

RESOLUTION NO. _____

222650

R. 79-978

JAN 22 1979

WHEREAS, it is the policy of the City Council, upon recommendation of the Planning Commission, to authorize community planning and development programs and the commitment of the City Manager and Planning Department personnel necessary to provide comprehensive planning services; and

WHEREAS, the Planning Commission and the City Council have included in the tentative annual budget and work program for 1978-79, funds for development of a community plan for the Miramar Ranch North community that was established primarily on the basis of community needs and city-wide significance, but with due consideration for citizen interest, organization and funding of special studies; and

WHEREAS, the Miramar Ranch North Planning Committee is established as a formal organization which is capable of providing proper coordination and communications with City staff forces; and

WHEREAS, the Committee has submitted bylaws and operating rules and procedures as required by Council Policy No. 600-24, a copy of which is attached hereto as Exhibit "B"; and

WHEREAS, it is the opinion of the City Council that the Miramar Ranch North Planning Committee, composed of a cross section of the civic, social, business, and neighborhood organizations, satisfies the criteria set forth in Council Policy Nos. 600-5 and 600-24, policies of The City of San Diego with respect to community plans; NOW, THEREFORE,

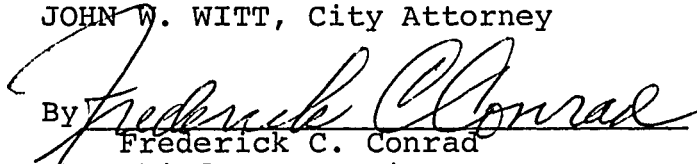
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BE IT RESOLVED, by the Council of The City of San Diego,
as follows:

The Miramar Ranch North Planning Committee be, and it is hereby authorized to represent the Miramar Ranch North community, consisting of the area included within the area of a map identified as Exhibit "A," attached hereto as a part hereof, and work with the City Manager's office and Planning Department in the development of a long-range community plan consistent with community goals and objectives, and be responsible for its presentation, as well as the coordination of community support for its adoption and effectuation.

