

RESOLUTION NUMBER R-284598

ADOPTED ON SEPTEMBER 13, 1994

A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN DIEGO DIRECTING THE CITY CLERK TO REVISE THE RATEBOOK OF CITY FEES AND CHARGES TO ADD FOUR NEW FEES AND REVISE THREE FEES CHARGED BY THE NEIGHBORHOOD CODE COMPLIANCE DEPARTMENT; MAKING CERTAIN FINDINGS WITH RESPECT TO THE NEW AND REVISED FEES ADMINISTERED BY THE NEIGHBORHOOD CODE COMPLIANCE DEPARTMENT AND DIRECTING THE CITY CLERK TO REPEAL CERTAIN OBSOLETE INDEX NUMBERS IN THE RATEBOOK OF CITY FEES AND CHARGES.

WHEREAS, it is the policy of The City of San Diego to establish fees to recover the costs of providing services; and

WHEREAS, to ensure cost recovery for services provided by the Neighborhood Code Compliance Department it is necessary to amend the City Ratebook to add a new fee for Removal of Recorded Notices of Violation; and

WHEREAS, it is also necessary to amend City Ratebook at Index No. 07500/012 to revise the Reinspection Fee to accurately reflect the estimated cost to the Neighborhood Code Compliance Department of providing reinspection services; and

WHEREAS, it is desirable to amend City Ratebook at Index Number 07500/007 to revise the Sidewalk Cafe Permit Fee and the Pushcart Permit Fee from the type where a deposit is required with costs deducted for actual services rendered to a flat fee reflecting the estimated cost of providing the service; and

WHEREAS, it is desirable to amend the City Ratebook to repeal and remove certain Index Numbers which correspond to fees

formerly administered and charged by the Planning Department and the Building Inspection Department and now administered and charged by the Neighborhood Code Compliance Department; and

WHEREAS on September 13, 1994 a public hearing was held by the Council of The City of San Diego at which oral and written presentations were made regarding the amount of costs or estimated amount of costs required to provide the services related to the four new fees and three revised fees referenced above, including all that information contained in Attachment A, attached and incorporated by reference into this resolution; and

WHEREAS, fourteen (14) days prior to the public hearing, notice of the time and place of the public hearing was mailed to interested parties who had previously filed within the last year a written request with the City to be notified of any public meetings concerning new or increased fees. The notice included a general explanation of the matter to be considered at the public hearing and a statement that the data was available for public inspection and on file at the Neighborhood Code Compliance Department. The data on file reflected the amount of costs or estimated amount of costs for the fees to be considered at the public hearing; and


WHEREAS, ten (10) days prior to the public hearing, data was made available for public inspection at the Neighborhood Code Compliance Department indicating the amount of cost, or estimated cost, required to provide the services for which the fees are being charged and the revenue sources anticipated to provide the service, including General Fund revenues; NOW, THEREFORE,

BE IT RESOLVED, by the Council of The City of San Diego, that it hereby finds that the fees for Removal of Recorded Notices of Violation, all more fully described in Attachment A, are reasonably calculated to offset the cost of providing the respective services and do not exceed the estimated amount required to provide the service for which the fees are being levied.

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to amend the City Ratebook at Index Numbers 07500/007 and 07500/012 in accordance with the new and revised fee schedules contained in Attachment A.

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to amend the City Ratebook to repeal and remove Index Numbers 6500/003 and 6500/004 relating to fees formerly charged by the Planning Department and now charged by the Neighborhood Code Compliance Department and to repeal and remove Index Numbers 13000/021, 13000/022, 13000/023, 13000/024, 13000/025, 13000/026, 13000/027, 13000/028, 13000/029, 13000/030, 13000/032, 13000/033, 13000/034 and 13000/035 relating to fees formerly charged by the Building Inspection Department and now charged by the Neighborhood Code Compliance Department.

APPROVED: JOHN W. WITT, City Attorney

By 
Richard A. Duvernay
Deputy City Attorney

RAD:lc
04/19/94
09/16/94 REV.
Or.Dept:NCCD
R-94-1569
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ATTACHMENT A

Attachment to Resolution No. R-284598

New Fees

- | | | |
|----|---|--------------------|
| 1. | Removal of Recorded Notice
of Violation - without appeal | \$538 ¹ |
| | Removal of Recorded Notice
of Violation - with appeal | \$605 |

Revised Fees

- | | | |
|----|----------------------|--|
| 1. | Reinspection Fees | \$ 52 ²
\$ 45 ³ |
| 2. | Sidewalk cafe permit | \$475 ⁴ |
| 3. | Pushcart permit | \$475 ⁴ |

Notes:

1. Blended rate for 3 positions - Building Inspection, Zoning Investigator, CCO
2. Building Inspectors
3. Blended rate for 3 positions - Senior Zoning Investigator, Zoning Investigator, CCO
4. Includes costs of NCCD, Planning and Engineering (blended rate for 50 and 350 notices)

