

RESOLUTION NUMBER R- 294197

ADOPTED ON NOV 20 2000

RESOLUTION ADOPTING THE REVISED  
CONFLICT OF INTEREST CODE FOR THE  
SAN DIEGO POLICE DEPARTMENT.

WHEREAS, by Resolution No. R-290855, adopted on October 19, 1998, the City Council approved the San Diego Police Department's Conflict of Interest Code, which was revised and updated following the required City-wide biennial review of all conflict of interest codes for which the City Council serves as code reviewing body; and

WHEREAS, Government Code section 87306.5 requires biennial review of local agency conflict of interest codes every even-numbered year; and

WHEREAS, Government Code section 87306 requires agencies to amend their conflict of interest codes whenever an amendment is necessitated by changed circumstances, including the creation of new positions which must be designated and relevant changes in the duties assigned to existing positions; and


WHEREAS, the San Diego Police Department has proposed changes to Appendix A and Appendix B of that office's conflict of interest code to accurately reflect designated positions and appropriate disclosure categories; NOW, THEREFORE,

BE IT RESOLVED that the San Diego Police Department's proposed changes to Appendix A and Appendix B of that office's conflict of interest code are hereby approved and are incorporated into its conflict of interest code.

BE IT FURTHER RESOLVED that revised Appendix A and Appendix B to the San Diego Police Department's Conflict of Interest Code be placed on file in the Office of the City Clerk as Document No. RR-294197

BE IT FURTHER RESOLVED that the revised Conflict of Interest Code for the San Diego Police Department become effective upon the date of adoption of this resolution.

APPROVED: CASEY GWINN, City Attorney

By   
Lisa A. Foster  
Deputy City Attorney

LAF:jrl  
10/9/2000  
Or.Dept: Police  
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**SAN DIEGO POLICE DEPARTMENT'S  
CONFLICT OF INTEREST CODE**

**APPENDIX "A"  
(Revised 8/1/2000)**

<u>Position</u>	<u>Duties</u>	<u>Category</u>
Chief of Police	Plans, organizes, and directs all Police Department operations, including the specification development and requisitioning of equipment and services.	1, 2, 3
Executive Assistant Chief of Police	Plans, organizes, and directs all Police Department operations, including the specification development and requisitioning of equipment, with responsibility for formulation and administration of policies and programs and services as directed by the Chief of Police.	1, 2, 3
Assistant Police Chief	Plans and directs the work of several divisions, including the specification development and requisitioning of equipment and services, with responsibility for formulation and administration of policies and programs and services as directed by the Chief of Police.	1, 2, 3
Director of Administrative Services (Civilian)	Plans and directs the work of several divisions, including the specification development and requisitioning of equipment and services, with responsibility for formulation and administration of policies and programs and services as directed by the Chief of Police.	1, 2, 3
Assistant to the Chief of Police (Civilian)	Advises and makes recommendations to the Chief of Police regarding all Police Department operations.	1, 2, 3
Police Captain	Plans and directs the operations of a major division including the development of special programs, specification development, the processing of traffic citations, and the requisitioning of equipment, services, and special funds.	3
ARJIS Program Manager (Civilian)	Plans and oversees development of the regional ARJIS computer functions, chairs ARJIS meetings, acts as staff to ARJIS Board of Directors.	3

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Communications Program Manager (Civilian)	Plans and directs the operations of a major division including the development of special programs, specification development, and the requisitioning of equipment, services, and special funds.	3
Equal Employment Opportunity Program Manager (Civilian)	Develops, implements, and monitors the Police Department's Equal Employment Opportunity Program. Responsible for the prevention and resolution of internal discrimination complaints through training and mediation or investigation. Maintains statistics and serves as a liaison with the City's Equal Employment Investigative Officer regarding violations of Department rules, policies, and procedures.	3
Fiscal Services Program Manager (Civilian)	Plans and directs the operations of a major division including the development of special programs, specification development, and the requisitioning of equipment, services, and special funds.	3
Strategic Management and Planning Program Manager (Civilian)	Plans and directs the operations of a major division including the development of special programs, specification development, and the requisitioning of equipment, services, and special funds.	3
STAR Program Manager (Civilian)	Plans, administers and coordinates the operations of the STAR (Sports Training Academics Recreation) Program.	3
Information Systems Manager (Civilian)	Plans and directs the operations of a major division, including the processing of all equipment requisitions; directs all administrative or operational crime analysis programs, provides analytic and research support for department management and directs the implementation of department-wide computer programs.	3
Crime Laboratory Program Manager (Civilian)	Directs operations of the Police Crime Laboratory including the examining of criminal evidence and the requisitioning of specified equipment.	3
Police Fleet Program Manager (Civilian)	Plans and directs the operations of the Automotive Maintenance section including the specification development and requisitioning of equipment and services.	3

