(R-82-1837)

# RESOLUTION NUMBER R- 256366

Adopted on <u>MAY 1 0 1982</u>

MHEREAS, Section 8 of the Annual Salary Ordinance No. 0-15750 (New Series), for fiscal year 1983, provides that those classified personnel who shall be eligible for and entitled to receive overtime compensation shall be approved by Council resolution after determination by the Civil Service Commission and City Manager and/or nonmanagerial department head; and

WHEREAS, the classifications now recommended to the Council have been appropriately determined to be so eligible and are submitted for Council approval; NOW, THEREFORE,

BE IT RESOLVED, by the Council of The City of San Diego, as follows:

That pursuant to the authority of Section 8 of the annual salary ordinance, the classifications of personnel in the classified service of The City of San Diego eligible for premium or regular rate overtime, as set forth in Exhibits A and B attached hereto, are hereby approved for such status in accordance with the terms and conditions recited therein, for the period of July 1, 1982 through June 30, 1983.

APPROVED: John W. Witt, City Attorney

Ву

ack Katz, Chied Deputy

JK:smm:332 5/6/82 R-82-1837 Or.Dept:Pers. Form=r.sco

#### EXHIBIT A

#### **NEW CLASSES**

#### RECOMMENDED OVERTIME ELIGIBILITY

#### **Premium Rate**

Community Relations Assistant to the Police Chief Heating, Ventilating, and Air Conditioning Supervisor Police Investigative Aide Senior Utilities Services Technician Utilities Services Technician

# Regular Rate

Accountant III

#### EXHIBIT B

### CLASSIFIED SERVICE OVERTIME ELIGIBILITY

#### Regular Rate

#### Premium Rate

#### **Building Inspection**

Senior Building Inspector

Building Inspector II
Building Inspector I
Building Inspector Trainee II
Building Inspector Trainee I

#### Chemists

Senior Chemist
Associate Chemist
Microbiologist III
Assistant Chemist
Microbiologist II
Forensic Alcohol Analyst
Junior Chemist
Microbiologist I

Laboratory Technician Assistant Laboratory Technician Laboratory Assistant

#### Clerical and Communications

Legal Assistant Library Aide Student Worker

Administrative Secretary -Council Actions Stenographer **BOARD STENOGRAPHER** Principal Clerk Supervising Dispatcher Dispatcher II Legal Stenographer Council Secretary Senior Stenographer Senior Disposal Fee Collector Dispatcher I Senior Account Clerk Senior Clerk Senior Typist Disposal Fee Collector Public Information Assistant Intermediate Stenographer Account Clerk Bookmobile Driver Payroll Audit Clerk Payroll Clerk Programmed Typewriter Operator Book Repairer Intermediate Clerk Intermediate Typist Junior Stenographer Auto Messenger Assistant Book Repairer Junior Clerk Junior Typist

#### Premium Rate

Public Service Career Trainee (same as target class)

#### Construction and Maintenance

General Utility Supervisor General Water Utility Supervisor Principal Utility Supervisor Principal Water Utility Supervisor Senior Utility Supervisor Senior Water Utility Supervisor Building Services Supervisor Building Supervisor Utility Supervisor Water Utility Supervisor Reservoir Keeper Tank Service Technician II Lake Ranger II Assistant Reservoir Keeper Building Service Technician Pool Maintenance Supervisor Tank Service Technician I Utility Worker II Water Utility Worker Lake Ranger I Utility Worker I Laborer

#### Custodial

Window Cleaner Supervising Custodian Custodian III Custodian II Custodian I

#### Data Processing

Senior Systems Analyst

Data Entry Supervisor Senior Data Entry Operator Data Entry Operator Data Entry Trainee

#### Engineering

Project Officer II
Senior Civil Engineer
Senior Electrical Engineer
Senior Land Surveyor
Senior Structural Engineer
Senior Traffic Engineer
Communications Engineer
Associate Civil Engineer
Associate Electrical Engineer

Building Inspection Technician II
Building Inspection Technician I
Senior Drafting Aide
Senior Engineering Aide
Senior Survey Aide
Drafting Aide
Junior Engineering Aide
Engineering Trainee
Student Engineer

