

(R-83-1678)

RESOLUTION NUMBER R- **258342**

Adopted on APR 25 1983

RESOLUTION AMENDING COUNCIL POLICY NO. 000-13
REGARDING COUNCIL POLICY PROCEDURE FOR MAYOR AND
COUNCIL APPOINTMENTS.

WHEREAS, the Rules Committee at its meeting of April 18, 1983, discussed the matter of amending Council Policy No. 000-13; and

WHEREAS, it was determined that some amendment was necessary to clarify and establish appointing responsibility for those appointments to various City boards, commissions, committees, and other bodies to which the Mayor and/or Council have appointing authority; and

WHEREAS, the Rules Committee approved and voted to recommend to the full Council necessary amendments to Council Policy No. 000-13 to accomplish such clarification and explication of responsibilities and procedures for appointments, in keeping with the authority of the City Charter and state law;
NOW, THEREFORE,

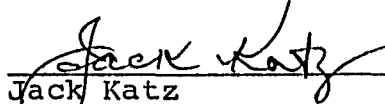
BE IT RESOLVED, by the Council of The City of San Diego, that Council Policy No. 000-13, dated October 23, 1979, entitled "Council Policy Procedure for Mayor and Council Appointments" be and the same is hereby amended as set forth in the Council Policy filed in the office of the City Clerk as Document No. RR-
258342.

BE IT FURTHER RESOLVED, that the City Clerk is hereby instructed to add the aforesaid to the Council Policy Manual.

BE IT FURTHER RESOLVED, that Resolution No. 250473, adopted
October 23, 1979, be and the same is hereby rescinded.

APPROVED: John W. Witt, City Attorney

By



Jack Katz
Chief Deputy City Attorney

JK:smm
4/22/83
Or.Dept:Rules
Form=r.none

R- 258342

COUNCIL POLICY PROCEDURE FOR
MAYOR AND COUNCIL APPOINTMENTS
POLICY NO. 000-13

RR- 258342
DOCUMENT NO. _____
FILED APR 25 1983
OFFICE OF THE CITY CLERK
SAN DIEGO, CALIFORNIA

PURPOSE

It is the intention of the City Council to establish a uniform procedure for the appointment and confirmation of members of commissions, boards, committees, authorities, districts, and councils pursuant to the provisions of this policy and California Government Code sections 54970 through 54974.

POLICY

When a vacancy occurs or is expected to occur on a commission or advisory body to which the Mayor has the power of appointment, the City Clerk shall notify each member of the Council by memorandum of such vacancy or expected vacancy and request nominees for the Mayor's consideration in making an appointment to fill the vacancy. Each Councilmember may, but is not required to, submit the name of one nominee, with attendant supporting information, to the City Clerk within twenty-one days after receiving the notification of the vacancy. Notification shall be deemed effective upon receipt of the City Clerk's memorandum, as indicated by the Council office time and date stamp. At the close of the twenty-one day response period, the City Clerk shall provide to the Mayor all appropriate information submitted by Councilmembers. The Mayor shall then cause to be placed on the next regularly scheduled Council meeting docket the matter of the appointee the Mayor has

selected to fill the vacant position. The appointee shall, if a majority of Councilmembers agree, appear before the Council. The Council shall confirm or deny the Mayor's recommended appointee to the vacant position. If the confirmation of the Mayor's recommended appointee is denied, the Mayor shall cause to be placed on the next regularly scheduled Council meeting docket the matter of the Mayor's appointment to fill the vacant position.

When a vacancy occurs or is expected to occur on a commission or advisory body to which the City Council has the power of appointment, the City Clerk shall notify each member of the Council by memorandum of such vacancy or expected vacancy and request Councilmembers to submit to the City Clerk no later than thirty days after said notification the name of one nominee to fill the vacancy, together with any information in support of such nominee. Notification shall be deemed effective upon receipt of the City Clerk's memorandum, as indicated by the Council office time and date stamp. The Council shall comply with the charge contained in Charter section 42 to "take into consideration sex, race, and geographical area so that the membership of such commissions, boards, committees or panels shall reflect the entire community." The City Clerk shall notify the City Council by memorandum of the nominees to fill the vacancy. No earlier than one week after the issuance of his memorandum, the City Clerk shall cause to be placed on the next available Adoption Agenda of a regularly scheduled Council meeting the matter of discussion by the Council of the nominees. The Council shall consider all such nominees and select a

nominee to fill the vacancy.

It is the intent of the City Council that persons recommended as appointees to any City agency pursuant to this policy shall be residents of the City of San Diego. However, when a person with unique qualifications is available to serve, and who is a resident of San Diego County, but not the City of San Diego, then the Council may make a conscious exception.

The Charter of The City of San Diego and some, but not all, other laws creating commissions, boards, committees, authorities, districts and councils provide limitations on the number of terms or years a member can serve. It is the intent of the City Council that persons recommended as appointees to any City agency pursuant to this policy shall be governed by the maximum length of service provisions of the Charter so that appointees shall be limited to two (2) full consecutive terms or eight (8) consecutive years in office, whichever is longer; with one term or four (4) years, whichever is longer, intervening before they become eligible for reappointment.

It is the intention of the City Council that the City Clerk take cognizance of and comply with the provisions of sections 54972 through 54974 of the California Government Code.

The procedure for selecting one of the nominees for appointment to a board, commission or other advisory body to which the City Council has the power of appointment is as follows:

1. The Mayor calls on each candidate whose name appears on the docket as a nominee to make a presentation to the Council in support of his candidacy for appointment

(maximum three (3) minutes presentation each).

2. The Mayor calls on members of the Council to ask brief questions of any of the candidates concerning either the presentation or matters contained in their application filed with the City.

3. Each Council member submits a list of the four candidates he feels to be most highly qualified to the City Clerk.

4. The four candidates receiving the highest number of votes become the semifinalists.

5. Each Council member submits the name of the two semifinalists he feels to be the best qualified to the City Clerk.

6. The two semifinalists receiving the highest number of votes become the finalists.

7. Each Council member submits the name of one of the two finalists that he feels to be best qualified to the City Clerk. The candidate receiving the highest number of votes (minimum of five) is appointed to fill the vacancy.

APR 25 1983

Passed and adopted by the Council of The City of San Diego on
by the following vote:

Councilmen	Yeas	Nays	Not Present	Ineligible
Bill Mitchell	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bill Cleator	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gloria McColl	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
William Jones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ed Struiksma	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mike Gotch	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dick Murphy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Uvaldo Martinez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> VACANT

AUTHENTICATED BY:

BILL CLEATOR

Deputy Mayor of The City of San Diego, California.

CHARLES G. ABDELNOUR

City Clerk of The City of San Diego, California.

By *Manuel L. Pontecorvo*, Deputy.

(Seal)

Office of the City Clerk, San Diego, California

Resolution *R-258342* APR 25 1983
Number Adopted

CC-1276 (REV. 1-82)

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