

ORDINANCE NUMBER O- 20083 (NEW SERIES)

56
8/2/11

DATE OF FINAL PASSAGE AUG 04 2011

AN ORDINANCE OF THE COUNCIL OF THE CITY OF
SAN DIEGO EXEMPTING THREE PROGRAM MANAGER
POSITIONS IN THE DEPARTMENT OF INFORMATION
TECHNOLOGY FROM THE CLASSIFIED SERVICE OF THE
CITY OF SAN DIEGO.

WHEREAS, on June 2, 2011, the Civil Service Commission of the City of San Diego (Civil Service Commission) reviewed a request from the Department of Information Technology to exempt three Program Manager positions from the Classified Service of the City of San Diego; and

WHEREAS, the Program Manager positions will exercise a wide range of administrative, policy, and financial responsibilities related to Citywide information technology (IT) services and contracts, and will provide centralized oversight of outsourced IT contracts and information security management; and

WHEREAS, one of the Program Managers will serve as the City's lead Sourcing/Vendor Program Manager with Citywide responsibility for operational oversight and management of the City's outsourced IT services contract or contracts, totaling approximately \$30 to \$35 million annually; and

WHEREAS, the remaining two Program Manager positions will be responsible for Citywide information security, compliance, and risk management, including creating and enforcing approved Citywide policies, standards, operational procedures, and guidelines related to information security, monitoring system security, and internal controls compliance; and

WHEREAS, San Diego Charter section 117 states that the Unclassified Service shall include “[m]anagerial employees having significant responsibilities for formulating or administering departmental policies and programs. Each such position shall be exempted from the Classified Service by ordinance, upon the initiation of the appropriate appointing authority and after receiving the advisory review and comment of the Civil Service Commission and the approval of the City Council”; and

WHEREAS, upon review of the duties and responsibilities of the Program Manager positions, as provided by Department of Information Technology, the Civil Service Commission found that the justification for the positions to be placed in the Unclassified Service meets the intent of San Diego Charter section 117; and

WHEREAS, the finding of the Civil Service Commission is set forth in a memorandum dated June 7, 2011, prepared on behalf of the Civil Service Commission by Hadi Dehghani, Personnel Director, to the City Council President and City Council; NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of San Diego, as follows:

Section 1. That pursuant to San Diego Charter section 117(a)(17), after having been reviewed on June 2, 2011, and commented upon favorably by the Civil Service Commission, as meeting the San Diego Charter criteria for exemption from the Classified Service, and after having considered and reviewed the finding of the Civil Service Commission, as set forth in the Memorandum to the Council President and City Council, from Hadi Dehghani, Personnel Director, on behalf of the Civil Service Commission, dated June 7, 2011, attached hereto as Attachment A and fully incorporated herein by reference, the three positions of Program Manager in Department of Information Technology, performing the duties described in the June 7, 2011, Memorandum, shall be and are hereby exempted from the Classified Service and declared to be in the Unclassified Service of the City of San Diego.

Section 2. That a full reading of this ordinance is dispensed with prior to its passage, a written or printed copy having been made available to the City Council and the public prior to the day of its passage.

Section 3. This ordinance shall take effect and be in force on the thirtieth day from and after its final passage.

APPROVED: JAN I. GOLDSMITH, City Attorney

By Joan F. Dawson
Joan F. Dawson
Deputy City Attorney

JFD:jab
7/02/11
Or.Dept: Dept. of Information Technology

I hereby certify that the foregoing Ordinance was passed by the Council of the City of San Diego, at this meeting of AUG 02 2011.

ELIZABETH S. MALAND
City Clerk

By Carmen L. Trajano
Deputy City Clerk

Approved: 8.4.11
(date)

JSL
JERRY SANDERS, Mayor

Vetoed: _____
(date)

JERRY SANDERS, Mayor

**CITY OF SAN DIEGO
M E M O R A N D U M**

RECEIVED
CITY OF SAN DIEGO
2011 JUN - 7 AM 10: 14
ADMINISTRATIVE SERVICES OFFICES

DATE: June 7, 2011
TO: Honorable Council President and City Council
FROM: Hadi Dehghani, Personnel Director
SUBJECT: Exemption of three (3) Program Manager positions from the Classified Service

On June 2, 2011 the Civil Service Commission reviewed a request from the Department of Information Technology to exempt three Program Manager positions from the Classified Service.

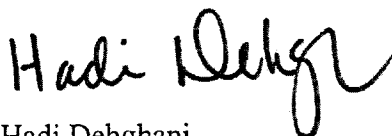
The three Program Manager positions requested will exercise a wide range of administrative, policy and financial responsibilities related to Citywide information technology (IT) services and contracts and will provide centralized oversight of outsourced IT contract(s) and information security management.

The first of the three Program Manager positions will serve as the City's lead Sourcing/Vendor Program Manager with Citywide responsibility for operational oversight and management of the City's outsourced IT services contract(s) totaling approximately \$30 to \$35 million annually.

The remaining two Program Manager positions will be responsible for Citywide information security, compliance and risk management including creating and enforcing approved Citywide policies, standards, operational procedures and guidelines related to information security, monitoring system security and internal controls compliance.

Charter Section 117 states that the Unclassified Service shall include "managerial employees having significant responsibilities for formulating and administering department policies and programs. Each such position shall be exempt from the Classified Service by ordinance, upon the initiation of the appropriate appointing authority and after receiving the advisory review and comment of the Civil Service Commission and approval of the City Council."

Upon review of the duties and responsibilities of these positions, the Commission finds that they meet the intent of Charter Section 117. If additional information would be of assistance in your consideration of this matter, staff is available to respond with details as necessary.



Hadi Dehghani
Personnel Director

HD:ARC

0 - 20083

ATTACHMENT A