

(O-87-144)

ORDINANCE NUMBER O- 16799 (NEW SERIES)

ADOPTED ON JAN 26 1987

AN ORDINANCE AMENDING CHAPTER II, ARTICLE 2,
DIVISION 1 OF THE SAN DIEGO MUNICIPAL CODE BY
AMENDING SECTION 22.0101 RELATING TO THE
PERMANENT RULES OF THE CITY COUNCIL.

BE IT ORDAINED, by the Council of The City of San Diego, as follows:

Section 1. That Chapter II, Article 2, Division 1 of the San Diego Municipal Code be and the same is hereby amended by amending Section 22.0101 to read as follows:

SEC. 22.0101 PERMANENT RULES OF THE COUNCIL

RULE 1. HOURS OF MEETING

Subsections (a) through (d) - no changes.

(e) The Council may by resolution, when necessary, change the time and place of the regular meeting. The resolution shall set forth the circumstances necessitating such change. Such resolution shall be published once in the City official newspaper at least twenty-four (24) hours prior to the meeting to be held pursuant to such change. Twenty-four hours prior to the meeting to be held pursuant to such change, the City Clerk shall give each Councilmember written notice, personally or by registered mail, of any change from the regular meeting days established by this section.

Subsections (f) and (g) - no changes.

Rule 2. No change.

Rule 3. PROCEDURE FOR COUNCIL MEETINGS

The order of business for Council meetings shall be as follows:

Monday Meeting at 2:00 p.m.

1. Roll Call
2. Invocation and Pledge of Allegiance
3. Special Order of Business
4. Requests for Continuances
5. Communications (See Rule 5)
6. Adoption Agenda
 - (a) Consent Items
 - (b) Committee Items
 - (c) Other Legislative Items
7. Public Notices
8. Non-docket items under Rule 30
9. Public Comment (limited to five (5) minutes - See Rule 8)
10. Adjournment

Tuesday Meeting at 9:00 a.m.

1. Roll Call
2. Requests for Continuance
3. Adoption Agenda
 - (a) Noticed Hearings (to be scheduled at various times throughout the day by the City Clerk based on the number of hearings and reasonable expectation of length) and Special Hearings

(b) Unfinished Business from Monday Meeting

4. Non-docket items under Rule 30
5. Public Comment (limited to five (5) minutes -
See Rule 8)
6. Adjournment

Rules 4. through 7. - No changes.

Rule 8. PUBLIC COMMENT

a. Every agenda for a regular Council meeting shall provide a period on the agenda for members of the public to address the Council on items of interest to the public that are not on the agenda but are within the jurisdiction of the Council.

b. Notwithstanding the above, no speaker shall be heard on any item that has already been considered by a Council Committee where members of the public were permitted to be heard on the item unless the Council determines by majority vote that the item has substantially changed since committee consideration.

c. Speakers shall be limited to one (1) minute each with the total time for all speakers not to exceed five (5) minutes. Anyone desiring to speak shall reserve time at the meeting by filing a written request with the Clerk. Speakers will be called in the order reserved within the available time.

d. Each person desiring to address the Council shall approach the podium, state his/her name and address for the record, state the subject he/she wishes to discuss, and state

who he/she is representing if he/she represents an organization or other persons. All remarks shall be addressed to the Council as a whole and not to any member thereof. The presiding officer shall not permit any communication, oral or written, to be made or read where it does not bear on something of interest to the public which is within the subject matter jurisdiction of the Council.

e. No discussion or action on any matter of public comment shall be permitted. Any matter properly raised under this rule may, if appropriate, be referred by the Chair to the Rules Committee Consultant for appropriate action.

RULE 8.1. PUBLIC CONDUCT

Notwithstanding any other provision of law, no person shall cause any disruption of these proceedings by loud, offensive, boisterous or tumultuous conduct.

Rules 9. through 11. - No changes.

RULE 12. COMMITTEE MEETINGS

Each committee shall meet at a time and place provided by schedule unless otherwise ordered by the Council.

The Rules Committee shall establish such schedules for regular meetings of the committees as will permit a full attendance of their members without conflict of committee engagements. Such schedules shall be adopted by Council resolution.

