

ORDINANCE NUMBER O- 19154 (NEW SERIES)

ADOPTED ON MAR 03 2003

AN ORDINANCE EXEMPTING A DIVISION MANAGER
POSITION FROM THE CLASSIFIED SERVICE IN THE
SAN DIEGO CITY EMPLOYEES' RETIREMENT SYSTEM

WHEREAS, on December 5, 2002, the Civil Service Commission reviewed a request from the San Diego City Employees' Retirement System [SDCERS] to exempt a Division Manager position from Classified Service; and

WHEREAS, this position will be responsible for assisting the Retirement Board, the Retirement Administrator, and the Assistant Administrator; and will have the full range of managerial responsibility for operating and administering the City's pension plan and benefits as required by State law; and

WHEREAS, the Civil Service Commission has reviewed the justification for the position and has commented favorably on this justification in its memo to the Mayor and the Council dated December 10, 2002; NOW THEREFORE,

BE IT ORDAINED, by the Council of the City of San Diego, as follows:


Section 1. That the position of Retirement Division Manager is exempted from the Classified Service and declared to be in the Unclassified Service of the City of San Diego, pursuant to section 117(a)17 of the City Charter, after having been reviewed and commented upon favorably by the Civil Service Commission on December 5, 2002, as meeting the Charter

criterion for exemption from the Classified Service, and after having considered and reviewed the report thereon from the Civil Service Commission to the Mayor and Council dated December 10, 2002, attached hereto as Attachment A.

Section 2. A full reading of this ordinance is dispensed with prior to its final passage, since a written or printed copy having been available to the City Council and the public a day prior to its final passage.

Section 3. This ordinance shall take effect and be in force on the thirtieth day from and after its passage.

APPROVED: CASEY GWINN, City Attorney

By 
Richard A. Duvemay
Deputy City Attorney

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Or. Dept.:RetirementSystem
0-2003-110
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**CITY OF SAN DIEGO
MEMORANDUM**

DATE: December 10, 2002
TO: Honorable Mayor and Council
FROM: Rich Snapper, Personnel Director
SUBJECT: Exemption of a Division Manager Position from the Classified Service

On December 5, 2002, the Civil Service Commission reviewed a request from the Retirement Administration to exempt a Division Manager Position from the Classified Service. This position will be responsible for developing and implementing the San Diego City Employees Retirement Systems long-range strategic plan and business plan; developing and implementing a new benefits records keeping system; and making operational and financial policy recommendations to the Retirement Board.

Charter Section 117 states that the Unclassified Service shall include "managerial employees having significant responsibilities for formulating and administering department policies and programs. Each such position shall be exempt from the Classified Service by ordinance, upon the initiation of the appropriate appointing authority and after receiving the advisory review and comment of the Civil Service Commission and approval of the City Council."

Upon review of the duties and responsibilities of this position, the Commission finds that it meets the intent of Charter Section 117. If additional information would be of assistance in your consideration of this matter, staff is available to respond with details as necessary.



Rich Snapper
Personnel Director

RS:HD:wp

L:\Class\Exempt Div Mgr. Pos, Ret, 12-10-02

Exhibit A

0-19154