

ORDINANCE NUMBER O- 19408 (NEW SERIES)

ADOPTED ON SEP 06 2005

AN ORDINANCE EXEMPTING A PROGRAM MANAGER
POSITION FROM THE CLASSIFIED SERVICE FOR THE
FIRE-RESCUE DEPARTMENT

WHEREAS, on July 7, 2005, the Civil Service Commission reviewed a request of the Fire Chief to exempt a Program Manager position from the classified service; and

WHEREAS, this position will head the Media Services Division and will represent the Fire Chief and the department during critical incidents, fires and rescues in progress, policy setting committees and contacts with other agencies and the media; and

WHEREAS, as proposed, this position will be responsible for the multi-media development of training videos, conference presentations material and news releases for the department, as well as developing and administering policies and procedures; and

WHEREAS, the Civil Service Commission has reviewed the justification for the position and has commented favorably thereon in its memo to the Mayor and Council dated July 7, 2005;

NOW, THEREFORE,

BE IT ORDAINED, by the Council of the City of San Diego, as follows:

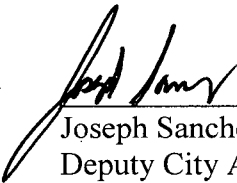
Section 1. That pursuant to section 117(a)17 of the City Charter, after having been reviewed and commented upon favorably by the Civil Service Commission on July 7, 2005 as meeting the Charter criterion for exemption from the classified service, and after having considered and reviewed the report thereon from the Civil Service Commission to the Mayor and Council dated July 7, 2005, attached hereto as Attachment A, the position of Program Manager

be and is hereby exempted from the classified service and declared to be in the unclassified service of the City of San Diego

Section 2. That a full reading of this ordinance is dispensed with prior to its final passage, a written or printed copy having been available to the City Council and the public a day prior to its final passage.

Section 3. That this ordinance shall take effect and be in force on the thirtieth day from and after its passage.

APPROVED: MICHAEL J. AGUIRRE, City Attorney

By  _____
Joseph Sanchez
Deputy City Attorney

JS:smf
07/26/2005
Or.Dept:Fire-Rescue
O-2006-18

CITY OF SAN DIEGO
MEMORANDUM

RECEIVED

JUL 11 2005

DATE: July 7, 2005 *Tracy / Pat*
TO: Honorable Mayor and Council
FROM: Rich Snapper, Personnel Director

FIRE & LIFE SAFETY SERVICES
OFFICE OF THE FIRE CHIEF

SUBJECT: Exemption of a Program Manager Position from the Classified Service

On July 7, 2005, the Civil Service Commission reviewed a request from the Fire Chief to exempt a Program Manager position from the Classified Service. This position will head the Media Services Division and will represent the Fire Chief and the department during critical incidents, fires and rescues in progress, policy setting committees and contacts with other agencies and the media. As proposed, this position will be responsible for the multi-media development of training videos, conference presentations material and news releases for the department, as well as developing and administering policies and procedures.

Charter Section 117 states that the Unclassified Service shall include "managerial employees having significant responsibilities for formulating and administering department policies and programs. Each such position shall be exempt from the Classified Service by ordinance, upon the initiation of the appropriate appointing authority and after receiving the advisory review and comment of the Civil Service Commission and approval of the City Council."

Upon review of the duties and responsibilities of this position, the Commission finds that it meets the intent of Charter Section 117. If additional information would be of assistance in your consideration of this matter, staff is available to respond with details as necessary.

Rich Snapper
Rich Snapper
Personnel Director

RS:PH:wp

L:\Svcs\Class\Exempt Prog Mgr for Fire (Media Svcs Div) 07-07-05

ATTACHMENT A

0- 19408

**The City of San Diego
CERTIFICATE OF CITY AUDITOR AND COMPTROLLER**

CERTIFICATE OF UNALLOTTED BALANCE

AC 2600050

ORIGINATING

DEPT. NO.: 120

I HEREBY CERTIFY that the money required for the allotment of funds for the purpose set forth in the foregoing resolution is available in the Treasury, or is anticipated to come into the Treasury, and is otherwise unallotted.

Amount: \$132,675.00 Fund: 100

Purpose: Authorizing the expenditure of funds for the addition of a Program Manager position in the City of San Diego Fire-Rescue Department.

Date: July 25, 2005 By:  AUDITOR AND COMPTROLLER'S DEPARTMENT

ACCOUNTING DATA										
ACCTG. LINE	CY PY	FUND	DEPT	ORG.	ACCOUNT	JOB ORDER	OPERATION ACCOUNT	BENF/ EQUIP	FACILITY	AMOUNT
001	0	100	120	2350	1100	001100				\$91,500.00
002	0	100	120	2350	2950	001100				\$41,175.00
TOTAL AMOUNT										\$132,675.00

FUND OVERRIDE

CERTIFICATION OF UNENCUMBERED BALANCE

I HEREBY CERTIFY that the indebtedness and obligation to be incurred by the contract or agreement authorized by the hereto attached resolution, can be incurred without the violation of any of the provisions of the Charter of the City of San Diego; and I do hereby further certify, in conformity with the requirements of the Charter of the City of San Diego, that sufficient moneys have been appropriated for the purpose of said contract, that sufficient moneys to meet the obligations of said contract are actually in the Treasury, or are anticipated to come into the Treasury, to the credit of the appropriation from which the same are to be drawn, and that the said money now actually in the Treasury, together with the moneys anticipated to come into the Treasury, to the credit of said appropriation, are otherwise unencumbered.

Not to Exceed: _____

Vendor: _____

Purpose: _____

Date: _____ By: _____ AUDITOR AND COMPTROLLER'S DEPARTMENT

ACCOUNTING DATA										
ACCTG. LINE	CY PY	FUND	DEPT	ORG.	ACCOUNT	JOB ORDER	OPERATION ACCOUNT	BENF/ EQUIP	FACILITY	AMOUNT
TOTAL AMOUNT										

AC-361 (REV 2-92)

FUND OVERRIDE

AC 2600050

0-19408

SEP 06 2005