

RESOLUTION NO. 220261

R.78-1284
FEB 8 1978

WHEREAS, it is the policy of the City Council upon recommendation of the Planning Commission to authorize community planning and development programs and the commitment of the City Manager and Planning Department personnel necessary to provide comprehensive planning services; and

WHEREAS, the Planning Commission and the City Council have included in the tentative annual budget and work program for 1978-79, a priority for development of a community plan in the Greater Golden Hills Community that was established primarily on the basis of community needs and City-wide significance, but with due consideration for citizen interest, organization, and funding of special studies; and

WHEREAS, the Greater Golden Hills Planning Association is established as a formal organization which is capable of providing proper coordination and communications with City staff forces; and

WHEREAS, the committee has submitted bylaws and operating rules and procedures as required by Council Policy 600-24, a copy of which is attached hereto as Exhibit "B"; and

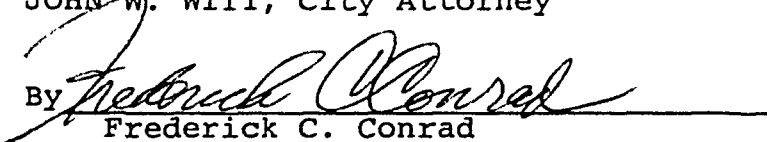
WHEREAS, it is the opinion of the City Council that the Greater Golden Hills Planning Association, composed of a cross section of civic, social, business, and neighborhood organizations, satisfies the criteria set forth in Council Policy Nos. 600-5 and 600-24, policies of The City of San Diego with respect to community plans; NOW, THEREFORE,

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BE IT RESOLVED, by the Council of The City of San Diego,
as follows:

The Greater Golden Hills Planning Association be, and
it is hereby authorized to represent the Greater Golden Hills
community consisting of the area included within the area of
a map identified as Exhibit "A" attached hereto as a part
hereof, and work with the City Manager's office and Planning
Department in the development of a long-range community plan
consistent with community goals and objectives, and be responsible
for its presentation as well as the coordination of community
support for its adoption and effectuation.