The chairperson, or a majority of the committee, may call a special meeting of the committee by giving appropriate notice, with a copy to each member of the Council personally

or in writing twenty-four (24) hours prior to the meeting, specifying the purpose of the meeting, the time and place thereof, and the matters to be considered at such special meeting. No matter shall be considered at such special meeting other than that specified in the notice.

Every committee meeting of each standing committee, the Budget Review Committee and the Committee of the Whole shall be open to the public except as otherwise provided for by state law and conform to the notice, posting, public comment and public conduct provisions as provided by these rules.

**RULE 13. COMMITTEE APPOINTMENTS
AND DUTIES OF COMMITTEE**

The City Council shall appoint the chairperson of each committee with the exception that the Mayor shall serve as permanent chairperson of the Rules Committee. These appointments shall be made at the same time the Deputy Mayor is selected. The Deputy Mayor shall serve as the permanent vice-chairperson of the Rules Committee. The Council shall, at that same time, make appointments of Council representatives or liaison to the various boards, committees and other organizations.

The Rules Committee shall appoint the membership of the other standing committees; provided, however, that the chairperson of each committee shall appoint, subject to Rules Committee confirmation, the vice-chairperson of his or her respective committee, with the further proviso that the Mayor and Deputy Mayor shall serve as permanent voting members of the Rules Committee.

When, and so long as, any standing committee lacks sufficient members present to constitute a quorum for conducting business, the Mayor shall be authorized and empowered to act as a voting member to that standing committee.

Vacancies that may occur from time to time on any of the standing committees shall be filled as provided hereinabove.

The term for each committee appointment shall be for one year, from the first Monday in December to the day preceding the first Monday of the following December and until a successor is duly appointed and confirmed.

The Budget Review Committee shall be composed of all members of the City Council; the Mayor shall serve as chairperson and the Deputy Mayor shall serve as vice-chairperson. (See Rule 23.)

The Committee of the Whole shall be composed of all members of the City Council; the Mayor shall serve as chairperson and the Deputy Mayor shall serve as vice-chairperson. (See Rule 24.)

It is the duty of each Councilmember to attend every meeting of every committee of which he or she is a member and he or she is charged with fulfilling the responsibilities of such committees. The Council shall vacate the committee seat of any appointed committee member who is absent from four (4) consecutive scheduled committee meetings of a committee unless the absence thereof is excused by resolution of the Council.

Neither Council nor committee business shall be impeded by the absence of a member as long as a quorum is present. Members absent from a Council or committee meeting shall be required to study and review applicable material and tapes before voting thereafter on any such matters.

On those matters where a full committee or Council vote is deemed necessary, all testimony shall be taken as expeditiously as possible with a quorum present. The actual vote will be taken by the full committee or Council after absent members have had sufficient time for review of applicable material and tapes.

No member shall be excused from voting at a Council or committee meeting except on matters involving the consideration of his or her own official conduct or in which his or her own personal interests are involved.

RULES 14. through 16. - No changes.

RULE 17. CONDUCT OF COMMITTEE BUSINESS

Subsections a. through c. - No changes.

d. The date for the first committee hearing on any matter shall be set as provided for in Rules 7 and 14. The committee chairperson shall set the date for any continued hearings and shall arrange the agenda for committee meetings. An agenda for each committee meeting shall be delivered by the committee chairperson or designee to the City Clerk at a time sufficiently in advance for the purpose of public notice at least seventy-two (72) hours prior to the committee meeting.

Subsections e. through l. - No changes.

RULES 17.1. through 28. - No changes.

**RULE 29. DELIVERY OF RESOLUTION OR
ORDINANCE TO RULES COMMITTEE**

The official who originated the form 1472 shall cause the resolution or ordinance, with attached digest, and any other supporting materials, prepared in accordance with Rule 28, to be delivered to the Rules Committee no later than 10:00 a.m. on Wednesday for listing on the docket of the regular Council meetings to be held during the week following the next succeeding week or, at the discretion of the Rules Committee, the week thereafter.

