

WHEREAS, it is the policy of the City Council upon recommendation of the Planning Commission to authorize community planning and development programs and the commitment of the City Manager and Planning Department personnel necessary to provide comprehensive planning services; and

WHEREAS, the Planning Commission and the City Council have included in the tentative annual budget and work program for 1978-79, a priority for development of a community plan in the Paradise Hills-Skyline Community that was established primarily on the basis of community needs and city-wide significance but with due consideration for citizen interest, organization and funding of special studies; and

WHEREAS, the Paradise Hills-Skyline Community Planning Committee is established as a formal organization which is capable of providing proper coordination and communications with City staff forces; and

WHEREAS, the Committee has submitted Bylaws and Operating Rules and Procedures as required by Council Policy No. 600-24, a copy of which is attached hereto as Exhibit "B."

WHEREAS, it is the opinion of the City Council that the Paradise Hills-Skyline Community Planning Committee, composed of a cross section of the civic, social, resident, business, professional and industrial representation within the Paradise Hills-Skyline Community area of the City of San Diego, satisfies the criteria set forth in Council Policy Nos. 600-5 and 600-24, policies of The City of San Diego with respect to community plans; NOW, THEREFORE,

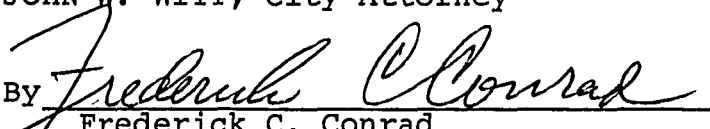
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BE IT RESOLVED, by the Council of The City of San Diego,  
as follows:

The Paradise Hills-Skyline Community Planning Committee be,  
and is hereby authorized to represent the Paradise Hills-Skyline  
Community, consisting of the area included within the area of  
a map identified as Exhibit "A," attached hereto as a part hereof,  
and work with the City Manager's Office and Planning Department  
in the development of a long-range community plan consistent with  
community goals and objectives, and be responsible for its  
presentation as well as the coordination of community support  
for its adoption and effectuation.

APPROVED: JOHN W. WITT, City Attorney

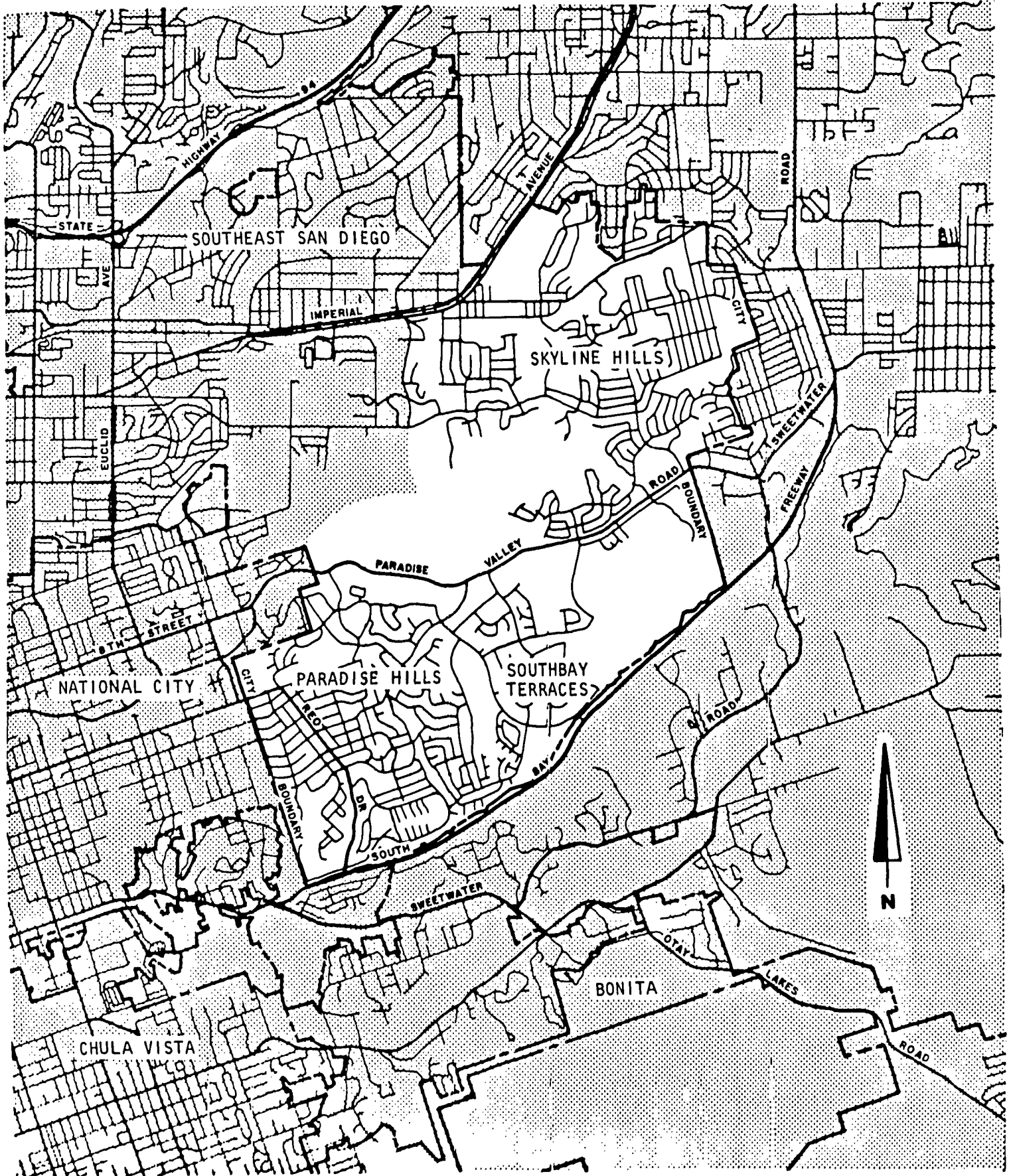
By   
Frederick C. Conrad  
Chief Deputy City Attorney

