

(O-97-113)

ORDINANCE NUMBER O- 18414 (NEW SERIES)

ADOPTED ON JUN 10 1997

AN ORDINANCE AMENDING ORDINANCE NO. O-18328 (NEW SERIES), AS AMENDED, ENTITLED "AN ORDINANCE AMENDING THE ADOPTED ANNUAL BUDGET FOR THE FISCAL YEAR 1996-97 AND APPROPRIATING THE NECESSARY MONEY TO OPERATE THE CITY OF SAN DIEGO FOR SAID FISCAL YEAR" BY AMENDING DOCUMENT NO. OO-18328, AS AMENDED AND ADOPTED THEREIN, BY AUTHORIZING CERTAIN YEAR-END BUDGET ADJUSTMENTS INCLUDING MAKING ADDITIONAL APPROPRIATIONS AND TRANSFERS THAT MAY BE NECESSARY TO BALANCE FUND CARRYOVERS AND EXPENDITURES/APPROPRIATIONS FOR FISCAL YEAR 1997.

BE IT ORDAINED, by the Council of The City of San Diego, as follows:

Section 1. That Ordinance No. O-18328 (New Series), as amended, entitled "AN ORDINANCE AMENDING THE ADOPTED ANNUAL BUDGET FOR THE FISCAL YEAR 1996-97 AND APPROPRIATING THE NECESSARY MONEY TO OPERATE THE CITY OF SAN DIEGO FOR SAID FISCAL YEAR," be and the same is hereby amended by amending Document No. OO-18328, as amended and adopted therein.

Section 2. That the City Auditor and Comptroller is hereby authorized to complete the transfers, appropriation increases, and other financial transactions specified in City Manager's Report No. 97-112, attached hereto as Exhibit A.

Section 3. This ordinance shall take effect and be in force immediately upon its adoption after two public hearings, pursuant to the authority contained in Sections 16, 17 and 71 of the Charter of The City of San Diego.

APPROVED: CASEY GWINN, City Attorney

By Stuart H. Swett  
Stuart H. Swett  
Deputy City Attorney

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06/06/97  
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The City of San Diego

# MANAGER'S REPORT

DATE ISSUED: June 6, 1997

REPORT NO. 97-112

ATTENTION: Honorable Mayor and City Council  
Docket of June 9, 1997

SUBJECT: Fiscal Year 1997 Year-End Budget Adjustments

## SUMMARY

Issue - Should the City Council authorize the City Auditor and Comptroller to:

1. transfer General Fund monies between departments to offset projected department deficits and to the Allocated Reserve to fund projects that will not be completed in the current year;
2. appropriate General Fund revenues received in excess of the appropriated budget to offset projected department deficits;
3. transfer monies within and between funds, increase budgets, and authorize expenditures for the purposes specified in this report;
4. make any additional appropriation adjustments and fund transfers that may be necessary to reconcile revenues to expenditures and to maintain appropriate reserve balances; and
5. amend or increase Capital Improvements Program project appropriations for engineering costs.

Manager's Recommendation - Authorize the City Auditor and Comptroller to complete the transfers, appropriation increases, and other financial transactions listed.

Other Recommendations - None

Fiscal Impact - The total impact on the General Fund for transfers from appropriations in various departments to the Allocated Reserve is approximately \$179,000. The transfer from the Capital Improvements Program (CIP) reflects \$3,638,534 for engineering costs related to capital projects.

## BACKGROUND

Traditionally, at this time of year, Council approval is requested to transfer funds between and within City departments for various purposes. To the extent that funds are available, the Auditor and Comptroller will make adjustments within certain expenditure categories from departments with savings to those with shortfalls in accordance with the Annual Appropriation Ordinance. Additionally, any savings from appropriate departments and funds could be used to maintain appropriate reserve balances. The remainder of this report outlines the adjustments necessary to carry forward current year funds for future expenditures when the project or expenditure could not be completed prior to the end of the current fiscal year. The report also specifies transfers to other funds.

## DEPARTMENTAL TRANSFERS (General Fund)

Per the Fiscal Year 1997 Annual Appropriation Ordinance, the following departments would require inter-departmental adjustments in their department budgets as well as the appropriation of revenues received in excess of budget, as per Attachment 1.

- ▶ Police Department (\$4,200,000) - Due to overbudget expenditures in Salaries and Wages, Fringe Benefits, and Energy.
- ▶ Fire Department (\$3,500,000) - Due to overbudget expenditures in Salaries and Wages, and Supplies and Services.

