

RESOLUTION NUMBER R- 285933

ADOPTED ON JUN 12 1995

WHEREAS, Resolution No. 285152 authorized the City Attorney to accept a \$60,000 Spousal Abuser Prosecution Program (SAPP) Grant from the State of California Department of Justice; and

WHEREAS, a request for supplemental grant money in the amount of \$27,319 was made to the Department of Justice by letter dated May 4, 1995 (Attachment A hereto) to George Williamson, Chief Assistant Attorney General from John W. Witt; and

WHEREAS, another request was made to George Williamson by letter dated May 9, 1995 (Attachment B hereto) from John W. Witt to alter the City Attorney's budget for SAPP; and

WHEREAS, the request for additional funding of \$27,319 for the SAPP grant was approved by George Williamson by letter dated May 16, 1995 to Casey G. Gwinn (Attachment C hereto); NOW, THEREFORE,

BE IT RESOLVED, by the Council of The City of San Diego, that the City Attorney is hereby authorized to accept \$27,319 of additional funding for the Spousal Abuser Prosecution Program Grant from the State of California Department of Justice, under

the terms and conditions outlined in the letter dated May 16,
1995 to Casey G. Gwinn from Attorney General Daniel E. Lungren,
attached hereto as Attachment C.

APPROVED: JOHN W. WITT, City Attorney

By Stuart H. Swett
Stuart H. Swett
Senior Chief Deputy

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R- 285933

JOHN M. KAHENY
ASSISTANT CITY ATTORNEY
CURTIS M. FITZPATRICK
ASSISTANT CITY ATTORNEY
(SPECIAL PROJECTS)
CASEY G. GWINN
PRINCIPAL ASSISTANT TO THE CITY ATTORNEY

OFFICE OF
THE CITY ATTORNEY
CITY OF SAN DIEGO

John W. Witt
CITY ATTORNEY

CITY ADMINISTRATION BUILDING
202 "C" STREET
SAN DIEGO, CALIFORNIA 92101-3863
TELEPHONE (619) 236-6220
FAX (619) 236-7215

May 4, 1995

George Williamson
Chief Assistant Attorney General
Department of Justice
P.O. Box 944255
Sacramento, CA 94244-2500

Dear Mr. Williamson:

Request for Supplemental Grant Money Through SAPP

Based on my conversation yesterday with Carol Gorden, I am writing to request an additional \$44,766.00 for our specialized Spousal Abuser Prosecution Program. We will provide an additional clerical staff member, full-time, and an additional half-time investigator to the Unit to provide our match of \$9,648.00 for the grant.

We have identified a clerical staff member who has previously worked in the domestic violence unit who has recently returned to the City Attorney's Office after an extended leave. We anticipate assigning her full-time to assist our victim advocacy and clerical staff with the processing of domestic violence cases in the Unit. We have also identified an investigator in the office with domestic violence experience which we can dedicate part-time to the Unit for the next two months.

It is our request that you fund us for seven (7) dedicated projects within our Domestic Violence Unit. Each project will have a profound impact for battered women and their children. We look forward in advance to your support for this effort.

1) Conduct a fileroom purge in our domestic violence fileroom to make room for incoming cases. Our fileroom currently houses over 3,500 domestic violence files and we cannot absorb our incoming caseload of 300-400 cases per month. We, however, do not have

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ATTACHMENT A

the financial ability to pay overtime to our staff to conduct this critically needed purge of our fileroom. We anticipate seeking volunteer participation from attorneys and clerical staff to conduct the purge. We would pay them at set rates.

Three (3) attorneys X 32 hours	= \$2,976.00 (\$31.00/hr)
<u>Three (3) clerical X 32 hours</u>	<u>= 1,532.00 (\$16/hr)</u>

TOTAL \$4,508.00

2) Hire two (2) legal interns to develop a database with a brief bank for trial briefs, motions, pleadings, and other legal research. Purchase a general use personal computer and laser printer to house the data base and provide access for all attorneys in the Unit.

Two (2) legal interns X 120 hours	= \$4,080.00 (\$17/hr)
One Compaq ProLinea Personal Computer	= \$2,061.00
One H.P. LaserJet 4P Printer	= \$1,049.00
<u>Related Software</u>	<u>= \$ 579.00</u>

TOTAL

\$7,769.00

Approved

3) Hire Denise Frey, Director of Education at Women's Resource Center, as a consultant for two months of full-time work to conduct trainings for our attorneys and staff, develop an advocacy manual for our Victim Services Program, and assist in promotional efforts at colleges and universities for volunteers and clinical students to assist our Unit staff in the handling of cases. Denise is a domestic violence survivor, a nationally known trainer on domestic violence issues, and, currently, co-chair of the San Diego Domestic Violence Council.

Consulting/Training Fee	\$8,000.00	(\$4,000/month full-time)
<u>Materials</u>	<u>500.00</u>	

TOTAL

\$8,500.00

4,250

Approved

4) Hire a bi-lingual, certified translator/consultant to translate all current domestic violence advocacy information into Spanish for mono-lingual Spanish speaking victims of domestic violence. Print the materials translated for use with our Spanish-speaking victims.

One (1) translator X 60 hours

= \$2,100.00 (\$35/hr)

Approved

5) Hire part-time victim advocates to assist with child care for children of domestic violence victims present in our Unit on a daily basis on pending cases. Convert the room to a permanent child care room for the children of domestic violence victims. Purchase a small number of toys, books, etc. for use by the children. We routinely subpoena all victims to come to the Domestic Violence Unit on the day of trial. This allows us to separate them from their abuser and provide advocacy services. Victims also come in regularly for interviews with our attorneys or advocates. We permit them to bring children and have set aside a conference room for the children to be in during interviews. We, however, have no child care services nor have we been able to convert the room to a child care room or purchase any toys or equipment for the room.

