(0-92-123)

ORDINANCE NUMBER O-17755 (NEW SERIES)

ADOPTED ON APR 07 1992

AN ORDINANCE AMENDING ORDINANCE NO. 0-17667 (NEW SERIES), AS AMENDED, ENTITLED "AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR 1991-92 AND APPROPRIATING THE NECESSARY MONEY TO OPERATE THE CITY OF SAN DIEGO FOR SAID FISCAL YEAR" BY AMENDING THE PERSONNEL AUTHORIZATION OF THE CITY MANAGER'S OFFICE (040) TO EXEMPT A NEW ASSISTANT TO THE EXECUTIVE DIRECTOR POSITION FOR THE HUMAN RELATIONS COMMISSION (601) FROM THE CLASSIFIED SERVICE, AND ESTABLISHING A SALARY RATE THEREFOR.

WHEREAS, the Associate Administrative Analyst position in the Human Relations Commission is responsible for providing administrative support and technical assistance to the Commission, and developing and implementing policies related to the Commission's programs; and

WHEREAS, it is requested that the position be appropriately classified as Assistant to the Executive Director to properly reflect the managerial aspects of the job; and

WHEREAS, it is also requested that the Assistant to the Executive Director be exempted from the classified service; and

WHEREAS, section 117(a)17 of the Charter provides that
"managerial employees having significant responsibilities for
formulating or administering departmental policies and programs"
may be exempted from the Classified Service by ordinance upon
first having been reviewed and commented upon by the Civil
Service Commission; and

WHEREAS, a review of the position indicates the nature and

duties of said position is consistent with the unclassified criteria set forth in Charter section 117(a)17; and and

WHEREAS, the Civil Service commission reviewed this request on February 6, 1992, and has commented favorably upon the exemption as meeting the criteria set forth in the Charter; and

WHEREAS, it is now necessary to amend the annual appropriation ordinance to effectuate said reclassification; NOW, THEREFORE,

BE IT ORDAINED, by the Council of The City of San Diego, as follows:

Section 1. That pursuant to section 117(a)17 of the City
Charter, after having been reviewed and commented upon favorably
by the Civil Service Commission in its memorandum to the City
Council, dated February 14, 1992, attached hereto as Attachment
A, the Assistant to the Executive Director of the Human Relations
Commission (601) is hereby exempted from the classified service
and declared to be in the unclassified service.

Section 2. That Ordinance No. 0-17667 (NEW SERIES), as amended entitled "AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR 1991-92 AND APPROPRIATING THE NECESSARY MONEY TO OPERATE THE CITY OF SAN DIEGO FOR SAID FISCAL YEAR," be and the same is hereby amended by amending Document No. 00-17667-1, as adopted and amended therein, by amending within the personnel authorization schedule of the City Manager's Office (040) for the Human Relations Commission (601) to reflect therein the Assistant

to the Executive Director position as being in the unclassified service.

Section 3. As a schedule of compensation for the above unclassified position created in sections 1 and 2 hereof, the salary rate set forth in Salary Rates 07.3, 07.4, 07.5, and 07.6 of the Table of Classifications and Standard Salary Rates under Managerial Category B, contained in Exhibit C to Ordinance No. 0-17667 (NEW SERIES), be and the same is hereby adopted.

Section 4. This ordinance shall take effect and be in force immediately upon its passage after two (2) public hearings pursuant to the authority contained in sections 16, 17 and 71 of the Charter of The City of San Diego.

APPROVED: John W. Witt, City Attorney

By

Stuart H. Swett

Senior Chief Deputy

SHS: smm 03/12/92 Or.Dept:Mgr.

Form=o.brec

0-92-123

## CITY OF SAN DIEGO **MEMORANDUM**

DATE:

February 14, 1992

TO:

Honorable Mayor and City Council

FROM:

Rich Snapper, Personnel Director

SUBJECT:

RELATIONS COMAINSTON Exemption of an Assistant to Executive Director of the Human

CITY OF SAN DIEG.