APPROVED: JOHN W. WITT, City Attorney

By 
Frederick C. Conrad
Chief Deputy City Attorney

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Or.Dept.:Planning

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GREATER GOLDEN HILLS

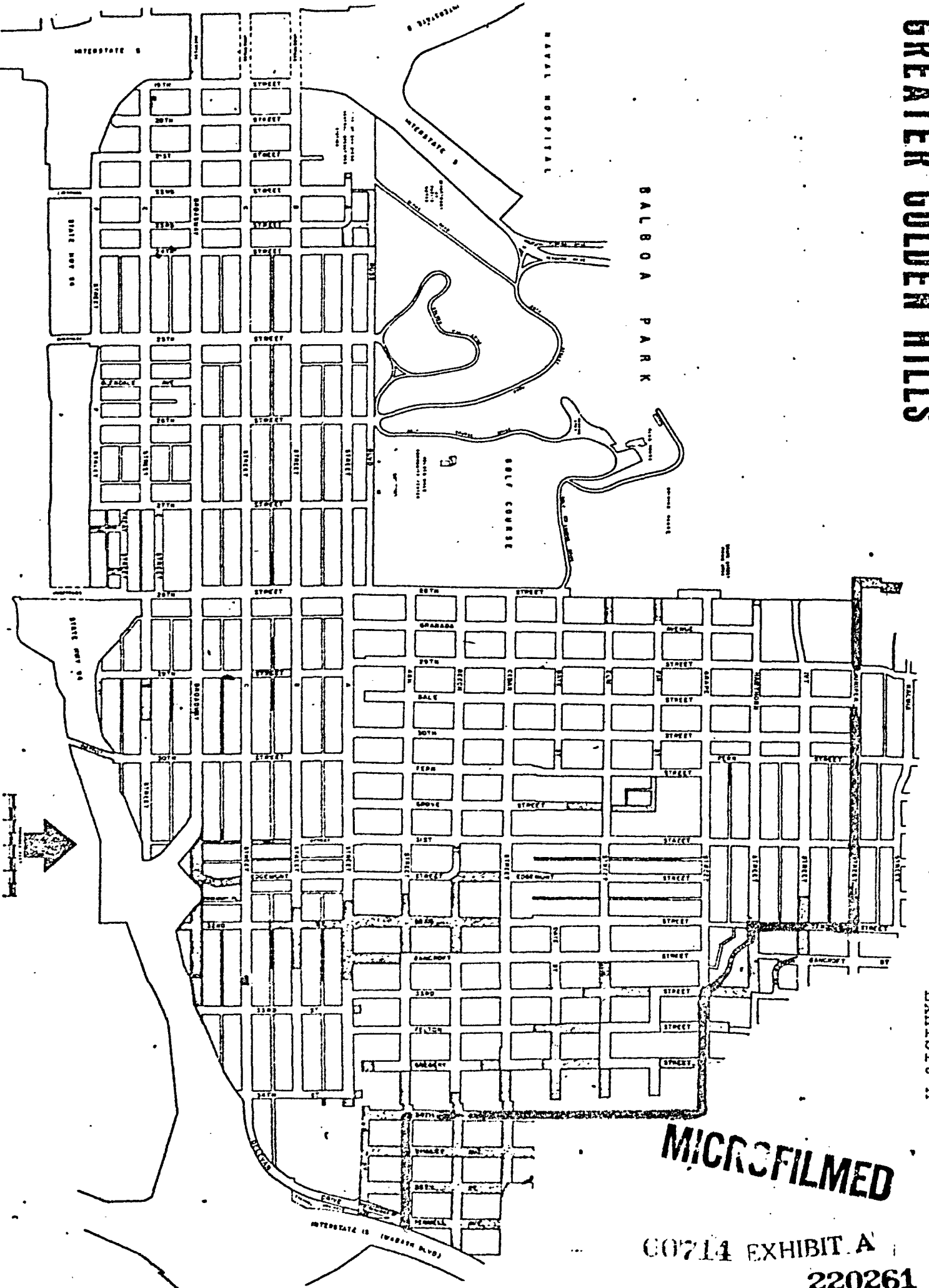


Exhibit A

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GREATER GOLDEN HILLS PLANNING COMMITTEE
BY-LAWS AND OPERATING RULES AND PROCEDURES
(COUNCIL POLICY NO. 600-24)

ARTICLE I NAME

- Section 1. The name of this organization is the Greater Golden Hills Planning Committee, hereafter referred to as the Planning Committee.
- Section 2. All activities of this Planning Committee shall be conducted in the name of the Greater Golden Hills Planning Committee.
- Section 3. The community planning area boundaries which are applicable to this committee are as shown on Exhibit A, attached hereto and by this reference made a part hereof and are on file in the Planning Department of The City of San Diego.
- Section 4. The official positions and opinions of the Greater Golden Hills Planning Committee shall not be established or determined by any organization other than the planning committee.
- Section 5. General membership shall be open to all residents, property owners, business licensees and representatives of community based organizations within the boundaries of the Greater Golden Hills Planning area and who shall have registered.

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ARTICLE II PURPOSE AND INTENT OF THE PLANNING COMMITTEE

Section 1. The primary purpose of this Community Planning Committee shall be to advise the City Council, Planning Commission and other governmental agencies as may be appropriate in the initial preparation, adoption of, implementation of or amendment to the General or Community Plan as it pertains to the area or areas of concern to said group, hereafter referred to as the planning process. In so doing this committee shall study the needs and desires of the community in order to form, recommend, and implement plans for the Greater Golden Hills area, consistent with the discovered needs and desires.

Section 2. Insofar as the efforts of the Planning Committee are engaged in the diligent pursuit of the above purpose, professional planning staff assistance, if any, shall be provided from the Planning Department and/or as appropriate by staff under the direction of the City Manager.

Section 3. Insofar as the efforts of the Planning Committee are engaged in the diligent pursuit of nonplanning-oriented implementaton activities, professional

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staff assistance, if any, shall be provided by the City Manager from appropriate managerial departments.

Section 4. All Planning Committee activities shall be nonpartisan and nonsectarian and shall not discriminate against any person or persons by reason of race, color, sex, creed or national origin, nor shall the group take part, officially or unofficially, or lend its influence in, the election of any candidate for political office.

Section 5. Pursuant to the provisions of City Council Policy No. 600-5, failure of the planning committee to diligently pursue the initial preparation, adoption, implementation or amendments to the planning process shall result in the forfeiture of rights to represent its community for these purposes. Such a determination resulting in the forfeiture of right to represent its community for these purposes shall be made only by the City Council upon the recommendation of the Planning Department.

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ARTICLE III COMMUNITY PLANNING COMMITTEE ORGANIZATION

Section 1. Upon recognition by the City Council, the members of the Planning Committee shall constitute the official committee for the purposes set forth in Article II. The initial membership shall consist of 20 members and shall be those persons as listed on the attached roster and identified as Exhibit B.