Ordinances or resolutions that are reported out of committee in accordance with Rule 17 shall be delivered to the Rules Committee by the committee chairperson by 10:00 a.m. on Wednesday for listing on the docket of the regular Council meetings to be held during the week following the next succeeding week or, at the discretion of the Rules Committee, the week thereafter.

RULE 30. PREPARATION OF THE COUNCIL DOCKET

Only those resolutions or ordinances that have been prepared and delivered in accordance with Rules 28 and 29 shall be listed on the docket.

Each resolution or ordinance so prepared and so delivered shall be reviewed and shall be assigned to the Adoption Agenda to one of the categories enumerated below:

- a. Consent items

b. Noticed Hearings

c. Other ordinances and resolutions.

Each item on a noticed hearing must be assigned to the Noticed Hearing portion of the Adoption Agenda.

Each ordinance or resolution that is reported out of committee in accordance with Rule 17 must be assigned to the Adoption Agenda.

In assigning every other ordinance or resolution to one of these categories, preference should be given to listing purchasing items and routine business resolutions on the Adoption Agenda, and usually as Consent Items on the Adoption Agenda. Any item considered in committee and reported out with five (5) affirmative votes shall, unless otherwise specified by the chairperson, be placed on the consent agenda except those items for which a noticed hearing is required.

In assigning every other ordinance or resolution, preference should be given to referring the item to a standing committee or the Committee of the Whole when it would do any of the following: (1) support or oppose state or federal legislation; (2) result in a substantial expenditure of city money; (3) result in a substantial loss of revenue to the City; (4) result in a substantial reduction of expenditures of City money by reducing, transferring or eliminating any existing responsibilities of the City; (5) appropriate money; or (6) add to, modify or abolish existing City policy.

The docket prepared as above and any items under Special Order of Business, together with all resolutions and ordinances prepared in accordance with Rule 28 and delivered in accordance with Rule 29, shall be delivered to the City Clerk by 2:00 p.m. each Wednesday for listing on the docket of the regular meeting or meetings of the City Council to be held during the week following the next succeeding week and the Clerk shall so list the items. Additionally, any item may be set for a time certain hearing.

The City Clerk shall arrange the docket in proper printed format and cause the docket to be prepared and distributed for public notice by 10:00 a.m. each Wednesday preceding the regular meetings of the full Council to be held the following week. All supplemental docket materials shall be delivered to the City Clerk by 2:00 p.m. each Wednesday and shall be posted by 2:00 p.m. each Friday preceding the regular meetings of the full Council to be held the following week.

Notwithstanding the above provisions, there may be listed on the Adoption Agenda of the Council docket an ordinance or resolution that has been initiated in accordance with Rules 25, 26 and 27 but which has not been prepared and delivered in accordance with Rules 28 and 29, if the City Attorney certifies in writing to the Rules Committee that an ordinance or resolution will be prepared and delivered by the City Attorney to the City Clerk prior to the time the item is considered on the Adoption Agenda of the Council docket.

Notwithstanding the above provisions, the Council, at a regular meeting, or the Rules Committee may direct the City Clerk to list a resolution or ordinance on a supplemental docket for the next regular Council meeting if the City Attorney certifies to the City Clerk that an ordinance or resolution has been prepared or will be prepared and delivered to the City Clerk prior to the time the item is considered at the regular Council meeting.

All docket preparation functions in these rules assigned to the Rules Committee shall be construed to be assigned to the Rules Committee Chairperson.

RULE 30.1. POSTING, NOTICE AND ITEMS FOR CONSIDERATION

At least 72 hours before the regularly scheduled meetings of the City Council the City Clerk shall post the agenda for same containing a brief general description of each item of business to be transacted or discussed at the meeting. The agenda shall specify the time and location of the regular meeting and shall be posted in a location freely accessible to the public. No discussion or action shall be taken on any item not appearing on the posted agenda; provided, however, the Council may discuss or take action on items of business not appearing on the posted agenda under any of the following conditions:

a. An item has been continued by the Council to a date certain from a properly posted agenda at a meeting held five days or less before the date action is taken on the item.

b. Upon a determination by a two-thirds vote of the Council, or if less than two-thirds of the members are present a unanimous vote of those present that the need to take action arose after the agenda was posted.