FCC:clh  
4/24/78  
623.6  
Or.Dept.:Councilman Williams

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# SKYLINE / PARADISE HILLS STUDY AREA MAP



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PARADISE HILLS - SKYLINE COMMUNITY PLANNING COMMITTEE

Bylaws and Operating Rules and Procedures

(Council Policy No. 600-24)

ARTICLE I

NAME

Section 1 The name of this organization is Paradise Hills-Skyline Community Planning Committee, hereafter referred to as the Planning Committee.

Section 2 All activities of this planning committee shall be conducted in the name of the Paradise Hills-Skyline Planning Committee.

Section 3 The Community Planning area boundaries which are applicable to this committee are as shown on Exhibit A, attached hereto and by this reference made a part hereof and are on file in the Planning Department of The City of San Diego.

Section 4 The official positions and opinions of the Paradise Hills-Skyline Community Planning Committee shall not be established or determined by any organization other than the Planning Committee.

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EXHIBIT "B"

ARTICLE II PURPOSE AND INTENT OF THE PLANNING COMMITTEE

Section 1 The purpose and intent of this planning committee shall be advisory to the City Council, Planning Commission, Planning Department, City Manager and other governmental agencies as may be appropriate in the initial preparation, adoption of, implementation of or amendment to the General or Community Plan as it pertains to the area, hereafter known as the "planning process".

Section 2 All committee activities shall be nonpartisan and nonsectarian and shall not discriminate against any person or persons by reason of race, color, sex, creed or national origin, nor shall the committee take part, officially or unofficially, or lend its influence in, the election of any candidate for political office.

Section 3 Additionally, it shall be the purpose of this committee to study, recommend, promote, and monitor plans affecting the following:

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- (1) A thoroughfare system that will make it possible for people and goods to be moved in an efficient and convenient manner.
- (2) Open-space and recreation facilities that will serve both the active and passive recreational needs of all age groups.
- (3) Maximum educational, social and cultural opportunities for each individual.
- (4) Sufficiently equipped and adequately operated library facilities.
- (5) A police and fire protection system which affords maximum safeguard of life and property.
- (6) Fullest use of the existing and future transportation facilities.
- (7) The encouragement of a variety of housing types with quiet, safe and attractive neighborhoods.
- (8) The encouragement of proper development of retail facilities which will be conveniently accessible to the community population.
- (9) Sites for diversified industrial facilities which would mainly employ residents of San Diego within said planning area boundaries.

