

RESOLUTION NUMBER R- 304810

DATE OF FINAL PASSAGE MAY 04 2009

A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN DIEGO DIRECTING THE CITY CLERK TO REVISE THE RATEBOOK OF CITY FEES AND CHANGES TO INCREASE THE PER DAY FINE FOR OVERDUE MATERIALS IN THE ADULT LIBRARY MATERIAL COLLECTION.

WHEREAS, Library fines and fees traditionally have served as a deterrent to returning materials late and/or damaged; and

WHEREAS, on February 25, 2009, a public discussion was held by the Budget and Finance Committee at which oral and written presentations were made regarding the General Fund User Fees to be charged by the City of San Diego; and

WHEREAS, on April 1, 2009, a second public discussion was held by the Budget and Finance Committee at which oral and written presentations were made regarding the proposed revised Library Department Fee Schedule; and

WHEREAS, the overdue fine for materials in the Adult Collection is \$.25 per day with a maximum fine of \$20.00; and

WHEREAS, based on a review of the philosophy and goal of library services, length of time since the fine was increased, deterrent value of library fines, and comparisons with other agencies, it was determined that the per day fine for overdue materials in the Adult Collection should be increased \$.05 to \$.30 per day; and

WHEREAS, it was further determined that the maximum fine should remain at the current level of \$20.00; and

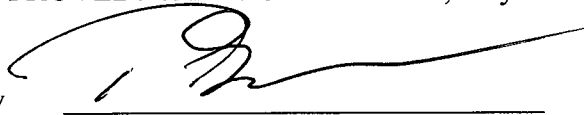
WHEREAS, it is necessary to amend the City Ratebook in order to revise the overdue per day fine from \$.25 to \$.30; NOW, THEREFORE,

BE IT RESOLVED, by the Council of the City of San Diego, that it hereby finds the change to the Library Department's Revised Fee Schedule set forth in Attachment A is reasonable in light of the philosophy and goal of library services, length of time since the fine was increased, deterrent value of library fines, and comparisons with other agencies.

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to amend the City Ratebook to include the Library Department's Revised Fee Schedule.

BE IT FURTHER RESOLVED, that the Library Department's Revised Fee Schedule will become effective July 1, 2009.

APPROVED: JAN I. GOLDSMITH, City Attorney

By   
\_\_\_\_\_  
Paul F. Prather  
Deputy City Attorney

PFP:amt  
04/08/09  
Or.Dept:Library  
R-2009-1018

I hereby certify that the foregoing Resolution was passed by the Council of the City of San Diego, at this meeting of APR 20 2009.

ELIZABETH S. MALAND  
City Clerk

By   
Deputy City Clerk

Approved: 5-4-09  
(date)

  
JERRY SANDERS, Mayor

Vetoed: \_\_\_\_\_  
(date)