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Neighborhood Code Compliance Department

**RECORDED NOTICE OF VIOLATION COSTS
(FOR NSD)**

	<u>Hours</u>	<u>Hourly Costs</u>	<u>Total Costs</u>
1. CITY PERSONNEL			
Senior Zoning Investigator	2.50	29.18	72.96
Zoning Investigator	7.00	26.53	185.68
Associate Planner	1.00	30.56	30.56
Clerical Assistant II	2.50	17.30	<u>43.25</u>
	Subtotal		332.44
	Overhead (50.2%)		<u>130.99</u>
Total Personnel Costs			<u><u>463.43</u></u>
2. OTHER CITY COSTS			
Mileage (20 miles RT at 30 cents a mile)			6.00
Photos (estimate 10)			2.60
Postage			0.58
Recording Fee (\$5 for first page, \$3 each additional)			8.00
Reinspection Fee			<u>45.00</u>
Total Non-Personel Costs			<u><u>62.18</u></u>
<i>Total Department Costs</i>			525.61
Department Average			\$538

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Neighborhood Code Compliance Department

**RECORDED NOTICE OF VIOLATION COSTS
(FOR HCE)**

	<u>Hours</u>	<u>Hourly Costs</u>	<u>Total Costs</u>
1. CITY PERSONNEL			
Senior Building Inspector	2.50	35.01	87.52
Building Inspector	7.00	30.45	213.15
Associate Planner	1.00	30.56	30.56
Clerical Assistant II	2.50	17.30	<u>43.25</u>
	Subtotal		374.49
	Overhead (50.2%)		<u>147.56</u>
Total Personnel Costs			<u><u>522.05</u></u>
2. OTHER CITY COSTS			
Mileage (20 miles RT at 30 cents a mile)			6.00
Photos (estimate 10)			2.60
Postage			0.58
Recording Fee (\$5 for first page, \$3 each additional)			8.00
Reinspection Fee			<u>52.00</u>
Total Non-Personel Costs			<u><u>69.18</u></u>
<i>Total Department Costs</i>			591.23
Department Average			\$538

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Neighborhood Code Compliance Department

**RECORDED NOTICE OF VIOLATION COSTS
(FOR HCE)**

	<u>Hours</u>	<u>Hourly Costs</u>	<u>Total Costs</u>
1. CITY PERSONNEL			
Senior Building Inspector	2.50	35.01	87.52
Code Compliance Officer	7.00	21.50	150.49
Associate Planner	1.00	30.56	30.56
Clerical Assistant II	2.50	17.30	<u>43.25</u>
	Subtotal		311.82
	Overhead (50.2%)		<u>122.87</u>
Total Personnel Costs			<u><u>434.69</u></u>
2. OTHER CITY COSTS			
Mileage (20 miles RT at 30 cents a mile)			6.00
Photos (estimate 10)			2.60
Postage			0.58
Recording Fee (\$5 for first page, \$3 each additional)			8.00
Reinspection Fee			<u>45.00</u>
Total Non-Personel Costs			<u><u>62.18</u></u>
<i>Total Department Costs</i>			496.87
Department Average			\$538

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Neighborhood Code Compliance Department

**RECORDED NOTICE OF VIOLATION COSTS
WITH APPEAL (FOR NSD)**

	<u>Hours</u>	<u>Hourly Costs</u>	<u>Total Costs</u>
1. CITY PERSONNEL			
Senior Zoning Investigator	2.50	29.18	72.96
Zoning Investigator	7.00	26.53	185.68
Associate Planner	2.00	30.56	61.11
Clerical Assistant II	2.50	17.30	<u>43.25</u>
	Subtotal		363.00
	Overhead (50.2%)		<u>143.03</u>
Total Personnel Costs			<u><u>506.03</u></u>
2. OTHER CITY COSTS			
Mileage (20 miles RT at 30 cents a mile)			6.00
Photos (estimate 10)			2.60
Postage			0.58
Recording Fee (\$5 for first page, \$3 each additional)			8.00
Hearing Officer Stipend			25.00
Reinspection Fee			<u>45.00</u>
Total Non-Personel Costs			<u><u>87.18</u></u>
<i>Total Department Costs</i>			593.21
Department Average			\$605

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Neighborhood Code Compliance Department

**RECORDED NOTICE OF VIOLATION COSTS
WITH APPEAL (FOR HCE)**

	<u>Hours</u>	<u>Hourly Costs</u>	<u>Total Costs</u>
1. CITY PERSONNEL			
Senior Building Inspector	2.50	35.01	87.52
Building Inspector	7.00	30.45	213.15
Associate Planner	2.00	30.56	61.11
Clerical Assistant II	2.50	17.30	<u>43.25</u>
	Subtotal		405.04
	Overhead (50.2%)		<u>159.60</u>
Total Personnel Costs			<u><u>564.64</u></u>
2. OTHER CITY COSTS			
Mileage (20 miles RT at 30 cents a mile)			6.00
Photos (estimate 10)			2.60
Postage			0.58
Recording Fee (\$5 for first page, \$3 each additional)			8.00
Hearing Officer Stipend			25.00
Reinspection Fee			<u>52.00</u>
Total Non-Personel Costs			<u><u>94.18</u></u>
Total Department Costs			658.82
Department Average			\$605

