

(O-2002-33)

ORDINANCE NUMBER O- 18996 (NEW SERIES)

ADOPTED ON OCT 29 2001

AN ORDINANCE EXEMPTING THE POSITION OF  
EXECUTIVE DIRECTOR FOR THE ETHICS COMMISSION  
FROM THE CLASSIFIED SERVICE.

WHEREAS, on September 6, 2001, the Civil Service Commission reviewed a request of the Ethics Commission to exempt an Executive Director position from the classified service; and

WHEREAS, this position will be responsible for planning, organizing, and directing the activities of the Ethics Commission as outlined in the Report dated August 31, 2001 to the Civil Service Commission from the Personnel Director, attached hereto as Attachment A; and

WHEREAS, the Civil Service Commission has reviewed the justification for the position and has commented favorably thereon in its memo to the Mayor and Council dated September 14, 2001; NOW, THEREFORE,

BE IT ORDAINED, by the Council of The City of San Diego, as follows:

Section 1. That pursuant to section 117(a)17 of the City Charter, after having been reviewed and commented upon favorably by the Civil Service Commission on September 6, 2001, as meeting the Charter criterion for exemption from the classified service, and after having considered and reviewed the report thereon from the Civil Service Commission to the Mayor and Council dated September 14, 2001, attached hereto as Attachment B, the position of Executive Director for the Ethics Commission be and is hereby exempted from the classified service and declared to be in the unclassified service of the City of San Diego.

Section 2. That a full reading of this ordinance is dispensed with prior to its final passage, a written or printed copy having been available to the City Council and the public a day prior to its final passage.

Section 3. This ordinance shall take effect and be in force on the thirtieth day from and after its passage.

APPROVED: CASEY GWINN, City Attorney

By Stuart H. Swett  
Stuart H. Swett  
Senior Deputy City Attorney

SHS:smf  
10/01/01  
Or.Dept.:Ethics Comm.  
O-2002-33  
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# ITEM 7

## CITY OF SAN DIEGO MEMORANDUM

**DATE:** August 31, 2001  
**TO:** Civil Service Commission  
**FROM:** Rich Snapper, Personnel Director  
**SUBJECT:** Request to Exempt an Executive Director Position from the Classified Service

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The Personnel Subcommittee of the San Diego Ethics Commission on behalf of the entire Ethics Commission has requested that an Executive Director position be exempted from the Classified Service.

The Ethics Commission Executive Director will be responsible for planning, organizing, and directing the activities of the Ethics Commission responsible for:

1. Monitoring, administering, and enforcing the City's governmental ethics and proposing new governmental ethics law reforms;
2. Conducting investigations, referring violations to appropriate enforcement agencies;
3. Advising and educating City officials and the public on issues related to the governmental ethics laws.

Charter Section 117 states that the Unclassified Service shall include "managerial employees having significant responsibilities for formulating and administering department policies and programs. Each such position shall be exempt from the Classified Service by ordinance, upon the initiation of the appropriate appointing authority and after receiving the advisory review and comment of the Civil Service Commission and approval of the City Council."

Upon review of the duties and responsibilities of this position, staff finds that it meets the intent of Charter Section 117. Based on the above, it is recommended that this request be approved.



Rich Snapper  
Personnel Director

RS:hd/dlh

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**ATTACHMENT A**

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CITY OF SAN DIEGO  
MEMORANDUM

DATE: September 14, 2001  
TO: Honorable Mayor and Council  
FROM: Rich Snapper, Personnel Director  
SUBJECT: Exemption of an Executive Director position from the Classified Service

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On September 6, 2001, the Civil Service Commission received a request from the Personnel Subcommittee of the San Diego Ethics Commission on behalf of the entire Ethics Commission to exempt an Executive Director position from the Classified Service.

The Ethics Commission Executive Director will be responsible for planning, organizing, and directing the activities of the Ethics Commission responsible for monitoring, administering, and enforcing the City's governmental ethics.

Charter Section 117 states that the Unclassified Service shall include "managerial employees having significant responsibilities for formulating and administering department policies and programs. The position will be exempted from the Classified Service by ordinance, upon the initiation of the appropriate appointing authority and after receiving the advisory review and comment of the Civil Service Commission and approval of the City Council."

Upon review of the duties and responsibilities of this position, the Commission finds that it meets the intent of Charter Section 117. If additional information would be of assistance in your consideration of this matter, staff is available to respond with details as necessary.



Rich Snapper  
Personnel Director

RS:HD:wp

Attachment

cc: Financial Management Department

H:\ExemptMemo Ethics Comm

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ATTACHMENT B