

(R-83-496)

RESOLUTION NUMBER R- 257280

Adopted on OCT 5 1982

BE IT RESOLVED, by the Council of The City of San Diego, that the City Manager, City Clerk and San Diego Data Processing Corporation are hereby authorized to conduct a Micrographics Centralization Feasibility Study pursuant to their joint report to the Rules Committee dated September 10, 1982, which is attached as Exhibit "A."

APPROVED: John W. Witt, City Attorney

By Stuart H. Swett
Stuart H. Swett
Chief Deputy City Attorney

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CITY of SAN DIEGO
MEMORANDUM

FILE NO.:

E : September 10, 1982
TO : Rules Committee
FROM : City Clerk, City Manager, and Data Processing Director
SUBJECT: City Micrographics Centralization Study

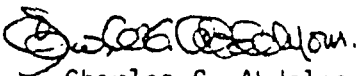
Pursuant to the Rules Committee referral to our offices, representatives of the City Clerk, City Manager, and Data Processing Corporation discussed Council Member Struiksma's request for a City micrographics centralization study. It was the consensus of opinion that this is an area which requires addressing.

The goals of this study would be to achieve savings through bulk purchases, reduce the costs of training personnel, determine more efficient and effective methods of microfilming, and provide better response to the public, while protecting the vital records of the City.

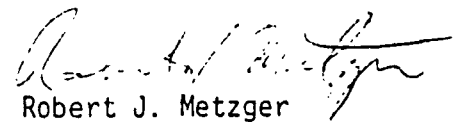
The study will be performed as a team effort. The City Clerk's Records Management staff will provide the lead, with staff assistance from the Financial Management Department and the Data Processing Corporation. We will also request staff support from the large, non-Manager departments which are now microfilming.

We anticipate the entire study will be completed within one year, with any long-term recommendations to be included in the next budget cycle. Any minor modifications would be made immediately. The team will work to develop an approach to the study, and to determine the scope. We will provide reports to the City Council on a periodic basis.

The study should be accomplished without additional staff support. However, if, during the course of the study there is a consensus of the team that extra staffing is necessary, we would bring that proposal before the City Council.


Charles G. Abdelnour
City Clerk


Ray T. Blair, Jr.
City Manager


Robert J. Metzger
Executive Vice President
Data Processing Corporation

OCT 5 1982

Passed and adopted by the Council of The City of San Diego on _____,
by the following vote:

Councilmen	Yeas	Nays	Not Present	Ineligible
Bill Mitchell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bill Cleator	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Susan Golding	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leon L. Williams	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ed Struiksma	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mike Gotch	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dick Murphy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lucy Killea	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Pete Wilson	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

AUTHENTICATED BY:

PETE WILSON

Mayor of The City of San Diego, California.

CHARLES G. ABDELNOUR

City Clerk of The City of San Diego, California.

By June A. Blackwell, Deputy.

(Seal)

Office of the City Clerk, San Diego, California

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