFILMED

MAY 22 1978

Planned - - - PROJECT Senior Citizens
Actual _____ OPERATING AGENCY City Human Resources Department
PROJECT NO. SDBG-S-1

PROJECT ELEMENTS/SUB-PROJECTS KEY ACTIVITIES	1st Quarter			2nd Quarter			3rd Quarter	4th Quarter
	JAN	FEB	MAR	APR	MAY	JUN		
I. Maintain contract with Senior Citizens Federation for employment for at least eighteen (18) senior aides. A. Part-time staff training.								
II. Maintain home recreation program.								
III. Provide counseling. A. Individual. B. Family.								
IV. Supportive services to include: A. Legal referral. B. Transportation by staff. C. Assist in acquiring medical services D. Telephone reassurance.								
V. Continue Meals on Wheels with meals provided by Senior Citizen staff.								
VI. Center recreation. A. Community trips. B. Group quiet and semi-active games. C. Ceramics classes. D. Arts and crafts. E. Sewing classes.								
VII. Conduct informational workshop sessions.								
VIII. Center Advisory Board Meeting.								

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BLOCK GRANT PROGRAM - CITY OF SAN DIEGO
PROJECT WORK PROGRAM

Page 2 of 2 Pages
 Month of _____

MICROFILMED

MAY 22 1978

Planned --- PROJECT Senior Citizens
 Actual ----- OPERATING AGENCY City Human Resources Department
 PROJECT NO. SDBG-S-1

PROJECT ELEMENTS/SUB-PROJECTS KEY ACTIVITIES	1st Quarter			2nd Quarter			3rd Quarter	4th Quarter
	JAN	FEB	MAR	APR	MAY	JUN		
IX. Termination of Block Grant's role in project.								
A. Terminate project services.					---			
B. Terminate staff except Director and/or one other key person.					---			
C. Institute detailed project closeout procedures outlined in Chapter II, Section 4.06.00 of Operating Agency Manual, edited 1975.					---			
D. Terminate remaining staff.						---		

These procedures are mandatory unless the agency is given official notice before May 31, 1976 by the City that the project will be funded beyond June 30, 1976, or unless the agency furnishes the Block Grant Program by May 31, 1976 with a written certification that other funds will be available to sustain project operations beyond June 30, 1976. In the event that neither of the above events occur, and the project is to be terminated June 30, 1976, there will be no project services during June, 1976.

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BLOCK GRANT PROGRAM - CITY OF SAN DIEGO
PERFORMANCE STANDARDS

PROJECT Senior Citizens PROJECT NO. CDBG-S-1
 OPERATING AGENCY City Human Resources Department

PROJECT ELEMENTS/SUB-PROJECTS OUTPUT MEASURES	MONTHLY PERFORMANCE STANDARDS											
	JAN	FEB	MAR	APR	MAY	JUN						
I. Maintain contract with Senior Citizens Federation for employment for at least eighteen (18) senior aides.	18	18	18	18	18	18						
A. Part-time staff training.												
1. Hours/month	4	4	4	4	4	4						
II. Maintain home recreation.												
A. Senior Citizens participating.	48	48	48	48	48	48						
III. Provide counseling.												
A. Individual.	20	20	20	20	20	20						
B. Family.	5	5	5	5	5	5						
IV. Supportive services to include:												
A. Legal referral.	5	5	5	5	5	5						
B. Transportation by staff.	20	20	20	20	20	20						
C. Assist in acquiring medical services.	10	10	10	10	10	10						
D. Telephone reassurance.	50	50	50	50	50	50						
V. Continue Meals on Wheels with plans to provide meals by Senior Citizens staff.	5000	5000	5000	5000	5000	5000						
VI. Center recreation.												
A. Community trips/month (local and out-of town).	8	8	8	8	8	8						
B. Group quiet and semi-active games daily.	20	20	20	20	20	20						
C. Ceramics classes.	8	8	8	8	8	8						
D. Arts and crafts.	8	8	8	8	8	8						
E. Sewing classes.	8	8	8	8	8	8						

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MAY 22 1978

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BLOCK GRANT PROGRAM - CITY OF SAN DIEGO
PERFORMANCE STANDARDS

PROJECT Senior Citizens PROJECT NO. CDBG-S-1
 OPERATING AGENCY City Human Resources Department

PROJECT ELEMENTS/SUB-PROJECTS OUTPUT MEASURES	MONTHLY PERFORMANCE STANDARDS											
	JAN	FEB	MAR	APR	MAY	JUN						
VII. Workshop											MICROFILMED	MAY 22 1978
A. Sessions/month.	1	1	1	1	1	1						
B. Hours/month.	2	2	2	2	2	2						
C. Persons/session.	20	20	20	20	20	20						
VIII. Advisory Board meetings.	4	4	4	4	4	4						

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BLOCK GRANT PROGRAM - CITY OF SAN DIEGO
PROJECT PROGRESS REPORT

Page 1 of 2 Pages
 Month of _____
 _____ Months to Date

MICROFILMED

MAY 22 1978

PROJECT Senior Citizens PROJECT NO. CDBG-S-1
 OPERATING AGENCY City Human Resources Department

