

ORDINANCE NUMBER O- 20197 (NEW SERIES)

DATE OF FINAL PASSAGE OCT 10 2012

AN ORDINANCE OF THE COUNCIL OF THE CITY OF
SAN DIEGO EXEMPTING FIVE PROGRAM MANAGERS
FROM THE CLASSIFIED SERVICE IN THE DEPARTMENT
OF INFORMATION TECHNOLOGY.

WHEREAS, on August 2, 2012, the San Diego Civil Service Commission (Civil Service Commission) reviewed a request from the Department of Information Technology (Department of IT) to exempt five Program Manager positions from the Classified Service; and

WHEREAS, the new Program Manager positions will be responsible for citywide procedure and policy recommendations in the provisioning of IT services at the Department level and at the Enterprise level; and

WHEREAS, major responsibilities of these positions are: (1) managing the efficient workflow of IT tasks in the City; (2) ensuring business needs are met via the IT contract service level agreements; (3) performing needs assessments, performing system and business integration, and recommending, implementing, and managing solutions options, both technical as well as business; (4) recommending policy and procedural changes in accordance with industry best practice; and, (5) liaising with citywide Department leadership to understand and translate business strategy into tactical IT plans and work requests; and

WHEREAS, the Program Managers will recommend policy and procedural changes in order to comply with best practice, and will exercise independent judgment and use experience and expertise to solve problems and recommend solution alternatives to business issues; and

WHEREAS, the staff is required to possess political acumen to facilitate effective communication amongst department directors, City management team members, and business process owners, which will result in the staff's recommendation of new policies or policy adjustments in order to improve the overall effectiveness and efficiency of city-wide operations; and

WHEREAS, San Diego Charter (Charter) section 117 provides that the Unclassified Service shall include “[m]anagerial employees having significant responsibilities for formulating and administering department policies and programs. Each such position shall be exempt from the Classified Service by ordinance, upon the initiation of the appropriate appointing authority and after receiving the advisory review and comment of the Civil Service Commission and the approval of the City Council”; and

WHEREAS, upon review of the duties and responsibilities of the Program Manager positions, the Civil Service Commission finds that it meets the intent of Charter section 117 to exempt the position from the Classified Service; NOW, THEREFORE,

BE IT ORDAINED, by the Council of the City of San Diego, as follows:

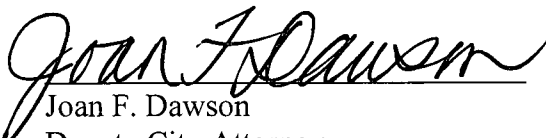
Section 1. That pursuant to Charter section 117(a)(17), the Department of IT initiated advisory review and comment from the Civil Service Commission relating to the proposed exemption of five Program Manager positions from the Classified Service, and the Civil Service Commission reviewed the proposed exemption on June 18, 2012, and commented favorably upon it, as meeting Charter criteria for placement of the Program Managers in the Unclassified Service. Having considered and reviewed the finding of the Civil Service Commission, as set forth in the Memorandum to the Honorable Council President and City Council, from Hadi Dehghani, Personnel Director, on behalf of the Civil Service Commission, dated August 3, 2012,

attached to this Ordinance as Attachment A and fully incorporated into this Ordinance by its reference, the Council now exempts from the Classified Service five Program Manager positions under the Department of IT, performing the duties described in the June 18, 2012, Memorandum, and declares the five Program Manager positions to be in the Unclassified Service.

Section 2. That a full reading of this ordinance is dispensed with prior to its passage, a written or printed copy having been made available to the City Council and the public prior to the day of its passage.

Section 3. That this ordinance shall take effect and be in force on the thirtieth day from and after its final passage.

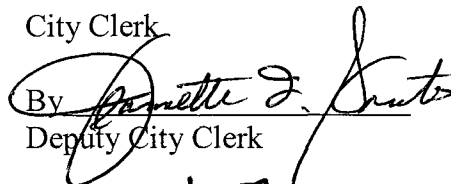
APPROVED: JAN I. GOLDSMITH, City Attorney

By 
Joan F. Dawson
Deputy City Attorney

JFD:ccm
8/16/2012
Or.Dept:Dept. of IT

I hereby certify that the foregoing Ordinance was passed by the Council of the City of San Diego, at this meeting of ~~OCT 02 2012~~

ELIZABETH S. MALAND
City Clerk

By 
Deputy City Clerk

Approved: 10.10.12
(date)


JERRY SANDERS, Mayor

Vetoed: _____
(date)

JERRY SANDERS, Mayor

CITY OF SAN DIEGO
MEMORANDUM

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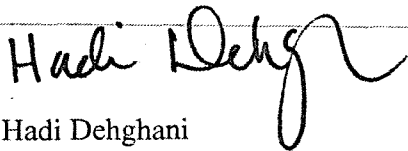
DATE: August 3, 2012
TO: Honorable Council President and City Council
FROM: Hadi Dehghani, Personnel Director
SUBJECT: Exemption of five Program Manager positions from the Classified Service

On August 2, 2012, the Civil Service Commission reviewed a request from the Department of Information Technology to exempt five Program Manager positions from the Classified Service.

The positions will perform similar duties to existing Program Manager positions in the Department of Information Technology, managing the efficient workflow of IT tasks for the City of San Diego and communicating with Department Directors, City Management and business process owners in order to understand and translate business strategy into tactical IT plans that improve the effectiveness and efficiency of citywide operations.

Charter Section 117 states that the Unclassified Service shall include "managerial employees having significant responsibilities for formulating and administering department policies and programs. Each such position shall be exempt from the Classified Service by ordinance, upon the initiation of the appropriate appointing authority and after receiving the advisory review and comment of the Civil Service Commission and approval of the City Council."

Upon review of the duties and responsibilities of these positions, the Commission finds that they meet the intent of Charter Section 117. If additional information would be of assistance in your consideration of this matter, staff is available to respond with details as necessary.



Hadi Dehghani
Personnel Director

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ATTACHMENT A