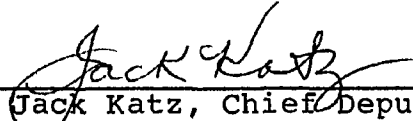
c. Upon a determination by a majority of the Council that an emergency exists as defined in Rule 1(g).

RULES 31. through 34. - No changes.

Section 2. This ordinance shall take effect and be in force on the thirtieth day from and after its passage.

APPROVED: John W. Witt, City Attorney

By



Jack Katz, Chief Deputy

JK:js:smm
01/08/86
Or.Dept:Clerk
O-87-144
Form=o.none

Passed and adopted by the Council of The City of San Diego on JAN 26 1987,
by the following vote:

Council Members	Yeas	Nays	Not Present	Ineligible
Abbe Wolfsheimer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bill Cleator	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gloria McColl	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
William Jones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ed Struiksma	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mike Gotch	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Judy McCarty	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Celia Ballesteros	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Maureen O'Connor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AUTHENTICATED BY:

MAUREEN O'CONNOR
Mayor of The City of San Diego, California.

CHARLES G. ABDELNOUR
City Clerk of The City of San Diego, California.

By Ellen Board, Deputy.

(Seal)

I HEREBY CERTIFY that the foregoing ordinance was not finally passed until twelve calendar days had elapsed between the day of its introduction and the day of its final passage, to wit, on

JAN 12 1987

JAN 26 1987

, and on _____

~~I FURTHER CERTIFY that said ordinance was read in full prior to its final passage.~~

I FURTHER CERTIFY that the reading of said ordinance in full was dispensed with by a vote of not less than a majority of the members elected to the Council, and that there was available for the consideration of each member of the Council and the public prior to the day of its passage a written or printed copy of said ordinance.

CHARLES G. ABDELNOUR
City Clerk of The City of San Diego, California.

By Ellen Board, Deputy.

(Seal)

Office of the City Clerk, San Diego, California	
Ordinance Number <u>0-16799</u>	Adopted <u>JAN 26 1987</u>

CERTIFICATE OF PUBLICATION

RECEIVED
CITY CLERK'S OFFICE

1987 FEB 11 AM 11:17

SAN DIEGO, CALIF.

Page 1

CITY OF SAN DIEGO
202 C STREET
12TH FLOOR
SAN DIEGO, CA 92101

IN THE MATTER OF
AN ORDINANCE AMENDING CHAPTER II, ARTICLE 2,
DIVISION 1 OF THE SAN DIEGO MUNICIPAL CODE BY
AMENDING SECTIONS 22.0101 RELATION TO THE
PERMANENT RULES OF THE CITY COUNCIL.

NO.

**ORDINANCE NUMBER O-16799 (NEW SERIES)
ADOPTED ON JAN 26 1987**

AN ORDINANCE AMENDING CHAPTER II, ARTICLE 2, DIVISION 1 OF THE SAN DIEGO MUNICIPAL CODE BY AMENDING SECTIONS 22.0101 RELATING TO THE PERMANENT RULES OF THE CITY COUNCIL.

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Section 1. That Chapter II, Article 2, Division 1 of the San Diego Municipal Code be and the same is hereby amended by amending Section 22.0101 to read as follows:

SEC. 22.0101 PERMANENT RULES OF THE COUNCIL

RULE 1. HOURS OF MEETING

Subsections (a) through (d) - no changes.

(e) The Council may by resolution, when necessary, change the time and place of the regular meeting. The resolution shall set forth the circumstances necessitating such change. Such resolution shall be published once in the City official newspaper at least twenty-four (24) hours prior to the meeting to be held pursuant to such change. Twenty-four hours prior to the meeting to be held pursuant to such change, the City Clerk shall give each Council member written notice, personally or by registered mail, of any change from the regular meeting days established by this section.

Subsections (f) and (g) - no changes.

Rule 2. No change.

Rule 3. PROCEDURE FOR COUNCIL MEETINGS

The order of business for Council meetings shall be as follows:

Monday Meeting at 2:00 p.m.