PROJECT ELEMENTS/SUB-PROJECTS OUTPUT MEASURES	Unit	Month			To Date			REMARKS
		Plan	Actual	%	Plan	Actual	%	
I. Maintain contract with Senior Citizen Federation for employment for at least eighteen (18) senior aides. A. Part-time staff training. 1. Hours/month.	Indiv. Hours							
II. Maintain home recreation. A. Senior Citizens participating.	Partici- pants							
III. Provide counseling. A. Individual. B. Family.	Indiv. Families							
IV. Supportive services to include: A. Legal referral. B. Transportation by staff. C. Assist in acquiring medical services. D. Telephone reassurance.	Indiv. Indiv. Indiv. Indiv.							
V. Continue Meals on Wheels with plans to provide meals with Senior Citizens staff Center recreation. A. Community trips/month. B. Group quiet and semi-active games daily. C. Ceramics classes. D. Arts and crafts. E. Sewing classes.	Meals Trips Games Classes Classes Classes							

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BLOCK GRANT PROGRAM - CITY OF SAN DIEGO
PROJECT PROGRESS REPORT

Page 2 of 2 Pages
 Month of _____
 _____ Months to Date

MICROFILMED
MAY 22 1978

PROJECT Senior Citizens PROJECT NO. CDBG-S-1
 OPERATING AGENCY City Human Resources Department

PROJECT ELEMENTS/SUB-PROJECTS OUTPUT MEASURES	Unit	Month			To Date			REMARKS
		Plan	Actual	%	Plan	Actual	%	
VII. Workshop.								
A. Sessions/month.	Sessions							
B. Hours/month.	Hours							
C. Persons/session.	Indiv.							
VIII. Advisory Board Meeting.	Meetings							

214916

01264

BLOCK GRANT PROGRAM - CITY OF SAN DIEGO

PROJECT NAME SENIOR CITIZEN PROGRAM
 OPERATING AGENCY CITY HUMAN RESOURCES DEPARTMENT

PROJECT NUMBER SDBG-S-1
 QUARTER _____ to _____

Please include all grants
 that are pending from
 previous months

STATUS OF GRANT APPLICATIONS

Agency and Program to whom applied	Application or Pre- Application	Amount Requested	Date Submitted	Purpose of Requested Funds	Status: (Approval, Disapproval, Pending)	Amount Received and time period of Grant

MICROFILMED
MAY 22 1978

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01268

BLOCK GRANT PROGRAM - CITY OF SAN DIEGO

PROJECT NAME SENIOR CITIZENS PROGRAM

PROJECT NO. SDBG-S-1

OPERATING AGENCY CITY HUMAN RESOURCES DEPARTMENT

MONTH _____

MICROFILMED
MAY 22 1978

RESIDENT EMPLOYMENT AND TRAINING

	Full-time	Part-time		Full-time	Part-time	
Total Employees	_____	_____	Total Para-Professionals			
Number of Target Area residents	_____	_____	Number of Target Area residents	_____	_____	
Number of ethnic minorities	_____	_____	Number of ethnic minorities	_____	_____	
Number of women	_____	_____	Number of women	_____	_____	
Number of Viet Nam era veterans	_____	_____	Number of Viet Nam era veterans	_____	_____	
Total Professionals			Training	Professional	Para-Prof	Clerical
Number of Target Area residents	_____	_____	Number receiving in-service training	_____	_____	_____
Number of ethnic minorities	_____	_____	Number utilizing release time for education	_____	_____	_____
Number of women	_____	_____				
Number of Viet Nam era veterans	_____	_____				
Total Clerical						
Number of Target Area residents	_____	_____				
Number of ethnic minorities	_____	_____				
Number of women	_____	_____				
Number of Viet Nam era veterans	_____	_____				

214916

01269

BLOCK GRANT PROGRAM - CITY OF SAN DIEGO
 QUARTERLY PARTICIPANT/BENEFICIARY REPORT
 PART I

PROJECT SENIOR CITIZENS PROGRAM PROJECT NO. SDBG-S-1
 OPERATING AGENCY CITY HUMAN RESOURCES DEPARTMENT Months _____ To _____

MICROFILMED

MAY 22 1978

Profile of Clients	Supportive Services	Center Recreation	Counseling	Meals on Wheels
Sex				
Female				
Male				
Age				
Below 50				
50-60				
60-70				
70-80				
80-90				
Over 90				
Ethnic Background				
Black				
Mexican/American				
Caucasian				
American Indian				
Asian				
Filipino				
Other				
Below poverty level				
Above poverty line				
Total by Service				
Total Unduplicated Count				

011916

01270

BLOCK GRANT PROGRAM - CITY OF SAN DIEGO

Quarterly Citizen Participation Performance Standard

PROJECT SENIOR CITIZEN PROGRAM

OPERATING AGENCY CITY HUMAN RESOURCES DEPARTMENT

MICROFILMED

MAY 22 1978

	First	Second	Third	Fourth
Number of Meetings:				
Average number of Target Area Residents in attendance per meeting				
Average number of Board members in attendance per meeting:				

NARRATIVE

Significant decisions and/or inputs the Board made during the quarter.

214916

01271

OPERATING AGENCY Human Resources Department, City of San Diego				PROJECT Senior Citizen's Program 87.59			
Community Development Block Grant Project Budget				PROGRAM CATEGORY Model Cities			
CONTRACT PERIOD FROM: 1/1/76 TO: 6/30/76			<input checked="" type="checkbox"/> ORIGINAL SUBMISSION <input type="checkbox"/> REVISION NO. _____				
	PRIOR YEARS CDBG FUNDS	CURRENT APPROVED BUDGET CDBG FUNDS	CD Block GRANT	REQUESTED FUNDS			TOTAL (Col. 3 & 4)
	(1)	(2)		FEDERAL	STATE	LOCAL	
			(3)	(4a)	(4b)	(4c)	
PERSONNEL EXPENSE		62,648	31,612				31,612
NON-PERS. EXPENSE		91,102	48,388				48,388
OUTLAY EQUIPMENT PROPERTY ACQUIS. CONSTRUCTION							
OUTLAY TOTAL		---	---				---
SUB-TOTAL - NON-PERS. EXP. & OUTLAY		91,102	48,388				48,388
GRAND TOTAL		153,750	80,000				80,000
TOTAL LOCAL SHARE BREAKDOWN BY:				CASH		X	
				IN-KIND			