## TRANSFERS TO ALLOCATED RESERVE (General Fund)

Funds are appropriated in the current year for the projects detailed below; however, there is not sufficient time for completion prior to the end of the fiscal year. It is recommended that funds be transferred to the Allocated Reserve to provide for the anticipated expenditure of the designated funds in the future, should sufficient appropriation savings become available. These projects are:

- ▶ City Clerk (\$10,000) - For data processing related costs.
- ▶ Park and Recreation - Coastline Parks (\$41,000) - For Ventura Place Improvements.
- ▶ Park and Recreation - Inland Parks (\$53,000) - For the purchase of security surveillance camera systems at eight park and recreation sites.
- ▶ Facilities Maintenance (\$75,000) - For the World Trade Center fire sprinklers.

## OTHER ACTIONS

Council action is required to authorize the City Auditor and Comptroller to complete the following items which represent transfers between funds, programs, budget amendments and/or increases, or actions to carry forward funds.

### A. Gas Tax Fund

1. Authorizing the carryover of up to \$3,331,350 of Gas Tax funding for Transportation - Street Division Resurfacing, Slurry Seal and Sidewalk Replacement contracts, at the direction of the Financial Management Director.
2. Authorizing the carryover of up to \$67,952 of Gas Tax funding for neighborhood revitalization activities, at the direction of the Financial Management Director unless Council action regarding the use of these funds is taken prior to the fiscal year end.

### B. TransNet Fund

1. Authorizing the carryover of up to \$1,450,000 of TransNet funding for Transportation - Street Division Resurfacing, Slurry Seal, and Sidewalk Replacement contracts, at the direction of the Financial Management Director.
2. Authorizing the carryover of up to \$1,662,048 of TransNet funding for neighborhood revitalization activities, at the direction of the Financial Management Director unless Council action regarding the use of these funds is taken prior to the fiscal year end.

### C. New Convention Facility Fund

Authorizing the carryover of up to \$782,946 of New Convention Facility Fund (10225) revenues to cover expenditures for furniture/fixtures and equipment.

### E. Transfers Between Funds

1. Authorizing the City Auditor to transfer revenues in excess of estimate in the Transient Occupancy Tax Fund (10220) to a Stadium Reserve Fund.
2. Authorizing the City Auditor and Comptroller to transfer any unexpended balances or revenues in excess of estimates in the Trolley Extension Reserve Fund (10226) to the General Fund (100).

3. Authorizing the City Auditor and Comptroller to transfer unexpended balances between programs in the Transient Occupancy Tax Fund (10220), upon the direction of the Financial Management Director.
4. Authorizing the reallocation of Sales Tax in an amount equivalent to the ticket payments collected by the Chargers during the 1996 season from the General Fund (100) to the Stadium Operations Fund (10330).
5. Authorizing the allocation of funds from the Sewer Revenue Fund (41506) and the Water Utility Operating Fund (41500) unallocated reserves for the purpose of funding, as may be required, reimbursements to the Sewer and Water Engineering Internal Service Fund.

### CAPITAL IMPROVEMENTS PROGRAM TRANSFERS

Council action is required to authorize the total appropriation of \$3,638,534 from the Park Service District Fee Fund, Sludge Mitigation Fund, Capital Outlay-Sales Tax, TransNet Fund, ISTEATransNet Exchange, Mid-City - Park Development Fund, Water Utility Operating Fund, and Clean Water Sewer Fund as per Attachment 2 to cover engineering costs and reallocations of costs.

Respectfully submitted,



ERNIE ANDERSON  
Financial Management Director

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Attachments

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**GENERAL FUND TRANSFER RECOMMENDATIONS**

