

ORDINANCE NUMBER O-19115 (NEW SERIES)

ADOPTED ON OCT 21 2002

AN ORDINANCE EXEMPTING AN ASSISTANT TO THE DIRECTOR POSITION FROM THE CLASSIFIED SERVICE IN THE GOVERNMENTAL RELATIONS DEPARTMENT.

WHEREAS, on September 5, 2002, the Civil Service Commission reviewed a request of the Governmental Relations Department Director to exempt an Assistant to the Director position from the classified service; and

WHEREAS, this position will be responsible for policy formulation and implementation related to transportation, housing, economic development, energy, water and utilities; developing and presenting policy recommendations to the City Council's Rules Committee; and directing City consultants in the United States and State Capital on legislative, regulatory, and budgetary issues; and

WHEREAS, the Civil Service Commission has reviewed the justification for the position and has commented favorably thereon in its memo to the Mayor and Council dated September 9, 2002; NOW, THEREFORE,

BE IT ORDAINED, by the Council of the City of San Diego, as follows:

Section 1. That pursuant to section 117(a)17 of the City Charter, after having been reviewed and commented upon favorably by the Civil Service Commission on September 5, 2002 as meeting the Charter criterion for exemption from the classified service, and after having considered and reviewed the report thereon from the Civil Service Commission to the Mayor and Council dated September 9, 2002, attached hereto as Attachment A, the position of Assistant to

the Director of Governmental Relations be and is hereby exempted from the classified service and declared to be in the unclassified service of the City of San Diego.

Section 2. That a full reading of this ordinance is dispensed with prior to its final passage, a written or printed copy having been available to the City Council and the public a day prior to its final passage.

Section 3. This ordinance shall take effect and be in force on the thirtieth day from and after its passage.

APPROVED: CASEY GWINN, City Attorney

By Stuart H. Swett
Stuart H. Swett
Senior Deputy City Attorney

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Or.Dept.: Gov't Rel.
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**CITY OF SAN DIEGO
MEMORANDUM**

DATE: September 9, 2002
TO: Honorable Mayor and Council
FROM: Rich Snapper, Personnel Director
SUBJECT: Exemption of an Assistant to the Director from the Classified Service

On September 5, 2002, the Civil Service Commission reviewed a request of the Governmental Relations Department Director to exempt an Assistant to the Director position from the Classified Service. This position will be responsible for policy formulation and implementation related to transportation, housing, economic development, energy, water and utilities; developing, and presenting policy recommendations to the City Council's Rules Committee; and directing City Consultants in the US and State Capital on legislative, regulatory, and budgetary issues.

Charter Section 117 states that the Unclassified Service shall include "managerial employees having significant responsibilities for formulating and administering department policies and programs. Each such position shall be exempt from the Classified Service by ordinance, upon the initiation of the appropriate appointing authority and after receiving the advisory review and comment of the Civil Service Commission and approval of the City Council."

Upon review of the duties and responsibilities of this position, the Commission finds that it meets the intent of Charter Section 117. If additional information would be of assistance in your consideration of this matter, staff is available to respond with details as necessary.



Rich Snapper
Personnel Director

RS:HD:wp