00283

P\_ 256366

#### Premium Rate

# Engineering (cont'd)

Associate Land Surveyor Associate Mechanical Engineer Associate Structural Engineer Associate Traffic Engineer Project Officer I Park Designer Assistant Civil Engineer Assistant Electrical Engineer Assistant Land Surveyor Assistant Mechanical Engineer Assistant Structural Engineer Assistant Traffic Engineer Corrosion Engineer Project Assistant Building Inspection Technician III Junior Civil Engineer Junior Electrical Engineer Junior Mechanical Engineer Principal Engineering Aide Principal Survey Aide Assistant Park Designer

### Equipment Maintenance

Senior Equipment Repair Supervisor

Plant Maintenance Supervisor Metal Fabrication Services Supervisor Equipment Repair Supervisor Metal Fabrication Supervisor Equipment Service Writer Plant Maintenance Mechanic Machinist Equipment Mechanic Welder Body and Fender Mechanic Equipment Painter Equipment Technician III Parking Meter Supervisor Equipment Technician II Firearms Technician Equipment Technician I Airport Supervisor Equipment Service Supervisor Airport Operations Assistant Senior Motive Service Technician Motive Service Technician Motive Service Trainee

#### Premium Rate

#### Equipment Operation

Principal Sanitation Supervisor Senior Disposal Site Supervisor

Disposal Site Supervisor Equipment Trainer Senior Sanitation Supervisor Motor Sweeper Supervisor Equipment Operator III Sanitation Supervisor Equipment Operator II Motor Sweeper Operator Sanitation Driver II Heavy Truck Driver II Equipment Operator I Sanitation Driver I Transportation Supervisor Heavy Truck Driver I Light Equipment Operator Mini-Bus Driver

#### Field Contact

Supervising Litigation Investigator Claims Representative III Litigation Investigator Claims Representative II Customer Services Supervisor Dispute Resolution Officer Assistant Customer Services Supervisor

#### Fire

Deputy Fire Chief DELETE Fire Battalion Chief

Fire Captain (See note below)
Fire Engineer (See note below)
Fire Fighter (See note below)

NOTE: Premium compensation at the rate of one and one-half times the base rate shall be paid to employees in the classifications of Fire Fighter, Fire Engineer, and Fire Captain under the following conditions:

- 1. When an employee is called back to work from a non-duty status for emergency purposes, he/she shall receive premium pay for all such call-back time worked, with a two hour minimum of compensation in each such instance. For the purpose of this section, assignments to maintain constant manning shall not constitute Emergency Call-Back and are not compensable at premium rate.
- When an employee's shift is extended beyond its normal ending time, he/she shall receive premium pay for the time of the shift extension.

- 3. When an employee, as a result of his/her employment responsibilities, is required under subpoena to appear in court during non-duty hours, he/she shall receive premium pay for all such court time with a two hour minimum of compensation in each such instance.
  - a. When an employee, as a result of his/her employment responsibilities, is under subpoena to appear in court during his/her non-duty hours, the employee shall go to the court and stand by until called by the court and shall receive pay at a premium rate of one and one-half times the basic rate for such stand-by time, or, with the concurrence of the subpoenaing party, remain standing by at another location where he/she may be reached by the court by telephone. If an employee stands by at another location, no pay shall be received for such stand-by time.
  - b. Employees eligible for premium overtime who are required, as a result of their employment responsibilities, to make court appearances during otherwise off-duty hours, shall receive compensation at the rate of time and one-half his/her regular base rate for all time actually spent in court (minimum of two hours, including pre-trial conferences required as part of the court process), excluding court recess time.
- 4. When an employee is mandated to attend training sessions on non-regularly assigned shifts, he/she shall receive premium rate overtime for the duration of such training.

Premium Rate

#### Graphics

Communications Services Coordinator Graphics Supervisor Audio Visual Specialist Graphics Illustrator Photographer

#### Library

Supervising Librarian Senior Librarian Librarian II Librarian I Library Assistant

# Lifeguard Service

Lifeguard Captain Lifeguard Lieutenant Lifeguard I

Lifeguard III (See note below) Lifeguard II (See note below)

NOTE: Employees in the classifications of Lifeguard II and Lifeguard III shall be eligible to receive premium overtime compensation at a rate of one and one-half times the base salary rate in the following circumstances:

 In all instances when such employee is called back to duty from an off duty status for emergency purposes. A minimum of two hours pay at the premium rate shall be received by the employee for each such instance.

