

RESOLUTION NUMBER R- 297317

ADOPTED ON NOV 18 2002

RESOLUTION ADOPTING THE REVISED
CONFLICT OF INTEREST CODE FOR THE
OFFICE OF THE MAYOR.

WHEREAS, by Resolution No. R-288130, adopted on December 2, 1996, the City Council approved the Office of the Mayor's Conflict of Interest Code, which was revised and updated following the required City-wide biennial review of all conflict of interest codes for which the City Council serves as code reviewing body; and

WHEREAS, Government Code section 87306.5 requires biennial review of local agency conflict of interest codes every even-numbered year; and

WHEREAS, Government Code section 87306 requires agencies to amend their conflict of interest codes whenever an amendment is necessitated by changed circumstances, including the creation of new positions which must be designated and relevant changes in the duties assigned to existing positions; and

WHEREAS, the Office of the Mayor has proposed changes to Appendix B of that office's conflict of interest code to accurately reflect appropriate disclosure categories; NOW, THEREFORE,


BE IT RESOLVED that the Office of the Mayor's proposed changes to Appendix B of that office's conflict of interest code are hereby approved and are incorporated into its conflict of interest code.

BE IT FURTHER RESOLVED that revised Appendix B to the Office of the Mayor's Conflict of Interest Code be placed on file in the Office of the City Clerk as Document No.

RR- **297317**

BE IT FURTHER RESOLVED that the revised Conflict of Interest Code for the Office of the Mayor become effective upon the date of adoption of this resolution.

APPROVED: CASEY GWINN, City Attorney

By 
Lisa A. Foster
Deputy City Attorney

LAF:jab
10/10/2002
Or.Dept: Police
R-2003-541
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APPENDIX A
CONFLICT OF INTEREST CODE
DEPARTMENT OF THE MAYOR

<u>POSITION</u>	<u>DUTIES</u>	<u>CATEGORY</u>
Executive Services Director	Chief of Staff - Responsible for the coordination of all staff functions. Has overall control of staff hiring and discipline. In charge of office administration. Assists Mayor with the development of programs and policies.	1
Assistant Executive Services Director	Chief of Policy - Oversee and develop policy for Office of the Mayor and assist in office administration.	1
Confidential Assistant to the Mayor	Handles the Mayor's phone calls, personal notes, personal appointments, and assists in scheduling.	1
Council Representative II	Press Secretary - Responsible for the Mayor's communication with the public via media.	1
Council Representative II	Coordinates and participates in the review and evaluation of policy and program development. Serves as the Mayor's liaison with constituents, community and business organizations.	1
Consultants	The Mayor shall determine in writing that a consultant, although a designated position, is hired to perform a range of duties, that is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Mayor's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.	2

APPENDIX B
CONFLICT OF INTEREST CODE
DEPARTMENT OF THE MAYOR

As used in Appendix B, "the City" means the City of San Diego.

Category 1: Investments and business positions in any business entity located in or doing business with the City.

Income and gifts from sources located in or doing business with the City.

Interests in real property located in the City, including property located within a two-mile radius of any property owned or used by the City.

Category 2: The Mayor shall determine in writing that a consultant, although a designated position, is hired to perform a range of duties, that is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Mayor's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

CERTIFICATION

The foregoing amendment to the Conflict of Interest Code was prepared by the City of San Diego Mayor's Office, after a fair opportunity of offered to the members of the City of San Diego Mayor's Office, to present their views.

Paola Arila Puderman
(Signature of executive officer)

10-8-02
Date