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(10) Encouragement of citizen action in improving unsafe, unsanitary and unhealthful conditions.

(11) Other planning activities as deemed appropriate by the Planning Committee.

Section 4      Insofar as the efforts of the committee are engaged in the diligent pursuit of the above purpose, professional planning staff assistance, if any, shall be provided from the Planning Department, and/or as appropriate by staff under the direction of the City Manager.

Section 5      Insofar as the efforts of the committee are engaged in the diligent pursuit of nonplanning-oriented implementation activities, professional staff assistance, if any, shall be provided by the City Manager from appropriate managerial departments.

Section 6      Upon application to or by the Planning Department, the City Council may place the committee on a "monitoring status." "Monitoring status" means that the committee will not be provided with on-going staff assistance, but shall

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conduct its business in a manner specified by policy of the committee. The committee operating in a "monitoring status" shall be subject to all procedures of Council Policy 600-24.

When the Planning Director proposes any change in the status of a planning committee, that committee shall be notified of this intent, in writing, and with the reasons for the proposed change explicitly stated, at least sixty days prior to the referral of such recommendation to the City Council.

This sixty-day notice period is to allow for possible director-committee communications problems, changes in the circumstances of the committee affected, and any other factors which might call for a reconsideration of the proposed status change.

Section 7 Pursuant to the provisions of the City Council Policy 600-5, failure of the committee to diligently pursue the initial preparation, adoption, implementation or amendments to the

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planning process shall result in the forfeiture of rights to represent its community for these purposes. Such a determination resulting in the forfeiture of rights to represent its community for these purposes shall be made only by the City Council upon the recommendation of the Planning Department.

ARTICLE III COMMUNITY PLANNING COMMITTEE ORGANIZATION

Section 1 Upon recognition by the City Council, the members of the planning committee shall constitute the official group for the purposes set forth in ARTICLE II. The initial membership shall consist of 13 members and shall be those persons as listed on the attached roster and identified as Exhibit B, who shall serve for a period of one (1) or two (2) years from date of recognition. Each will be eligible for election for succeeding terms but not to exceed eight (8) years of consecutive service. To provide for continuity, initial one (1) year terms of office shall be determined by lot with six (6) members to serve one (1) year terms and seven (7) members to serve two (2) year terms.

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Section 2           At the termination of the first one (1) year term, an election shall be conducted by the general membership in the month of December to determine who shall serve for the next succeeding two (2) years. Thereafter, a general membership meeting for electing members to the Planning Committee shall be conducted at regular one (1) year intervals. At all times, and to the fullest extent possible, prospective members shall be representative of the various geographic sections of the community and/or diversified community interests as determined by the City Council.

Section 3           All members of the Committee shall be elected by the general members.

Section 4           General membership is open to anyone, over eighteen (18) years of age, who is active within the boundaries of the community planning group and is any resident, real property or business, professional, or industrial owner in Paradise Hills-Skyline Community area of the City of San Diego. No membership dues shall be required.

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Section 5 Any person who qualifies under Section 5 above for general membership can obtain placement upon the membership list by requesting membership in writing on a form provided by the Secretary of the Paradise Hills - Skyline Community Planning Committee.

Section 6 Whenever such simple form is received by the Secretary of the Committee, the Secretary shall have thirty (30) days to investigate the qualifications of the member. At the end of thirty (30) days, the Secretary shall certify the new member for the membership list and add their names to roll, thus giving them voting rights.

Section 7 Upon election by the general membership, all planning committee members will be issued a membership card, showing his/her membership number and date of expiration of term of membership.

Section 8 Vacancies as may occur on the planning committee shall be filled by the committee not later than the third meeting following the determination that such vacancies exist from those

persons who have filed applications and qualified for general membership and have attended three consecutive regular meetings and express a desire to serve as a planning committee member. The term of office of any member filling a vacancy shall be for the balance of the vacated term. All actions taken in filling committee vacancies shall be reported to the City Council.

Section 9 All members of the planning committee shall be given a copy of these "BYLAWS AND OPERATING RULES AND PROCEDURES".