NOTES:

MICROFILMED

MAY 22 1978

01272 du

REVIEW AND APPROVAL			
<i>R.B. Rees</i> OPERATING AGENCY DIRECTOR	11/14/75 DATE	<i>[Signature]</i> AUTHORIZATION	11/20/75 DATE
<i>Ann V. Hansen</i> Program Development	11.18.75 DATE	<i>[Signature]</i> CDBG Coordinator	11/21/75 DATE
<i>Dean C. Curry</i> Budget Analyst	11/21/75 DATE	<i>[Signature]</i> BUDGET DIRECTOR	214916 DATE

OPERATING AGENCY Human Resources Department, City of San Diego				PROJECT Senior Citizens Program 97.59			
BUDGET EXHIBIT FOR OPERATING AGREEMENT				PROGRAM CATEGORY Model Cities			
CONTRACT PERIOD FROM: 1/1/76		TO: 6/30/76		<input checked="" type="checkbox"/> ORIGINAL SUBMISSION <input type="checkbox"/> REVISION NO. _____			
COST CATEGORY (2)	PRIOR YEARS CDBG FUNDS (3)	CURRENT APPROVED BUDGET CDBG FUNDS (4)	CDBG (5)	REQUESTED FUNDS			TOTAL (Col. 5 - 6) (7)
				NON-CDBG FUNDS			
				FEDERAL (6A)	STATE (6B)	LOCAL (6C)	
PERSONAL SERVICES		62,648	31,612				31,612
NON-PERS. EXP. & OUTLAY		91,102	48,388				48,388
GRAND TOTAL		153,750	80,000				80,000
TOTAL LOCAL SHARE BREAKDOWN BY:				CASH			
				IN-KIND			

MICROFILMED
MAY 22 1978

01273

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POSITION AND SALARY SCHEDULE

FUND		FUNCTION	DEPT. NO.	DEPARTMENT NAME				DATE	FISCAL YEAR	
2920		Senior Citizen Program	87.59	City Human Resources Department				1/1/76	1976	
SALARY RATE		POSITION TITLE	POSITION QUOTA				AVERAGE SALARY FOR POSITION	SALARIES		
PRES-ENT	PRO-POSED		PRIOR YR. BUDGET	CURRENT BUDGET	PROPOSED BUDGET	FINAL BUDGET		CURRENT BUDGET	PROPOSED BUDGET	FISCAL BUDGET
		Social Program Specilist II		1.000	.500		14,622	17,292	7,311	
		Center Recreation Director		1.000	.500		11,004	10,643	5,502	
		Intermediate Steno		1.000	.500		9,194	8,997	4,597	
		Jr. Recreation Leader		2.000	1.000		8,528	15,770	8,528	
		Total Full Time		5.000	2.500			52,702	25,938	

MICROFILMED
 MAY 22 1978

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ANNUAL BUDGET

FISCAL YEAR

DEPT./DIV.

Senior Citizen Program 87.59
City Human Resources Department

FUND NO. 2920

DEPT./ACTIVITY & DESCRIPTION	ACCT. NO.	PRIOR YEARS ACTUAL EXPENSE		CURRENT YEAR	
				BUDGET	TO DATE A EXPENDIF
<u>PERSONNEL EXPENSES</u>					
Salaries & Wages	1151			52,702	
Unused Sick Leave	1155			---	
Retirement	2150			5,797	
Social Security	2152			3,083	
Comp. Insurance	2424			120	
Group Insurance	2425			946	
Total Personnel Expense				62,648	
<u>NON-PERSONNEL EXPENSE</u>					
Transportation	3210			11,920	
Postage	3211			100	
Telephone	3212			900	
Xerox	3236			105	
Utilities	3241			420	
Repairs of Equip.	3251			90	
Mis. Contr. Services	3299			101,202	
Office Supplies	3301			495	
Janitor Supplies	3311			270	

01275

DGETREQUEST

FISCAL YEAR 1976

DATE 1/1/76

YEAR		DEPARTMENTAL BUDGET REQUEST	PRELIMINARY BUDGET	FINAL BUDGET
TO DATE AUAL EXPENDIRES	EST. TOTAL EXPENDITURES			
		25,938		
		199		
		3,172		
		1,517		
		68		
		718		
		37,612		
		886		
		50		
		600		
		50		
		100		
		50		
		56,152		
		200		
		100		

MICHAEL J. YAM & ASSOCIATES
 1000 G STREET, SAN DIEGO, CALIF. 92101

01276

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DEB-U BUSINESS FORMS PRINTING, INC. 0168

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MICROFILMED
MAY 22 1978

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ANNUAL BUDGET

DEPT./DIV. Senior Citizen Program 87.59
 City Human Resources Department

FUND NO. FISCAL YEAR
 2920

DEPT./ACTIVITY & DESCRIPTION	ACCT. NO.	PRIOR YEARS ACTUAL EXPENSE		CURRENT YEAR	
				BUDGET	TO DATE AC EXPENDIR
Recreation Supplies	3316			480	
Unclass. Materials	3399			120	
Unclass. Fixed Charges	3499			(15,000)	
Total Non-Personnel				91,102	
TOTAL ACTIVITY				153,750	