1. Roll Call
2. Invocation and Pledge of Allegiance
3. Special Order of Business
4. Requests for Continuances
5. Communications (See Rule 5)
6. Adoption Agenda
 - (a) Consent Items
 - (b) Committee Items
 - (c) Other Legislative Items

7. Public Notices

8. Non-docket items under Rule 30

9. Public Comment (limited to five (5) minutes - See Rule 8)

10. Adjournment

Tuesday Meeting at 9:00 a.m.

1. Roll Call

2. Requests for Continuance

3. Adoption Agenda

(a) Noticed Hearings (to be scheduled at various times through out the day by the City Clerk based on the number of hearings and reasonable expectation of length) and Special Hearings.

(b) Unfinished Business from Monday Meeting

4. Non-docket items under Rule 30

5. Public Comment (limited to five (5) minutes - See Rule 8)

6. Adjournment

Rules 4. through 7. - No changes.

I, THOMAS D. KELLEHER, am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am the principal clerk of the San Diego Daily Transcript, a newspaper of general circulation, printed and published daily, except Saturdays and Sundays, in the City of San Diego, County of San Diego, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of San Diego, State of California, under the date of January 23, 1909, Decree No. 14894; and the

ORDINANCE NUMBER O-16799
(NEW SERIES)

ADOPTED ON JAN 26 1987

is a true and correct copy of which the annexed is a printed copy and was published in said newspaper on the following date(s), to wit:

Feb. 9, 1987.

I certify under penalty of perjury that the foregoing is true and correct.

Dated at San Diego, California this 9 day of Feb., 19 87



(Signature)

50 1/4" x \$10.24 = \$514.56

Rule 8. PUBLIC COMMENT

a. Every agenda for a regular Council meeting shall provide a period on the agenda for members of the public to address the Council on items of interest to the public that are not on the agenda but are within the jurisdiction of the Council.

b. Notwithstanding the above, no speaker shall be heard on any item that has already been considered by a Council Committee where members of the public were permitted to be heard on the item unless the Council determines by majority vote that the item has substantially changed since committee consideration.

c. Speakers shall be limited to one (1) minute each with the total time for all speakers not to exceed five (5) minutes. Anyone desiring to speak shall reserve time at the meeting by filing a written request with the Clerk. Speakers will be called in the order reserved within the available time.

d. Each person desiring to address the Council shall approach the podium, state his/her name and address for the record, state the subject he/she wishes to discuss, and state who he/she is representing if he/she represents an organization or other persons. All remarks shall be addressed to the Council as a whole and not to any member thereof. The presiding officer shall not permit any communication, oral or written, to be made or read where it does not bear on something of interest to the public which is within the subject matter jurisdiction of the Council.

e. No discussion or action on any matter of public comment shall be permitted. Any matter properly raised under this rule may, if appropriate, be referred by the Chair to the Rules Committee Consultant for appropriate action.

RULE 8.1. PUBLIC CONDUCT

Notwithstanding any other provision of law, no person shall cause any disruption of these proceedings by loud, offensive, boisterous or tumultuous conduct.

Rules 9. through 11. - No changes.

RULE 12. COMMITTEE MEETINGS

Each committee shall meet at a time and place provided by schedule unless otherwise ordered by the Council.

The Rules Committee shall establish such schedules for regular meetings of the committees as will permit a full attendance of their members without conflict of committee engagements. Such schedules shall be adopted by Council resolution.

The chairperson, or a majority of the committee, may call a special meeting of the committee by giving appropriate notice, with a copy to each member of the Council personally or in writing twenty-four (24) hours prior to the meeting, specifying the purpose of the meeting, the time and place thereof, and the matters to be considered at such special meeting. No matter shall be considered at such special meeting other than that specified in the notice.

Every committee meeting of each standing committee, the Budget Review Committee and the Committee of the Whole shall be open to the public except as otherwise provided for by state law and conform to the notice, posting, public comment and public conduct provisions as provided by these rules.

