

(R-86-1240)

RESOLUTION NUMBER R- 264839

ADOPTED ON JAN 13 1986

WHEREAS, The City Clerk is assigned responsibility for the Records Management Program under Article II, Division 26 of the San Diego Municipal Code; and

WHEREAS, a major component of the Records Management Program is the preparation of Records Disposition Schedules for City departments; and

WHEREAS, record inventories necessary for the preparation of Records Disposition Schedules remain to be done for ten City departments; and

WHEREAS, City staffing and funding limitations preclude the expeditious and early completion of these ten departmental record inventories; and

WHEREAS, record inventories and Records Disposition Schedules are required in order to properly identify and locate archival records; and

WHEREAS, City Council Policy 000-25 directs the Records Management Officer to supervise the operation of a City Archives for the collection, storage, preservation and presentation of historically significant City records; and

WHEREAS, the proper operation of an Archives requires the services of a specially trained individual acting as an Archivist; and

WHEREAS, City funding limitations have heretofore precluded the hiring and employment of an Archivist; and

WHEREAS, the National Historical Publications and Records Commission through its national historical records program has funded proposals for the development of improved local government records programs, proposals for surveys of records not in archives, and/or proposals for the establishment of new archival programs; NOW, THEREFORE,

BE IT RESOLVED, by the Council of The City of San Diego, that the City Clerk is hereby authorized to submit an application to the National Historical Publications and Records Commission, said application to request funding over a two year period sufficient to (1) hire personnel to inventory the records of ten City departments and to complete Records Disposition Schedules for those departments, and (2) to hire and employ an archivist to establish an Archival Records Program to ensure the protection and preservation of City archival records.

BE IT FURTHER RESOLVED, that the application for funding from the National Historical Publications and Records Commission shall be on file in the Clerk's office as Document No. RR- 264839 .

APPROVED: JOHN W. WITT, City Attorney

By Ted Bromfield
Ted Bromfield
Chief Deputy City Attorney

TB:js:015
12/30/85
Or.Dept:Clerk
R-86-1240
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Passed and adopted by the Council of The City of San Diego on JAN 13 1986,
by the following vote:

Councilmen	Yeas	Nays	Not Present	Ineligible
Abbe Wolfsheimer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bill Cleator	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gloria McColl	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
William Jones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ed Struiksma	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mike Gotch	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Judy McCarty	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Uvaldo Martinez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> VACANT

AUTHENTICATED BY:

ED STRUIKSMA
Deputy Mayor of The City of San Diego, California.

(Seal)

CHARLES G. ABDELNOUR
City Clerk of The City of San Diego, California.

By Ellen Board, Deputy.

Office of the City Clerk, San Diego, California

Resolution Number R-264839 Adopted JAN 13 1986

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