Section 2. The members of this Planning Committee shall consist of those identified on Exhibit B who shall serve for a period of one (1) or two (2) years from the date of official election of the Board in May. Each will be eligible for election for succeeding terms but not to exceed eight (8) years of consecutive service. To provide for continuity, initial one (1) year terms of office shall be determined by lot with ten (10) members to serve (1) year terms and ten (10) members to serve two (2) year terms.

Section 3. Eleven (11) members shall constitute a quorum for the transaction of business and the election of the members of the Planning Committee and the election of officers at the annual meeting held for this purpose.

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Section 4. At the termination of the first one (1) year term of those members determined by lot, an election shall be conducted by the general membership in the month of May to fill the expiring one (1) year terms. All succeeding general membership elections shall be held in the month of May. Members so elected shall serve two (2) year terms. At all times, and to the fullest extent possible, prospective members shall consist of not less than two (2) from an area, and the remainder shall be representative of community interests. Prior to conducting the general membership meeting for the purpose of electing members to the Planning Committee, the Chairperson shall appoint a Nominating Committee whose function shall be to present a list of candidates 30 days prior to the election. Such candidates shall come from the list of attendees at any meeting as retained by the secretary. At the time of the meeting, nominations may also be made from the floor and persons so nominated must be present at the meeting and be registered. The general membership shall have the right to vote at this election.

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Section 5. Any Planning Committee member may be removed by a two-thirds vote of the general members present at a community meeting, called in accord with Art. IV Sec. 9.

Section 6. The planning committee shall find a vacancy exists upon (a) receipt of a resignation in writing from one of its members, (b) in the event of the death, or disablement, or incompetency of a member or (c) upon receipt of a written report from its Secretary reporting the fourth consecutive unexcused absence of a member(s) from regular meetings as established under Article IV, Section 2 below. It shall be the policy of this Planning Committee that an excused absence be defined as one where a member is unable to be present due to personal illness, business or family responsibilities or vacation, but only if the member has notified an officer of the planning group prior to the meeting time of his inability to be present and his reasons therefore. Failing these requirements, any other absence shall be determined as an unexcused absence for the purpose of maintaining attendance records relative to the declaration of a vacancy.

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Section 7. The Planning Committee shall fill such vacancies as may occur in the Planning Committee by appointment not later than the third regular meeting following the determination of the vacancy. Vacancies so filled shall be for the remainder of the unexpired term until the next regular scheduled election. In selecting members to fill vacancies, the same attention shall be given to representation as was utilized in the original process.

Section 8. The Planning Committee shall report in writing the actions taken in filling vacancies to the City Council in accordance with Article IV, Section 4, of Council Policy No. 600-24.

ARTICLE IV PLANNING COMMITTEE DUTIES

Section 1. The Planning Committee shall work cooperatively with the Planning Department and as appropriate, the City Manager, throughout the planning process, including but not limited to the formation of long-range community goals, objectives and proposals or the revision thereto for inclusion in a General or Community Plan.

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Section 2. It shall be the responsibility of each planning committee member to attend all committee meetings. Regular meetings shall be periodically held by the Planning Committee to meet with the Planning Department at mutually agreed upon times and locations during appropriate periods in the planning process. A quorum of 11 members of the Planning Committee must be present in order to conduct business. All such meetings shall be open to the public. A report of attendance and minutes shall be submitted to the Planning Department for each meeting as soon thereafter as such record can be prepared.

Section 3. The Planning Committee may hold such other meetings in addition to those established pursuant to Section 2 above without the participation of City staff. Such meetings shall also be open to the public.

Section 4. It shall be the duty of the Planning Committee to periodically seek community-wide understanding of and participation in the planning process as specified in Article II, Section 1. The Planning Committee shall give due consideration to all responsible community attitudes insofar as these are deemed to be in the best long-range interest of the community at large.

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Section 5. It shall be the responsibility of the Planning Committee to conduct all business or activities in such a manner so as not to interfere with the diligent and sustained progress towards accomplishment of its purpose as set forth in Article II, Section 1.

Section 6. It is the responsibility of the Planning Committee to strive for consensus among its members, in the absence of which the majority position of members present at a duly called meeting, at which a quorum is present, shall be considered as the official position of the committee.

Section 7. It shall be the duty of the Planning Committee to provide the City Council with a current roster of members and to submit in March of each year a written summary of accomplishments for the past year and anticipated objectives for the coming year related to Article II, Section 1.

Section 8. Special meetings of the Planning Committee may be called by the Chairperson, Vice-Chairperson, or Secretary upon the request of any three Planning Committee members. Notice of the time and place of any special meeting shall be provided each committee member,

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either personally or by mail, at least three (3) days prior to such meeting. The notice shall state the purpose(s) of such meeting and no other business shall be transacted at such meeting. Reasonable efforts shall also be made through any available method or media to make known to the public the place, date, time and purpose of such special meeting.

