

RESOLUTION NUMBER 297307

ADOPTED ON NOV 18 2002

RESOLUTION ADOPTING A CONFLICT OF
INTEREST CODE FOR THE COMMUNITY
AND ECONOMIC DEVELOPMENT
DEPARTMENT.

WHEREAS, by Resolution No. R-294182, adopted on November 20, 2000, the City Council approved the Economic Development and Community Services Department's Conflict of Interest Code, which was revised and updated following the required City-wide biennial review of all conflict of interest codes for which the City Council serves as code reviewing body; and

WHEREAS, the Economic Development and Community Services Department has been renamed Community and Economic Development Department, as a part of Departmental organizational changes; and

WHEREAS, this conflict of interest code for the Community and Economic Development Department supercedes the conflict of interest code for the Economic Development and Community Services Department; and

WHEREAS, Government Code section 87306.5 requires biennial review of local agency conflict of interest codes every even-numbered year; and

WHEREAS, Government Code section 87306 requires agencies to amend their conflict of interest codes whenever an amendment is necessitated by changed circumstances, including the creation of new positions which must be designated and relevant changes in the duties

assigned to existing positions; and

WHEREAS, the Community and Economic Development Department has proposed changes to Appendix A and Appendix B of that office's conflict of interest code to accurately reflect designated positions and appropriate disclosure categories; NOW, THEREFORE,

BE IT RESOLVED that the Community and Economic Development Department's proposed changes to Appendix A and Appendix B of that office's conflict of interest code are hereby approved and are incorporated into its conflict of interest code.

BE IT FURTHER RESOLVED that revised Appendix A and Appendix B to the Community and Economic Development Department's Conflict of Interest Code be placed on file in the Office of the City Clerk as Document No. RR 297307.

BE IT FURTHER RESOLVED that the revised Conflict of Interest Code for the Community and Economic Development Department becomes effective upon the date of adoption of this resolution.

APPROVED: CASEY GWINN, City Attorney

By Lisa A. Foster
Lisa A. Foster
Deputy City Attorney

LAF:jab
09/24/2002
Or.Dept:Fin.&Mgt.Services
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APPENDIX A

**COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT
DESIGNATED POSITIONS, DUTIES AND CATEGORIES**

POSITION	DUTIES	CATEGORY
Director	Policy guidance for overall department; sets priorities for departmental projects; reviews major projects; supervises major division heads; and interfaces with City Council, Planning Commission and other boards and commissions.	1
Directors' Assistant	Provide assistance to the director in developing and implementing department policy, procedures and priorities. Implement specific assignments for the director and deputy directors. Supervise department's public information function; serves as department liaison for intergovernmental issues; and interfaces with City Council, Planning Commission, and other boards and commissions.	1
Redevelopment Deputy Director	Policy guidance, management and coordination of City Redevelopment as well as overall administration of San Diego Redevelopment; interfaces with City Council/Agency Board and Committees.	1
Community Services Deputy Director	Policy guidance, management and implementation of Community Service Program initiatives which include CDBG, Social Services, Child Care, Youth Services, Grant Administration, Disability Services, Homeless Services, Welfare-to-Work, and Operation Weed & Seed. Interfaces with City Council and Committees.	1
Economic Development Deputy Director	Manage, administer and direct the implementation of economic development programs and activities including: business expansion and retention, business finance, Office of Small Business, business ombuds assistance, enterprise zones, and other special districts/zones and miscellaneous special economic development projects.	1
Community Development Administrator	Department financial officer responsible for fiscal policy guidance and budgetary, information systems, expenditure, purchasing and contracting decisions, and policy guidance and oversight for Community Development Block Grant administration and social services programs.	1
Community Services Special Projects Manager	Policy guidance and coordination of Clean Syringe Exchange Pilot Program, Medicinal Cannabis Voluntary Verification Card Program and oversee all youth service programs provided by City departments; works with community organizations to provide services for youth.	2
Weed and Seed Coordinator	Policy guidance and coordination of the citywide Weed and Seed Program.	2
Child Care Coordinator	Policy guidance and coordination for citywide child care issues and programs.	2
Grants Coordinator	Policy guidance and administration of grants.	2
Youth Services Program	Policy guidance and coordination of the citywide welfare-to- work and youth services program.	2
Homeless Services Coordinator	Policy guidance and coordination for citywide homeless programs and issues.	2
Disability Services Coordinator	Policy guidance and coordination for citywide disabled persons programs and issues; Responsible for Americans with Disabilities Act compliance.	2

COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT

PH 102
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CONFLICT OF INTEREST CODE DISCLOSURE CATEGORIES

CATEGORY 1:

- a. Investments and business positions in any business entity located in or doing business with the City of San Diego.
- b. Income and gifts from sources located in or doing business with the City of San Diego.
- c. Interest in real property located in the City of San Diego, including property located within a two-mile radius of any property owned or used by the City.

CATEGORY 2:

- a. Investments and business positions in any firm or business entity that supplies goods or services to the City, that is a tenant of the City, that is an adverse party to the City in a legal proceeding, or is granted authority by the City to use City facilities.
- b. Income and gifts from any person or business entity that supplies goods or services to the City, that is a tenant of the City, that is an adverse party to the City in a legal proceeding, or is granted authority by the City to use City facilities.
- c. Interest in real property located in the City of San Diego, including property located within a two-mile radius of any property owned or used by the City.

CATEGORY 3:

Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadcast disclosure category in the code subject to the following limitation:

The Assistant City Manager, the Community and Economic Development Director or designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultants's duties and, based upon that description, a statement of the extent of disclosure requirements. That determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

CERTIFICATION

The foregoing amendment to the Conflict of Interest Code was prepared by the City of San Diego Community and Economic Development Department after a fair opportunity of offered to the members of the Community and Economic Development Department to present their views.



(Signature of executive officer)

8/05/02

Date