

RESOLUTION NO. 218116 (R. 77-1604)  
(REV.)

APR 6 1977

WHEREAS, at the January 31, 1977 meeting of the Public Facilities and Recreation Committee, it was recommended that the City Council approve the formation of the Tecolote Canyon Citizen Advisory Board based upon the draft Constitution and By-Laws presented by Councilman Morrow on January 6, 1977, as amended by the Committee; NOW, THEREFORE,

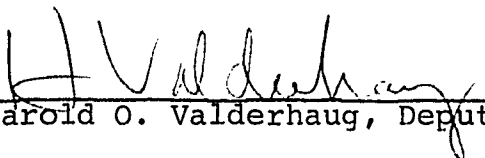
BE IT RESOLVED, by the City Council of San Diego that the Tecolote Canyon Citizen Advisory Board is hereby authorized to be formed in accordance with the draft Constitution and By-Laws, a copy of which Constitution and By-Laws are on file in the office of the City Clerk as Document No. 759745, with the following specific amendments:

1. The Advisory Board shall consist of 21 members; 9 appointed by the Mayor and Council with the Mayor appointing the Chairman; 12 elected from six subdistricts within the Tecolote Canyon Open Space District. Terms shall be for two years, staggered.
2. That there shall be only the one initial election in the six election districts with future vacancies to be filled by appointments by the remaining members of the Board with such appointees to be from the election district in which the vacancies occur.
3. Board expenses shall be funded by means of a budget which shall be submitted to Council by the Manager as a specific line item in the City Budget.

4. Any registered voters living on assessed parcels and owners of assessed properties shall be eligible to vote for Board members to be elected from the six subdistricts.

5. The Tecolote Canyon Citizen Advisory Board shall dissolve on the day the last of the Tecolote Canyon Open Space Assessment District Bonds are paid off.

APPROVED: JOHN W. WITT, City Attorney

By   
Harold O. Valderhaug, Deputy

HOV:jf:263.8  
5-12-77 REV. 6/2/77  
Or. Dept.:PFR, Councilman Morrow

TECOLOTE CANYON CITIZEN ADVISORY BOARD

204  
4-6-77

ARTICLE I. NAME

Section 1. The name of this organization is the Tecolote Canyon Citizen Advisory Board.

Section 2. The planning area boundaries and election districts for Board Members applicable to this Citizen Advisory Board are shown on Exhibit A, attached hereto and by this reference made a part hereof. A copy of Exhibit A shall be filed with the Planning Department and Park and Recreation Department of the City of San Diego.

Section 3. All activities of this organization shall be performed in the name of the Tecolote Canyon Citizen Advisory Board.

Section 4. The official positions and opinions of the Tecolote Canyon Citizen Advisory Board shall not be established or determined by any organization other than this organization.

Section 5. This organization shall continue until the bonds for the Tecolote Canyon Assessment District have been retired, at which time a reorganized Advisory Board may be created.

ARTICLE II. PURPOSE

Section 1. The purpose of this organization is to develop a master plan for the optimum use, preservation and maintenance of Tecolote Canyon. The Tecolote Canyon Citizen Advisory Board shall advise and assist the City Council, Planning Commission, Planning Department, City Manager, and any other governmental agencies as may be appropriate in the preparation, adoption of, implementation of or amendment to the planning of Tecolote Canyon. This organization shall investigate and implement specific goals, standards, and recommendations for open space use in Tecolote Canyon. These goals, standards, and recommendations shall provide for short and long term guidelines for the maximum beneficial use of the Tecolote Canyon area.

ARTICLE III. LIMITATION OF ACTIVITIES

Section 1. This organization shall be nonpartisan, nonsectarian, and shall not discriminate against any person or persons on account of race, sex, creed, or national origin.