Section 9. To encourage a significant portion of the community to take an active role in this Planning Committee, community meetings called by this Planning Committee shall be announced and publicized by all reasonable and practicable means possible. Community meetings may be called by the Planning Committee upon its own motion, or by petition of at least 20 general members of the community.

ARTICLE V PLANNING COMMITTEE OFFICERS

Section 1. The officers of the Planning Committee shall be elected from and by the members of the Planning Committee. Said officers shall consist of a Chairperson, Vice-Chairperson, Secretary, and Treasurer and by policy of the Planning Committee include such other officers as the Planning Committee deem necessary.

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- Section 2. Chairperson. The Chairperson shall be the principal officer of the Planning Committee and shall preside over all Planning Committee and community-wide meetings.
- Section 3. Vice-Chairperson. In the absence of the Chairperson, the Vice-Chairperson shall perform all the duties and responsibilities of the principal officer.
- Section 4. Secretary. The Secretary shall prepare all correspondence and record and maintain minutes of the actions of the Planning Committee meetings and provide said information to the Planning Committee as required. The Secretary shall maintain an attendance record and provide a report of same at each Planning Committee meeting pursuant to Article IV, Section 2 above. In addition the secretary shall also provide a sign-in sheet which will be retained in the files of the secretary as a membership record.
- Section 5. Treasurer. The Treasurer shall receive all monies and deposit same in the bank, or other appropriate place, in the name of the Planning Committee. He shall pay all bills as directed by the general membership or the planning

committee. He shall keep an accounting of all his transactions as Treasurer and of the financial condition of the Planning Committee.

Section 6. The Chairperson shall be the committee's representative to the Community Planners Committee ("CPC"). However, by specific action, some other member, may be selected as the official representative to CPC with the same voting rights and privileges as the Chairperson.

ARTICLE VI SUB COMMITTEES

Section 1. The Chairperson shall have the power to appoint as many Sub-Committees as necessary to carry on the progress of the committee.

Section 2. The Chairperson of Sub-Committees shall be appointed from the Planning Committee; additional members may be any person meeting the requirements of a planning committee general member.

ARTICLE VII GENERAL POLICIES

Section 1. No dues or fees shall be required as a condition of membership on the Greater Golden Hills Planning Committee. However, the Planning Committee may accept financial donations or contributions of goods or services

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for the purposes of furthering the efforts of the planning committee to promote understanding and participation in the activities of the Planning Committee.

Section 2. Except with respect to altering the basic requirements of these "By-Laws and Operating Rules and Procedures", the Planning Committee may establish such additional policies as it deems desirable.

ARTICLE VIII MONITORING STATUS

Section 1. Upon application to or by the Planning Department, the City Council may place the planning committee on a "monitoring status." "Monitoring status" means that the committee will not be provided with on-going staff assistance, but shall conduct its business in a manner specified by policy of the committee. The planning committee operating in a "monitoring status" shall be subject to all procedures contained in Council Policy No. 600-24 and of these "By-Laws and Operating Rules and Procedures."

ARTICLE IX PARLIAMENTARY REFERENCE

Section 1. Robert's Rules of Order shall be used as a final reference for procedure.

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ARTICLE X DEFINITIONS

Section 1. The term "Member(s) or General Membership" whenever used throughout these "By-laws and Operating Rules and Procedures" shall be interpreted to mean that a member may be any individual resident, property owner, business licensee, and representatives of community based organizations within the boundaries of the community planning area as shown on the attached map identified as Exhibit "A". and who shall have registered.

Section 2. "Annual" meetings or "General Membership" meetings whenever referred to in these "By-laws and Operating Rules and Procedures" shall be those wherein elections for members to the Planning Committee are conducted and/or for the purpose of providing an exchange of information with the previously defined "members" or "general membership".

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Passed and adopted by the Council of The City of San Diego on FEB 8 1978,
 by the following vote:

Councilmen	Yeas	Nays	Excused	Absent
Bill Mitchell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maureen F. O'Connor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bill Lowery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Leon L. Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Fred Schnaubelt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Gade	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Larry Stirling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jess D. Haro	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Pete Wilson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AUTHENTICATED BY:

PETE WILSON
 Mayor of The City of San Diego, California.

CHARLES G. ABDELNOUR
 City Clerk of The City of San Diego, California.

By Allyn D. Nevitt, Deputy.

(Seal)

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Office of the City Clerk, San Diego, California

Resolution Number 220261 Adopted FEB 8 1978