BUDGET REQUEST

FISCAL YEAR 1976
0

DATE 1-1-76

TO DATE ACTUAL EXPENDITURES	EST. TOTAL EXPENDITURES	DEPARTMENTAL BUDGET REQUEST	PRELIMINARY BUDGET	FINAL BUDGET
		200		

		(10,000)		
		48,388		
		80,000	<i>u</i> <i>Dec</i>	

MICROFILMED
MAY 2 1978

DEB - U BUSINESS FORMS PRINTING, INC. 0168

USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

Gross Salaries \$25,938 x City Retirement Rate of 12.23%-----\$ 3,172

MICROFILMED

MAY 22 1978

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	ORI. ACCT. NO.
1976	Retirement	87.59	2150

OBJECT ACCOUNT BUDGET EXPLANATION

214916

01279

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USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

Gross Salaries \$25,938 x Social Security Rate of 5.85%-----\$ 1,517

MICROFILMED

MAY 22 1978

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1976	Social Security	87.59	2152

OBJECT ACCOUNT BUDGET EXPLANATION

01280
214916 *aw*

City rate of \$287 per employee per year.

\$287 x 5 employees x .5 year-----\$ 718

MICROFILMED

MAY 22 1978

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT. ACTIVITY NO.	ORI. ACCT. NO.
1976	Group Insurance	87.59	2425

OBJECT ACCOUNT BUDGET EXPLANATION

01281
214916

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USE WHEN ENTRIES ON FORM DP-103, ANNUAL BUDGET REQUEST, REQUIRE EXPLANATION
SEE BUDGET MANUAL FOR PREPARATION INSTRUCTIONS

Four employees are entitled to mileage reimbursement.
Monthly mileage per month estimated to average 205 miles.

205 miles x 4 employees x .18¢/mile x 6 months -----\$ 88620

MICROFILMED

MAY 22 1978

FISCAL YEAR 1976	OBJECT ACCOUNT TITLE Transportation	DEPT. ACTIVITY NO. 8759	OBJ. ACCT. NO. 3210
---------------------	--	----------------------------	------------------------

OBJECT ACCOUNT BUDGET EXPLANATION

01282
214916 *see*

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Based on past experience, telephone has averaged \$100
per month.

\$100 x 6 months ----- \$ 600⁰⁰

MICROFILMED

MAY 22 1978

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	ORJ. ACCT. NO.
1976	Telephone	87.59	3212

OBJECT ACCOUNT BUDGET EXPLANATION

01283
214916 *pe*

Personnel Expense

Senior Citizen employees - January 1 thru June 30, 1976

19 employees x 15 hrs/week x 26 weeks @ \$2.76/hr. =	\$20,452
2 cooks x 35 hrs/week x 26 weeks @ \$3.15/hr. =	<u>5,733</u>
Gross Salaries-----	\$26,185
Social Security: Applicable gross salaries \$5,400 x 5.85%-----	316
State Unemployment Ins: Gross salaries \$26,185 x 3.7%-----	969
Employer's Workmen's Comp.: \$130/month x 6 months-----	<u>780</u>
Total Personnel Expense-----	\$28,250

Non-Personnel Expense

1. Transportation - estimated at 1,500 miles/month x \$.12 x 6 months-----	\$1,080
2. Rent: 2833 National Avenue \$250/month 1846 Logan Avenue 200/month \$450/month x 6 months-----	\$2,700
3. Product Liability Ins.: estimated at \$144/month x 6 months-----	864
4. Fidelity Bond: estimated to cost-----	100
5. Recreation Excursions: Rental of buses estimated to average \$200 per bus. 6 buses x \$200 each--	1,200
6. Bookkeeper: \$400/month x 6 months-----	2,400
7. Hot Meals:	
A. Food products for consumption by senior citizens \$1,593 x 6 months-----	9,558
B. Additional funds for food products raised by sale of meals to senior citizens. Advanced to the Federation at the rate of \$5,000 every quarter. \$5,000 x 2-----	10,000
Revenues received in excess of the \$5,000 advance each quarter for food sales can also be utilized for expenses incurred during the operation of the Hot Meals Program.	
Total Non-Personnel Expense-----	\$27,902
TOTAL FEDERATION CONTRACT-----	\$56,152

MICROFILMED

MAY 22 1978

FISCAL YEAR	OBJECT ACCOUNT TITLE	DEPT./ACTIVITY NO.	OBJ. ACCT. NO.
1976	Miscellaneous Contractual Services	87.59	3299

OBJECT ACCOUNT BUDGET EXPLANATION

01284
214916

Revenue received from the sale of meals to senior citizens will be credited in this account, not to exceed \$10,000. This revenue will offset the food products advance allowed under Account 3299.-----(\$10,000)

MICROFILMED

MAY 22 1978

LOCAL YEAR	OBJECT ACCOUNT TITLE	DEPT. ACTIVITY NO.	OBJ. ACCT. NO.
1976	Unclassified Fixed Charges	87.59	3499

OBJECT ACCOUNT BUDGET EXPLANATION

01285 *all*
214916

BLOCK GRANT PROGRAM • CITY OF SAN DIEGO

ESTIMATED MONTHLY EXPENDITURE SCHEDULE

BLOCK GRANT FUNDS

PROJECT Senior Citizens Program 87.59
 OPERATING AGENCY Human Resources Department - City of San Diego