RULE 13. COMMITTEE APPOINTMENTS AND DUTIES OF COMMITTEE

The City Council shall appoint the chairperson of each committee with the exception that the Mayor shall serve as permanent chairperson of the Rules Committee. These appointments shall be made at the same time the Deputy Mayor is selected. The Deputy Mayor shall serve as the permanent vice-chairperson of the Rules Committee. The Council shall, at that same time, make appointments of Council representatives or liaison to the various boards, committees and other organizations.

The Rules Committee shall appoint the membership of the other standing committees; provided, however, that the chairperson of each committee shall appoint, subject to Rules Committee confirmation, the vice-chairperson of his or her respective committee, with the further proviso that the Mayor and Deputy Mayor shall serve as permanent voting members of the Rules Committee.

When, and so long as, any standing committee lacks sufficient members present to constitute a quorum for conducting business, the Mayor shall be authorized and empowered to act as a voting member to that standing committee.

Vacancies that may occur from time to time on any of the standing committees shall be filled as provided hereinabove.

The terms for each committee appointment shall be for one year, from the first Monday in December to the day preceding the first Monday of the following December and until a successor is duly appointed and confirmed.

The Budget Review Committee shall be composed of all members of the City Council; the Mayor shall serve as chairperson and the Deputy Mayor shall serve as vice-chairperson. (See Rule 23.)

The Committee of the Whole shall be composed of all members of the City Council; the Mayor shall serve as chairperson and the Deputy Mayor shall serve as vice-chairperson. (See Rule 24.)

It is the duty of each Councilmember to attend every meeting of every committee of which he or she is a member and he or she is charged with fulfilling the responsibilities of such committees. The Council shall vacate the committee seat of any appointed committee member who is absent from four (4) consecutive scheduled committee meetings of a committee unless the absence thereof is excused by resolution of the Council.

Neither Council nor committee business shall be impeded by the absence of a member as long as a quorum is present. Members absent from a Council or committee meeting shall be required to study and review applicable material and tapes before voting thereafter on any such matters.

On those matters where a full committee or Council vote is deemed necessary, all testimony shall be taken as expeditiously as possible with a quorum present. The actual vote will be taken by the full committee or Council after absent members have had sufficient time for review of applicable material and tapes.

No member shall be excused from voting at a Council or committee meeting except on matters involving the consideration of his or her own official conduct or in which his or her own personal interests are involved.

RULE 14. through 16. - No changes.

RULE 17. CONDUCT OF COMMITTEE BUSINESS

Subsections a. through c. - No changes.

d. The date for the first committee hearing on any matter shall be set as provided for in Rules 7 and 14. The committee chairperson shall set the date for any continued hearings and shall arrange the agenda for committee meetings. An agenda for each committee meeting shall be delivered by the committee chairperson or designee to the City Clerk at a time sufficiently in advance for the purpose of public notice at least seventy-two (72) hours prior to the committee meeting.

Subsections e. through j. - No changes.

RULES 17.1. through 28. - No changes.

RULE 29. DELIVERY OF RESOLUTION OR ORDINANCE TO RULES COMMITTEE

The official who originated the form 1472 shall cause the resolution or ordinance, with attached digest, and any other supporting materials, prepared in accordance with Rule 28, to be delivered to the Rules Committee no later than 10:00 a.m. on Wednesday for listing on the docket of the regular Council meetings to be held during the week following the next succeeding week or, at the discretion of the Rules Committee, the week thereafter.

Ordinances or resolutions that are reported out of committee in accordance with Rule 17 shall be delivered to the Rules Committee by the committee chairperson by 10:00 a.m. on Wednesday for listing on the docket of the regular Council meetings to be held during the week following the next succeeding week or, at the discretion of the Rules Committee, the week thereafter.

RULE 30. PREPARATION OF THE COUNCIL DOCKET

Only those resolutions or ordinances that have been prepared and delivered in accordance with Rules 28 and 29 shall be listed on the docket.

Each resolution or ordinance so prepared and so delivered shall be reviewed and shall be assigned to the Adoption Agenda to one of the categories enumerated below:

- a. Consent items
- b. Noticed Hearings
- c. Other ordinances and resolutions.

