

ORDINANCE NUMBER O- 20108 (NEW SERIES)

DATE OF FINAL PASSAGE NOV 09 2011

AN ORDINANCE OF THE COUNCIL OF THE CITY OF SAN DIEGO EXEMPTING ONE PROGRAM MANAGER POSITION IN THE ONESD ERP SUPPORT DEPARTMENT FROM THE CLASSIFIED SERVICE OF THE CITY OF SAN DIEGO.

WHEREAS, on August 4, 2011, the Civil Service Commission of the City of San Diego (Civil Service Commission) reviewed a request from the One SD Enterprise Resource Planning (ERP) Support Department to exempt one Program Manager position from the Classified Service of the City of San Diego; and

WHEREAS, the purpose of the requested Program Manager position will be to administer and oversee the newly implemented Customer Relationship Management (CRM) system, which is part of the City's SAP ERP system; and

WHEREAS, the CRM system will replace the legacy Customer Information System and Installation Order System in providing water, sewer, storm drain, fire service, reclaimed water, backflow and associated mater customer billing information for the City of San Diego; and

WHEREAS, the Program Manager position to be exempted will also recommend and administer policy and procedural changes to the CRM system and supervise a professional and technical staff of City employees and outside contractors; and

WHEREAS, San Diego Charter section 117 states that the Unclassified Service shall include "[m]anagerial employees having significant responsibilities for formulating or administering departmental policies and programs. Each such position shall be exempted from the Classified

Service by ordinance, upon the initiation of the appropriate appointing authority and after receiving the advisory review and comment of the Civil Service Commission and the approval of the City Council”; and

WHEREAS, upon review of the duties and responsibilities of the Program Manager position, as provided by the OneSD ERP Support Department, the Civil Service Commission found that the justification for the position to be placed in the Unclassified Service meets the intent of San Diego Charter section 117; and

WHEREAS, the finding of the Civil Service Commission is set forth in a memorandum dated August 16, 2011, prepared on behalf of the Civil Service Commission by Hadi Dehghani, Personnel Director, to the City Council President and City Council; NOW, THEREFORE,

BE IT ORDAINED, by the Council of the City of San Diego, as follows:

Section 1. That pursuant to San Diego Charter section 117(a)(17), after having been reviewed on August 4, 2011, and commented upon favorably by the Civil Service Commission, as meeting the San Diego Charter criteria for exemption from the Classified Service, and after having considered and reviewed the finding of the Civil Service Commission, as set forth in the Memorandum to the Council President and City Council, from Hadi Dehghani, Personnel Director, on behalf of the Civil Service Commission, dated August 16, 2011, attached hereto as Attachment A and fully incorporated herein by reference, the one position of Program Manager in the OneSD ERP Support Department, performing the duties described in the August 16, 2011, Memorandum, shall be and is hereby exempted from the Classified Service and declared to be in the Unclassified Service of the City of San Diego.

Section 2. That a full reading of this ordinance is dispensed with prior to its passage, a written or printed copy having been made available to the City Council and the public prior to the day of its passage.

Section 3. That this ordinance shall take effect and be in force on the thirtieth day from and after its final passage.

APPROVED: JAN I. GOLDSMITH, City Attorney

By Joan F. Dawson
Joan F. Dawson
Deputy City Attorney

JFD:cm
9/29/2011
Or.Dept:OneSD ERP Support
Doc. #255572

I hereby certify that the foregoing Ordinance was passed by the Council of the City of San Diego, at this meeting of ~~NOV 01 2011~~.

ELIZABETH S. MALAND
City Clerk

By [Signature]
Deputy City Clerk

Approved: 11-9-11
(date)

[Signature]
JERRY SANDERS, Mayor

Vetoed: _____
(date)

JERRY SANDERS, Mayor

CITY OF SAN DIEGO
MEMORANDUM

DATE: August 16, 2011
TO: Honorable Council President and City Council
FROM: Hadi Dehghani, Personnel Director
SUBJECT: Exemption of one Program Manager Position from the Classified Service

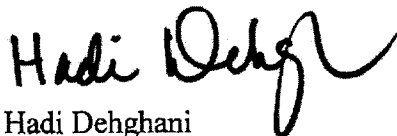
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On August 4, 2011, the Civil Service Commission reviewed a request from the Enterprise Resource Planning Department to exempt one Program Manager position from the Classified Service. The Enterprise Resource Planning (ERP) Department was created to provide business, functional and technical support for the City of San Diego's SAP ERP system, also known as "OneSD". This system delivers the City's finance, procurement, personnel and payroll functions on an enterprise-wide scale.

The purpose of the requested position will be to administer and oversee the newly implemented Customer Relationship Management System (CRM) which is part of the City's SAP ERP system and will replace the legacy Customer Information System and Installation Order System in providing water, sewer, storm drain, fire service, reclaimed water, backflow and associated meter customer billing information for the City of San Diego. This position will also recommend and administer policy and procedural changes to the system and supervise a professional and technical staff of City employees and outside contractors.

Charter Section 117 states that the Unclassified Service shall include "managerial employees having significant responsibilities for formulating and administering department policies and programs. Each such position shall be exempt from the Classified Service by ordinance, upon the initiation of the appropriate appointing authority and after receiving the advisory review and comment of the Civil Service Commission and approval of the City Council."

Upon review of the duties and responsibilities of this position, the Commission finds that it meets the intent of Charter Section 117. If additional information would be of assistance in your consideration of this matter, staff is available to respond with details as necessary.



Hadi Dehghani
Personnel Director