

ORDINANCE NUMBER O- 15788 (NEW SERIES)

DATE OF FINAL PASSAGE SEP 23 2008

AN ORDINANCE EXEMPTING THE ADMINISTRATIVE SERVICES PROGRAM MANAGER POSITION FROM THE CLASSIFIED SERVICE.

WHEREAS, on July 3, 2008, the Civil Service Commission reviewed a request from the Park and Recreation Department [Department] to exempt a Program Manager position from the classified service; and

WHEREAS, this position will serve as a member of the Department's management team and will be responsible for managing the Administrative Services unit, reporting to the Park and Recreation Assistant Director; and

WHEREAS, this position will oversee Department-wide strategic planning, develop, recommend and implement administrative policies, and be responsible for complex studies and projects including Business Process Re-engineering and managed competition; and

WHEREAS, the Civil Service Commission has reviewed the justification for exempting the position from the classified service and has found that the duties and responsibilities of the position meet the intent of Charter section 117, as confirmed in a memo from the Personnel Director to the Council President and City Council dated July 14, 2008, attached hereto as Exhibit A; NOW THEREFORE,

BE IT ORDAINED, by the Council of the City of San Diego, as follows:

Section 1. That pursuant to Section 117(a)17 of the City Charter, after having received the review and comment by the Civil Service Commission on July 3, 2008, as meeting the

Charter criterion for exemption from the classified service, and after having considered and reviewed the Memorandum thereon from the Personnel Director to the Council President and City Council dated July 3, 2008, the position of Administrative Services Program Manager, reporting to the Park and Recreation Assistant Director, is hereby exempted from the classified service and declared to be in the unclassified service of the City of San Diego.

Section 2. That a full reading of this Ordinance is dispensed with prior to its passage, a written copy having been available to the City Council and the public prior to the day of its passage.

Section 3. This Ordinance shall take effect and be in force on the thirtieth day from and after its final passage.

APPROVED: MICHAEL J. AGUIRRE, City Attorney

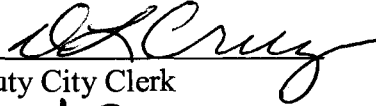
By *KAD*
Kimberly Ann Davies
Deputy City Attorney

KAD:mm
07/14/08
Or. Dept: P&R
O-2009-8
MMS#6515

0- 15758

I hereby certify that the foregoing Ordinance was passed by the Council of the City of San Diego, at this meeting of SEP 16 2008.

ELIZABETH S. MALAND
City Clerk

By 
Deputy City Clerk

Approved: 9-23-08
(date)


JERRY SANDERS, Mayor

Vetoed: _____
(date)

JERRY SANDERS, Mayor

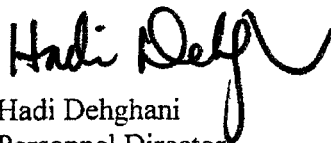
CITY OF SAN DIEGO
MEMORANDUM

DATE: July 14, 2008
TO: Honorable Council President and City Council
FROM: Hadi Dehghani, Personnel Director
SUBJECT: Exemption of a Program Manager position from the Classified Service

On July 3, 2008, the Civil Service Commission reviewed a request from the Park and Recreation Department to exempt a Program Manager position from the Classified Service. This position will oversee department-wide strategic planning and will develop, recommend and implement administrative policies. Furthermore, the position will oversee the managed competition process and business process reengineering efforts.

Charter Section 117 states that the Unclassified Service shall include "managerial employees having significant responsibilities for formulating and administering department policies and programs. Each such position shall be exempt from the Classified Service by ordinance, upon the initiation of the appropriate appointing authority and after receiving the advisory review and comment of the Civil Service Commission and approval of the City Council."

Upon review of the duties and responsibilities of this position, the Commission finds that it meets the intent of Charter Section 117. If additional information would be of assistance in your consideration of this matter, staff is available to respond with details as necessary.



Hadi Dehghani
Personnel Director