*(This draft includes the amendments made by Council on April 6, 1977, plus necessary restructuring for internal consistency with these amendments.)*

DOCUMENT NO. 759745  
JUN 22 1977

FILED \_\_\_\_\_  
OFFICE OF THE CITY CLERK  
SAN DIEGO, CALIFORNIA

218116

## ARTICLE IV. ADVISORY BOARD

Section 1. The Advisory Board shall be composed of 21 members, 12 elected by and from members of the organization at a one-time-only election. (Members are registered voters living on assessed parcels and/or owners of assessed property in the Tecolote Canyon Assessment District.) Nine Board Members shall be appointed, one by each San Diego City Council Member.

Section 2. Board Members shall serve for the life of this organization.

Section 3. There shall be six election districts (as shown on Attachment A) with two Board Members elected from each district.

## ARTICLE V. NOMINATIONS AND ELECTIONS

Section 1. The Election Committee shall be composed of Council-appointed Board Members and representatives from the Clerk's Office, Councilmanic Offices representing the area, and the Manager's Office.

Section 2. With the assistance of City staff, the City Clerk, and the Councilmanic Offices representing the area, a Notice of Election shall be mailed to all members at least 30 days prior to the established date for mailing ballots. The Notice shall advise the members of their right to participate, briefly summarize the structure and operation of the organization and the nomination and election procedure to be followed, and invite them to submit their name as a nominee for the Advisory Board from their election district. A map and necessary forms shall be enclosed.

Section 3. Nominees shall certify that they are a member of the organization, understand the duties and responsibilities, desire to, and will be able to serve. They shall submit a resume, statement of qualification, and suitable remarks as they choose on one sheet of paper.

Section 4. On the established date Ballots and return envelopes shall be mailed to all members with instructions for voting and a copy of the resume and statement for each candidate.

Section 5. A separate ballot and vote shall be taken for each election district, but all members from the entire Assessment District shall vote on each ballot and for nominees from each district.

Section 6. Voting for Board Members shall be by a preferential vote-by-mail system. The procedure of Section 44 of Robert's Rules of Order Newly Revised (pp. 356-360) shall be used, except as may be modified by the Election Committee.

## ARTICLE V. NOMINATIONS AND ELECTIONS continued

Section 7. The Election Committee shall insure that any exceptions, necessary additional procedures, and the establishment of dates and deadlines shall be approved at least 60 days prior to the election, and at least 30 days prior to any required notice, deadline, mailing, or filing date.

## ARTICLE VI. DUTIES OF THE ADVISORY BOARD

Section 1. The Advisory Board shall conduct such business and take such action as may be necessary and proper to accomplish the purposes stated in Article II, and Resolution 211118 creating the Tecolote Canyon Assessment District, so long as consistent with the City Charter, Municipal Code, and Council Policy provisions.

Section 2. The Advisory Board shall hold regular Board meetings at least once every two months in the community during non-business hours. These meetings may be combined with a general public meeting. All Board meetings shall be open to the public.

Section 3. The Advisory Board shall conduct general public meetings periodically within the community in order to raise the consciousness of people relative to planning and implementation, to obtain public opinion, and to act as a liaison between the citizens and city government.

Section 4. Fifteen members of the Advisory Board shall constitute a quorum for the purpose of transacting business.

Section 5. A majority vote of those Advisory Board Members present at all meetings duly called is necessary to approve any Advisory Board decision, act, or resolution. Every act, decision, or resolution passed by a majority vote shall be considered an act, decision, or resolution of the Advisory Board.

Section 6. There is to be no absentee or voting by proxy by the Advisory Board.

Section 7. Regular or special meetings of the Board may be called by the Chairman, or if he is absent, by the Vice-chairman, or Secretary, upon written request of any four Board Members. Written notice of the time and place of any Board meeting shall be given each Board Member, personally or by mail, at least three days prior to each meeting. In absence of written notice, the Secretary shall confirm that all Board Members have been contacted or that a reasonable effort has been made to do so.

Section 8. Advisory Board Members shall not engage or participate in discussions, activities, or alliances which may precommit them to particular positions on issues which may come before them for action or decision.

218116

## ARTICLE VI. DUTIES OF THE ADVISORY BOARD continued

Section 9. All interested persons are encouraged to communicate with Advisory Board Members, to attend meetings of the Board and its committees, and to contribute to the deliberation, but will not be allowed the privilege of making, seconding, or voting on motions.

