

RESOLUTION NUMBER R- 304807

DATE OF FINAL PASSAGE MAY 04 2009

A RESOLUTION APPROVING THE UPDATED CITY CLERK'S FEE SCHEDULE AND AMENDING THE CITY OF SAN DIEGO RATEBOOK.

WHEREAS, it is the policy of the City to establish fees to recover the costs of providing services in accordance with the City of San Diego Administrative Regulation 95.25 and Council Policy 100-05 "User Fee Policy;" and

WHEREAS, Administrative Regulation 95.25 encourages transferring specific fee schedules listed in the San Diego Municipal Code and Council Resolutions to the standardized Ratebook maintained by the City Clerk; and

WHEREAS, the Office of the City Clerk is proposing an increase in the fee to provide a copy of the San Diego City Charter at the front counter from \$3.00 to \$11.50, and by mail from \$5.20 to \$14.20, in order to recover the cost of providing this service; and

WHEREAS, to meet the City Clerk's goals of access and efficiency, the City Clerk is also proposing updating the City Clerk Fee Schedule to reflect that hardcopy formats of certain documents are being eliminated as those documents are available online at no cost to the user; and

WHEREAS, the City Clerk submitted the proposed fee increase and updated City Clerk Fee Schedule at a public hearing of the Committee on Budget and Finance on April 1, 2009;
NOW, THEREFORE,

BE IT RESOLVED, by the Council of the City of San Diego, that the fees reflected in the updated City Clerk Fee Schedule attached hereto as Attachment A, is approved.

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to amend the City Ratebook to include the fees attached hereto as Attachment A.

BE IT FURTHER RESOLVED, that the fees reflected in Attachment A, are to be effective on July 1, 2009.

APPROVED: JAN I. GOLDSMITH, City Attorney

By Catherine M. Bradley
Catherine M. Bradley
Chief Deputy City Attorney

CMB:amt
04/08/09
Or.Dept:CityClerk
R-2009-1030

I hereby certify that the foregoing Resolution was passed by the Council of the City of San Diego, at this meeting of APR 20 2009.

ELIZABETH S. MALAND
City Clerk

By [Signature]
Deputy City Clerk

Approved: 5-4-09
(date)

[Signature]
JERRY SANDERS, Mayor

Vetoed: _____
(date)

JERRY SANDERS, Mayor

CITY CLERK FEE SCHEDULE		Effective 7/1/09
ITEMS	COST	New Fee
Copies - General	\$0.25	Citywide fee
Copies - Statements of Economic Interest (Form 700) and Campaign Statements (Forms 410,460, etc.)	\$0.10	Mandated
Note: A retrieval fee of \$5.00 will be charged per request for copies of reports and statements that are five or more years old.	\$5.00	Mandated
Subpoena Copies	\$0.10	Mandated
\$.10 per page plus labor at \$24.00 per hour or \$6.00 per quarter hour or any portion thereof for copying and research of documents	\$24.00	Mandated
Single Tape (Cassette) (Not CD's)	\$9.00	100% Cost Recoverable
Select Item Tape (Cassette) (Not CD's)	\$28.40	100% Cost Recoverable
CD's Only	\$7.55	100% Cost Recoverable
City Charter at office counter	\$3.00	\$11.50
City Charter - mailed	\$5.20	\$14.20
Council Policy Manual at office counter w/o binders	\$42.95	Discontinue
Council Policy Manual at office counter w/binders	\$55.20	Discontinue
Council Policy Manual mailed w/o binders	\$52.13	Discontinue
Council Policy Manual mailed w/binders	\$69.28	Discontinue
Council Policy Manual Supplements mailed - annual charge	\$55.80	Discontinue
Municipal Code at office counter w/o binders	\$341.02	Discontinue
Municipal Code at office counter w/binders	\$596.76	Discontinue
Municipal Code mailed w/o binders	\$369.68	Discontinue
Municipal Code mailed with binders	\$631.75	Discontinue
Municipal Code Supplements mailed - annual charge	\$179.28	Discontinue
Notary Service (per signature)	\$10.00	Mandated
Council District Map	\$1.50	Cost Recoverable
City Council Full Docket Subscription - annual charge	\$380.15	Discontinue
City Council Mini Docket Subscription - annual charge	\$218.75	Discontinue
Postage	Varies	Based on current rate
Fines/Late Filing - Campaign & Economic Interest Statements	Varies	Mandated
Lobbyist Registration Fee - per lobbyist	\$40.00	Mandated
Lobbyist Registration Fee - per client	\$15.00	Mandated
Prorated after October 1 - per lobbyist	\$20.00	Mandated
Prorated after October 1 - per client	\$10.00	Mandated
Election Filing Fees - Mayor and City Attorney	\$500.00	Mandated
Election Filing Fees - City Council	\$200.00	Mandated

R- 304807