APPROVED: JOHN W. WITT, City Attorney

By

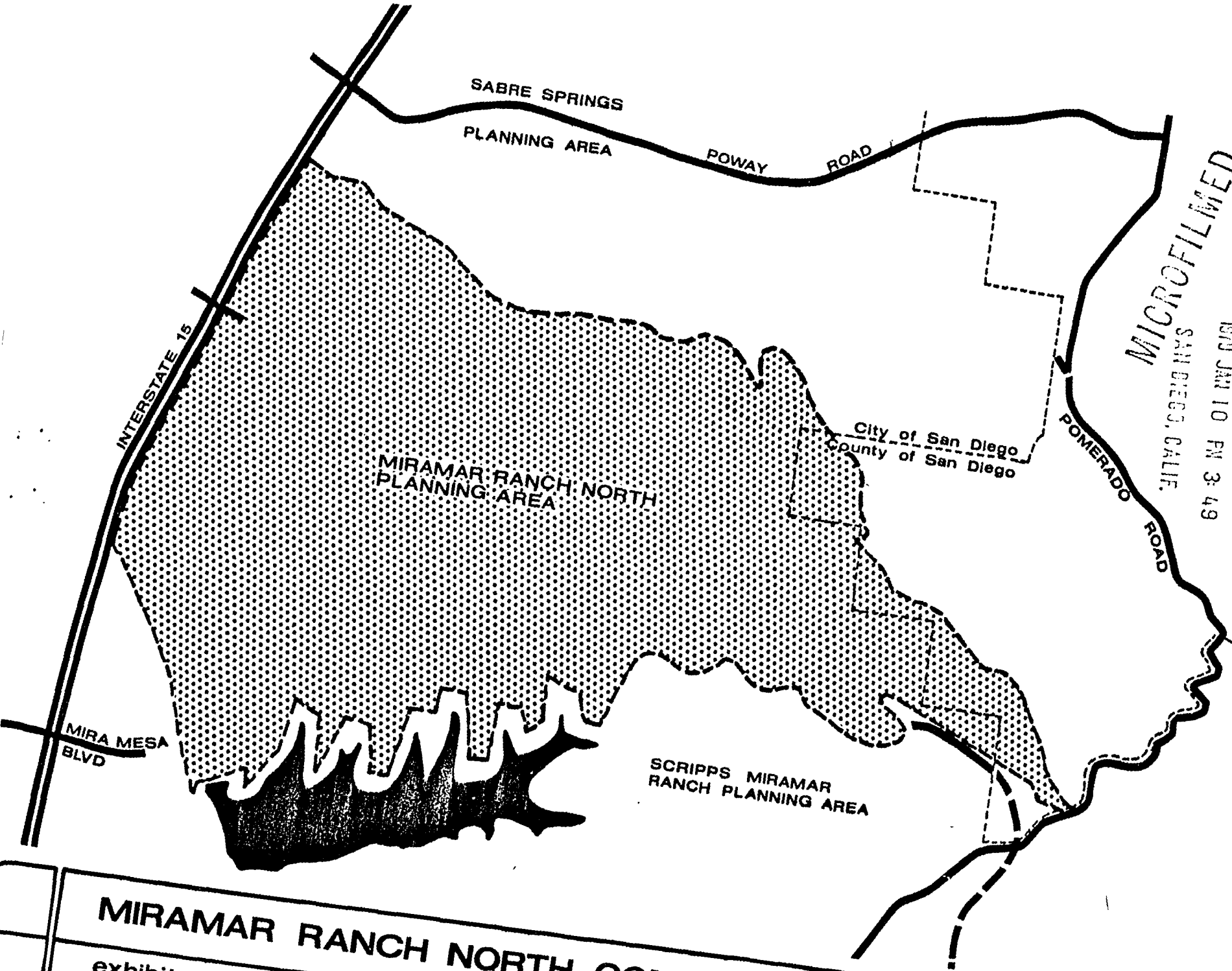

Frederick C. Conrad
Chief Deputy City Attorney

FCC:clh
11/20/78
Or.Dept.:Planning
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EXHIBIT A
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MIRAMAR RANCH NORTH COMMUNITY PLAN
 exhibit A - planning area
 11-22-78

BYLAWS AND OPERATING RULES AND PROCEDURES
OF
MIRAMAR RANCH NORTH PLANNING COMMITTEE

ARTICLE I. NAME

Section 1. The name of this organization is the MIRAMAR RANCH NORTH PLANNING COMMITTEE, hereinafter referred to as the "Planning Committee."

Section 2. All activities of this Planning Committee shall be conducted in the name of the MIRAMAR RANCH NORTH PLANNING COMMITTEE.

Section 3. The community planning area boundaries which are applicable to this Planning Committee are as shown on Exhibit "A." attached hereto and by this reference made a part hereof, and are on file in the Planning Department of the City of San Diego. The area within these boundaries shall hereinafter be referred to as the "Planning Area."

Section 4. The official positions and opinions of the MIRAMAR RANCH NORTH PLANNING COMMITTEE shall not be established or determined by any organization other than the Planning Committee.

ARTICLE II. PURPOSE AND INTENT OF THE PLANNING COMMITTEE

Section 1. The initial purpose of the Planning Committee shall be to prepare a draft Community Plan which establishes land uses and development guidelines for the Planning Area, and to recommend adoption of this Plan within a reasonable length of time to the Planning Commission. Following this, the Planning Committee shall continue to advise the City Council, Planning Commission, Planning Department, and other governmental agencies as may be appropriate for the adoption of, implementation of, or amendment to the General Plan and Community Plan as it pertains to the area or areas of concern to said Planning Committee, hereinafter referred to as the "planning process."

