

RESOLUTION NUMBER R- 294199

ADOPTED ON NOV 20 2000

RESOLUTION ADOPTING THE REVISED  
CONFLICT OF INTEREST CODE FOR THE  
TRANSPORTATION DEPARTMENT.

WHEREAS, by Resolution No. R-290927, adopted on November 10, 1998, the City Council approved the Transportation Department's Conflict of Interest Code, which was revised and updated following the required City-wide biennial review of all conflict of interest codes for which the City Council serves as code reviewing body; and

WHEREAS, Government Code section 87306.5 requires biennial review of local agency conflict of interest codes every even-numbered year; and

WHEREAS, Government Code section 87306 requires agencies to amend their conflict of interest codes whenever an amendment is necessitated by changed circumstances, including the creation of new positions which must be designated and relevant changes in the duties assigned to existing positions; and


WHEREAS, the Transportation Department has proposed changes to Appendix A and Appendix B of that office's conflict of interest code to accurately reflect designated positions and appropriate disclosure categories; NOW, THEREFORE,

BE IT RESOLVED that the Transportation Department's proposed changes to Appendix A and Appendix B of that office's conflict of interest code are hereby approved and are incorporated into its conflict of interest code.

BE IT FURTHER RESOLVED that revised Appendix A and Appendix B to the Transportation Department's Conflict of Interest Code be placed on file in the Office of the City Clerk as Document No. RR- 294199 .

BE IT FURTHER RESOLVED that the revised Conflict of Interest Code for the Office of the Transportation Department become effective upon the date of adoption of this resolution.

APPROVED: CASEY GWINN, City Attorney

By   
Lisa A. Foster  
Deputy City Attorney

LAF:jrl  
09/15/2000  
Or.Dept: Trans.  
R-2001-379  
Form=r&t.frm

# TRANSPORTATION DEPARTMENT

CONFLICT OF INTEREST CODE  
DESIGNATED POSITIONS

DOCUMENT NO. R-294199  
FILED NOV 20 2000  
OFFICE OF THE CITY CLERK  
SAN DIEGO, CALIFORNIA

## APPENDIX A

<u>POSITION</u>	<u>DUTIES</u>	<u>CATEGORY</u>
Director	Administers the Transportation Department	1
Deputy Director	Administers and manages the Division. Approves and/or recommends financial decisions regarding construction and/or engineering contracts, procurement of materials and equipment; negotiates and/or administers agency contracts; administers grants; prepares operations, maintenance and capital improvements budgets.	1
Assistant Deputy Director	Assist Deputy Director in administering contracts; procurement of materials and equipment; administration of program contracts, grants and budgeting.	1
Consultant	Performs program management consultant services for the Transportation Department to advise and assist the Director	3
Supervising Management Analyst	Supervises, analyses and administers revenue plan data, cost and budgetary data, grant and loan requests, or agency contracts and payments.	2
Fleet Manager	Represents the City in meeting with vendors, other City departments and other governmental agencies; supervises the preparation of, and/or approves all specifications and acquisition of motive parts and other materials needed for the operation of the Division.	2
Project Officer I	Represents the City in meeting with citizen groups, architects, engineers, contractors, other City departments and other governmental agencies; supervises the preparation of, and/or approves all documents, plans, specifications, bidding procedures and contract awards; responsible for contract payments and management.	2
Information System Analyst III	Reviews and evaluates requests to automate manual procedures; defines user requirements, prepares cost/benefit analysis for new systems to be developed; justifies and prioritizes new systems development for software and hardware; provides technical interpretation to department staff and private vendors, including consultants as described for department; prepares, monitors, and analyzes the department's data processing budget.	2
Parking Operations Program Manager	Responsible for the planning, policy formulation and evaluation, and administering the City's Parking Operations including parking enforcement and the meter operation. Make recommendations on parking policies associated w/Municipal Ordinance and the CA Vehicle Code.	2
Public Works Superintendent	Represents the City in meeting with citizen groups, architects, engineers, contractors, other City departments and other governmental agencies; supervises the preparation of, and/or approves all documents, plans, specifications, bidding procedures and contract awards; responsible for contract payments and management.	2
Senior Engineer	Reviews and evaluates consultant agreements, inspects construction sites, approves procurement of materials, approves subdivision, contract payment, project management, assessment spreads.	2
Associate Mechanical Engineer	Makes recommendations on for the Division, detailed analysis for bids, writes bid specifications for purchase of all City motive equipment except Police and Fire.	2

R-294199

# TRANSPORTATION DEPARTMENT

## CONFLICT OF INTEREST CODE DISCLOSURE CATEGORIES

### APPENDIX B

<u>CATEGORY</u>	<u>SCHEDULE</u>	<u>DESCRIPTION</u>
1	All	<p>Investments and business positions in any business entity located in or doing business with the City.</p> <p>Income and gifts from sources located in or doing business with the City.</p> <p>Interests in real property located in the City, including property located within a two-mile radius of any property owned or used by the City.</p>
2	As Required	<p>All investments and business positions in a firm or business entity that supplies goods or services to the City, that is a tenant of the City, that is an adverse party to the City in a legal proceeding, or that is granted authority by the City to use City facilities.</p> <p>All income and gifts from any person or business entity that supplies goods or services to the city, that is a tenant of the City, that is an adverse party to the City in a legal proceeding, or that is granted authority by the City to use City facilities.</p> <p>All interests in real property owned or used by any person or business entity that supplies goods or services to the City, that is an adverse party to the City in a legal proceeding, or that is granted authority by the City to use City facilities.</p>
3	As Required	<p>Consultants shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:</p> <p>The Department Director or Deputy Director may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in the section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Department Director's or Deputy Director's determination is a public record and shall be retained for public inspection in the same manner and location as the conflict of interest code.</p>

R-294199

## CERTIFICATION

The foregoing amendment to the Conflict of Interest Code was prepared by the City of San Diego Transportation Department after a fair opportunity was offered to the members of the Transportation Department to present their views.

8/10/00  
(date)

D. Cruz Gonzalez  
D. Cruz Gonzalez, Director