From Department	Amount	Department	To Category	Amount
Increased Appropriation - Transient Occupancy Tax (TOT)	\$1,800,000.00	110 Police Department	Salary and Wages	\$3,300,000.00
Increased Appropriation - Mission Bay Rents	\$1,000,000.00	110 Police Department	Fringe	\$700,000.00
Increased Appropriation - Property Transfer Tax	\$500,000.00	110 Police Department	Energy/Utilities	\$200,000.00
Increased Appropriation - Rental Unit Tax	\$700,000.00			
Increased Appropriation - Rental Unit Tax	\$100,000.00			
Increased Appropriation - Motor Vehicle License Fees	\$100,000.00			
	<u>\$4,200,000.00</u>			<u>\$4,200,000.00</u>
Financing Services	\$73,137.00	120 Fire	Salary and Wages	\$2,483,424.00
Purchasing	\$53,618.00	120 Fire	Fringe	\$716,576.00
Real Estate Assets	\$331,492.00	120 Fire	Supplies and Services	\$300,000.00
Transportation	\$358,047.00			
Information, Technology and Communications	\$139,520.00			
Park and Recreation	\$1,348,704.00			
Environmental Services	\$136,120.00			
Personnel	\$31,004.00			
Citizens Assistance	\$9,302.00			
Library	\$25,312.00			
Community and Neighborhood Services	\$421,609.00			
Development Services	\$272,135.00			
Increased Appropriation - Motor Vehicle License Fees	\$300,000.00			
	<u>\$3,500,000.00</u>			<u>\$3,500,000.00</u>
<b>TOTAL GENERAL FUND TRANSFERS</b>	<u><b>\$7,700,000.00</b></u>			<u><b>\$7,700,000.00</b></u>

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**Year-End Budget Adjustments  
Capital Improvements Program Transfers**

FUND/TITLE	CIP #	AMOUNT	FUNDING SOURCE	TRANSFER TOTAL
<b><u>PARK SERVICE DISTRICT FEE FUND (15000)</u></b>				
Paradise Hills Community Park Design Services	20-001.1	\$1,714.36	FD 15000/CIP 29-432.0	
SUBTOTAL TRANSFER - FUND (15000)				\$1,714.36
<b><u>SLUDGE MITIGATION FUND (10507)</u></b>				
North Crown Point - Access and Landscape Improvements	22-920.0	\$70.34	FD 10507	
North Ski Beach Picnic Shelter	22-923.0	\$125.73	FD 10507	
SUBTOTAL TRANSFER - FUND (10507)				\$196.07
<b><u>CAPITAL OUTLAY - SALES TAX (30245)</u></b>				
City Heights Block Grant Alleys and Sewer Main Replacement	58-705.3	\$421.75	FD 30245/CIP 58-007.0	
Logan Heights Block Grant Alleys and Sewer Main Replacement	58-007.2	\$114.58	FD 30245/CIP 58-007.0	
Ninyo and Moore Desert View Drive Slope Stabilization	58-009.1	\$192.38	FD 30245/CIP 58-007.0	
SUBTOTAL TRANSFER - FUND (30245)				\$728.71
<b><u>TRANSNET FUND (30300)</u></b>				
Barnett Avenue/Lytton Street Bikeway	58-106.0	\$3,514.98	FD 39005/CIP 52-521.0	
El Cajon Boulevard Median Improvement - 37th Street to 39th Street (Sublet of CIP 39-209.0, El Cajon Boulevard Commercial Revitalization Project - Interstate 805 to 54th Street)	39-209.1	\$12,141.91	FD 30300/CIP 39-209.0	
North Harbor Drive Bike Lanes	58-097.0	\$60,064.60	FD 30300/CIP 52-521.0	
Park Ridge Boulevard Bikeway	58-112.0	\$620.59	FD 30300/CIP 52-521.0	
San Clemente Bikeway	58-026.0	\$735.99	FD 30300/CIP 52-521.0	
Washington Street/University Avenue Bikeway	58-117.0	\$3,959.59	FD 30300/CIP 52-521.0	
West Bernardo Drive Bike Lanes I	58-103.0	\$2,097.25	FD 30300/CIP 52-521.0	
West Bernardo Drive Bike Lanes I	58-103.0	\$22.00	FD 30300/CIP 58-004.0	
SUBTOTAL TRANSFER - FUND (30300)				\$83,156.91

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**Year-End Budget Adjustments  
Capital Improvements Program Transfers**