Section 2. Insofar as the efforts of the Planning Committee are engaged in the diligent pursuit of the above purpose, professional planning staff assistance, if any, shall be provided from the Planning Department and/or as appropriate by staff under the direction of the City Manager.

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EXHIBIT B

Section 3. Insofar as the efforts of the Planning Committee are engaged in the diligent pursuit of the above purpose, the assistance of professional private planning consultants may be received by the Planning Committee.

Section 4. Insofar as the efforts of the Planning Committee are engaged in the diligent pursuit of nonplanning-oriented implementation activities, professional staff assistance, if any, shall be provided by the City Manager from appropriate managerial departments.

Section 5. All Planning Committee activities shall be nonpartisan and nonsectarian and shall not discriminate against any person or persons by reason of race, color, sex, creed, or national origin, nor shall the Planning Committee take part, officially or unofficially, or lend its influence in, the election of any candidate for political office.

Section 6. Pursuant to the provisions of City Council Policy 600-5, failure of the Planning Committee to diligently pursue the initial preparation, adoption, implementation or amendments of plans during the planning process shall result in the forfeiture of rights to represent its community for these purposes. Such a determination resulting in the forfeiture of right to represent its community for these purposes shall be made only by the City Council upon the recommendation of the Planning Department.

Section 7. Establishment of the planning process presumes that the landowners within the Planning Area will retain a private planning consultant to assist the Planning Committee in the preparation of the Community Plan. The planning consultant will prepare all draft materials for the Plan, including text and figures, and will assist the Planning Committee insofar as reasonably possible. The consultant will also respond to all reasonable public inquiries for information. It is the responsibility of the planning consultant to assist the Planning Committee in completing the draft Community Plan within a reasonable length of time.

ARTICLE III. COMMUNITY PLANNING GROUP ORGANIZATION

Section 1. Upon recognition by the City Council, the members of the Planning Committee shall constitute the official group for the purposes set forth in Article II. The initial membership shall consist of thirteen (13) members and shall be those persons as listed on the attached roster and identified as Exhibit "B."

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Section 2. The members of this Planning Committee shall consist of those identified on Exhibit "B" who shall serve for a period of two (2) or four (4) years from the date of recognition by the City Council. Each will be eligible for election for succeeding terms but not to exceed eight (8) years of service. To provide for continuity, initial terms of office shall be determined by lot.

Section 3. Selection of the initial members of the Planning Committee shall be by whatever process is deemed acceptable to the City Council.

Section 4. Membership on the Planning Committee from the time of its recognition by City Council until such time as one hundred (100) households reside in the Planning Area shall be comprised as follows. Six (6) members shall represent land owners or development interests within the Planning Area. The remaining seven (7) members shall be selected from residents of the Scripps Miramar Ranch community. Upon occupancy of the hundredth home in the Planning Area, the Planning Committee shall solicit applications for membership from Planning Area residents. An appointment shall then be made to replace one of the members selected from Scripps Miramar Ranch. The members to be replaced in this process shall be determined by lot. Appointments shall be made as set out in Article III, Section 7. One member from Scripps Miramar Ranch shall be replaced in this fashion upon the occupancy of each additional hundred (100) homes in the Planning Area. Upon occupancy of the seven hundredth (700) home in the Planning Area, members shall be selected from the certified general membership without regards to the abovementioned balance of representation.

Section 5. At the termination of the first two (2) year term, an election shall be conducted by the general membership in the month of June to determine who shall serve for the next succeeding two (2) years. Thereafter, a general membership meeting for electing members of the Planning Committee shall be conducted at regular two (2) year intervals. At all times, and to the fullest extent possible, prospective members shall be representative of the various geographic sections of the community and/or diversified community interests as determined by the City Council.