MICROFILMED
MAY 22 1978

DESCRIPTION	ACCT. NO.	MONTH												TOTAL BUDGET
		1	2	3	4	5	6	7	8	9	10	11	12	
<u>Personnel Expense</u>														
Salaries & Wages	1151	4,323	4,323	4,323	4,323	4,323	4,323							25,938
Unused Sick Leave	1155	34	33	33	33	33	33							199
Retirement	2150	529	529	529	529	528	528							3,172
Social Security	2152	253	253	253	253	253	252							1,517
Comp. Insurance	2424	12	12	11	11	11	11							68
Group Insurance	2425	120	120	120	120	119	119							718
Total Personnel Exp.		5,271	5,270	5,269	5,269	5,267	5,266							31,612
<u>Non-Personnel Expense</u>														
Transportation	3210	148	148	148	148	147	147							886
Postage	3211	9	9	8	8	8	8							50
Telephone	3212	100	100	100	100	100	100							600
Xerox	3236	9	9	8	8	8	8							50
Utilities	3241	17	17	17	17	16	16							100
Repairs of Equip.	3251	9	9	8	8	8	8							50
Misc. Contr. Serv.	3299	12,692	7,692	7,692	12,692	7,692	7,692							56,152
Office Supplies	3301	34	34	33	33	33	33							200
Janitor Supplies	3311	17	17	17	17	16	16							100
Recreation Supplies	3316	34	34	33	33	33	33							200
Unclass. Fixed Chqs.	3499	(1,667)	(1,666)	(1,667)	(1,668)	(1,666)	(1,666)							(10,000)
Total Non-Personnel		11,402	6,403	6,397	11,396	6,395	6,395							48,388
TOTAL ACTIVITY		16,673	11,673	11,666	16,665	11,662	11,661							80,000

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CERTIFICATE OF CITY AUDITOR AND COMPTROLLER

CERTIFICATION OF UNALLOTTED BALANCE

I HEREBY CERTIFY that the money required for the allotment of funds for the purpose set forth in the foregoing resolution is available in the Treasury, or is anticipated to come into the Treasury, and is otherwise unallotted.

Amount \$ _____ Fund _____

Purpose _____

RECEIVED
CITY CLERK'S OFFICE
1975 DEC 18 PM 1:21
SAN DIEGO, CALIF.

Auditor and Comptroller of
The City of San Diego, Calif.

By _____, 19 _____

CERTIFICATION OF UNENCUMBERED BALANCE

I HEREBY CERTIFY that the indebtedness and obligation to be incurred by the contract or agreement authorized by the hereto attached resolution, can be incurred without the violation of any of the provisions of the Charter of the City of San Diego; and I do hereby further certify, in conformity with the requirements of the Charter of the City of San Diego, that sufficient moneys have been appropriated for the purpose of said contract, that sufficient moneys to meet the obligations of said contract are actually in the Treasury, or are anticipated to come into the Treasury, to the credit of the appropriation from which the same are to be drawn, and that the said moneys now actually in the Treasury, together with the moneys anticipated to come into the Treasury, to the credit of said appropriation, are otherwise unencumbered.

Not to exceed \$ 68,073.00

Dated Dec 5, _____, 19 75

W. B. Sage
Auditor and Comptroller of
The City of San Diego, Calif.

BY Matt Lepo

Fund ~~200~~ 290 Prog./Elem. 8757 Object 3299
Im p. Block Grant Proj.

Job Order
Resolution No.
Project No. _____

Purpose _____

Vendor N Narcotics Abuse

MICROFILMED

MAY 22 1978

214916

CERTIFICATE NO. 7364

GERTIFICATE OF CITY AUDITOR AND COMPTROLLER

CERTIFICATION OF UNALLOTTED BALANCE

I HEREBY CERTIFY that the money required for the allotment of funds for the purpose set forth in the foregoing resolution is available in the Treasury, or is anticipated to come into the Treasury, and is otherwise unallotted.

Amount \$ _____ Fund _____

Purpose _____

RECEIVED
CITY CLERK'S OFFICE
1975 DEC 18 PM 1:21
SAN DIEGO, CALIF.

Auditor and Comptroller of
The City of San Diego, Calif.

By _____, 19 _____

CERTIFICATION OF UNENCUMBERED BALANCE

I HEREBY CERTIFY that the indebtedness and obligation to be incurred by the contract or agreement authorized by the hereto attached resolution, can be incurred without the violation of any of the provisions of the Charter of the City of San Diego; and I do hereby further certify, in conformity with the requirements of the Charter of the City of San Diego, that sufficient moneys have been appropriated for the purpose of said contract, that sufficient moneys to meet the obligations of said contract are actually in the Treasury, or are anticipated to come into the Treasury, to the credit of the appropriation from which the same are to be drawn, and that the said moneys now actually in the Treasury, together with the moneys anticipated to come into the Treasury, to the credit of said appropriation, are otherwise unencumbered.

Not to exceed \$ 26,000.00

Dated Dec 5, _____, 19 75

W. B. Lopez

Auditor and Comptroller of
The City of San Diego, Calif.

BY Matt Lopez

Fund 290 Prog./Elem. 8755 Object 3299

Job Order _____
Resolution No. _____
Project No. _____

Purpose Imp. Block Grant Proj.

Vendor Cultural Arts.

MICROFILMED

MAY 22 1978

7365

214916

CERTIFICATE NO.

DEC 18 1975

01288

CERTIFICATE OF CITY AUDITOR AND COMPTROLLER

CERTIFICATION OF UNALLOTTED BALANCE

I HEREBY CERTIFY that the money required for the allotment of funds for the purpose set forth in the foregoing resolution is available in the Treasury, or is anticipated to come into the Treasury, and is otherwise unallotted.