Police Property and Records Administrator (Civilian)	Plans and directs the operations of the Records Division and Property and Evidence Units including the processing, storage, and retrieval of police reports; impound and maintenance of evidence and found property.	3
Supervising Management Analyst, Police Personnel (Civilian)	Administers the personnel services operations of the Police Department, including reviewing and administering hiring, and promotional processes; management of all personnel records; assisting in the interpretation of personnel policies and regulations; and administering the Department's Medical Assistance Program.	3
Supervising Management Analyst (Fiscal Management - Civilian)	Administers fiscal operations of the department including requisitioning of equipment and supplies, reviewing and making recommendations on requests for proposals and administering contracts.	3
Information Systems Administrator (Civilian)	Administers operations of the Data Services Unit including requisitioning of computer equipment and supplies, reviewing and making recommendations on requests for proposals and administering contracts.	3
Licensing Detail Investigators (Vice Administration)	Conducts investigations of police-regulated business license applicants.	3
Consultants	The Chief of Police may determine in writing that a particular consultant, although a "designated position" is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such determination shall include a description of the consultant's duties, and, based upon that description, a statement of the extent of the disclosure requirements. The Chief of Police's determination is a public record and shall be retained for public inspection in the same manner and located as this Conflict of Interest Code.	4

**SAN DIEGO POLICE DEPARTMENT'S  
CONFLICT OF INTEREST CODE**

**APPENDIX "B"**

**Category 1** Investments and business positions in any business entity located in or doing business in the jurisdiction.

Income and gifts from sources located in or doing business in the jurisdiction.

Interests in real property located in the jurisdiction, including property located within a two-mile radius of any property owned or used by the City. "Real property" does not include the home/primary residence of the filer.

**Category 2** All investments and business positions in any firms or business entity that supplies goods or services to the City of San Diego; that is a tenant of the City of San Diego; that is an adverse party to the City of San Diego in a legal proceeding; or is granted authority by the City of San Diego to use city facilities.

All interests in real property owned or used by any person or business entity that supplies goods for services to the City of San Diego; that is a tenant of the City of San Diego; that is an adverse party to the City of San Diego in a legal proceeding; or is granted authority by the City of San Diego to use city facilities.

All income, including gifts from any person or business entity that supplies goods or services to the City of San Diego; that is a tenant of the City of San Diego, that is an adverse party to the City of San Diego in a legal proceeding; or is granted authority by the City of San Diego to use city facilities.

**Category 3** For purposes of this category, any person or business entity means one which reasonably foreseeably will be the subject of an investigation by the City, is an adverse party to the City in a legal proceeding, or is contracting with, or selling goods or services to the City.

Investments or business positions in any business entity, income and gifts from any person or business entity, interests in real property held jointly or in common with any person or business entity.

**Category 4**

The Chief of Police may determine in writing that a particular consultant, although a "designated position" is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such determination shall include a description of the consultant's duties, and, based upon that description, a statement of the extent of the disclosure requirements. The Chief of Police's determination is a public record and shall be retained for public inspection in the same manner and located as this Conflict of Interest Code.

10/02/00

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## CERTIFICATION

The foregoing amendment to the Conflict of Interest Code was prepared by the City of San Diego Police Department after a fair opportunity was offered to the members of the Police Department to present their views.

9/28/00

Date

David Bejarano, Executive Asst. Chief of Police  
David Bejarano, Chief of Police