Section 6. The Planning Committee shall find a vacancy exists upon receipt of a resignation in writing from one of its members or upon receipt of a written report from its secretary-treasurer reporting the fourth consecutive unexcused absence of a member(s) from regular meetings as established under Article IV, Section 2 below. It shall be the policy of this Planning Committee that an excused absence be defined as one where a member is unable to be present due to illness, either personal or a member of his family, restricting him from attending the meeting, business responsibilities prohibiting his attendance, vacation, but only if the member has notified an officer of the Planning

Committee at least twenty-four (24) hours prior to the meeting
tune of his inability to be present and his reasons therefor.
Failing these requirements, any other absence shall be determined
as an unexcused absence for the purpose of maintaining attendance
records relative to the declaration of a vacancy.

Section 7. The Planning Committee shall fill such
vacancies as may occur in the Planning Committee by appointment
of the group not later than the third regular meeting following
the determination of the vacancy. These appointments may be
made by the chairperson or following a public vote by the Plan-
ning Committee. Vacancies so filled shall be for the remainder
of the unexpired term. In selecting members to fill vacancies
after adoption of the General or Community Plan by City Council,
the same attention shall be given to as broad based representation
of property owners, non-property owners, professionals, business
persons, industrialists, and developers as was utilized in the
original selection process. Prior to that time, the selection
process should maintain the representation described in Article III,
Section 4.

Section 8. The Planning Committee shall report in
writing the actions taken in filling vacancies to the City
Council in accordance with Article IV, Section 4, of Council
Policy No. 600-24.

ARTICLE IV. PLANNING COMMITTEE DUTIES

Section 1. The Planning Committee shall work co-
operatively with the Planning Department and planning consultants,
and as appropriate, the City Manager, throughout the planning
process, including but not limited to the formation of long-range
community goals, objectives, and proposals, or the revision thereto,
for inclusion in a General or Community Plan.

Section 2. It shall be the responsibility of each
Planning Committee member to attend all committee meetings.
Regular meetings shall be periodically held by the Planning
Committee to meet with the Planning Department and planning
consultant at a mutually agreed time and location during appro-
priate periods in the planning process. A quorum of a majority
of members of the Planning Committee must be present in order
to conduct business and take action. A meeting without a
quorum may be held for informational purposes. All meetings
shall be open to the public. A report of attendance shall be
submitted to the Planning Department for each meeting.

Section 3. The Planning Committee may hold such other
meetings in addition to those established pursuant to Section 2
above without the participation of City staff. Such meetings
shall also be open to the public.

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Section 4. It shall be the duty of the Planning Committee to periodically seek community-wide understanding of and participation in the planning process as specified in Article II, Section 1. The group shall give due consideration to all responsible community attitudes insofar as these are deemed to be in the best long-range interest of the community at large.

Section 5. It shall be the responsibility of the Planning Committee to conduct all business or activities in such a manner so as not to interfere with the diligent and sustained progress toward accomplishment of its purpose as set forth in Article II, Section 1.

Section 6. It is the responsibility of the Planning Committee to strive for consensus among its members, in the absence of which the majority position of members present at a duly called meeting, at which a quorum is present, shall be considered as the official position of the group. If a majority position cannot be reached; or if five (5) or more members feel that the Planning Committee is not engaged in diligent and sustained progress toward accomplishment of its purpose as set forth in Article II, Section 1; or if five (5) or more members believe a particular matter merits special attention; then such five (5) or more members may request in writing an appearance before the Planning Commission for the purpose of obtaining a decision on the matter in question.

Section 7. It shall be the duty of the Planning Committee to provide the City Council with a current roster of members and to submit in March of each year a written summary of accomplishments for the past year and anticipated objectives for the coming year related to Article II, Section 1.

Section 8. Special meetings of the Planning Committee may be called by the Chairperson or Vice-Chairperson of the group members. Notice of the time and place of any special meeting shall be given each group member, either personally or by mail, at least three (3) days prior to such meeting. The notice shall state the purpose (s) of such meeting and no other business shall be transacted at such meeting. Efforts shall also be made through any available method or media to make known to the public the place, date, time and purpose of such special meeting.