Amount \$ _____ Fund _____

Purpose _____

RECEIVED
 CITY CLERK'S OFFICE
 DEC 18 1975 4:21 PM
 SAN DIEGO, CALIF.

 Auditor and Comptroller of
 The City of San Diego, Calif.

_____, 19 _____ By _____

CERTIFICATION OF UNENCUMBERED BALANCE

I HEREBY CERTIFY that the indebtedness and obligation to be incurred by the contract or agreement authorized by the hereto attached resolution, can be incurred without the violation of any of the provisions of the Charter of the City of San Diego; and I do hereby further certify, in conformity with the requirements of the Charter of the City of San Diego, that sufficient moneys have been appropriated for the purpose of said contract, that sufficient moneys to meet the obligations of said contract are actually in the Treasury, or are anticipated to come into the Treasury, to the credit of the appropriation from which the same are to be drawn, and that the said moneys now actually in the Treasury, together with the moneys anticipated to come into the Treasury, to the credit of said appropriation, are otherwise unencumbered.

Not to exceed \$ 135,000.00

Dated Dec 5, _____, 1975

W. B. Sage

 Auditor and Comptroller of
 The City of San Diego, Calif.

BY *Matt Lopez*

 Job Order _____
 Resolution No. _____
 Project No. **MICROFILMED**

Fund 290 Prog./Elem. 8760 Object 3299

Purpose Imp. Block Grant Proj.

Vendor Legal Services.

MAY 22 1978

CERTIFICATE OF CITY AUDITOR AND COMPTROLLER

CERTIFICATION OF UNALLOTTED BALANCE

I HEREBY CERTIFY that the money required for the allotment of funds for the purpose set forth in the foregoing resolution is available in the Treasury, or is anticipated to come into the Treasury, and is otherwise unallotted.

Amount \$ _____ Fund _____

Purpose _____

Auditor and Comptroller of
The City of San Diego, Calif.

By _____, 19 _____

RECEIVED
CITY CLERK'S OFFICE
1975 DEC 18 PM 1:21
SAN DIEGO, CALIF.

CERTIFICATION OF UNENCUMBERED BALANCE

I HEREBY CERTIFY that the indebtedness and obligation to be incurred by the contract or agreement authorized by the hereto attached resolution, can be incurred without the violation of any of the provisions of the Charter of the City of San Diego; and I do hereby further certify, in conformity with the requirements of the Charter of the City of San Diego, that sufficient moneys have been appropriated for the purpose of said contract, that sufficient moneys to meet the obligations of said contract are actually in the Treasury, or are anticipated to come into the Treasury, to the credit of the appropriation from which the same are to be drawn, and that the said moneys now actually in the Treasury, together with the moneys anticipated to come into the Treasury, to the credit of said appropriation, are otherwise unencumbered.

Not to exceed \$ 97,400.00

Dated Dec 5, _____, 19 75

W. B. Sage
Auditor and Comptroller of
The City of San Diego, Calif.

BY *Matt Leppo*

Job Order
Resolution No.
Project No. _____

Fund 290 Prog./Elem. 8756 Object 3299

Purpose Imp. Block Grant Proj.

Vendor Rehabilitation of Ex-Offenders.

MICROFILMED
MAY 22 1978

214916

CERTIFICATE NO. 7367

DEC 18 1975

01290

CERTIFICATE OF CITY AUDITOR AND COMPTROLLER

CERTIFICATION OF UNALLOTTED BALANCE

I HEREBY CERTIFY that the money required for the allotment of funds for the purpose set forth in the foregoing resolution is available in the Treasury, or is anticipated to come into the Treasury, and is otherwise unallotted.

Amount \$ _____ Fund _____

Purpose _____

Auditor and Comptroller of
The City of San Diego, Calif.

Date _____, 19 _____

By _____

RECEIVED
CITY CLERK'S OFFICE
1975 DEC 18 PM 1:21
SAN DIEGO, CALIF.

CERTIFICATION OF UNENCUMBERED BALANCE

I HEREBY CERTIFY that the indebtedness and obligation to be incurred by the contract or agreement authorized by the hereto attached resolution, can be incurred without the violation of any of the provisions of the Charter of the City of San Diego; and I do hereby further certify, in conformity with the requirements of the Charter of the City of San Diego, that sufficient moneys have been appropriated for the purpose of said contract, that sufficient moneys to meet the obligations of said contract are actually in the Treasury, or are anticipated to come into the Treasury, to the credit of the appropriation from which the same are to be drawn, and that the said moneys now actually in the Treasury, together with the moneys anticipated to come into the Treasury, to the credit of said appropriation, are otherwise unencumbered.

Not to exceed \$ 145,000.00

Dated Dec 5, _____, 19 75

W. L. Sage
Auditor and Comptroller of
The City of San Diego, Calif.

Fund 290 Prog./Elem. 8754 ~~XXXX~~ Object 3299

Purpose Imp. Block Grant Proj.

Vendor Business Outreach.

BY Matt Lupo
Job Order
Resolution No.
Project No. _____

MICROFILMED
MAY 22 1978

CERTIFICATE OF CITY AUDITOR AND COMPTROLLER

CERTIFICATION OF UNALLOTTED BALANCE

I HEREBY CERTIFY that the money required for the allotment of funds for the purpose set forth in the foregoing resolution is available in the Treasury, or is anticipated to come into the Treasury, and is otherwise unallotted.

Amount \$ _____ Fund _____

Purpose _____

Auditor and Comptroller of
The City of San Diego, Calif.