Two (2) part-time child care workers	= \$1,449 (\$9/hr.)
Sponge painting/wallpapering	= \$1,800.00
Toys/Drawing materials/games	= \$1,200.00
Children's furniture(Couch, Chairs, <u>Table</u>)	= \$ 840.00

TOTAL	<u>\$5,289.00</u>
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6) Hire two (2) full-time lawyers to assist our attorneys in preparing trial briefs and interviewing witnesses in preparation for trial. Our attorneys need the legal support and we have identified two attorneys who are willing to work for eight (8) weeks in our Unit.

Two (2) full-time attorneys X 320 hours = \$13,200.00

Approved

7) Create a two (2) month pilot project utilizing our Alternate Dispute Resolution Office to conduct victim interviews and apply mediation principles with cases we are unable to prosecute for evidentiary reasons. Offender and victim compliance with the "office hearing" approach would be voluntary. We have identified a part-time mediator who will assist with this pilot project effort for two months.

One (1) part-time mediation staff member (Half-time)	= \$3,400.00
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TOTAL	<u>\$44,766.00</u>
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George Williamson

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May 4, 1995

This is our match for the \$27,319.00 + 2 days of an investigator to

= \$5,400

MATCH

9,648.00

(One full-time clerical assistant (\$5,066 Salary and Benefits) and one half-time investigator (\$4,582 - Salary and Benefits)

Thank you for your support of our Unit. We believe we have the ability to set an example for the state and our staff is thrilled at the possibility of doing some special projects we have been talking about but have been unable to fund. I look forward to hearing from you.

Sincerely yours,

JOHN W. WITT, City Attorney

By

Casey G. Gwinn
Principal Assistant to the
City Attorney

CGG:cgg

+ \$10,800 Computers

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CASEY G. GWINN
PRINCIPAL ASSISTANT
TO THE CITY ATTORNEY

OFFICE OF
THE CITY ATTORNEY
CITY OF SAN DIEGO

John W. Witt
CITY ATTORNEY

CITY ADMINISTRATION BUILDING
202 "C" STREET
SAN DIEGO, CALIFORNIA 92101-3863
TELEPHONE (619) 533-5640
FAX (619) 236-6425

May 9, 1995

George Williamson
Chief Assistant Attorney General
Department of Justice
P.O. Box 944255
Sacramento, CA 94244-2500

Dear Mr. Williamson:

Change to SAPP Grant

I am writing to request authorization to alter our budget for our approved Spousal Abuser Prosecution Program. Our approved budget anticipates no money for computers. We, however, also included in our match an additional .25 of an investigator more than we needed to reach 20%. It is our desire to utilize these additional monies to purchase computer equipment for our Domestic Violence Unit.

We calculate the permissible amount as follows:

1. We included in our match a half-time investigator at \$22,500 salary + \$5,027 in benefits = \$27,527.00. Our required match was only \$12,000 for the entire grant.
2. We, therefore, conclude that we have an excess in our match of \$15,527.00. We see that only 15% of the total grant of \$72,000.00 can be used for computers.
3. It is thus our request that we be authorized to use the maximum allowable for computers of \$10,800.00.

Thank you for your consideration of this request. We would intend to purchase 2-3 Compaq personal computers, a printer, and related software within this maximum amount. We purchase all such equipment through the City's Data Processing Corporation as required by City policy. We understand that under the terms of

ATTACHMENT B

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George Williamson

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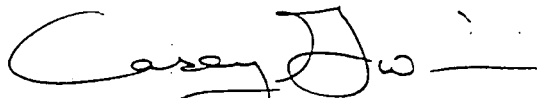
May 9, 1995

the grant that any such equipment would be owned by the Department of Justice.

Sincerely yours,

JOHN W. WITT, City Attorney

By

A handwritten signature in cursive script, appearing to read "Casey G. Swinn", followed by a horizontal line.

Casey G. Swinn
Principal Assistant to the
City Attorney

CGG:cgg

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DANIEL E. LUNGREN
Attorney General

State of California
DEPARTMENT OF JUSTICE



1515 K STREET, SUITE 511
P.O. BOX 944255
SACRAMENTO, CA 94244-2550
(916) 445-9555

FACSIMILE: (916) 324-4293
(916) 324-5430

May 16, 1995

Mr. Casey G. Gwinn
Principal Assistant to the
City Attorney
City of San Diego
City Administration Building
202 "C" Street
San Diego, CA 92101-3863

RE: Spousal Abuser Prosecution Program Grant
Grant Number 94SA01E024

Dear Casey:

This is to confirm our conversation today regarding approval of an augmentation to your grant in the amount of \$27,319 for a total grant award of \$87,319 for fiscal year 1994-95. The augmentation is approved for items #2, #3 (one-half/\$4,250), #4, and #6 described in your proposal of May 4, 1995. Also approved is your request for a budget modification dated May 9, 1995 in the maximum amount of \$10,800 to purchase computers.

Please prepare a budget modification form (copy enclosed) to reflect your new budget as approved and submit to Carol Gorden, P. O. Box 944255, Sacramento, CA 94244-2550.

Sincerely,

DANIEL E. LUNGREN
Attorney General

George Williamson
GEORGE WILLIAMSON
Chief Assistant Attorney General

GW:cg

Enclosure

CC: John W. Witt
Mary Ann Stepnowski
Bill Riemer

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ATTACHMENT C