

(R-84-178)

RESOLUTION NUMBER R- 259095

Adopted on AUG 15 1983

WHEREAS, the League of California Cities Annual Conference will be held in San Francisco on October 2-5, 1983; and

WHEREAS, this conference is the principal opportunity for the consideration and formulation of the League's legislative policies; and

WHEREAS, individual cities must submit policy resolutions to the League no later than August 19, 1983; and

WHEREAS, on July 5, 1983, the Department of Intergovernmental Relations solicited proposed policy resolutions for the upcoming League of California Cities Annual Conference via a memorandum sent to City department heads; and

WHEREAS, the City Clerk responded with a legislative proposal related to records management and retention; and

WHEREAS, the Clerk argues that:

(1) local governments face a multitude of problems resulting from increased record accumulation and existing ambiguous, outdated State provisions which govern record management and control, and

(2) current State record-keeping provisions lack legal clarity and offer little technical assistance to local agencies attempting to meet these provisions; and

WHEREAS, on August 1, 1983, the Rules Committee considered this proposal and the information provided thereon in the Intergovernment Relations Department Report No. 83-56 and recommends approval by the full Council of the proposal submitted by the Clerk; NOW, THEREFORE,

BE IT RESOLVED, by the Council of The City of San Diego, that this Council does hereby endorse the "Resolution Relating to Local Government Records Management and Retention," attached hereto as Attachment A, and directs the submission thereof to the League of California Cities for discussion at the League's Annual Conference.

BE IT FURTHER RESOLVED, that the City Clerk and Director of Intergovernmental Relations are hereby directed to draft legislation for future Council consideration on the subject of local records management and retention.

APPROVED: John W. Witt, City Attorney

BY Jack Katz  
Jack Katz  
Chief Deputy City Attorney

JK:smm  
8/10/83  
Or.Dept:Rules  
Form=r.none

RESOLUTION RELATING TO

LOCAL GOVERNMENT RECORDS MANAGEMENT AND RETENTION

WHEREAS, present State laws are lacking in specificity, direction, and legal clarity, thus providing little technical assistance to help local governments develop meaningful records management and retention programs; and

WHEREAS, local governments in California are hampered in developing aggressive records management and retention programs because of these ambiguous State laws; and

WHEREAS, regrettably a loss of historical records which document our heritage is occurring because of unclear State laws; and

WHEREAS, a well conceived records management and retention program could generate cost savings for cities; NOW, THEREFORE, BE IT

RESOLVED, by the General Assembly of the League of California Cities assembled in Annual Conference in San Francisco, October 5, 1983, that the League support legislation requiring the State to provide technical assistance to local agencies while giving the State the authority to assume custody of unwanted local agency documents for historical record purposes.

R- 259095

ATTACHMENT A

00100

**AUG 15 1983**

Passed and adopted by the Council of The City of San Diego on \_\_\_\_\_,  
by the following vote:

Councilmen	Yeas	Nays	Not Present	Ineligible
Bill Mitchell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bill Cleator	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gloria McColl	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
William Jones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ed Struiksmma	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mike Gotch	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dick Murphy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Uvaldo Martinez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Roger Hedgecock	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AUTHENTICATED BY:

**ROGER HEDGECOCK**  
Mayor of The City of San Diego, California.

(Seal)

**CHARLES G. ABDELNOUR**  
City Clerk of The City of San Diego, California.

By *Barbara Burridge* Deputy.

Office of the City Clerk, San Diego, California

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