By _____, 19 _____

RECEIVED
CITY CLERK'S OFFICE
1975 DEC 18 PM 1:21
SAN DIEGO, CALIF.

CERTIFICATION OF UNENCUMBERED BALANCE

I HEREBY CERTIFY that the indebtedness and obligation to be incurred by the contract or agreement authorized by the hereto attached resolution, can be incurred without the violation of any of the provisions of the Charter of the City of San Diego; and I do hereby further certify, in conformity with the requirements of the Charter of the City of San Diego, that sufficient moneys have been appropriated for the purpose of said contract, that sufficient moneys to meet the obligations of said contract are actually in the Treasury, or are anticipated to come into the Treasury, to the credit of the appropriation from which the same are to be drawn, and that the said moneys now actually in the Treasury, together with the moneys anticipated to come into the Treasury, to the credit of said appropriation, are otherwise unencumbered.

Not to exceed \$ 66,000.00

Dated Dec 5, 19 75

W. B. Sage
Auditor and Comptroller of
The City of San Diego, Calif.

BY Matt Lopez

Job Order
Resolution No.
Project No.

Fund 290 Prog./Elem. 8752 Object 3299

Purpose Imp Bloclj Grant Proj.

Vendor Barrio Station.

MICROFILMED

MAY 22 1978

CERTIFICATE OF CITY AUDITOR AND COMPTROLLER

CERTIFICATION OF UNALLOTTED BALANCE

I HEREBY CERTIFY that the money required for the allotment of funds for the purpose set forth in the foregoing resolution is available in the Treasury, or is anticipated to come into the Treasury, and is otherwise unallotted.

Amount \$ _____ Fund _____

Purpose _____

Auditor and Comptroller of
The City of San Diego, Calif.

By _____, 19 _____

RECEIVED
CITY CLERK'S OFFICE
1975 DEC 18 PM 1:21
SAN DIEGO, CALIF.

CERTIFICATION OF UNENCUMBERED BALANCE

I HEREBY CERTIFY that the indebtedness and obligation to be incurred by the contract or agreement authorized by the hereto attached resolution, can be incurred without the violation of any of the provisions of the Charter of the City of San Diego; and I do hereby further certify, in conformity with the requirements of the Charter of the City of San Diego, that sufficient moneys have been appropriated for the purpose of said contract, that sufficient moneys to meet the obligations of said contract are actually in the Treasury, or are anticipated to come into the Treasury, to the credit of the appropriation from which the same are to be drawn, and that the said moneys now actually in the Treasury, together with the moneys anticipated to come into the Treasury, to the credit of said appropriation, are otherwise unencumbered.

Not to exceed \$ 492,000.00

Dated Dec 5, _____, 19 75

W. B. Lane

Auditor and Comptroller of
The City of San Diego, Calif.

BY Matt Lopez

Job Order
Resolution No.
Project No. _____

Fund 290 Prog./Elem. 8751 Object 3299

Purpose Imp Block Grant Proj.

Vendor San Ysidro Schools.

MICROFILMED

MAY 22 1978

CERTIFICATE OF CITY AUDITOR AND COMPTROLLER

CERTIFICATION OF UNALLOTTED BALANCE

I HEREBY CERTIFY that the money required for the allotment of funds for the purpose set forth in the foregoing resolution is available in the Treasury, or is anticipated to come into the Treasury, and is otherwise unallotted.

Amount \$ _____ Fund _____

Purpose _____

RECEIVED
CITY CLERK'S OFFICE
1975 DEC 18th PM 1:21
SAN DIEGO, CALIF.

Auditor and Comptroller of
The City of San Diego, Calif.

By _____, 19 _____

CERTIFICATION OF UNENCUMBERED BALANCE

I HEREBY CERTIFY that the indebtedness and obligation to be incurred by the contract or agreement authorized by the hereto attached resolution, can be incurred without the violation of any of the provisions of the Charter of the City of San Diego; and I do hereby further certify, in conformity with the requirements of the Charter of the City of San Diego, that sufficient moneys have been appropriated for the purpose of said contract, that sufficient moneys to meet the obligations of said contract are actually in the Treasury, or are anticipated to come into the Treasury, to the credit of the appropriation from which the same are to be drawn, and that the said moneys now actually in the Treasury, together with the moneys anticipated to come into the Treasury, to the credit of said appropriation, are otherwise unencumbered.

Not to exceed \$ 80,000.00

Dated Dec 5, _____, 19 75

Auditor and Comptroller of
The City of San Diego, Calif.

BY Matt Lopez

Job Order
Resolution No.
Project No. _____

Fund 290 Prog./Elem. 8759 Object 3299

Purpose Imp Block Grant Proj.

Vendor Senior Citizens

MICROFILMED

MAY 22 1978

214916

CERTIFICATE NO. _____
DEC 18 1975

7371

01294

CERTIFICATE OF CITY AUDITOR AND COMPTROLLER

CERTIFICATION OF UNALLOTTED BALANCE

I HEREBY CERTIFY that the money required for the allotment of funds for the purpose set forth in the foregoing resolution is available in the Treasury, or is anticipated to come into the Treasury, and is otherwise unallotted.

Amount \$ _____ Fund _____

Purpose _____

Auditor and Comptroller of
The City of San Diego, Calif.

By _____, 19 _____

RECEIVED
CITY CLERK'S OFFICE
1975 DEC 18 AM 11:21
SAN DIEGO, CALIF.