Section 10 There shall be no voting by proxy. Each committee member present has one vote:

Section 11 The Secretary shall indicate voting eligibility from his records, in case of question.

ARTICLE IV MEETINGS

Section 1 It shall be the duty of the planning committee to cooperatively work with the Planning Department and as appropriate, the City

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Manager, throughout the planning process, including but not limited to the formation of long-range community goals, objectives and proposals or the revision thereto for inclusion in a General or Community Plan.

Section 2 It shall be the duty of each committee member to attend all committee meetings. Regular meetings of this committee shall be periodically held to meet with the Planning Department and as appropriate, the City Manager, at a mutually agreed upon time and location during appropriate periods in the planning process.

Section 3 It shall be the duty of the committee to provide the City Council with a current roster of members and to submit in March of each year a written summary of accomplishments for the past year and anticipated objectives for the coming year related to Article II, Section I above.

Section 4 A report of attendance shall be submitted to the Planning Department for each meeting.

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- Section 5 A quorum for the transaction of business shall consist of a simple majority of the committee.
- Section 6 Special meetings may be held at the call of the Chairman of the Committee or upon a call issued in writing and signed by a majority of the members of the committee; except that, by unanimous consent, a special meeting may be convened at any time. No business shall be transacted in a special meeting other than that specified in the call. The date set for a special meeting shall be at least 48 hours subsequent to the completion of the call.
- Section 7 All regular and special meetings of this committee shall be open to the public. It shall be the policy of this committee to enlist the aid of community-based agencies, education facilities, and business to publicize its meetings, regular or special. Each regular meeting agenda shall contain a period for "Citizen Concerns" to give consideration to community attitudes; such period not to exceed 15 minutes of regular meeting time.

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They shall give due consideration to all responsible community attitudes insofar as they are deemed to be in the best long-range interests of the community at large.

**Section 8** The official records of proceedings of the committee shall be the minutes. The minutes will record only the actions taken by the Committee. All motions and their disposition, even those that died for want of the second, must be recorded.

**Section 9** All meetings of this committee shall be held within the boundaries of the planning area or at the City Administration Building and shall be open to the public.

**Section 10** Under no circumstances may any meeting of this committee be held in any place that prohibits the admittance of any person on the basis of race, religious creed, color, national origin, ancestry or sex.

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ARTICLE V ELECTIONS

Section 1 The members of the Planning Committee shall be selected from and by the general membership as provided in Article III, Section 4.

Section 2 Nominations for Planning Committee members shall be at a regular meeting in November of each year. A slate of nominees shall be presented by the Standing Nominating Committee. Additional nominations may be made from the floor at this time. All persons nominated must be from the pre-qualified general membership list.

Section 3 Election of Planning Committee members shall be by the general membership at the regular meeting in December of each year.

ARTICLE VI OFFICERS

Section 1 Installation of officers shall be at a regular meeting in January of each year.

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Section 2           The officers of the Planning Committee shall be selected by and from the members of the Committee. Said officers shall consist of a chairperson, vice-chairperson, secretary and treasurer.

Section 3           Chairperson. The Chairperson shall be the principal officer of the committee and shall preside over all committee and community-wide meetings. The Chairperson shall be ex officio member of all committees. No member shall serve as chairperson for more than three years.

Section 4           Vice-Chairperson. In the absence of the Chairperson, the Vice-Chairperson shall perform all the duties and responsibilities of the principal officer, except he shall make no appointments of a permanent nature nor shall he commit any act that would enhance his position at the expense of the Chairperson.

Section 5           Secretary. The Secretary shall prepare correspondence as directed and record and maintain minutes of the actions of the committee

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meetings and provide said information to the committee as required. The Secretary shall maintain an attendance record and provide report of same at each committee meeting.

The Secretary will keep a record of all Task Force groups recognized by the committee and names and addresses of Chairpersons.

The Secretary will be assisted in these duties by City Staff personnel, when available and appropriate.

In the absence of the Chairperson or Treasurer the Secretary will be a co-signer on checks.

**Section 6** Treasurer. The Treasurer shall receive all monies and deposit same in the bank in the name of the committee. He shall pay all bills as directed by the membership. He shall keep an account of all transactions as Treasurer and of the financial condition of the committee, and report monthly to the committee. The Treasurer will make an annual, written summary report in January of each

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year and/or when relieved of his position, and audit will be held before new Treasurer takes office.