Section 10. An Advisory Board Member who shall absent himself from three consecutive meetings or half of the meetings in any one year shall have his position vacated. However, a leave of absence may be pre-excused by a majority vote of the Board.

Section 11. Advisory Board vacancies of elected members may be filled by a majority vote of the Advisory Board.

## ARTICLE VII. OFFICERS

Section 1. The officers shall be nominated by and from Members of the Advisory Board. They shall be elected at the first meeting of the Board following the election of Board Members and annually thereafter by a majority vote of the total membership.

Section 2. The officers of the Advisory Board shall consist of a Chairman, Vice-chairman, Secretary, and such other officers as deemed necessary by the Advisory Board.

Section 3. The Chairman shall be the principal officer of the Advisory Board, presiding over all Advisory Board and community meetings. The Chairman shall have the power to designate committees and appoint committee members, except as may be otherwise provided for by the Board. Committees may be composed of any interested persons.

Section 4. In the absence of the Chairman, the Vice-chairman shall perform all duties and responsibilities of the principal officer.

Section 5. The Secretary shall prepare all correspondence, record and maintain minutes of Advisory Board meetings, and provide such information to the Advisory Board as required. The Secretary shall maintain an attendance record, which shall be made available at every Board meeting. Minutes shall be kept on file at designated public places. The Secretary shall maintain an up-to-date list with names and addresses of all registered voters and/or owners of assessed property in the Tecolote Canyon Assessment District.

ARTICLE VII. OFFICERS continued

Section 6. The Chairman shall be the official representative of the Tecolote Canyon Citizen Advisory Board unless the Advisory Board specifically designates another individual as its representative with the same voting rights and privileges as the Chairman.

ARTICLE VIII. FINANCES

Section 1. The Advisory Board may from time to time call for voluntary contributions at a public meeting or find other means of raising money for a particular purpose. No membership dues shall be required.

Section 2. All financial commitments of the Tecolote Canyon Citizen Advisory Board must be authorized by the Advisory Board.

Section 3. Board expenses shall be funded by means of a budget which shall be submitted to Council annually by the Manager as a specific line item in the City budget.

