

(O-99-45)

ORDINANCE NUMBER O- **18585** (NEW SERIES)

ADOPTED ON **SEP 15 1998**

AN ORDINANCE AMENDING ORDINANCE NO. O-18551 (NEW SERIES), AS AMENDED, ENTITLED "AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR 1998-99 AND APPROPRIATING THE NECESSARY MONEY TO OPERATE THE CITY OF SAN DIEGO FOR SAID FISCAL YEAR" BY AMENDING DOCUMENT NO. OO-18551, TO ADD THE POSITION OF PROJECT COORDINATOR IN THE POLICE DEPARTMENT AND EXEMPTING SAID POSITION FROM THE CLASSIFIED SERVICE.

WHEREAS, on June 29, 1998, the City Council adopted Resolution No. R-290395 accepting a donation from Price Enterprises in the amount of \$100,000 and authorizing the City Manager to utilize these funds to engage an independent consultant who will act as the project coordinator for the development of a Mid-City Organizing Project; and

WHEREAS, upon further evaluation, it is now recommended that the Project Coordinator be hired by the City Manager as an unclassified position within the Police Department rather than engaging an independent consultant; and

WHEREAS, the Civil Service Commission has reviewed the justification for the position on August 6, 1998 and has commented favorably thereon in its memo to the Mayor and Council dated August 11, 1998; and

WHEREAS, it is necessary to amend the annual appropriation ordinance to add said position to the Police Department; NOW, THEREFORE,

BE IT ORDAINED, by the Council of The City of San Diego, as follows:

Section 1. That Ordinance No. O-18551, as amended, entitled "AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR 1998-99 AND APPROPRIATING THE NECESSARY MONEY TO OPERATE THE CITY OF SAN DIEGO FOR SAID FISCAL YEAR" be and the same is hereby amended by amending Document No. OO-18551 by adding the position of PROJECT COORDINATOR to the budget of the Police Department.

Section 2. That pursuant to section 117(a)17 of the City Charter, after having been reviewed and commented upon favorably by the Civil Service Commission on August 6, 1998 as meeting the Charter criterion for exemption from the classified service, and after having considered and reviewed the report thereon from the Civil Service Commission to the Mayor and Council dated August 11, 1998, attached hereto as Attachment A, the position of PROJECT COORDINATOR in the Police Department be and is hereby exempted from the classified service and declared to be in the unclassified service of The City of San Diego.

Section 3. That a full reading of this ordinance is dispensed with prior to its final passage, a written or printed copy having been available to the City Council and the public a day prior to its final passage.

Section 4. This ordinance is declared to take effect and be in force immediately upon its passage after two public hearings pursuant to the authority contained in sections 16, 17 and 71 of the Charter of The City of San Diego.

APPROVED: CASEY GWINN, City Attorney

By Stuart H. Swett
Stuart H. Swett
Deputy City Attorney

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09/01/98
Or.Dept:Police
O-99-45
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CITY OF SAN DIEGO
MEMORANDUM

DATE: August 11, 1998
TO: Honorable Mayor and Council
FROM: Rich Snapper, Personnel Director
SUBJECT: Exemption of a Program Coordinator Position from the Classified Service

On August 6, 1998, the Civil Service Commission reviewed a request of the Police Chief to exempt a new Program Coordinator position from the Classified Service. This position will be responsible for developing, formulating and coordinating the Mid-City Community Organizing Project, a politically sensitive and highly visible program funded by donations from Price Enterprises.

Charter Section 117 states that the Unclassified Service shall include "managerial employees having significant responsibilities for formulating and administering department policies and programs. Each such position shall be exempted from the Classified Service by ordinance, upon the initiation of the appropriate appointing authority and after receiving the advisory review and comment of the Civil Service Commission and approval of the City Council."

Upon review of the duties and responsibilities of this position, the Commission finds that it meets the intent of Charter Section 117. If additional information would be of assistance in your consideration of this matter, staff is available to respond with details as necessary.



Rich Snapper

RS:FG:wp

Attachment

cc: Jerry Sanders, Police Chief
Financial Management Department

H:ExemptMemo-PO-8-11

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ATTACHMENT A

**CITY OF SAN DIEGO
MEMORANDUM**

DATE: July 31, 1998
TO: Civil Service Commission
FROM: Rich Snapper, Personnel Director
SUBJECT: Request to Exempt a New Program Coordinator Position from the
Classified Service

The Police Chief has requested that a new Program Coordinator position be exempted from the Classified Service. The proposed position will be responsible for developing and coordinating the formulation and administration of the Mid-City Community Organizing Project, a politically sensitive and highly visible program, using funds donated by Price Enterprises. It will work closely with both the Community and the Police Department to develop a strategic plan to improve public safety and security in the Mid-City area.

Charter Section 117 states that the Unclassified Service shall include "managerial employees having significant responsibilities for formulating and administering department policies and programs. Each such position shall be exempted from the Classified Service by ordinance, upon the initiation of the appropriate appointing authority and after receiving the advisory review and comment of the Civil Service Commission and the approval of the City Council."

Upon review of the administrative and managerial duties and responsibilities of this position, staff finds that they meet the intent of Charter Section 117. Based on the above, it is recommended that this request be approved.


for Rich Snapper

RS:FG:wp
Attachment

cc: Jerry Sanders, Police Chief



**City of San Diego
MEMORANDUM**

Date: July 28, 1998
To: Rich Snapper, Personnel Director
From: Jerry Sanders, Chief of Police
Subject: Request to Exempt a Project Coordinator from the Classified Service

On June 29, 1998, the City Council adopted a resolution accepting a donation from Price Enterprises in the amount of \$100,000 and authorizing the City Manager to utilize these funds to engage an independent consultant who will act as the project coordinator for the development of a Mid-City Organizing Project. The goal of the project is to develop a strategic plan which focuses on coordinating the community and working with the Police to improve the public safety and security in the Mid-City area.

The responsibilities of the Project Coordinator will be to conduct a needs assessment, and to develop a strategic plan for program implementation. The plan will include goals, timetables, assignment of responsibility, a budget, and a method of evaluation. Upon completion of the plan, estimated to be done in approximately six months, future grant funds for project implementation will be available from Price Enterprises if the plan is acceptable to the parties.

Upon further evaluation, it is now recommended that the Project Coordinator be hired as an unclassified employee of the City rather than as an independent consultant. It is believed that this approach will generate a larger, more diverse pool of candidates from which to select, and will provide more control by the Department over the activities and efforts of the Coordinator.

This is an exciting opportunity for the Mid-City Community. Your consideration of this matter is greatly appreciated.

Jerry Sanders
for JERRY SANDERS
Chief of Police

JS/CL

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