

RESOLUTION NUMBER **297332**

ADOPTED ON **NOV 18 2002**

RESOLUTION ADOPTING THE REVISED  
CONFLICT OF INTEREST CODE FOR  
TECHNOLOGY SERVICES.

WHEREAS, by Resolution No. R-294198, adopted on November 20, 2000, the City Council approved the Technology Services's Conflict of Interest Code, which was revised and updated following the required City-wide biennial review of all conflict of interest codes for which the City Council serves as code reviewing body; and

WHEREAS, Government Code section 87306.5 requires biennial review of local agency conflict of interest codes every even-numbered year; and

WHEREAS, Government Code section 87306 requires agencies to amend their conflict of interest codes whenever an amendment is necessitated by changed circumstances, including the creation of new positions which must be designated and relevant changes in the duties assigned to existing positions; and


WHEREAS, Technology Services has proposed changes to Appendix A and Appendix B of that office's conflict of interest code to accurately reflect designated positions and appropriate disclosure categories; NOW, THEREFORE,

BE IT RESOLVED that Technology Services's proposed changes to Appendix A and Appendix B of that office's conflict of interest code are hereby approved and are incorporated into its conflict of interest code.

BE IT FURTHER RESOLVED that revised Appendix A and Appendix B to the Technology Services's Conflict of Interest Code be placed on file in the Office of the City Clerk as Document No. RR- 297332.

BE IT FURTHER RESOLVED that the revised Conflict of Interest Code for Technology Services becomes effective upon the date of adoption of this resolution.

APPROVED: CASEY GWINN, City Attorney

By   
Lisa A. Foster  
Deputy City Attorney

LAF:jab  
10/07/2002  
Or.Dept:Tech.Services  
R-2003-479  
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**Appendix A**  
**Technology Services**  
**Designated Positions, Duties and Categories**  
**July, 2002**  
**(See Appendix B for Category Details)**

<b>Position</b>	<b>Duties</b>	<b>Category</b>
<b>Deputy City Manager/CIO</b>	Manages the Technology Services Business Center and Assists the City Manager in the assessment and administration of Citywide technology services.	1
<b>Information Technology and Communications Director</b>	Directs Information Technology and Communications Department. Has overall responsibility for purchases of supplies and services for IT division	2
<b>Communications Deputy Director</b>	Manages and administers the Division, responsible for the maintenance, repair and improvements of City 800 MHz, paging and other communications systems. Has overall responsibility for purchases of supplies and services for the Communications Division.	2
<b>Program / Project Manager / Coordinator</b>	Directs work programs, coordinates projects, and provides assistance and staff to management, committees and task forces.	3
<b>Supervisor</b>	Supervises professional staff; coordinates Citywide data processing needs with City staff and the data processing corporation.	3
<b>Senior Communications Engineer</b>	Recommends and approves specification for major purchases of communications equipment for all City departments. Administers Capital Improvements Program.	3
<b>Associate Communications Engineer</b>	Recommends and approves specifications for major purchases of communications equipment for all City departments. Assists in the administration of the Capital Improvements Program.	3
<b>Senior Communications Technician Supervisor</b>	Performs supervisory duties of City forces and support services; reviews materials, supplies and items necessary in day-to-day operations in the Communications Division.	3
<b>Information Systems Analyst III</b>	Coordinates shared City data systems and standardization of programs; analyzes and recommends hardware and software standards and other data systems needs as assigned.	3
<b>Information Systems Analyst IV</b>	Supervises web production team staff, serves as Citywide representative and IT Project Manager on complex projects involving distributed Internet/Intranet systems. Manages outside vendors and ensures timely enterprise-wide Inet technical solutions. Develops IT internet/intranet policies and procedures.	3
<b>Senior Management Analyst</b>	Analyzes technology needs; recommends and approves specification for major purchases of computer hardware and software programs.	3
<b>Consultants</b>	Refer to the Disclosure Category section (Exhibit B) for Consultants	4

**Appendix B**  
**TECHNOLOGY SERVICES**  
**DISCLOSURE CATEGORIES**  
**July, 2002**  
(See Appendix A for Cross-References)

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**Category 1**

Investments and business positions in any business entity either located in or doing business with the City, or in a technology related field.

Income and gifts from sources

Interests in real property located in the City, including property located within a two-mile radius of any property owned or used by the City.

**Category 2**

Investments and business positions in any business entity located in or doing business with the City.

Income and gifts from sources located in or doing business with the City.

Interests in real property located in the City, including property located within a two-mile radius of any property owned or used by the City.

**Category 3**

Investments and business positions in a firm or business entity that supplies goods or services to the City, receives goods or services from the City, that is a tenant of the City, that is an adverse party to the City in a legal proceeding, or that is granted authority by the City to use City facilities.

Income and gifts from any person or business entity that supplies goods or services to the City, receives goods or services from the City, that is a tenant of the City, that is an adverse party to the City in a legal proceeding, or that is granted authority by the City to use City facilities.

**Category 4**

**Consultants:**

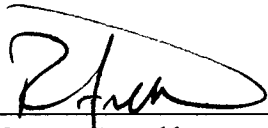
Consultants shall be included in the list of designated employees for the Technology Services Business Center and shall disclose pursuant to the broadest category in the code subject to the following limitation:

The Deputy city Manager, Department Directors, Deputy Directors, City Treasurer, Purchasing Agent, Program or Project Managers, or Supervisors may determine in writing for a particular consultant, although a "designated position," is hired

to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description, a statement of the extent of disclosure requirements. The determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

# CERTIFICATION

The foregoing amendment to the Conflict of Interest Code was prepared by the City of San Diego Technology Services after a fair opportunity was offered to the members of the Information Technology & Communications Department to present their views.



Rey Arellano



Date