00286

In all instances when an employee's shift is extended beyond its normal ending time, the premium rate shall be paid for the time of the shift extension, except that the first hour of such extension shall be paid at the straight time rate.

#### Regular Rate

#### Premium Rate

Personnel Assistant

### Management, Fiscal and Staff

Rate Analyst Agricultural Lease Manager Organizational Development Supervisor Supervising Administrative Analyst Supervising Economist Supervising Personnel Analyst Supervising Property Agent Community Development Specialist IV Social Program Specialist IV Community Development Specialist III Senior Property Agent Social Program Specialist III Assistant Facility Manager Administrative Analyst Economist Elections Officer Organizational Development Specialist III Personnel Analyst Police Records Supervisor POLICE RECORDS ADMINISTRATOR Property Agent Records Management Officer Safety Officer Assistant Rate Analyst · Associate Administrative Analyst Associate Economist Associate Personnel Analyst Associate Property Agent Community Development Specialist II Noise Abatement Officer Organizational Development Specialist II Senior Public Information Officer Social Program Specialist II Transportation Officer Principal Buyer Rehabilitation Counselor -Senior-Accountant-ACCOUNTANT II Senior Buyer Assistant Administrative Analyst Assistant Economist Assistant Personnel Analyst Assistant Property Agent Community Development Specialist I Deputy Noise Abatement Officer Organizational Development Specialist I

Social Program Specialist I

-Accountant-

R- 256366

# Premium Rate

# Management, Fiscal and Staff (cont'd)

ACCOUNTANT I
Public Information Officer
Buyer
Administrative Aide II
Administrative Trainee
Junior Property Agent
Junior Accountant
ACCOUNTANT TRAINEE
Buyer Trainee
Administrative Aide I

#### Park Maintenance

Cemetery Manager Grounds Maintenance Manager Greenskeeper Supervisor
Tree Maintenance Supervisor
Grounds Maintenance Supervisor
Gardener Supervisor
DELETE
Grounds Maintenance Worker III
Tree Maintenance Crewleader
Tree Trimmer
Nursery Gardener
Grounds Maintenance Worker II
Gardener DELETE
Tree Trimmer Trainee
Grounds Maintenance Worker I
Grounds Maintenance Worker I
Groundskeeper DELETE
Nursery Trainee

# Planning

Senior Planner
Associate Planner
Assistant Planner
Junior Planner
Planning Technician III
Planning Technician II
Planning Technician I

Senior Zoning Representative Zoning Representative Zoning Assistant

# Plant Operation

Senior Waste Water Plant Supervisor Senior Water Plant Supervisor Waste Water Plant Supervisor
Water Plant Operation Supervisor
Waste Water Plant Lead Operator
Water Plant Lead Operator
Waste Water Plant Operator
Water Plant Operator
Waste Water Plant Operator Trainee
Water Plant Operator Trainee

#### Police

-Deputy Police Chief DELETE -Police Commander DELETE Police Sergeant (See note below)
Police Agent (See note below)

00288

**R-256366** 

#### Premium Rate

# Police (cont'd)

Police Captain
Supervising Criminalist
Senior Criminalist
Police Lieutenant
Criminalist
Documents Examiner
Polygraph Examiner
Assistant Criminalist
Assistant Documents Examiner
Assistant Polygraph Examiner
Latent Fingerprints Examiner
Police Range Supervisor DELETE
Documents Examiner Trainee
Polygraph Examiner Trainee

Senior Evidence Technician
Police Officer II (See note below)
Evidence Technician
Police Officer I (See note below)
Police Recruit (See note below)
Community Service Officer

NOTE: Premium compensation at the rate of one and one-half times the base rate shall be paid to employees in the classification of Police Recruit, Police Officer I, Police Officer II, Police Agent, and Police Sergeant under the following conditions:

