

RESOLUTION NO. 219064

(R. 78-157)

AUG 10 1977

RESOLUTION ESTABLISHING COUNCIL POLICY NO. 200-13,  
REGARDING MAINTENANCE OF PUBLIC FACILITIES -  
BUILDINGS; AND AUTHORIZING THE EXPENDITURE OF NOT  
TO EXCEED \$27,850 FOR IMPLEMENTATION OF THE POLICY  
IN FISCAL 1978.

BE IT RESOLVED, by the Council of The City of San  
Diego, as follows:

That Council Policy No. 200-13, entitled "Maintenance  
of Public Facilities - Buildings", be and is hereby established  
as set forth in the form of Council Policy filed in the  
office of the City Clerk as Document No. 760637.

BE IT FURTHER RESOLVED, that the expenditure of not to  
exceed \$27,850 from General Fund 100 is hereby authorized for  
the purpose of implementation of Council Policy 200-13 in  
accordance with the memorandum dated July 14, 1977, a copy of  
which memorandum is attached hereto and by this reference  
incorporated herein.

BE IT FURTHER RESOLVED, that the City Clerk is hereby  
instructed to add the aforesaid Policy to the Council Policy  
Manual.

APPROVED: JOHN W. WITT, City Attorney

By   
Harold O. Valderhaug, Deputy

HOV:sml  
7-28-77  
Or.Dept.:PFR

MICROFILMED

JUN 5 1978

00776

COUNCIL POLICY 200-13

MAINTENANCE OF PUBLIC FACILITIES-BUILDINGS

DOCUMENT NO. 760637

BACKGROUND

FILED AUG 15 1977

General

OFFICE OF THE CITY CLERK  
SAN DIEGO, CALIFORNIA

The City's practices regarding maintenance of public facilities has been based on funds available, type of construction, use of the facility and any operating and/or lease agreements. The Uniform Building Code requires all buildings or structures to be maintained in a safe and sanitary condition and all devices or safeguards required by the code in a building or structure when erected, altered or repaired shall be maintained in good working order. The maintenance program is intended to protect the public investment in City buildings and facilities and safeguard users of these facilities.

Definitions

Maintenance:

Preventive Maintenance: The routine recurring work required to keep a facility in a condition so it may be continuously utilized at its original or reconstructed capacity for its intended use.

Repair: The reconstruction, replacement or renewal of any part of an existing building or facility to enable continued normal maintenance.

Minor Improvements (Not Exceeding \$1,000.00): New construction which increases the usefulness, efficiency, or value of a facility.

Facility: A City-owned and/or City-operated structure with its related systems: gas, electric, mechanical, plumbing. All irrigation systems are included. Lighting not associated with a structure is excluded. 00777

MICROFILMED JUN 5 1978

Type of Facility: Permanent or temporary construction.

Use of Facility: The primary purpose of the operations of the facility, such as:

1. Recreational - active or passive activities.
2. City operations - offices or shops, including Police, Fire, Water Utilities, etc.
3. Library
4. Cultural - museums, art galleries, theatres (non-City operated, e.g., Old Globe Theatre).
5. Commercial, Industrial - non-City operations, City-owned facilities leased to others, such as Brown Field Airport Incubator Industries.
6. Residential - Housing - City-owned property leased/rented to others - non-City operations. (Does not include reservoir keepers' residences.)

#### PURPOSE

To establish guidelines for the maintenance of City-owned and/or City-operated public facilities.

#### POLICY

It is the policy of the Council that City-owned and/or City-operated facilities shall be maintained in a safe and sanitary condition consistent with the original or designed use, purpose and type of construction. Accomplishment may be delegated to lessees or operating organizations consistent with present leases, use and occupancy permits. Permanent structures and facilities shall be maintained at a level to insure protection of the capital investment as well as public safety. Temporary facilities shall be maintained at a level of safety without necessarily prolonging or extending the life of the facility beyond

MICROFILMED

JUN 5 1978 00778

that intended when originally constructed. Maintenance shall not be used as a means to convert a temporary facility to a permanent facility except by formal direction from the City Council.

POLICY IMPLEMENTATION

The City Manager shall implement this policy through an Administrative Regulation which will provide for operational procedures.

RECEIVED

1978

MICROFILMED

JUN 5 1978

(10779)

**CERTIFICATE OF CITY AUDITOR AND COMPTROLLER**

CITY CLERK'S OFFICE

1977 AUG -3 AM 9:03

**CERTIFICATION OF UNALLOTTED BALANCE**

SAN DIEGO, CALIF.

I HEREBY CERTIFY that the money required for the allotment of funds for the purpose set forth in the foregoing resolution is available in the Treasury, or is anticipated to come into the Treasury, and is otherwise unallotted.

Amount \$ 27,850 Fund 100 General Fund

Purpose Adoption of a Council Policy on Maintenance of Public Facilities and appropriating funds for its implementation

*W. G. Sage*

Auditor and Comptroller of  
The City of San Diego, Calif.

Date July 21, 19 77

By *J. Sturak*

**CERTIFICATION OF UNENCUMBERED BALANCE**

I HEREBY CERTIFY that the indebtedness and obligation to be incurred by the contract or agreement authorized by the hereto attached resolution, can be incurred without the violation of any of the provisions of the Charter of the City of San Diego; and I do hereby further certify, in conformity with the requirements of the Charter of the City of San Diego, that sufficient moneys have been appropriated for the purpose of said contract, that sufficient moneys to meet the obligations of said contract are actually in the Treasury, or are anticipated to come into the Treasury, to the credit of the appropriation from which the same are to be drawn, and that the said moneys now actually in the Treasury, together with the moneys anticipated to come into the Treasury, to the credit of said appropriation, are otherwise unencumbered.

Not to exceed \$ \_\_\_\_\_

Dated \_\_\_\_\_, 19 \_\_\_\_\_

Auditor and Comptroller of  
The City of San Diego, Calif.

BY \_\_\_\_\_

Fund \_\_\_\_\_ Prog./Elem. \_\_\_\_\_ Object \_\_\_\_\_

Job Order  
Resolution No. \_\_\_\_\_  
Project No. **MICROFILMED**

Purpose \_\_\_\_\_ **JUN 5 1978**

Vendor \_\_\_\_\_

Passed and adopted by the Council of The City of San Diego on AUG 10 1977,  
 by the following vote:

Councilmen	Yeas	Nays	Excused	Absent
Gil Johnson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Maureen F. O'Connor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lee Hubbard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leon L. Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Floyd L. Morrow	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Gade	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Joel M. Strobl	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jess D. Haro	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mayor Pete Wilson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AUTHENTICATED BY:

PETE WILSON  
 Mayor of The City of San Diego, California.

EDWARD NIELSEN  
 City Clerk of The City of San Diego, California.

By *Kathleen Martinez*, Deputy.

(Seal)

RECEIVED  
 CITY CLERK  
 1977 AUG -3 AM 9:02  
 SAN DIEGO, CALIF.

Office of the City Clerk, San Diego, California

Resolution Number 219064 Adopted AUG 10 1977

CC-1276 (REV. 12-76)

MICROFILMED

JUN 5 1978

C0781