

RESOLUTION NUMBER R- **306336**

DATE OF FINAL PASSAGE **NOV 16 2010**

RESOLUTION ADOPTING AN AMENDED CONFLICT OF INTEREST CODE FOR THE OneSD DEPARTMENT

WHEREAS, Government Code sections 87300 and 87302 require local agencies to adopt conflict of interest codes designating positions that involve the making or participation in making of decisions which may foreseeably have a material effect on financial interests, and for each position, the financial interests which are reportable; and

WHEREAS, in compliance with Government Code section 87306.5, the City is in the midst of a required City-wide biennial review of all conflict of interest codes for which the City Council serves as code-reviewing body; and

WHEREAS, by Resolution R-305874 (adopted by the City Council on May 25, 2010), the City Council directed every City department, agency, board and commission for which the City Council serves as code-reviewing body to make biennial reports and to update their conflict of interest codes as necessary; and

WHEREAS, as the City's code-reviewing body, the City Council finds it in the public interest to adopt the standard conflict of interest code promulgated by the California Fair Political Practices Commission (FPPC) in Regulation 18730, and hereby declares its intention to incorporate by reference the terms of FPPC Regulation 18730 and any amendments to that regulation duly adopted by the FPPC as part of each conflict of interest code for which the City Council has responsibility; and

WHEREAS, the Mayor has moved numerous positions from other departments into a new OneSD Department; and

WHEREAS, the OneSD Department now seeks to create a conflict of interest code, to include the following positions that came from other departments: Information Delivery Manager, Financial Business Architect, and (2) Business Systems Analyst/Administrators positions (from the Comptroller's Office), and (1) Business Systems Analyst/Administrators position (from the Financial Management Department); a Technical Manager position and a Supervising Management Analyst position (from the Department of IT); and

WHEREAS, the proposed OneSD Department code has been drafted to include all required designated positions and disclosure categories; and

WHEREAS, Government Code section 87303 provides that when a proposed conflict of interest code or amendment is approved by the code-reviewing body, it shall be deemed adopted, and, accordingly, this resolution is not subject to veto by the Mayor; NOW THEREFORE,

BE IT RESOLVED, by the Council of the City of San Diego, that a Conflict of Interest Code for the OneSD Department is hereby adopted, consisting of standard language embodied in title 2, section 18730 of the California Code of Regulations, and any amendments to that regulation duly adopted by the Fair Political Practices Commission, with Appendix A showing designated positions and their duties, and Appendix B showing the disclosure categories.

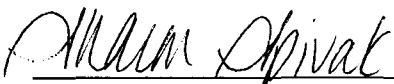
BE IT FURTHER RESOLVED, that a copy of Appendix A and Appendix B to the Conflict of Interest Code for the OneSD Department as adopted be placed on file in the Office of the City Clerk as Document No. RR- 306336 .

BE IT FURTHER RESOLVED, that the persons whose positions are designated in the Conflict of Interest Code for the OneSD Department shall file their statements of economic interest with the City Clerk in compliance with the schedule set forth in Government Code section 87302(b) and Fair Political Practices Commission Regulation 18730, or any amendments thereto, which set forth the deadlines for the filing of initial statements, assuming office statements, annual statements and leaving office statements.

BE IT FURTHER RESOLVED, that the statements of economic interest filed by designated persons be retained by the Office of the City Clerk and be made available for public inspection and reproduction.

BE IT FURTHER RESOLVED, that the Conflict of Interest Code for the OneSD Department becomes effective upon the date of adoption of this resolution.

APPROVED: JAN I. GOLDSMITH, City Attorney

By   
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Sharon B. Spivak  
Deputy City Attorney

SBS:als  
10/26/10  
Or.Dept: OneSD Dept.

**ONESD DEPARTMENT  
CONFLICT OF INTEREST CODE**

**APPENDIX A**  
**DESIGNATED POSITIONS, DUTIES AND CATEGORIES**

<b><u>POSITION</u></b>	<b><u>DUTIES</u></b>	<b><u>CATEGORY</u></b>
OneSD Director	Directs the department and manages the ERP software system.	1
FILO Manager	Develops department policies and procedures; oversees the support, maintenance and development of changes to the financial and logistics modules of the ERP software system.	2
HCM Manager	Develops department policies and procedures; oversees the support, maintenance and development of changes to the human capital management modules of the ERP software system.	2
Information Delivery Manager	Develops department policies and procedures; oversees the support, maintenance and development of changes to the reporting and budgeting modules of the ERP software system.	2

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**APPENDIX A**  
**DESIGNATED POSITIONS, DUTIES AND CATEGORIES**

<b><u>POSITION</u></b>	<b><u>DUTIES</u></b>	<b><u>CATEGORY</u></b>
Technical Manager	Develops department policies and procedures; oversees the support, maintenance and development of changes to the technical infrastructure of the ERP software system.	2
Financial Business Architect	Develops department policies and procedures; guides the business and system financial solutions applied in the ERP software to ensure compliance with business and IT strategy.	2
Supervising Management Analyst	Provides analysis and monitoring of departmental revenues, expenditures, and budget adjustments.	2
Business Systems Analyst/ Administrators	Perform business and systems analysis including implementing changes to the configuration of the ERP system software.	2

**CONSULTANTS**

Consultants	Perform business and systems analysis including implementing changes to the configuration of the ERP system software.	3
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**APPENDIX B  
DISCLOSURE CATEGORIES**

**CATEGORY 1:**

- a. Investments and business positions in any business entity located in or doing business with the City of San Diego, or in a technology related field.
- b. Income and gifts from sources located in or doing business with the City of San Diego.
- c. Interests in real property located in the City of San Diego, including property located within a two-mile radius of any property owned or used by the City.

**CATEGORY 2:**

- a. Investments and business positions in any firm or business entity that supplies goods or services to the City, that is a tenant of the City, that is an adverse party to the City in a legal proceeding, or is granted authority by the City to use City facilities.
- b. Income and gifts from any person or business entity that supplies goods or services to the City, that is a tenant of the City, that is an adverse party to the City in a legal proceeding, or is granted authority by the City to use City facilities.
- c. Interest in real property located in the City of San Diego, including property located within a two-mile radius of any property owned or used by the City.

**CATEGORY 3:**

Consultants:  
Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

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**APPENDIX B  
DISCLOSURE CATEGORIES**

cont.

CATEGORY 3:

The OneSD Director may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The OneSD Department Director’s determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.