

RESOLUTION NUMBER R- 286906

ADOPTED ON FEB 12 1996

A RESOLUTION ESTABLISHING COUNCIL POLICY
NO. 300-01 REGARDING UTILIZATION OF
VOLUNTEERS.

WHEREAS, The City of San Diego has a significant resource available in the San Diego Community in individuals who are ready, willing and able to serve as volunteers; and

WHEREAS, in a time of diminishing financial resources and increasing demands for services, it is important that volunteer opportunities continue to be identified and this resource increasingly utilized; and

WHEREAS, The City of San Diego has been utilizing volunteers for a wide variety of assignments for many years and volunteer programs throughout the City are considered model programs in volunteerism in the public sector; and

WHEREAS, volunteers are essential to City operations, helping to provide a level of customer service that could not be achieved by City staff alone; and

WHEREAS, volunteers are utilized only to supplement and complement the work performed by City personnel; NOW, THEREFORE,

BE IT RESOLVED, by the Council of The City of San Diego, that Council Policy No. 300-01 entitled, "UTILIZATION OF VOLUNTEERS" be and is hereby established as set forth in the Council Policy filed in the Office of the City Clerk as Document No. RR- 286906.

BE IT FURTHER RESOLVED, that the City Clerk is hereby instructed to add the aforesaid to the Council Policy Manual, to insert this Resolution No. and its adoption date in the blank space in the Policy where indicated, and attach the indicated documents to the Council Policy.

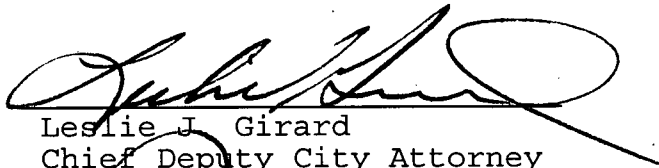
BE IT FURTHER RESOLVED, that the City shall defend and indemnify authorized volunteers from liability for acts which occur during the performance of volunteer service when such service is rendered pursuant to the Citywide volunteer program and which is in compliance with City policies and procedures.

BE IT FURTHER RESOLVED, that the City may refuse to defend and indemnify an authorized volunteer for any criminal act, or if the volunteer acted or failed to act because of fraud, corruption, actual malice or bad faith, or any volunteer who does not reasonably cooperate in the defense of the claim or action. To be eligible for defense and indemnification, the volunteer must make a written request for representation within five (5) working days of having been served with the first complaint in any legal action. Nothing in this Policy shall require the City to indemnify a volunteer against a claim for punitive damages

except as authorized by the City Council pursuant to Government
Code section 825(b).

APPROVED: JOHN W. WITT, City Attorney

By



Leslie J. Girard
Chief Deputy City Attorney

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Or.Dept:Mgr.
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COUNCIL POLICY

SUBJECT UTILIZATION OF VOLUNTEERS	POLICY NUMBER 300-01
	EFFECTIVE DATE

BACKGROUND

The City has a significant resource available in the San Diego community: individuals who are ready, willing and able to serve as volunteers. In a time of diminishing financial resources and increasing demands for services, it is important that volunteer opportunities continue to be identified and this resource increasingly utilized.

The City has been using volunteers for a wide variety of job assignments for many years. Volunteer programs throughout the City are considered model programs in volunteerism in the public sector. Volunteers are essential to City operations, and they help provide a level of customer service that could not be achieved by City staff alone.

DEFINITIONS

VOLUNTEERS are individuals who perform services without pay.

VOLUNTARY SERVICE is service performed by any authorized volunteer who receives no remuneration other than for work assignment-related expenses.

AUTHORIZED VOLUNTEER is a volunteer who has completed and signed a volunteer participation agreement which has been accepted by a City department.

PURPOSE

The purpose of this policy is to formally recognize the importance of the contributions of City volunteers, and to establish general guidelines for the utilization of volunteers:

POLICY

It is the policy of the City Council that the City of San Diego will:

1. Optimize the use of volunteers where it is economically feasible, by supporting the development of volunteer opportunities throughout the City.
2. Create a Citywide volunteer program which will establish policies and procedures to assist departments in the effective management of volunteer programs.
3. Proactively recruit, select and place volunteers; provide reasonable supervision and training of volunteers; and officially recognize volunteer service.
4. Extend worker's compensation coverage to authorized volunteers, as set forth in City Council Resolution R-254933, adopted 8/31/81 (copy attached).
5. Defend and indemnify authorized volunteers from liability for acts which occur during the performance of volunteer service when such service is rendered pursuant to the Citywide volunteer program and which is in compliance with City policies and procedures, and as more fully set forth by City Council Resolution R-____, adopted ____ (copy attached).

DOCUMENT NO. RR-286906

FILED FEB 12 1996

PAGE OFFICE OF THE CITY CLERK
SAN DIEGO, CALIFORNIA

HISTORY

Adopted by Resolution R 286906