ARTICLE V. PLANNING COMMITTEE OFFICERS

Section 1. The officers of the Planning Committee shall be elected from and by the members of the Committee. Said officers shall consist of a Chairperson, Vice-Chairperson, and Secretary-Treasurer, and by policy may include such other officers as the committee may deem necessary.

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Section 2. Chairperson. The Chairperson shall be the principal officer of the Planning Committee and shall preside over all Planning Committee and community-wide meetings. Until adoption of a General or Community Plan by the City Council, the Chairperson shall be selected from one of the seven members representing resident interests. At the first election of officers thereafter, the chair may be held by any member of the Committee.

Section 3. Vice-Chairperson. In the absence of the Chairperson, the Vice-Chairperson shall perform all the duties and responsibilities of the principal officer.

Section 4. Secretary-Treasurer.

(a) The Secretary-Treasurer shall prepare all correspondence and records and maintain minutes of the actions of the Planning Committee meetings and provide said information to the group as required. The Secretary-Treasurer shall maintain an attendance record and provide a report of same at each group meeting pursuant to Article IV, Section 2 above.

(b) Secretary-Treasurer shall receive all monies and deposit same in the bank in the name of the Planning Committee. He shall pay all bills as directed by the Planning Committee. He shall keep an account of all transactions as Treasurer and of the financial condition of the group.

(c) All checks or orders for the payment of money issued in the name of the Planning Committee shall be signed by such officers and in such manner as shall from time to time be determined by resolution of the committee.

Section 5. The Chairperson shall be the group's representative to the Community Planners Committee ("CPC"). However, by specific action some other member may be selected as the official representative to CPC with the same voting rights and privileges as the Chairperson.

ARTICLE VI. SUBCOMMITTEES

Section 1. The Chairperson shall have the power to appoint as many Subcommittees as necessary to carry on the progress of the group.

Section 2. The Chairperson of Subcommittees shall be appointed from the Planning Committee; additional members may be any person meeting the requirements of a Planning Committee member.

ARTICLE VII. GENERAL POLICIES

Section 1. No dues or fees shall be required as a condition of membership in the MIRAMAR RANCH NORTH PLANNING COMMITTEE. However, the Planning Committee may accept financial donations or contributions of goods or services for the purposes of furthering the efforts of the Planning Committee to promote understanding and participation in the planning process.

Section 2. Except with respect to altering the basic requirements of these "Bylaws and Operating Rules and Procedures," the Planning Committee may establish such additional policies as it deems desirable.

Section 3. Any additional policies established in accordance with the above Section 2 must be presented to the Committee on Rules, Legislation, and Intergovernmental Relations of the City Council through the Planning Department.

ARTICLE VIII. MONITORING STATUS

Section 1. Upon application to or by the Planning Department, the City Council may place the Planning Committee on a "Monitoring status." "Monitoring status" means that the Committee will not be provided with on-going staff assistance, but shall conduct its business in a manner specified by policy of the group. The Planning Committee operating in a "monitoring status" shall be subject to all procedures contained in Council Policy 600-24 and of these "Bylaws and Operating Rules and Procedures."

ARTICLE IX. ELECTIONS--VOTING, AND PROCEDURE

Section 1. All members of the Committee shall be elected by the general members.

Section 2. General members are defined as those who are on a list as certified general members. Said list shall be kept by the Secretary of the MIRAMAR RANCH NORTH PLANNING COMMITTEE. The list shall be open to public inspection.

Section 3. General membership is open to anyone over eighteen (18) years of age, who is active within the boundaries of the Planning Area or Scripps Miramar Ranch, and who falls within one of the following groups:

- (a) An individual resident;
- (b) A property owner;
- (c) A business person;
- (d) Any individual active in an industrial or civic group.

Section 4. Any person who qualifies under Section 3 above for general membership, can obtain placement upon the membership list by requesting membership in writing on a simple form provided by the Secretary of the MIRAMAR RANCH NORTH PLANNING COMMITTEE.