\_\_\_\_\_  
JERRY SANDERS, Mayor

Library Department Fines & Fees Schedule  
Proposed Fees for July 1, 2009

Fee Title	Fee Purpose	Current Fee	Proposed Fee
Library Copying fees	For making copies from (microfiche reader/printer, computer printing, photocopier - per copy)	\$0.15 per copy	\$0.15 per copy
Color copier	Fee per copy for using color photocopier in the library.	\$1.00 per copy	\$1.00 per copy
Adult Library Fines	Overdue Fines are meant to encourage the prompt return of library materials.	\$0.25 per day - \$20 maximum	<b>\$0.30 per day - \$20 maximum</b>
Juvenile Library Fines	Overdue Fines are meant to encourage the prompt return of library materials.	\$0.10 per day - \$5 maximum	\$0.10 per day - \$5 maximum
Library Audio/Visual Fines	Overdue Fines are meant to encourage the prompt return of library materials.	\$2.00 per day	\$2.00 per day
Damaged	To encourage the proper treatment and safekeeping of library materials.	\$0.50 per page	\$0.50 per page
Damaged binding	To encourage the proper treatment and safekeeping of library materials.	\$1.00	\$1.00
Adult lost: cost of item +\$10 processing fee	To replace unusable item with same or similar item.	\$10.00	\$10.00
Juvenile lost: cost of item +\$5 processing fee	To replace unusable item with same or similar item.	\$5.00	\$5.00
Book jacket	To encourage the proper treatment and safekeeping of library materials.	\$0.25	\$0.25
Music	To encourage the proper treatment and safekeeping of library materials.	\$1.00	\$1.00
Pamphlet	To encourage the proper treatment and safekeeping of library materials.	\$0.25	\$0.25
Pamphlet envelope	To encourage the proper treatment and safekeeping of library materials.	\$0.50	\$0.50
Pictures - Mounted	To encourage the proper treatment and safekeeping of library materials.	\$1.00	\$1.00
Pictures - Unmounted/envelopes	To encourage the proper treatment and safekeeping of library materials.	\$0.50	\$0.50
Cassette case/record cover	To encourage the proper treatment and safekeeping of library materials.	\$0.75	\$0.75
Carry bag/envelope	To encourage the proper treatment and safekeeping of library materials.	\$0.50	\$0.50
Videocassette / DVD case	To encourage the proper treatment and safekeeping of library materials.	\$2.00	\$2.00
Per page (staff) - plus \$5.00 per requested item.	For photocopies made by staff for library patron.	\$0.20	\$0.20
Mail/Fax Fee	For mailing or faxing materials photocopied by staff to patron.	\$3.00	\$3.00
Library Card replacement - adult	To encourage safekeeping of library Cards.	\$2.00	\$2.00
Library Card replacement - juvenile	To encourage safekeeping of library Cards.	\$1.00	\$1.00
Barcode labels	To encourage the proper treatment and safekeeping of library materials.	\$1.00	\$1.00
Non-resident Card (annual)	This fee is based on the per capita cost of providing library service for residents of San Diego County.	\$30.00	\$30.00
Interlibrary Loan	Based on the standard rate charged by libraries for this service.	\$5.00	\$5.00
Messenger Collection Fee	Applied if Delivery is required outside of normal Delivery methods.	\$2.00	\$2.00
Test/Monitoring (per Test)	For staff to required to monitor and provide certification of examination results.	\$20.00	\$20.00
Re-stocking fee (if item is not picked up)	To discourage ordering reserves and not picking them up.	\$1.00	\$1.00
Open Hours Use	This fee is charged for the use of general meeting rooms.	Library Sponsors : \$0	Library Sponsors : \$0
Open Hours Use	This fee is charged for the use of general meeting rooms.	Commercial : \$100 per hour	Commercial : \$100 per hour

Library Department Fines & Fees Schedule  
Proposed Fees for July 1, 2009

Fee Title	Fee Purpose	Current Fee	Proposed Fee
Open Hours Use	This fee is charged for the use of general meeting rooms.	Other: \$50 per hour	Other: \$50 per hour
Open Hours Use	This fee is charged for the use of general meeting rooms.	All are subjected to additional 10% of net receipts if applicable	All are subjected to additional 10% of net receipts if applicable
Open Hours Use	This fee is charged for the use of general meeting rooms.	Group Fee is double for rooms w/ 100 capacity	Group Fee is double for rooms w/ 100 capacity
Closed Hours Use	This fee is charged for the use of general meeting rooms.	Open Hour Rate + \$50 per hour or part thereof (non-Library sponsored group)	Open Hour Rate + \$50 per hour or part thereof (non-Library sponsored group)
Refundable Cleaning Deposit	Required when food or beverages will be served. Refundable unless extraordinary cleaning or maintenance required after use.	General room: \$100 deposit 100 capacity room: \$200	General room: \$100 deposit 100 capacity room: \$200
Overtime Charge	Staff are required to open and close meeting rooms for groups. This is to cover staff time and encourage groups to complete activities and vacate meeting rooms on-time.	double the room rate (min \$50 per hour)	double the room rate (min \$50 per hour)