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Neighborhood Code Compliance Department

**RECORDED NOTICE OF VIOLATION COSTS
WITH APPEAL (FOR HCE)**

	<u>Hours</u>	<u>Hourly Costs</u>	<u>Total Costs</u>
1. CITY PERSONNEL			
Senior Building Inspector	2.50	35.01	87.52
Code Compliance Officer	7.00	21.50	150.49
Associate Planner	2.00	30.56	61.11
Clerical Assistant II	2.50	17.30	<u>43.25</u>
	Subtotal		342.38
	Overhead (50.2%)		<u>134.91</u>
Total Personnel Costs			<u><u>477.28</u></u>
2. OTHER CITY COSTS			
Mileage (20 miles RT at 30 cents a mile)			6.00
Photos (estimate 10)			2.60
Postage			0.58
Recording Fee (\$5 for first page, \$3 each additional)			8.00
Hearing Officer Stipend			25.00
Reinspection Fee			<u>45.00</u>
Total Non-Personel Costs			<u><u>87.18</u></u>
<i>Total Department Costs</i>			564.46
Department Average			\$605

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Neighborhood Code Compliance Department

REINSPECTION FEE COSTS

	<u>Hours</u>	<u>Hourly Costs</u>	<u>Total Costs</u>
1. CITY PERSONNEL			
Code Compliance Officer	1.00	21.50	21.50
			21.50
			<u>8.47</u>
Total Personnel Costs			<u><u>29.97</u></u>
2. OTHER CITY COSTS			
Mileage (25 miles RT at 30 cents/mile)			7.50
Photos (est. 4)			1.64
Photocopying			0.00
Mailing			<u>0.00</u>
Total Non-Personel Costs			<u><u>9.14</u></u>
<i>Total Department Costs</i>			39.11
Department Average			\$45

Neighborhood Code Compliance Department

**SIDEWALK CAFE AND PUSHCART PERMITS
(estimate with 50 notices)**

	<u>Hours</u>	<u>Hourly Costs</u>	<u>Total Costs</u>
1. CITY PERSONNEL			
Senior Planner	1.50	35.25	52.88
Zoning Investigator II	4.00	26.53	106.10
Associate Administrative Analyst	0.50	31.34	15.67
Word Processing Operator	1.50	18.21	27.31
	Subtotal		201.96
	Overhead (50.2%)		<u>79.58</u>
Total Personnel Costs			<u><u>281.54</u></u>
2. OTHER CITY COSTS			
Planning Dept (noticing and mapping)			45.48
E & D Charges			29.83
E & D permit issuance (\$75) plus country recorder fee			<u>85.00</u>
Total Non-Personel Costs			<u><u>160.31</u></u>
<i>Total Department Costs</i>			441.85
Department Average			\$485
Announced Rate			\$475

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Neighborhood Code Compliance Department

**SIDEWALK CAFE AND PUSHCART PERMITS
(estimate with 350 notices)**

	<u>Hours</u>	<u>Hourly Costs</u>	<u>Total Costs</u>
1. CITY PERSONNEL			
Senior Planner	1.50	35.25	52.88
Zoning Investigator II	4.00	26.53	106.10
Associate Administrative Analyst	0.50	31.34	15.67
Word Processing Operator	1.50	18.21	27.31
	Subtotal		201.96
	Overhead (50.2%)		<u>79.58</u>
Total Personnel Costs			<u><u>281.54</u></u>
2. OTHER CITY COSTS			
Planning Dept (noticing and mapping)			132.48
E & D Charges			29.83
E & D permit issuance (\$75) plus country recorder fee			<u>85.00</u>
Total Non-Personel Costs			<u><u>247.31</u></u>
Total Department Costs			<u>528.85</u>
Department Average			\$485
Announced Rate			\$475

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Neighborhood Code Compliance Department

**SIDEWALK CAFE AND PUSHCART PERMITS - BACK-UP
(Engineering and Development)**

	<u>Hours</u>	<u>Hourly Costs</u>	<u>Total Costs</u>
1. CITY PERSONNEL			
Assistant Engineer	0.50	31.02	15.51
			15.51
		Subtotal	
		Overhead (117.6%)	<u>14.32</u>
Total Personnel Costs			<u><u>29.83</u></u>
2. OTHER CITY COSTS			
Total Non-Personel Costs			<u><u>0.00</u></u>
<i>Total Department Costs</i>			29.83