RESOLUTION NUMBER R- **263512**

ADOPTED ON ___JUN 2 4 1985___

WHEREAS, the current case processing system in the Criminal Division of the City Attorney's office is a manual system which is greatly overburdened by the sheer volume of work requiring processing; and

WHEREAS, the volume of paperwork is estimated to increase at a rate of 10% per year; and

WHEREAS, backlogs develop at virtually every step in the process and cases become "lost" in the system and many staff hours are being expended in searching for cases; and

WHEREAS, this overburdened and antiquated system has resulted in "paperwork not being in the courts on the appointed date . . . cases having to be dismissed because of the age of the complaint . . ." and "cases returned to the Police Department for the reason that cases were too old . . ." according to the County Grand Jury report of May 6, 1985; and

WHEREAS, to further quote from that report "there is a great need for an automated case tracking system so that cases, and their status, do not get lost in the shuffle"; and

WHEREAS, the City's Organization Effectiveness Program (OEP) has been working with the Criminal Division since August 1984 in a Paperwork Simplification Project and all major processes in the present manual case processing system have been flowcharted; and

WHEREAS, a project committee, assisted by the OEP analyst, worked with San Diego Data Processing Corporation starting in December 1984 on discussions concerning such a system, and in April 1985, a week-long Joint Applications Design (JAD) workshop developed the proposed automated system; and

WHEREAS, the project committee, and OEP, firmly believe that the proposed system will solve most of the problems now encountered; and

WHEREAS, project development and implementation costs are $75,270; annual operation and maintenance costs are $30,645; and initial equipment outlay totals $1,000; and

WHEREAS, the above information and further informational details are contained in the City Manager's report, subject "City Attorney Automated Case Tracking System," and funds therefore are to be provided in the budget adjustment to be brought to Council on June 24, 1985; and
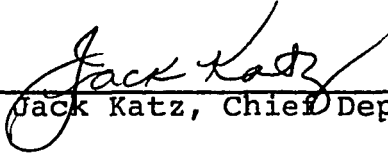
WHEREAS, the City Manager recommends the authorization and implementation of the Automated Case Tracking System, allocation of FY 85 funds for immediate development of the project, and allocation of funds in FY 86 for ongoing system maintenance and operation, and initial equipment outlay; NOW, THEREFORE,

BE IT RESOLVED, by the Council of The City of San Diego, that the development and implementation of an Automated Case Tracking System for the Criminal Division of the City Attorney's office,

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as set forth in the report recommended by the City Manager, be
and the same is hereby authorized.

APPROVED: JOHN W. WITT, City Attorney

By ___*Jack Katz*___

Jack Katz, Chief Deputy

JK:smm
6/12/85
Or.Dept:Fin.Mgt.
R-85-2436
Form=r.none

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Passed and adopted by the Council of The City of San Diego on _____ JUN 24 1985 _____ ,
by the following vote:

Councilmen	Yeas	Nays	Not Present	Ineligible
Bill Mitchell	☑	☐	☐	☐
Bill Cleator	☑	☐	☐	☐
Gloria McColl	☑	☐	☐	☐
William Jones	☑	☐	☐	☐
Ed Struiksma	☑	☐	☐	☐
Mike Gotch	☑	☐	☐	☐
Dick Murphy	☑	☐	☐	☐
Uvaldo Martinez	☑	☐	☐	☐
Mayor Roger Hedgecock	☑	☐	☐	☐

AUTHENTICATED BY:

ROGER HEDGECOCK ,
Mayor of The City of San Diego, California.

(Seal)

CHARLES G. ABDELNOUR ,
City Clerk of The City of San Diego, California.

By _____ *Ellen Bovard* _____ , Deputy.

Office of the City Clerk, San Diego, California

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Number _____   Adopted _____ JUN 24 1985

CC-1276 (REV. 6-83)

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