Each item on a noticed hearing must be assigned to the Noticed Hearing portion of the Adoption Agenda.

Each ordinance or resolution that is reported out of committee in accordance with Rule 17 must be assigned to the Adoption Agenda.

In assigning every other ordinance or resolution to one of these categories, preference should be given to listing purchasing items and routine business resolutions on the Adoption Agenda, and usually as Consent Items on the Adoption Agenda. Any item considered in committee and reported out with five (5) affirmative votes shall, unless otherwise specified by the chairperson, be placed on the consent agenda except those items for which a noticed hearing is required.

In assigning every other ordinance or resolution, preference should be given to referring the item to a standing committee or the Committee for the Whole when it would do any of the following: (1) support or oppose state or federal legislation; (2) result in a substantial expenditure of city money; (3) result in a substantial loss of revenue to the City; (4) result in a substantial reduction of expenditures of City money by reducing, transferring or eliminating any existing responsibilities of the City; (5) appropriate money; or (6) add to, modify or abolish existing City policy.

The docket prepared as above and any items under Special Order of Business, together with all resolutions and ordinances prepared in accordance with Rule 28 and delivered in accordance with Rule 29, shall be delivered to the City Clerk by 2:00 p.m. each Wednesday for filing on the docket of the regular meeting or meetings of the City Council to be held during the week following the next succeeding week and the Clerk shall so list the items. Additionally, any item may be set for a time certain hearing.

The City Clerk shall arrange the docket in proper printed format and cause the docket to be prepared and distributed for public notice by 10:00 a.m. each Wednesday preceding the regular meetings of the full Council to be held the following week. All supplemental docket materials shall be delivered to the City Clerk by 2:00 p.m. each Wednesday, and shall be posted by 2:00 p.m. each Friday preceding the regular meetings of the full Council to be held the following week.

Notwithstanding the above provisions, there may be listed on the Adoption Agenda of the Council docket an ordinance or resolution that has been initiated in accordance with Rules 25, 26 and 27 but which has not been prepared and delivered in accordance with Rules 28 and 29, if the City Attorney certifies in writing to the Rules Committee that an ordinance or resolution will be prepared and delivered by the City Attorney to the City Clerk prior to the time the item is considered on the Adoption Agenda of the Council docket.

Notwithstanding the above provisions, the Council, at a regular meeting, or the Rules Committee may direct the City Clerk to list a resolution or ordinance on a supplemental docket for the next regular Council meeting if the City Attorney certifies to the City Clerk that an ordinance or resolution has been prepared or will be prepared and delivered to the City Clerk prior to the time the item is considered at the regular Council meeting.

All docket preparation functions in these rules assigned to the Rules Committee shall be construed to be assigned to the Rules Committee Chairperson.

RULE 30.1. POSTING, NOTICE AND ITEMS FOR CONSIDERATION

At least 72 hours before the regularly scheduled meetings of the City Council the City Clerk shall post the agenda for same containing a brief general description of each item of business to be transacted or discussed at the meeting. The agenda shall specify the time and location of the regular meeting and shall be posted in a location freely accessible to the public. No discussion or action shall be taken on any item not appearing on the posted agenda; provided, however, the Council may discuss or take action on items of business not appearing on the posted agenda under any of the following conditions:

a. An item has been continued by the Council to a date certain from a properly posted agenda at a meeting held five days or less before the date action is taken on the item.

b. Upon a determination by a two-thirds vote of the Council, or if less than two-thirds of the members are present a unanimous vote of those present that the need to take action arose after the agenda was posted.

c. Upon a determination by a majority of the Council that an emergency exists as defined in Rule 1(g).

RULES 31 through 34. - No changes.

Section 2. This ordinance shall take effect and be in force on the thirtieth day from and after its passage.

Introduced on January 12, 1987

Passed and adopted by the Council of The City of San Diego on January 28, 1987

AUTHENTICATED BY:

MAUREEN O'CONNOR
Mayor of The City of San Diego, California

CHARLES G. ABDELNOUR
City Clerk of The City of San Diego, California

By **ELLEN BOVARD**, Deputy

Pub. February 9

68609