ARTICLE IX. AMENDMENTS

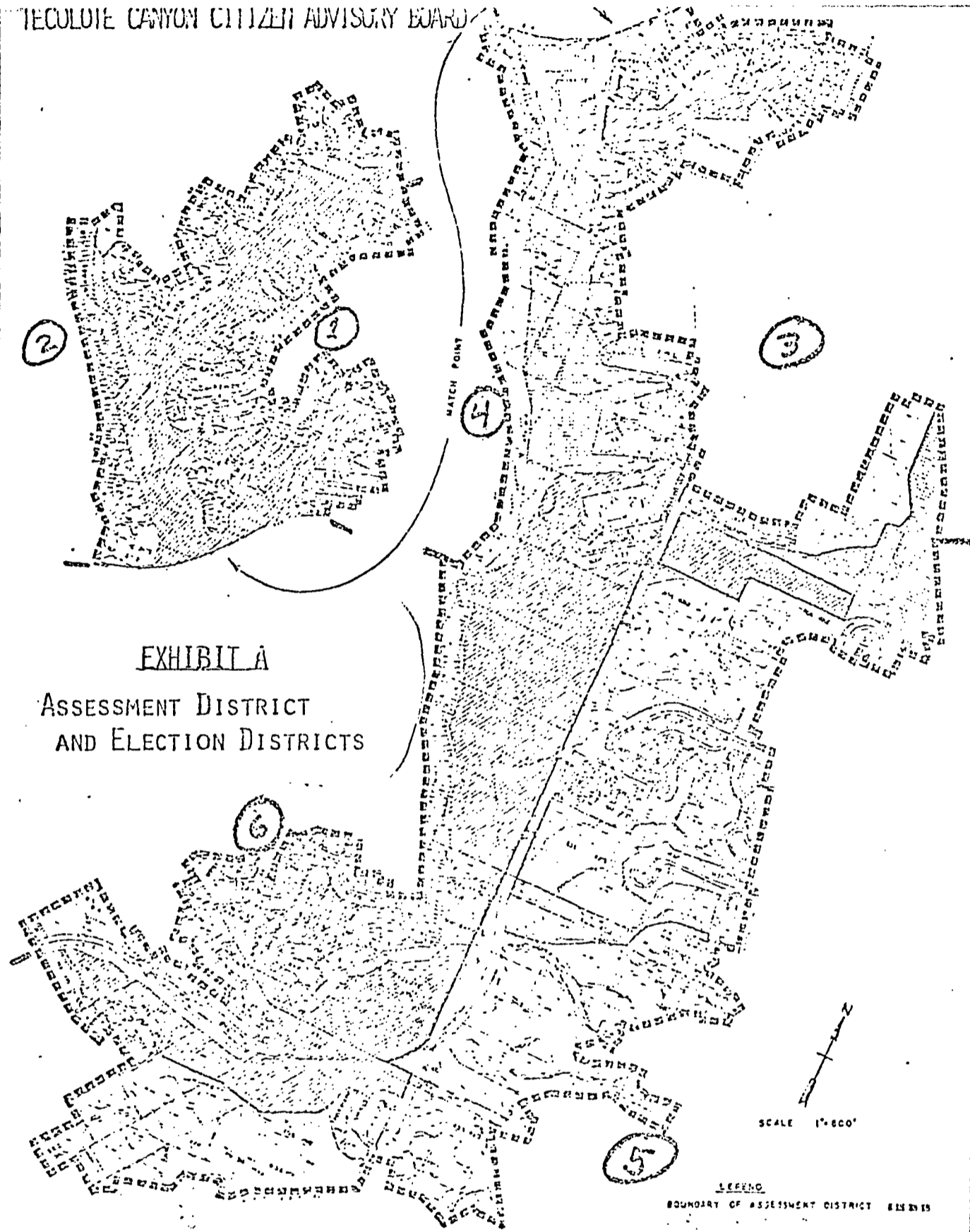
Section 1. Amendments to these bylaws may be proposed by a majority vote of the Advisory Board or by a petition of 50 members.

Section 2. Proposed amendments may be submitted for approval by vote of the members at a specially held meeting attended by at least 20 percent of the members.

Section 3. A 2/3 vote of ballots cast is required for adoption.

ARTICLE X. PARLIAMENTARY AUTHORITY

Section 1. Robert's Rules of Order Newly Revised shall govern this organization in all cases in which they are applicable and not inconsistent with the bylaws.



1. East side of Canyon north of Balboa Av to northerly intersection with Genesee Av
2. North and west side of Canyon from northerly intersection with Genesee Av to Balboa Av
3. East side of Canyon south of Balboa Av to southerly intersection with Genesee Av
4. West side of Canyon between Balboa Av and Mt. Acadia Blvd
5. East and South side of Canyon from southerly intersection with Genesee Av to Tecolote Road
6. West side of Canyon between Mt. Acadia Blvd and Tecolote Road

218116



Passed and adopted by the Council of The City of San Diego on APR 6 1977,  
 by the following vote:

Councilmen	Yeas	Nays	Excused	Absent
Gil Johnson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maureen F. O'Connor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lee Hubbard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leon L. Williams	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Floyd L. Morrow	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Gade	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joel M. Strobl	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jess D. Haro	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Pete Wilson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AUTHENTICATED BY:

PETE WILSON  
 Mayor of The City of San Diego, California.

EDWARD NIELSEN  
 City Clerk of The City of San Diego, California.

By *Richard Martinez*, Deputy.

*lp*  
 RECEIVED  
 CITY CLERK'S OFFICE  
 1977 JUN -9 PM 4:09  
 SAN DIEGO, CALIF.

*hw*  
 1977 JUN 9 PM 2:54  
 SAN DIEGO, CALIF.

Office of the City Clerk, San Diego, California

Resolution Number 218116 Adopted APR 6 1977