Section 7 The Chairperson shall be the committee's representative to the Community Planners Committee ("CPC"). The vice-chairperson shall serve as alternate to CPC with the same voting rights and privileges as the Chairperson.

ARTICLE VII SUB-COMMITTEES

Section 1 The Chairperson shall have the power to appoint as many Sub-Committees as necessary to carry on the progress of the Committee.

Section 2 The Chairperson of Sub-Committees shall be appointed from the planning committee; additional members may be any person meeting the requirements of a planning committee member.

Section 3 Conducting Committee Business. The Chairperson and the Secretary will prepare and distribute the meeting agenda, with the assistance of City staff, when appropriate and available.

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Meetings will be held in accordance with  
ARTICLE IV of this document.

**Section 4** Open Public Meetings. Notices of Committee meetings and agenda shall be available at the City Administration Building, community-based agencies and educational facilities. Special community meetings will be noticed by "flyers" distributed in the community. The agenda of each regular meeting shall set aside a period (not to exceed 15 minutes) for "Citizen Concerns." Special neighborhood interests may be assigned "Task Force Committee" status on approval of a majority vote of the Committee membership.

**Section 5** The planning committee shall find a vacancy exists upon receipt of a resignation in writing from one of its members or upon receipt of a written report from its secretary reporting the fourth consecutive unexcused absence of a member(s) from regular meetings as established under ARTICLE IV, Section 2. It shall be the policy of this planning committee that an excused absence be defined

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as one where a member is unable to be present due to illness, either personal or a member of his family restricting him from attending the meeting, business responsibilities prohibiting his attendance, vacation, but only if the member has notified an officer of the planning committee at least twenty-four (24) hours prior to the meeting time of his inability to be present and his reasons therefore. Failing these requirements, any other absence shall be determined as an unexcused absence for the purpose of maintaining attendance records relative to the declaration of a vacancy.

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Edward L. Spencer (Chairperson)  
2803 Dusk Dr.  
San Diego, Ca. 92139 (479-5626)

Bonnie Contreras (Secretary)  
6630 Hedges Way  
San Diego, Ca. 92139 (479-7356)

Pat Toth  
6526 Perth Pl.  
San Diego, Ca. 92139 (479-6147)

Jim Toth  
6526 Perth Pl.  
San Diego, Ca. 92139 (479-6147)

Robert J. Sycatt  
6342 Viewpoint Court  
San Diego, Ca. 92139 (426-9510)

Robert A. Pharris  
6529 Perth Pl. (236-6285)  
San Diego, Ca. 92139 (475-6119)

Evelyn Jackson  
7025 Madrone Ave.  
San Diego, Ca. 92139 (263-1289)

Gladys Hollins  
281 Los Soneto Dr.  
San Diego, Ca. 92114 (264-2167)

Harriett Florence  
7097 Madrone Ave.  
San Diego, Ca. 92114 (262-7468)

Mary Marbach  
7086 Benson Ave.  
San Diego, Ca. 92114 (264-7175)

Marjorie Braham  
360 Los Soneto Dr.  
San Diego, Ca. 92114 (262-7451)

William Braham (Vice-chairperson)  
360 Los Soneto Dr.  
San Diego, Ca. 92114 (262-7451)

Frank Abbott  
645 Rytke St.  
San Diego, Ca. 92114 (469-8765)

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EXHIBIT "B"

Passed and adopted by the Council of The City of San Diego on JUN 5 1978,  
 by the following vote:

Councilmen	Yeas	Nays	Excused	Absent
Bill Mitchell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maureen F. O'Connor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bill Lowery	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leon L. Williams	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fred Schnaubelt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Gade	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Larry Stirling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jess D. Haro	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Pete Wilson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

AUTHENTICATED BY:

PETE WILSON  
 Mayor of The City of San Diego, California.

CHARLES G. ABDELNOUR  
 City Clerk of The City of San Diego, California.

By Betty Gooding, Deputy.

(Seal)

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 1978 APR 27 PM 4: 48  
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Office of the City Clerk, San Diego, California	
Resolution Number	<u>221038</u> Adopted <u>JUN 5 1978</u>