- 1. When an employee is called back to work from a non-duty status for emergency purposes, he/she shall receive premium pay for all such call-back time worked, with a two hour minimum of compensation in each such instance.
- 2. When an employee is required under subpoena to appear in court during non-duty hours, he/she shall receive premium pay for all such court time with a two hour minimum of compensation in each such instance.
- 3. When an employee's shift is extended beyond its normal ending time, he/she shall receive premium pay for the time of the shift extension.
- 4. If an employee is scheduled by the Department to work on a designated City holiday, he/she shall receive pay at premium compensation for the normal shift worked and shall also receive eight hours of compensating time for the holiday. An employee scheduled to be off work on a City holiday and who is called back to work on that day shall also receive premium pay for the time worked, if otherwise eligible, and also eight hours of compensating time for the holiday.
- 5. When an employee, as a result of his/her employment responsibilities, is under subpoena to appear in court during his/her non-duty hours, the employee shall go to the court and stand by until called by the court and shall receive pay at a premium rate of one and one-half times the basic rate for such stand-by time, or, with the concurrence of the subpoenaing party, remain standing by at another location where he/she may be reached by the court by telephone. If an employee stands by at another location, no pay shall be received for such stand-by time.

- 6. Employees eligible for premium overtime who work shifts other than the day shift that are required, as a result of their employment responsibilities, to make court appearances during otherwise off-duty hours, shall be treated as follows:
  - a. The employee shall receive compensation at the rate of time and one-half his/her regular base rate for all time actually spent in court (minimum of two hours, including pre-trial conferences required as part of the court process), excluding court recess time, provided that,
  - b. if the employee makes a court appearance during the morning session and at least part of the afternoon session, after he/she has just completed working a night shift, and if the employee is scheduled to work the next succeeding night shift, the employee shall have the option of receiving time and one-half compensation for the actual court appearance time including pre-trial conference or having the succeeding scheduled night shift off as compensatory time. If an employee is scheduled off on his/her next shift following such court appearance, he/she may not exercise the second option.

#### Premium Rate

#### Printing

Offset Press Supervisor Lithographic Technician Senior Offset Press Operator Layout Composer Offset Press Operator Bindery Worker II Bindery Worker I

#### Recreation

District Manager Area Manager II Supervising Recreation Specialist Area Manager I Recreation Center Director III Recreation Specialist Recreation Center Director II Recreation Center Director I Swimming Pool Manager III Swimming Pool Manager II Recreation Leader II Swimming Pool Manager I Golf Starter II Recreation Leader I Swimming Instructor Golf Starter I -Accompanist DELETE Recreation Aide

#### Premium Rate

#### Skilled Trades

Senior Building Maintenance Supervisor Communications Maintenance Supervisor Electrical Maintenance Supervisor Building Maintenance Supervisor Communications Technician Supervisor Electrician Supervisor Plumber Supervisor Senior Communications Technician Maintenance Estimator Communications Technician Electrician Refrigeration Mechanic Traffic Signal Technician Plumber Carpenter Supervisor Painter Supervisor Sign Painter Roofing Supervisor Cement Gun Operator Plasterer Carpenter Locksmith Cement Finisher Painter Roofer Apprentice

# Storekeeping

Stores Supervisor

Storekeeper II
Auto Parts Buyer
Inventory Control Supervisor
Storekeeper I
Stock Clerk

# CLASS NOT ELIGIBLE FOR ANY OVERTIME

Risk Manager

Passed and adopted by the Council of The Ci by the following vote:	ty of San D	MAY 1 0 1982			
Councilmen  Bill Mitchell  Bill Cleator  Susan Golding  Leon L. Williams  Ed Struiksma  Mike Gotch  Dick Murphy  Lucy Killea  Mayor Pete Wilson	Yeas Yeas	Nays	Not Present	Ineligible	
			. '		
AUTHENTICATED	BY:				
		PETE WILSON  Mayor of The City of San Diego, California.			
(Seal)					
	********		RLES G. ABDE The City of San I	*************************************	
	By		a Blue		
	Office o	Office of the City Clerk, San Diego, California			
Resolut Number	ion 25	56366	Adopted	MAY10.1982	