

1978 APR 13 AM 7:57

RESOLUTION NO. 220740

SAN DIEGO, CALIF.

Adopted on APR 25 1978

WHEREAS, the Suggestion Awards Committee has heretofore made certain recommendations to this Council; and

WHEREAS, the Council has reviewed said recommendations as well as the suggestions as presented; NOW THEREFORE,

BE IT RESOLVED, by the Council of the City of San Diego, as follows:

That the following suggestion awards are hereby approved and the Auditor and Comptroller is hereby directed to issue warrants out of the General Fund for the following suggestions:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>AMOUNT</u>	<u>SUGGESTION</u>
Gayla M. Higgins	Building Inspection	\$ 35	Ms. Higgins is an Intermediate Stenographer. She suggested that the letter used to notify an owner that corrections have been made in a satisfactory manner be printed in postcard form. This saves \$350 annually in time and postage.
Dean Shafer	Risk Management	\$ 30	Ms. Shafer is an Intermediate Typist. She suggested that a rubber stamp be used to enter hand written information on health and life insurance Payroll Deduction Notices. This saves \$287 annually in the time it takes to enter required information.
Calvin Chong	Engineering & Development	\$ 25	Mr. Chong is an Assistant Civil Engineer. Several months ago, Mr. Chong was awarded \$25 for his suggestion to include a statement on bid packages. Further information indicates that another award is merited.
Judith A. Sanchez	Data Processing	\$ 20	Ms. Sanchez is an Intermediate Typist. She suggested the use of a form of her design to be used for clerical instructions. This saved \$216 in its one year of use.
Robert D. Peters	Engineering & Development	\$ 20	One year ago Mr. Peters suggested that companies' copies of permits be grouped prior to mailing. One year's experience has shown an additional savings of \$192.

APPROVED: JOHN W. WITT, City Attorney

By Stuart H. Swett

**MICROFILMED**  
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Passed and adopted by the Council of The City of San Diego on APR 25 1978  
 by the following vote:

Councilmen	Yeas	Nays	Excused	Absent
Bill Mitchell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maureen F. O'Connor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Bill Lowery	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leon L. Williams	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fred Schnaubelt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Gade	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Larry Stirling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jess D. Haro	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Pete Wilson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AUTHENTICATED BY:

PETE WILSON  
 Mayor of The City of San Diego, California.

CHARLES G. ABDELNOUR  
 City Clerk of The City of San Diego, California.

By *Allyn D. Newitt*, Deputy.

(Seal)

Office of the City Clerk, San Diego, California

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