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Section 5. Whenever such simple form is received by the Secretary of the Committee, the Secretary shall have thirty (30) days to investigate the qualifications of the member. At the end of thirty (30) days, the Secretary shall certify the new member for the membership list and add their names to the roll, thus giving them voting rights.

Section 6. Whether or not provided for elsewhere in these "Bylaws and Operating Rules and Procedures," any method for conducting an election shall provide for the nomination of persons from the floor prior to the casting of ballots, either in writing or by show of hands, or by exclamation. No person may be nominated for the Committee unless prior to this time he has achieved the status of general member.

Section 7. Annual meetings or general membership meetings, whenever referred to in these "Bylaws and Operating Rules and Procedures," shall be those wherein elections for members to the Committee are conducted and/or for the purpose of providing an exchange of information of the previously-defined members.

Section 8. No annual meeting or general membership meeting shall be held unless a quorum of twenty (20) members is present.

Section 9. General members may vote by proxy and proxies may be counted for purposes of a quorum. The Secretary, at least thirty (30) days prior to the annual meeting or general membership meeting, shall upon request of any general member, provide a proxy ballot.

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The MIRAMAR RANCH NORTH planning area is bordered on the north by the Sabre Springs plan area; on the east roughly by the city limits of the City of San Diego; on the south by the Scripps Miramar Ranch planning area; and on the west by Interstate 15.

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November 7, 1978

MIRAMAR RANCH NORTH COMMUNITY PLAN - Exhibit "B"
Planning Committee Members
with representation interest and term

1. Ms. Paula Oquita
10212 Rookwood Drive
San Diego, CA 92131
566-2244
resident - years
2. Ms. Cynthia Hughes
9990 Bourbon Court
San Diego, CA 92131
271-5906
resident - years
3. Mr. Steven Larsen
10283 Caminito Toronjo
San Diego, CA 92131
566-2233
resident - years
4. Mr. Stan Brown
10775 Red Cedar Drive
San Diego, CA 92131
271-4312
resident - years
5. Ms. Jean Potter
10886 Kemah Lane
San Diego, CA 92131
271-1707
resident - years
6. Mr. Paul Jones
10595 Vista Valle Drive
San Diego, CA 92131
566-1597
resident - years
7. Ms. Jan Kolarov
10505 Avenida Magnifica
San Diego, CA 92131
566-3083
resident - years
8. Mr. Milton Upton
Village & Country Properties
5252 Balboa Avenue, Suite 800
San Diego, CA 92117
279-0323
property owner - years
9. Mr. Bob Meanley
3530 Stetson Avenue
San Diego, CA 92122
452-0617
property owner - years
10. Mr. Bob Curry
9865 Erma Road
San Diego, CA 92131
578-1731
property owner - years
11. Mr. Vince Mayell
Dyer-Johnson-Mayell
4121 Westerly Place,
Suite 201
Newport Beach, CA 92660
1-752-7691
property owner - years
12. Mr. Bill Johnson
Dyer-Johnson-Mayell
4121 Westerly Place,
Suite 201
Newport Beach, CA 92660
1-752-7691
property owner - years
13. Ms. Julie Prewett
10397 Avenida Magnifica
San Diego, CA 92131
291-8943
Property owner - years

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Passed and adopted by the Council of The City of San Diego on JAN 22 1979,
 by the following vote:

Councilmen	Yeas	Nays	Not Present	Ineligible
Bill Mitchell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maureen F. O'Connor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bill Lowery	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Leon L. Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Schnaubelt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Gade	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Larry Stirling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lucy Killea	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pete Wilson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AUTHENTICATED BY:

PETE WILSON
 Mayor of The City of San Diego, California.

CHARLES G. ABDELNOUR
 City Clerk of The City of San Diego, California.

By E. J. Cook, Deputy.

(Seal)

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Office of the City Clerk, San Diego, California

Resolution Number 222650 Adopted JAN 22 1979

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