

ORDINANCE NUMBER O- 19399 (NEW SERIES)

ADOPTED ON AUG 01 2005

AN ORDINANCE EXEMPTING THE POSITION OF  
PROGRAM MANAGER FOR THE ETHICS COMMISSION  
FROM THE CLASSIFIED SERVICE.

WHEREAS, on July 7, 2005, the Civil Service Commission reviewed a request of the Ethics Commission to exempt a Program Manager position from the classified service; and

WHEREAS, this position will perform legal and administrative services at the managerial level as outlined in the Report dated July 1, 2005, to the Civil Service Commission from the Personnel Director, attached hereto as Attachment A; and

WHEREAS, the Civil Service Commission has reviewed the justification for the position and has commented favorably thereon in its memo to the Mayor and Council dated July 7, 2005;

NOW, THEREFORE,

BE IT ORDAINED, by the Council of the City of San Diego, as follows:

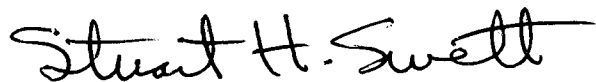
Section 1. That pursuant to section 117(a)17 of the City Charter, after having been reviewed and commented upon favorably by the Civil Service Commission on July 7, 2005, as meeting the Charter criterion for exemption from the classified service, and after having considered and reviewed the Report thereon from the Civil Service Commission to the Mayor and City Council dated July 7, 2005, attached hereto as Attachment B, the position of Program Manager for the Ethics Commission be and is hereby exempted from the classified service and declared to be in the unclassified service of the City of San Diego.

Section 2. That a reading of this ordinance is dispensed with prior to its final passage, a written or printed copy having been available to the City Council and the public a day prior to its final passage.

Section 3. This ordinance shall take effect and be in force on the thirtieth day from and after its passage.

APPROVED: MICHAEL J. AGUIRRE, City Attorney

By



Stuart H. Swett  
Stuart H. Swett  
Senior Deputy City Attorney

SHS:jab  
07/11/2005  
Or.Dept:Ethics  
O-2006-4

CITY OF SAN DIEGO  
MEMORANDUM

DATE: July 1, 2005  
TO: Civil Service Commission  
FROM: Rich Snapper, Personnel Director  
SUBJECT: Request to Exempt a Program Manager Position from the Classified Service

---

The Executive Director of the Ethics Commission has requested that a new Program Manager position be exempted from the Classified Service.

This position will perform legal and administrative services at the managerial level as well as have responsibility for developing and administering the Commission's education and training program and providing technical assistance to City Officials and members of the regulated community. In addition, the position will make recommendations to the Executive Director and the Ethics Commissioners regarding proposed amendments to local governmental ethics laws and other policy initiatives.

Charter Section 117 states that the Unclassified Service shall include "managerial employees having significant responsibilities for formulating and administering department policies and programs. Each such position shall be exempt from the Classified Service by ordinance, upon the initiation of the appropriate appointing authority and after receiving the advisory review and comment of the Civil Service Commission and approval of the City Council."

Upon review of the duties and responsibilities of this position, staff finds that it meets the intent of Charter Section 117. Based on the above, it is recommended that this request be approved.



Rich Snapper  
Personnel Director

RS:PH:nf  
IACSCCSC Items\05\items\july05\exmptprogmanager.doc

0-19399

ATTACHMENT "A"

CITY OF SAN DIEGO  
MEMORANDUM

DATE: July 7, 2005  
TO: Honorable Mayor and Council  
FROM: Rich Snapper, Personnel Director  
SUBJECT: Exemption of a Program Manager Position from the Classified Service

---

On July 7, 2005, the Civil Service Commission reviewed a request from the Executive Director of the Ethics Commission to exempt a Program Manager position from the Classified Service. This position will report directly to the Executive Director and will have primary responsibility for the development and implementation of the Commission's education and training program as well as the research associated with advisory opinions and policy initiatives.

Charter Section 117 states that the Unclassified Service shall include "managerial employees having significant responsibilities for formulating and administering department policies and programs. Each such position shall be exempt from the Classified Service by ordinance, upon the initiation of the appropriate appointing authority and after receiving the advisory review and comment of the Civil Service Commission and approval of the City Council."

Upon review of the duties and responsibilities of this position, the Commission finds that it meets the intent of Charter Section 117. If additional information would be of assistance in your consideration of this matter, staff is available to respond with details as necessary.

  
Rich Snapper  
Personnel Director

RS:PH:wp

L:\svcs\Class\Exempt Prog Mgr for Ethics Comm 07-07-05

0-19399

ATTACHMENT "B"