CERTIFICATION OF UNENCUMBERED BALANCE

I HEREBY CERTIFY that the indebtedness and obligation to be incurred by the contract or agreement authorized by the hereto attached resolution, can be incurred without the violation of any of the provisions of the Charter of the City of San Diego; and I do hereby further certify, in conformity with the requirements of the Charter of the City of San Diego, that sufficient moneys have been appropriated for the purpose of said contract, that sufficient moneys to meet the obligations of said contract are actually in the Treasury, or are anticipated to come into the Treasury, to the credit of the appropriation from which the same are to be drawn, and that the said moneys now actually in the Treasury, together with the moneys anticipated to come into the Treasury, to the credit of said appropriation, are otherwise unencumbered.

Not to exceed \$ 91,000.00

Dated Dec 5, _____, 19 75

W. B. Sage
Auditor and Comptroller of
The City of San Diego, Calif.

BY Matt Lopez

Job Order _____
Resolution No. _____
Project No. _____

Fund 290 Prog./Elem. 8753 Object 3299

Purpose Imp Block Grant Proj.

Vendor Youth Employment

MICROFILMED

MAY 22 1978

CERTIFICATE OF CITY AUDITOR AND COMPTROLLER

CERTIFICATION OF UNALLOTTED BALANCE

I HEREBY CERTIFY that the money required for the allotment of funds for the purpose set forth in the foregoing resolution is available in the Treasury, or is anticipated to come into the Treasury, and is otherwise unallotted.

Amount \$ _____ Fund _____

Purpose _____

RECEIVED
CITY CLERK'S OFFICE
1975 DEC 18 PM 1:21
SAN DIEGO, CALIF.

Auditor and Comptroller of
The City of San Diego, Calif.

Date _____, 19 _____

By _____

CERTIFICATION OF UNENCUMBERED BALANCE

I HEREBY CERTIFY that the indebtedness and obligation to be incurred by the contract or agreement authorized by the hereto attached resolution, can be incurred without the violation of any of the provisions of the Charter of the City of San Diego; and I do hereby further certify, in conformity with the requirements of the Charter of the City of San Diego, that sufficient moneys have been appropriated for the purpose of said contract, that sufficient moneys to meet the obligations of said contract are actually in the Treasury, or are anticipated to come into the Treasury, to the credit of the appropriation from which the same are to be drawn, and that the said moneys now actually in the Treasury, together with the moneys anticipated to come into the Treasury, to the credit of said appropriation, are otherwise unencumbered.

Not to exceed \$ 67,147.00

Dated December 12, 19 75

W. B. Sage

Auditor and Comptroller of
The City of San Diego, Calif.

BY

E. A. Aguirre

Job Order
Resolution No.

Fund 2734 Prog./Elem. 5726 Object 3299 Project No. _____

Purpose For financing the Women's Detoxification Services of the Narcotics Abuse Project

Vendor Women's Detoxification Services

MAY 22 1978

MICROFILMED

CERTIFICATE NO. 7406

DEC 18 1975

01296

214916

CERTIFICATE OF CITY AUDITOR AND COMPTROLLER

CERTIFICATION OF UNALLOTTED BALANCE

I HEREBY CERTIFY that the money required for the allotment of funds for the purpose set forth in the foregoing resolution is available in the Treasury, or is anticipated to come into the Treasury, and is otherwise unallotted.

Amount \$ 181,000.00 Fund Com. Dev. Block Grant Fund 2910
Purpose Implement Block Grant Project

V. B. Sage
Auditor and Comptroller of
The City of San Diego, Calif.

By J. A. Aguirre

Dated December 15, 19 75

RECEIVED
CITY CLERK'S OFFICE
1975 DEC 18 PM 1:28
SAN DIEGO, CALIF.

CERTIFICATION OF UNENCUMBERED BALANCE

I HEREBY CERTIFY that the indebtedness and obligation to be incurred by the contract or agreement authorized by the hereto attached resolution, can be incurred without the violation of any of the provisions of the Charter of the City of San Diego; and I do hereby further certify, in conformity with the requirements of the Charter of the City of San Diego, that sufficient moneys have been appropriated for the purpose of said contract, that sufficient moneys to meet the obligations of said contract are actually in the Treasury, or are anticipated to come into the Treasury, to the credit of the appropriation from which the same are to be drawn, and that the said moneys now actually in the Treasury, together with the moneys anticipated to come into the Treasury, to the credit of said appropriation, are otherwise unencumbered.

Not to exceed \$ _____

Dated _____, 19 _____

Auditor and Comptroller of
The City of San Diego, Calif.

BY _____
Job Order
Resolution No. _____
Project No. _____

Fund _____ Prog./Elem. _____ Object _____

Purpose _____

Vendor _____

MICROFILMED

MAY 22 1978

214916

CERTIFICATE NO. 7415
DEC 18 1975 **01297**

DEC 18 1975

Passed and adopted by the Council of The City of San Diego on _____,
by the following vote:

Councilmen	Year	Nays	Excused	Absent
Gil Johnson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maureen F. O'Connor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lee Hubbard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leon L. Williams	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Floyd L. Morrow	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Gade	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jim Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jess D. Haro	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Pete Wilson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AUTHENTICATED BY:

PETE WILSON

Mayor of The City of San Diego, California.

EDWARD NIELSEN

City Clerk of The City of San Diego, California.

By *Kathleen Martiniz* Deputy.

(Seal)

RECEIVED
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1975 DEC 18 PM 1:22
SAN DIEGO, CALIF.

Office of the City Clerk, San Diego, California

Resolution Number **214916** Adopted **DEC 18 1975**

CC-1276 (REV. 12-75)

MICROFILMED

MAY 22 1978 01298