Relations Commission

On February 6, 1992, the Civil Service Commission reviewed a request from the City Manager's Office to exempt a new Assistant to the Executive Director position from the Classified Service. This position will assist the Executive Director of the Human Relations Commission in providing administrative support and technical assistance to the Commission, and in developing and implementing policies related to the Commission's programs.

Charter Section 117 states that the Unclassified Service shall include "managerial employees having significant responsibilities for formulating and administering department policies and programs. Each such position shall be exempt from the Classified Service by ordinance, upon the initiation of the appropriate appointing authority and after receiving the advisory review and comment of the Civil Service Commission and the approval of the City Council."

Upon review of the administrative and managerial duties and responsibilities of this position, the Commission finds that this position meets the intent of Charter Section 117. If additional information would be of assistance in your consideration of this matter, staff is available to respond with details as necessarv.

Rich Snapper

RS:FG:wp

cc:

Severo Esquivel, Deputy City Manager

Christiann Klein, Executive Director, Human Relations Commission

Passed and adopted by the Council of	The City of G	San Diago on	7PK**0*7*	992		
by the following vote:	THE City of S	san Diego on,		,		
Council Members	Yeas _	Nays	Not Present	Ineligible		
Abbe Wolfsheimer	Tells	\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\				
Ron Roberts	[M	П	П	П		
John Hartley						
George Stevens						
Tom Behr						
Valerie Stallings	V					
Judy McCarty						
Bob Filner			1			
Mayor Maureen O'Connor						
			MAUREEN O'O	CONNOR		
AUTHENTICATED BY:		Mayo	or of The City of San	······		
(Seal)		********************	CHARLES G. AB			
(551)				an Diego, California.		
		By	nda K. L	Bespee, Deputy.		
I HEREBY CERTIFY that the fo APR 0 7 1992 authorized for passage on its introduc		, said C	numance being of	introduction, to wit, on the kind and character		
TFURTHER GERTIFY that the	final-reading	of said ordinan	ce was in full.			
I FURTHER CERTIFY that the less than a majority of the members sideration of each member of the Coucopy of said ordinance.	s elected to	the Council, a	nd that there was	available for the con-		
		*******************	CHARLES G. AB			
			<b>n</b>	an Diego, California.		
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		Office of the C	Office of the City Clerk, San Diego, California			
	Ordinano Number	//_1 mm	<b>5.5</b> Adopted	APR 07 1992		

CC-1255-B (Rev. 11/91)

## CERTIFICATE OF PUBLICATION

RECEIVED OF THE

92 APR 24 AM 9: 39

SAN DIEGO, CALIF.

CA

OFFICE OF THE CITY CLERK CITY ADMINISTRATION BUDG. 202 C ST., 2ND FLOOR SAN DIEGO, CA 92101

IN THE MATTER OF

NO.

AN ORDINANCE AMENDING CHAPTER X, ARTICLE 1,...

ORDINAN	<b>CE NUMBER</b>	0-17756	NEW SER	(IES
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Marking will be a	llowed to construct	onkaluas 40. sa	ove the existin	g ground
A complete co	by of the Ordinanc	e is available for	inspection in t	he Office
f the City Clerk	of the City of Sar	Diego, 2nd Flo	or, City Admir	listration.
WHOING, 202.°C°	Street, San Diego ON Feb 4, 1992	CA 92101.		An South at A
he City of San D	iego on APR 7 199	2	obled by the C	ouncil of
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I, Corey Donahue, am a citizen of the United States and a resident of the county aforesaid; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am the principal clerk of the San Diego Daily Transcript, a newspaper of general circulation, printed and published daily, except Saturdays and Sundays, in the City of San Diego, County of San Diego and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of San Diego, State of California, under the date of January 23, 1909, Decree No. 14894; and the

ORDINANCE NUMBER 0-17756 (NEW SERIES)

is a true and correct copy of which the annexed is a printed copy and was published in said newspaper on the following date(s), to wit:

APRIL 21

I certify under penalty of perjury that the foregoing is true and correct.

Dated at San Diego, California this 21ST day of APRIL 92

(Signature)

43/4"= 62.92