

ORDENANCE NUMBER O- 20009 (NEW SERIES)

DATE OF FEVAL PASSAGE NOV 16 2010

AN ORDINANCE OF THE COUNCIL OF THE CITY OF SAN DIEGO EXEMPTENG A PROGRAM MANAGER POSITION IN THE OFFICE OF THE CFTY ATTORNEY FROM THE CLASSIFIED SERVICE OF THE CITY OF SAN DIEGO.

WHEREAS, on August 5, 2010, the Civil Service Commission of the City of San Diego (Civil Service Commission) reviewed a request from the Office of the City Attorney to exempt a Program Manager position from the Classified Service of the City of San Diego; and

WHEREAS, this position will be responsible for recommending, implementing, and managing information technology policies and procedures; managing electronic legal case management systems; overseeing the department’s utilization of crime information systems; managing electronic discovery requests; and managing professional staff; and

WHEREAS, San Diego Charter section 117 states that the Unclassified Service shall include “[m]anagerial employees having significant responsibilities for formulating or administering departmental policies and programs. Each such position shall be exempted from the Classified Service by ordinance, upon the initiation of the appropriate appointing authority and after receiving the advisory review and comment of the Civil Service Commission and the approval of the City Council”; and

WHEREAS, upon review of the duties and responsibilities of the Program Manager position, as provided by the Office of the City Attorney, the Civil Service Commission found that the justification for the position to be placed in the Unclassified Service meets the intent of San Diego Charter section 117; and

WHEREAS, the finding of the Civil Service Commission is set forth in a memorandum dated August 10, 2010, prepared on behalf of the Civil Service Commission by Hadi Dehghani, Personnel Director, to the City Council President and City Council; NOW, THEREFORE,

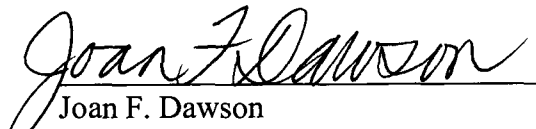
BE IT ORDAINED, by the Council of the City of San Diego, as follows:

Section 1. That pursuant to San Diego Charter section 117(a)(17), after having been reviewed on August 5, 2010, and commented upon favorably by the Civil Service Commission, as meeting the San Diego Charter criteria for exemption from the Classified Service, and after having considered and reviewed the finding of the Civil Service Commission, as set forth in the Memorandum to the Council President and City Council, from Hadi Dehghani, Personnel Director, on behalf of the Civil Service Commission, dated August 10, 2010, attached hereto as Attachment A and fully incorporated herein by reference, the position of Program Manager in the Office of the City Attorney, performing the duties described in the August 10, 2010 Memorandum, shall be and is hereby exempted from the Classified Service and declared to be in the Unclassified Service of the City of San Diego.

Section 2. That a full reading of this ordinance is dispensed with prior to its passage, a written or printed copy having been made available to the City Council and the public prior to the day of its passage.

Section 3. This ordinance shall take effect and be in force on the thirtieth day from and after its final passage.

APPROVED AS TO FORM: JAN I. GOLDSMITH, City Attorney

By   
Joan F. Dawson  
Deputy City Attorney

JFD:cm  
08/31/10  
Or.Dept:CAO  
O-2011-25

I hereby certify that the foregoing Ordinance was passed by the Council of the City of San Diego, at this meeting of NOV 9 2010

ELIZABETH S. MALAND  
City Clerk

By   
Deputy City Clerk

Approved: 11.16.10  
(date)

  
JERRY SANDERS, Mayor

Vetoed: \_\_\_\_\_  
(date)

\_\_\_\_\_  
JERRY SANDERS, Mayor

CITY OF SAN DIEGO  
M E M O R A N D U M

DATE: August 10, 2010  
TO: Honorable Council President and City Council  
FROM: Hadi Dehghani, Personnel Director  
SUBJECT: Exemption of a Program Manager position from the Classified Service

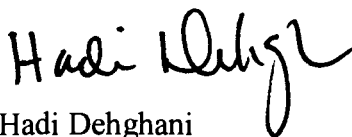
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On August 5, 2010, the Civil Service Commission reviewed a request from the Office of the City Attorney to exempt a Program Manager position from the Classified Service.

This position will be responsible for recommending, implementing and managing information technology policies and procedures; managing electronic legal case management systems; overseeing the department's utilization of crime information systems; managing electronic discovery requests; and managing professional staff

Charter Section 117 states that the Unclassified Service shall include "managerial employees having significant responsibilities for formulating and administering department policies and programs. Each such position shall be exempt from the Classified Service by ordinance, upon the initiation of the appropriate appointing authority and after receiving the advisory review and comment of the Civil Service Commission and approval of the City Council."

Upon review of the duties and responsibilities of this position, the Commission finds that it meets the intent of Charter Section 117. If additional information would be of assistance in your consideration of this matter, staff is available to respond with details as necessary.



Hadi Dehghani  
Personnel Director

HD:DE:bg  
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ATTACHMENT A

0- 20009