FUND/TITLE	CIP #	AMOUNT	FUNDING SOURCE	TRANSFER TOTAL
<b><u>ISTEA/TRANSNET EXCHANGE (30303)</u></b>				
West Bernardo Drive Bike Lanes I	58-103.0	\$20,128.12	FD 30303/CIP 58-004.0	
SUBTOTAL TRANSFER - FUND (30303)				\$20,128.12
 <b><u>MID-CITY - PARK DEVELOPMENT FUND (39094)</u></b>				
Interstate 15 Cut and Cover Park #1	29-685.0	\$546.68	FD 39094/CIP 29-684.0	
Interstate 15 Cut and Cover Park #1	29-685.0	\$132.20	FD 39094/CIP 29-701.0	
Interstate 15 Cut and Cover Park #1	29-685.0	\$336.90	FD 39094	
Mid-City Beautification Project	29-614.0	\$3.93	FD 39094	
Normal Heights Community Park - Development	29-702.0	\$191.21	FD 39094	
SUBTOTAL TRANSFER - FUND (39094)				\$1,210.92
 <b><u>WATER UTILITY OPERATING FUND (41500)</u></b>				
Alvarado Regulating Reservoir Roof	73-235.0	\$200,108.00	FD 41500/CIP 73-840.6	
Genesee Avenue Subsystem	70-911.0	\$134,308.00	FD 41500/CIP 70-915.0	
Genesee Avenue Subsystem	70-911.0	\$20,184.00	FD 41500/CIP 70-919.0	
Miramar Road Subsystem	70-912.0	\$219,472.00	FD 41500/CIP 70-915.0	
Miramar Road Subsystem Extension	70-916.0	\$45,490.00	FD 41500/CIP 70-915.0	
Miramar Road Subsystem Extension	70-916.0	\$75,893.00	FD 41500/CIP 70-919.0	
Miramar Storage Tank and Raw Water Connection	70-917.0	\$1,908.00	FD 41500/CIP 70-919.0	
Miramar Storage Tank and Raw Water Connection	70-917.0	\$258,239.00	FD 41500/CIP 70-922.0	
Miramar Storage Tank and Raw Water Connection	70-917.0	\$214,887.00	FD 41500/CIP 73-255.0	
Miramar Storage Tank and Raw Water Connection	70-917.0	\$275,000.00	FD 41500/CIP 70-941.0	
Reclaimed Water Distribution Master Plan EIR	70-913.0	\$3,965.00	FD 41500/CIP 70-915.0	
Reclaimed Water Distribution Master Plans Update	75-910.2	\$6,006.00	FD 41500/CIP 70-915.0	
Scripps Poway Parkway Subsystem	70-921.0	\$168,405.00	FD 41500/CIP 73-255.0	
Scripps Ranch Boulevard/ Interstate 15 Subsystem	70-918.0	\$127,240.00	FD 41500/CIP 70-919.0	
State Route 56/CUFEP Utility Relocation [Sublet of CIP 73-024.0, Annual Allocation - Freeway Relocation.]	73-026.4	\$169,000.00	FD 41500/CIP 73-839.5	
State Route 56/CUFEP Utility Relocation [Sublet of CIP 73-024.0, Annual Allocation - Freeway Relocation.]	73-026.4	\$81,000.00	FD 41500/CIP 73-838.7	
University City Subsystem	70-927.0	\$16,827.00	FD 41500/CIP 70-919.0	

**Year-End Budget Adjustments  
Capital Improvements Program Transfers**

FUND/TITLE	CIP #	AMOUNT	FUNDING SOURCE	TRANSFER TOTAL
<b><u>WATER UTILITY OPERATING FUND (41500)</u></b>				
University City Subsystem	70-927.0	\$75,361.00	FD 41500/CIP 73-255.0	
SUBTOTAL TRANSFER - FUND (41500)				\$2,093,293.00
<b><u>CLEAN WATER SEWER FUND (41509)</u></b>				
Mission Valley Water Reclamation Plant	46-159.0	\$118,505.00	FD 41509/CIP 46-147.0	
Otay Valley Water Reclamation Plant	42-910.3	\$3,738.00	FD 41509/CIP 45-910.3	
Otay Valley Water Reclamation Plant	42-910.3	\$182,255.00	FD 41509/CIP 46-147.0	
Point Loma Plant Secondary Conversion	42-910.9	\$384,981.00	FD 41509/CIP 46-147.0	
San Diego River Outfall	40-920.1	\$197,473.00	FD 41509/CIP 45-910.3	
San Diego River Outfall	40-920.1	\$436,384.00	FD 41509/CIP 46-147.0	
South Bay Secondary Sewers - Phase I and II	40-911.1	\$11,113.00	FD 41509/CIP 45-910.3	
South Bay Secondary Sewers - Phase I and II	40-911.1	\$103,656.00	FD 41509/CIP 46-147.0	
SUBTOTAL TRANSFER - FUND (41509)				\$1,438,105.00
<b>TOTAL FUND TRANSFER (VARIOUS)</b>				<b>\$3,638,533.09</b>

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