

**RESOLUTION No. 221971** <sup>78-1772</sup>  
(R- )

Adopted on OCT 6 1978

BE IT RESOLVED, by the Council of The City of San Diego as follows:

That Council Policy No. 000-13 entitled, "PROCEDURE FOR MAYOR AND COUNCIL APPOINTMENTS," be and the same is hereby amended as set forth in Council Policy filed in the office of the City Clerk as Document No. 764896.

BE IT FURTHER RESOLVED, that the City Clerk be and he is hereby instructed to add the aforesaid to the Council Policy Manual.

APPROVED: JOHN W. WITT, City Attorney

By Stuart H. Swett  
Stuart H. Swett  
Chief Deputy City Attorney

SHS:rc:011.1  
3/20/78  
Or. Dept.: Mayor

00663

COUNCIL POLICY

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PURPOSE

It is the intention of the City Council to establish a uniform procedure for the appointment and confirmation of members of commissions, boards, committees, authorities, districts and councils.

POLICY

When a vacancy occurs on a commission or advisory body to which the Mayor has the power of appointment, the Mayor shall notify each member of the Council by memorandum of the vacancy within a reasonable period after the vacancy occurs and request nominees for his consideration in making an appointment to fill the vacancy. After due consideration of such nominees, the Mayor shall cause to be placed on the next available Referral Agenda of a regularly scheduled Council meeting docket the matter of review by the Rules Committee of the Council of the appointee he has selected to fill the vacancy. The Rules Committee shall review and make a recommendation to the full Council as to confirmation of the Mayor's appointee. The appointee shall, if a majority of the Rules Committee members request, appear before the Committee.

When a vacancy occurs or is expected to occur on a commission or advisory body to which the City Council has the power of appointment, the City Clerk shall notify each member of the Council by memorandum of such vacancy or expected vacancy and request Council members to submit to the Mayor the name of one nominee to fill the vacancy, together with any information in support of such nominee, no later than 30 days after said notification. The Council shall comply with the charge contained in Charter Section 42 to "take into consideration, sex, race and geographical area so that the membership of such commissions, boards, committees or panels shall reflect the entire community." The Mayor shall notify the City Council, by memorandum, of the nominees to fill the vacancy. No earlier than one week after the issuance of his memorandum the Mayor shall cause to be placed on the next available Adoption Agenda of a regularly scheduled Council meeting the matter of discussion by the Council of the nominees. The Council shall consider all such nominees and select a nominee to fill the vacancy.

~~Unless otherwise provided or required by law, all persons recommended as appointees to any City agency pursuant to this policy shall be residents of the City of San Diego.~~

It is the intent of the City Council that persons recommended as appointees to any City agency pursuant to this policy should be residents of the City of San Diego. However, when a person with unique qualifications is available to serve, and who is a resident of San Diego County, but not the City of San Diego, then the Council may make a conscious exception.

00664

DOCUMENT NO. 764896  
 FILED NOV 6 1978  
 OFFICE OF THE CITY CLERK  
 SAN DIEGO CALIFORNIA

22 1971

COUNCIL POLICY

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POLICY (Continued)

The procedure for selecting one of the nominees for appointment to a board, commission or other advisory body to which the City Council has the power of appointment is as follows:

1. The Mayor calls on each candidate whose name appears on the docket as a nominee to make a presentation to the Council in support of his candidacy for appointment (maximum three (3) minutes presentation each).
2. The Mayor calls on members of the Council to ask brief questions of any of the candidates concerning either the presentation or matters contained in their application filed with the City.
3. Each Council member submits a list of the four candidates he feels to be most highly qualified to the City Clerk.
4. The four candidates receiving the highest number of votes become the semifinalists.
5. Each Council member submits the name of the two semifinalists he feels to be the best qualified to the City Clerk.
6. The two semifinalists receiving the highest number of votes become the finalists.
7. Each Council member submits the name of one of the two finalists that he feels to be best qualified to the City Clerk. The candidate receiving the highest number of votes (minimum of five) is appointed to fill the vacancy.

Adopted by Resolution No. 205453 4/27/72  
 Amended by Resolution No. 207141 1/2/73  
 Amended by Resolution No. 215960 5/12/76  
 Amended by Resolution No. 217454 1/5/77  
 Amended by Resolution No. 217592 1/26/77  
 Amended by Resolution No. 217893 3/15/77

OCT 6 1978

Passed and adopted by the Council of The City of San Diego on \_\_\_\_\_, by the following vote:

Councilmen	Yeas	Nays	Excused	Absent
Bill Mitchell	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maureen F. O'Connor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bill Lowery	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leon L. Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Fred Schnaubelt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Gade	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Larry Stirling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<del>Jess D. Hare</del>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Pete Wilson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AUTHENTICATED BY:

PETE WILSON

Mayor of The City of San Diego, California.

CHARLES G. ABDELNOUR

City Clerk of The City of San Diego, California.

By *E. J. Cook*, Deputy.

(Seal)

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CITY CLERK'S OFFICE  
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SAN DIEGO, CALIF.

Office of the City Clerk, San Diego, California

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